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Academic Council Meeting Agenda and Minutes, February 6, 1978

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Wright State University



Dayton, Ohio 45431

Campus Communication

date: January 23, 1978
to: Members of Academic Council
from: Jacob H. Dorn, Chairer, Steering Committee
subject: Agenda, Academic Council Meeting, Monday, February 6, 1978

Members of the Academic Council will meet at 3:10 p. m. , Monday, February 6, 1978, in the Cafeteria, Back Section, University Center.

- I. Call to Order
- II. Approval of Minutes of January 9, 1978 meeting.
- III. Report of the President.
- IV. Report of the Steering Committee.
- V. Reports of the Standing Committees:
 - A. Curriculum Committee
 - B. Faculty Affairs Committee
 - C. Library Committee
 - D. Student Affairs Committee
 - E. Undergraduate Petitions Committee
 - F. Report on Negotiations on Obscenity Guidelines:
(Dean Cantelupe, Mr. Sayer, Ms. Lynch)
- VI. Old Business:

Promotion and Tenure policies applicable to periods of interrupted service to the University (see Attachment A, Agenda, Academic Council meeting January 9, 1978).
- VII. New Business:
 - A. Report of the Ad Hoc Committee to Recommend Procedures for Recording and Implementation of Actions of the Academic Council and Faculty (see Attachment A, Agenda, Academic Council Meeting, February 6, 1978).
 - B. Policy for Shutdown of Buildings (see Attachment B, Agenda, Academic Council Meeting, February 6, 1978).
 - C. Report of the Elections Committee for Restructuring Academic Council Constituencies (copies to be distributed at February 6 meeting).

ACADEMIC COUNCIL

February 6, 1978

Minutes

- I. The meeting of February 6, 1978 was called to order by Chairman Pro Tem Vice President Murray at 3:20 p. m. in the Cafeteria of the University Center.

Present:

L. Arlian, B. Barth, P. Batra, J. Beljan, E. Cantelupe, M. Cleary, G. Constable, R. Dolphin, J. Dorn, J. George, R. Glaser, E. Graham, G. Hess, R. Iddings, G. Kantor, R. Kegerreis, D. Matual, E. Nicholuson, P. Nolan, K. Racevskis, G. Sideras, A. Spiegel, W. Stoesz, V. Sutch, B. Tea

Absent:

B. Bentsen, H. Brown, J. Castellano, R. Earl, K. Gillette, A. Kadar, D. Nicholson, C. Schmitz, R. Schumacher, S. Stringer, H. Wachtell

The Motion was presented and approved that the Minutes of the January 9, 1978 meeting be approved as written.

- II. Report of the President: Speaking on a variety of topics, the President mentioned the following items:

The University is once again into its annual budget review and preparation. As this preparation is for the second year of the biennium, the forecasts are more precise than for those which are prepared for the first year of the biennium. The University is faced with the perennial problem of not having enough revenue to cover known increases in expenditures, but this is a premature thought which precludes discussion at this stage.

Concerning the Snow Days and suspended classes, President Kegerreis adds his endorsement to the statement which Mr. Dorn will present on a method of resolving the problem of meeting on a Quarter system.

Due to the inclement weather, some of the Board of Trustees committees have not been able to meet their schedules, therefore, some of the business of the University has been delayed.

President Kegerreis offered his commendation to the committee which deliberated over the Obscenity Guidelines. The conclusion has been a reasonable recommendation to the Board of Trustees for their consideration.

III. Report of the Steering Committee:

Since the last meeting of the Academic Council, the Steering Committee has had three long meetings and an additional joint meeting with the Faculty Affairs Committee. The Committee also met with two representatives of Ohio Faculty Senate. This organization is concerned with matters of higher importance such as the level of funding to institutions of higher education. Wright State is the only state assisted University which has not participated on a regular basis, and correspondence has been forwarded to the Faculty Affairs Committee for its recommendation to the Academic Council.

The Steering Committee received a final report from John Ray, Chairman of the Ad Hoc Committee to Recommend Procedures for the Recording and Implementation of Actions of the Academic Council. This document will also be presented at the General Faculty Meeting on February 21.

The Steering Committee was approached by Mr. Spiegel to review a draft plan for emergency shut down of buildings. The Steering Committee made suggestions for revision principally in format. Attachment B to today's Agenda is a final revision of that draft.

On January 19 the Steering Committee met with the Faculty Affairs Committee and three representatives of the negotiating group on Obscenity Guidelines. Both committees agreed on minor changes in language. A draft of the Guidelines agreeable to both parties in the court case will be presented to the Student Affairs Committee of the Board of Trustees.

Steering Committee has begun reviewing budgetary material for 1978-79. They will be looking at requested increases, capital requests and current appropriations for non-academic departments in order to determine what reductions can be made to have a balanced budget and a satisfactory salary increase. This review will be conducted in confidentiality.

Steering Committee met with Ad Hoc Committee on Curriculum. Mr. Herbert Neve, Chairman of the Ad Hoc Curriculum Review Committee, briefed the Steering Committee on his committee's progress and on the major viewpoints presented at open hearings.

Finally, the Steering Committee wishes to present several items of new business which will require Suspension of the Rules. These include:

Approval of Program in Computer Engineering and
Cooperative Education Program in Liberal Arts.

There is a need to replace two student members of the University Appeals Board, Mr. Ken Gillette and Mr. Steve Stringer. They are to be replaced by Elwood Sanders and James Shields.

Steering Committee requests delegation of authority to devise plan for making up missed classes.

IV. Report of the Standing Committees:

- A. Curriculum Committee: Mr. Roger Glaser reporting. The Committee met on January 19 and conducted usual business of looking over course proposals and modifications. In addition, also discussed two proposals for University's course drop policy. One was from Nursing, the other from Student Caucus. Proposals generally concerned the last day to drop a course without a grade, and the use of Grade "W" after a course is withdrawn from following a certain date. Open Hearings were held on January 31 and February 1, and the Curriculum Committee will submit recommendations from those Hearings to the Academic Council.
- B. Faculty Affairs Committee: No Report
- C. Library Committee: No Report
- D. Student Affairs Committee: Steve Renas reporting. Open Hearings were conducted re proposal on course drop. The Curriculum and Student Affairs Committees looking into fee charged when dropping a class. Input received will be turned over to Student Affairs Committee.

- E. Undergraduate Petitions Committee: No Report
- F. Report on Obscenity Guidelines: Mr. Cantelupe began report by calling attention to make up of team:

Elenore Koch, Dean Cantelupe, George Sideras
Mark Halstead, Jayne Lynch, Ted Staton,
Paul Pushkar and James Sayer

Committee met for 5 - 6 weeks, 3 to 4 hours minimum at each meeting. During this period of time the Administration became less formal in their attitude and more open and responsive than in previous positions of both students and faculty. Mr. Cantelupe referred to the February 2, 1978 article in the Guardian authored by Chipp Swindler which presents in a very clear and logical way the dynamics of the negotiations. James Sayer commented he felt the document was very workable and was very satisfied with the results of the time spent working on this. Jayne Lynch reported the students are satisfied with the Guidelines as they present no prior restraint. This is a Report with no action required.

V. Old Business:

Promotion and Tenure Policies Applicable to Periods of Interrupted Service to the University (Attachment A to the Agenda of Academic Council meeting January 9, 1978). Motion was made and seconded to approve this policy. Topic now open for discussion. A Roll Call vote was taken which resulted in a 25-YES and 0-NO vote. Record of vote follows:

Members voting YES: L. Arlian, B. Barth, P. Batra, J. Beljan, E. Cantelupe, M. Cleary, G. Constable, R. Dolphin, J. Dorn, J. George, R. Glaser, E. Graham, G. Hess, R. Iddings, G. Kantor, R. Kegerreis, D. Matual, E. Nicholson, P. Nolan, K. Racevskis, G. Sideras, A. Spiegel, W. Stoesz, V. Sutch, B. Tea

This will now require action of faculty which will in turn go before Board of Trustees.

VI. New Business:

- A. Report of Ad Hoc Committee to Recommend Procedures for the Recording and Implementation of Actions of the Academic Council and Faculty. Mr. Murray cited difficulty in retrieving Motions which have been passed, amended and recorded in the Minutes. The Committee recommends preparation of a document which will record these Resolutions, Amendments, etc under a cross reference system for easy retrieval. A Motion was made and seconded to approve Suspension of the Rule so that action can begin on the implementation of this document. Voice vote indicated all were in favor. Motion was then made and seconded to approve these recommended procedures for recording actions of the Academic Council. Voice vote again indicated all were in favor.
- B. Policy for Shutdown of Buildings: Motion to Suspend the Rules prior to discussion of this topic was requested. Motion was seconded and approved. All members present were in favor. Motion was presented and seconded to approve this Policy for Shutdown of Buildings. Discussion follows. Mr. Robert Francis reiterated those points covered in his memo of January 13, 1978 to the Academic Council. Mr. George Hess recommended that Section III, A of the Policy, particularly that pertaining to Brehm Lab, not be approved at this time until further clarification is received. This Motion was followed by a Motion from Mr. Hess to remove Brehm Lab from Section III, A. Following additional discussion, Mr. Hess revised his recommendation to state Brehm Lab be shut down, one section at a time, except in vulnerable research areas. This revised Motion by Mr. Hess was seconded and approved. All present were in favor of this amendment to Section III, A. A Roll Call vote was taken on the Policy, as amended, which resulted in 18-YES and 2-NO.

Members voting YES: L. Arlian, P. Batra, J. Beljan, E. Cantelupe, M. Cleary, G. Constable, R. Dolphin, J. Dorn, J. George, R. Glaser, E. Graham, R. Iddings, G. Kantor, E. Nicholson, A. Spiegel, W. Stoesz, V. Sutch, B. Tea

Members voting NO: G. Hess and G. Sideras

C. Report of the Elections Committee for Restructuring Academic Council Constituencies. Mr. Falkner reporting. The Constitution directs that there should be 20 elected faculty on the Academic Council; at least once a year these constituencies should be reviewed. In reviewing these constituencies, it was determined that S & E and Medicine faculty had increased in number, while the Library faculty had decreased. The Elections Committee recommends that Constituency H (Library) join with Education, the Medical School and S & E have their constituencies increased by one, and the College of Business have its constituency decreased by one. The Elections Committee felt this change would present the most equitable ratio over all the Colleges. Ideally, there should be one representative on the Council for every 28 full time faculty. This item will appear as Old Business at the next meeting of the Academic Council.

D. Recommendation from Curriculum Committee to Approve Program in Computer Engineering. This is a Bachelor of Science Degree Program being presented by the College of Science and Engineering. Scope of the program is to remain current on terminology in Computer Sciences, basically for software.

The second item also has to do with the Curriculum Committee. This concerns several courses for variant grading which requires the approval of Academic Council. Motion was made and seconded to Suspend the Rules. All present were in favor. Mr. Robert Pruett explained the particulars of the Liberal Arts Cooperative Education courses. The question was posed as to whether this would be a Pass/Fail or a Letter Grade; Mr. Pruett said this would be an either/or system. Motion was made as to whether this Program should be approved. A voice vote indicated unanimous approval of this program.

E. In presenting his third item, Mr. Dorn requested a Suspension of the Rules as concerns delegation of authority to the Steering Committee to devise a plan for lost time in class due to closing of the University for inclement weather. This Motion was seconded, and all present were in favor of Suspension of the Rule. In clarifying this Motion, Mr. Dorn said the Steering Committee is seeking leeway to make appropriate moves towards making up lost class time. This item will also appear on the Agenda of the General Faculty Meeting on February 21. Three plans were presented to the Steering Committee pertaining to lost class time:

- (1) Extending class period through Spring Vacation
- (2) Compress Final Exam Week schedule from a one week period to cover a period of two to three weeks.
- (3) Extend the period to include the Monday Class.

F. Concerning the last item, A Suspension of the Rules was again requested for the replacement of Steve Stringer and Ken Gillette by Elwood Sanders and James Shields. The reason for this Suspension of the Rule is to avoid delaying the University Appeals Board in its operation. The Motion for the Suspension was seconded and approved. All were in favor.

The Motion was presented and approved for adjournment at 4:45 p. m.