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Academic Council Meeting Agenda and Minutes, May 3, 1976

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Wright State University



Dayton, Ohio 45431

Campus Communication

date: April 21, 1976
to: Members of the Academic Council
from: Glenn Graham, Secretary, Steering Committee
subject: Agenda, Academic Council Meeting, Monday, May 3, 1976

Members of the Academic Council will meet at 3:10 P.M., Monday, May 3, 1976, in Rooms 155 A,B,C (Presidential Dining Area). Main Floor, University Center.

- I. Call to Order.
- II. Approval of Minutes of April 5, 1976 meeting.
- III. Report of the President.
- IV. Report of the Steering Committee.
- V. Report of the President's Advisory Task Force on Academic Program Planning, Dean MacKinney.
- VI. Reports of the Standing Committees:
 - A. Curriculum Committee
 - B. Faculty Affairs Committee
 - C. Library Committee
 - D. Student Affairs Committee
- VII. Old Business:
 - A. Return from the table approval of proposal from the Student Affairs Committee concerning a university-wide faculty evaluation procedure (See Attachment A, April 5, 1976 Agenda).
- VIII. New Business:
 - A. Approval of an amendment to the current policy concerning Dismissed Transfer Students and Non-degree Courses (See Attachment A).
 - B. Approval of an amendment to the current policy concerning the Superior High School Student Program (See Attachment B).
 - C. Approval of changes in Athletic Council By-laws (See Attachment C; for complete Athletic Council By-laws, see Attachment J, June 2, 1975 minutes).
 - D. Approval of policy on Articulation Agreement between Sinclair Community College and Wright State University (See Attachment D).
 - E. Approval of New Courses (See Attachment E).
- IX. Adjournment.

ACADEMIC COUNCIL

May 3, 1976

Minutes

- I. The regular monthly meeting was called to order by Chairman Pro Tem Vice Provost Murray at 3:15 P.M. in room 155 of the University Center.

Present:

C. Benner, K. Boas, E. Cannon, J. Castellano, W. Collie, B. Dreher, E. Duffy, J. Fortman, I. Fritz, R. Frommeyer, G. Graham, R. Gray, R. Kegerreis, A. MacKinney, J. Martin, T. Matczynski, M. Miller, H. Neve, N. Nussbaum, G. Pacernick, H. Roehm, D. Schmidt, G. Skinner, A. Spiegel, E. Stearns, J. Thatcher, G. Torres, J. Zamonski.

Absent:

D. Badaczewski, S. Barone, J. Beljan, K. Kotecha, E. Levine, A. Molierno, C. Montgomery, B. Yoder.

Before moving into the first item of business, Mr. Murray introduced the new student member, Joe Shindell, College of Education, who replaces Carol Montgomery, who has graduated.

Mr. Murray then announced that later on, toward the end of the meeting, he would be introducing the newly-elected members of the Academic Council.

- II. The Minutes of the April 5, 1976 meeting were approved as written.
- III. Report of the President.

Mr. Kegerreis reported that the final stage of the review of the administrative budget for 1976-1977 is in process. He reported that not all, but a substantial portion of the first priority capital budget will be able to be funded. Also, he was hopeful that an additional one and one-half percent faculty salary increase would be funded for members of the full-time faculty, from the department chairmen down and excluding administrators and staff. The only other exclusion to this general release or ability to condone an extra one and one-half percent faculty salary increase will occur in those cases where some colleges, at least on paper, have tentatively overspent their salary budget for next year, and whatever amount that adds up to would be subtracted from the increment. Mr. Kegerreis went on to say there were other items which impinge daily on the office of the President and the administration but he felt that was all he needed to comment on at this time.

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Mr. Fortman asked if this additional one and one-half percent was in addition to the recent 6.5% increase.

Mr. Kegerreis said the one and one-half percent would be figured on last year's base.

Mr. Murray confirmed with Mr. Kegerreis that he did, in fact, mean 8%.

IV. Report of the Steering Committee, Mrs. Dreher reporting.

The Steering Committee met on April 14, 1976, and discussed some items with the Admissions Committee and its chairman, Clifford McPeak, at some length. These two items will be on the Agenda today. They are listed as New Business but Mrs. Dreher said she thought the Council could act on them. One item deals with the dismissed-transfer students and seems to be a tightening of that policy. On the other hand, the University's policy for superior high school student enrollment is being loosened somewhat to allow for intervention by faculty members in the particular department in which the student feels he has some special talent or special interest. Another policy discussed at the last Steering Committee meeting was implementation of the Sunshine Law. The Academic Council is a decision making body, under the same strictures as the Graduate Council, as is the Board of Trustees. The Steering Committee decided as a group to follow the policy that has been adopted by the Board of Trustees. This means public notice in newspapers, television, radio, etc., for regular meetings, and special notice when there is an emergency meeting. Mrs. Dreher further reported that in the past two weeks, the Steering Committee has been meeting with Dr. Murray and the Deans of the various colleges, going over academic budgets. Within the next week, they will all meet as a group with the former Budget Review Committee. In the fall, a budget review committee was set up with two faculty members and members outside the faculty group. Those two faculty members have graciously given up their roles so that the Steering Committee as a whole can act on budget review. This follows the wishes of the Academic Council as thrashed out in our last meeting. Mrs. Dreher went on to say that she would ask for a recess of today's meeting after the newly-elected faculty members are introduced. She stated a recess was necessary in view of the fact that the students have not elected their representatives for next year's Academic Council. A Steering Committee for next year cannot be chosen until the students have had their election and the Deans appoint their members for next year.

V. Report of the President's Advisory Task Force on Academic Program Planning, Dean MacKinney reporting.

Dean MacKinney stated his report was merely a preliminary report and would be very brief, but he would be happy to give a more detailed report at a later date, perhaps at the June meeting. The Task Force was appointed by Administrative Memorandum dated March 30, 1976, and have held three formal meetings. There has been a great deal of work taking place by various members of the Task Force outside those meetings and the progress is quite satisfactory. The charge to the committee from the Administrative Memorandum included developing guidelines for program planning, to recommend priorities in these programs, and to recommend criteria for controlling growth, maintenance or discontinuance of existing programs. The work thus far has been directed to the first of these. He stated they now have a general statement of direction, or a University mission statement that the Task Force, as a whole, likes, which will be passed on to the University Committee in due time and the Task Force is working on the specific criteria now. Dean MacKinney went on to say that they hoped to have the criteria pretty well in hand by the end of the next meeting on May 4, 1976. He stated the next step they plan is to subject the various programs that are in some stage or another of planning to the various guidelines adopted. He stated this was a strategy the Task Force had discussed and apparently is agreeable to at least try now. He said the end result, if this strategy turns out to be workable, will be rank order of programs for addition by the University as seen by this group. He said it would have to be kept in mind that this is an advisory group and what they recommend is not final or binding but will reflect a cross-section of opinion of the faculty and students at the University. Dean MacKinney stated he would report in more detail later or answer questions now if anyone would like to talk about it.

There were no questions.

VI. Reports of the Standing Committees:

A. Curriculum Committee, Mr. Whippen reporting.

Mr. Whippen called the Council's attention to the Articulation Agreement between Sinclair Community College and Wright State University and the approval of new courses, listed under New Business. He stated the Curriculum Committee was submitting to the Steering Committee statements regarding the drop policy now in existence at Wright State, the course repeat policy now in existence and the use of CLEP testing here at the University.

B. Faculty Affairs Committee, Mr. Nicholson reporting.

Mr. Nicholson reported that the Faculty Affairs Committee has met on several occasions since the last meeting of the Academic Council. He further reported the Committee has made a recommendation to the administration on limited term contracts for the faculty. Also, the Committee has deliberated on the Student Affairs Committee's proposal on university-wide faculty evaluations, and the Faculty Affairs Committee believes that if the students, through student organizations, wish to establish a system as they propose, that it should be their responsibility for the development and administration of the system. Further, they believe it inappropriate for a faculty committee to be given the burden of developing and administering such a system. He stated that more would be said under Old Business, concerning this university-wide faculty evaluation procedure. Mr. Nicholson reported that coming up for the Faculty Affairs Committee is a proposal to develop a procedure to evaluate administrators at Wright State University and sabbaticals. A recent proposal is to develop some kind of a policy to provide sabbaticals for the faculty at Wright State University consistent with the present guidelines set forth by the State of Ohio.

C. Library Committee, Mr. Wood reporting.

Mr. Wood reported that the Library Committee has made several recommendations which he thought would be of interest to the Academic Council. First, the Committee had proposed a policy in regard to general interest periodicals in the browsing area of the main reading room of the Library. This has been approved in principal by the Library staff and the Committee is now engaged in making final plans. The periodicals to be used in the browsing area would probably be duplicate subscriptions since after being handled and perused by dozens of students, they would probably be unsuitable for binding and so the Library has proposed that we suggest twenty or so periodicals to be used in the browsing area and the Library Committee is compiling such a list and invites any suggestions from members of the academic community. He stated they had started out with Time, Newsweek, U.S. News and World Report, New Yorker, etc. The second item Mr. Wood reported on concerned the approval plan for library acquisitions. He stated the profiles are in the final stages of being drawn up in the various Departments and the Committee recognizes that the faculty bears a major responsibility for reviewing the items which come in and making sure they are the kinds of materials anticipated through the profiles. The Library Committee has suggested that an area be set aside for rejected materials on the approval plan so that they may be reviewed by the faculty before

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being returned and, secondly, the Committee has suggested that no category on the profile be dropped without university-wide circulation and notice.

Mr. Zamonski asked Mr. Wood how much money was involved in the price approval plan as is proposed right now.

Mr. Wood stated he believed the library budget right now was \$250,000.

Mr. Zamonski asked if each college had a limited amount of money to expend in the approval plan.

Mr. Wood replied that they did not and Mr. Zamonski asked why.

Mr. Wood stated that each college is limited in the amount they can expend by the amount that is published in the area in which they have indicated interest.

Mr. Zamonski asked if it didn't seem that it is quite possible that one or two colleges might get more than a lion's share.

Mr. Wood stated that they have good data on the amount of library material, books and journals being published broken down by subject area and they have a good idea of what will be available. The only way any college could get a lion's share would be if the lion's share of published books are in their area and probably should then be incorporated into our library.

D. Student Affairs Committee, Mr. Page reporting.

Mr. Page reported on a proposal coming from the Student Publication Committee that it be modified and made into a Student Media Committee, so that it would bring WWSU under its auspices and any other media that might need committee supervision, and stated that the Committee's recommendations had been forwarded to Council.

VII. Old Business:

- A. Return from the table approval of proposal from the Student Affairs Committee concerning a university-wide faculty evaluation procedure (See Attachment A, April 5, 1976 Agenda).

Moved and seconded to return from table.

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Motion to return from table passed by voice vote.

Mr. Page explained why the Student Affairs Committee felt that this would be of help to the university faculty and to the students. Basically, the proposal recommends:

1. That all courses should be evaluated every quarter;
2. That the 17-item evaluation used by Science & Engineering be adopted as the evaluation form; and
3. The results of the evaluation would be returned to the instructor and only be released for publication with the approval of the instructor.

He then stated that money could be saved by using this evaluation form rather than the numerous forms now used within the University.

Mr. Nussbaum then presented a substitute motion from the Faculty Affairs Committee. The motion read as follows:

"Propose that the Student Caucus or other appropriate student organization assume full responsibility for the development, implementation, administration and expense of carrying out an evaluation of faculty and courses at Wright State University for purposes of public distribution".

The motion was seconded.

Mr. Murray called for discussion.

The chair recognized Mr. Nicholson, the Chairman of the Faculty Affairs Committee and he explained why the Faculty Affairs Committee felt that this proposal should be carried out.

After a great deal of discussion, the question was called and seconded.

The question passed by hand vote - 17 for, 8 against.

Mr. Murray called for a vote on the substitute motion.

The substitute motion failed by voice vote.

Mr. Skinner then proposed another substitute motion. It read as follows:

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"The Academic Council recognizes that summaries of student evaluations of courses and faculty members may be of value to students. The Council recommends that faculty members make such information available to the Student Caucus for distribution to students, provided the Caucus makes every effort to ensure a clear and accurate presentation of the information".

The motion was seconded and discussion followed.

Motion was made and seconded that the entire matter be tabled for further discussion or further consideration.

Motion to table failed by voice vote.

Mr. Murray called for discussion on the substitute motion proposed by Mr. Skinner.

After a great deal of discussion, Mr. Murray called for a vote on the substitute motion.

The substitute motion passed by voice vote.

After more discussion, Mr. Murray called for a roll call vote.

In favor of approval of the motion:

K. Boas, W. Collie, E. Duffy, J. Fortman, I. Fritz, R. Frommeyer,
G. Graham, R. Gray, J. Martin, T. Matczynski, M. Miller,
D. Schmidt, J. Shindell, G. Skinner, E. Stearns, J. Thatcher,
G. Torres, J. Zamonski.

Opposed to the motion:

E. Cannon, J. Castellano, B. Dreher, N. Nussbaum, G. Pacernick,
H. Roehm.

There were no members abstaining.

The motion passed by a vote of 18 to 6.

VIII. New Business:

Mrs. Dreher moved to suspend the rules in order to deal with some of the items listed under New Business.

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Motion was seconded.

The motion failed by voice vote.

Mrs. Dreher then moved to suspend the rules for A and B under New Business.

The motion was seconded.

The motion failed by voice vote.

Mr. Murray then introduced and welcomed, on behalf of the Council, the new members who were in attendance:

Robert E. Earl, Education
Herbert E. Brown, Business
Michael J. Cleary, Business
David M. Matual, Modern Languages
Larry G. Arlian, Biological Sciences
Sue C. Cummings, Chemistry
Victor D. Sutch, History
Patrick B. Nolan, Library
Ullainee Battigaglia, Nursing

Robert M. Haber, Mathematics, was in attendance, but had departed prior to the introduction.

Ahmad A. Kader, Economics, WOBC, and John C. Wright, School of Medicine, were unable to attend today's meeting.

Mrs. Dreher then moved that the meeting be recessed, to reconvene May 17, 1976, at 3:10 P.M., with all the new members, including students and Deans, to name the Steering Committee for 1976-1977 academic year, with the meeting to take place in the Cafeteria of the University Center.

The motion was seconded.

Motion passed by voice vote.

IX. The meeting was suspended at 4:45 P.M.