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Academic Council Meeting Agenda and Minutes, April 5, 1982

Donald F. Pabst

Wright State University - Main Campus

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Date: March 23, 1982

To: Members of the Academic Council

From: Donald F. Pabst, Steering Committee Chairer and
University Faculty Vice-President

Subject: Agenda for Academic Council Meeting of Monday, April 5, 1982, at 3:10 p.m.

Place: Rear Section of the University Center Cafeteria

Agenda:

- I. Call to order
- II. Approval of minutes of the March 1, 1982 meeting
- III. Report of the President
- IV. Report of the Steering Committee and Faculty Vice-President
- V. Reports of the Standing Committees:
 - A. Curriculum
 - B. Faculty Affairs
 - C. Library
 - D. Student Affairs
 - E. Budget Review
- VI. Old Business:
 - A. Recommendation from the Calendar/Elections Committee - Constituency realignment of the Academic Council effective 1982-83 as follows: Combine the Professional Psychology and Medicine faculty into one constituency and add one representative to that constituency. One representative should be subtracted from the Education/Library constituency resulting in a 31.5/1 representation ratio for Education/Library and 33.5/1 for Psychology/Medicine.
- VII. New Business:
 - A. Recommendation from the Calendar/Elections Committee and Steering Committee (request to suspend the rules) - Revise the 1982-83 and 1983-84 academic calendars as follows:

	<u>1982-83</u>	<u>1983-84</u>
Beginning of Academic Year	Mon., Sept. 13	Thur., Sept. 8
First Day of Classes	Thurs., Sept. 16	Thur., Sept. 14
Commencement and End of Academic Year	Sat., June 11	Sat., June 9
 - B. Recommendation from the Commencement Committee - An on-campus commencement ceremony at the end of exam week in December be instituted by the administration at the earliest possible date.
 - C. Revised University Faculty Constitution - The document will be distributed at the meeting and summarized by William Rickert, Chairer of the Ad Hoc Faculty Governance Committee.
- VIII. Adjournment

ACADEMIC COUNCIL

MINUTES

April 5, 1982

- I. The meeting of April 5, 1982 was called to order by Chairman Pro Tem Provost John R. Beljan at 3:10 p.m. in the Cafeteria Extension of the University Center.

Present: P. Batra, J. Beljan, C. Cary, M. Dahlinghaus, B. Denison,
J. Gabbert, S. Ghosh, J. Greene, C. Hartmann, B. Hutchings,
R. Iddings, R. Kegerreis, B. Mann, M. Moloney, D. Pabst,
C. Queener, M. Roach, K. Reed, W. Sawyer, G. Skinner,
A. Spiegel, J. Sullivan, R. Williams

Absent: H. Andrews, B. Beeler, J. Castellano, I. D'Agostino, R. Gardier,
J. Hoying, A. Hye, J. Jacob, J. Schrader, S. Sexson, B. Tea,
H. Viets, R. Weisman

William Rickert was introduced as Acting Parliamentarian in the absence of James Sayer.

- II. A motion was made, seconded, and passed to approve the minutes of the March 1, 1982 meeting as presented.
- III. Report of the President: President Kegerreis reported that the Ohio Senate has passed Senate Bill 530 which imposes a surcharge on state income tax. If this bill is passed by the Ohio House, it will moderate the problem faced by Wright State University in the ensuing fiscal year, possibly as much as 40-45% of the original estimate of \$6-7 million in withdrawal of state appropriated subsidy for Wright State University.
- IV. Report of the Steering Committee and Faculty Vice-President: Mr. D. Pabst reported that the Steering Committee had two meetings discussing a wide range of topics. The Calendar/Elections Committee will make a report on April 6 to Steering Committee regarding possible conversion to a different academic calendar.
- V. Reports of the Standing Committees:
- A. Curriculum Committee: Mr. J. Kane, Chairer, reported that the committee, in addition to dealing with course modification requests and course inventory requests, has completed work on the following two items:
1. Catalog and Inventory Course Deletions (Attachment A). The Curriculum Committee adopted the procedures as indicated in Attachment A to these minutes regarding catalog and inventory course deletions. Any course not offered in the last four years will be deleted from the catalog and course inventory unless the department appeals to the Curriculum Committee for continuance of the course. This review will take place annually.
 2. General Education Offerings (Attachment B). The University Curriculum Committee voted to cancel the general education status of all course offerings as of September 1983 and to request the academic units to resubmit the courses they want to offer for general education credit. Discussion followed concerning workability of this process to meet the May 10 deadline. Mr. Kane explained that the May deadline was necessary to get the courses into the next catalog; courses may be submitted after that date for future catalogs. Academic Council will be asked to approve these courses as they come in.

- B. Faculty Affairs Committee: Mr. C. Hartmann reported in the absence of Chairer Mr. J. Jacob that the Faculty Affairs Committee is studying an ongoing promotion and tenure question. The committee is also concerned with the ongoing question of faculty productivity and has met with the University Budget Review Committee to discuss mutual areas of concern.
- C. Library Committee: Mr. A. Rake gave the following report in behalf of Chairer Ms. C. King:
1. The surveys of departments to gather information for the preparation of a program model for allocation of acquisitions funds have almost all been returned. The committee approved the tentative model presented to it and agreed that a computer program should be prepared.
 2. The 1979-80 Program Review of the University Library is being revised and updated. A questionnaire will be sent to faculty. It is very important that faculty members respond. It is also very important that students provide information on how they use the library - a previous attempt at a student questionnaire did not garner a reasonable rate of response. The faculty will be asked on their questionnaires to make available student questionnaires to students in classes which involve heavy use of the library; a tear-off sheet will be provided to send back to the library with an indication of how many student questionnaires are needed. An announcement will also be placed in the University Times.

Discussion followed concerning reinstatement of the approval plan. Mr. Rake stated that the plan had not been totally reinstated. Mr. Rake said that the extra monies apportioned to the various departments were apportioned on an historical basis and that the surveys and questionnaires are designed to give a better determination of apportionment of these monies.

- D. Student Affairs Committee: Mr. J. Petrofsky, Chairer, gave the following report:
1. This committee is meeting monthly but considering going to bi-monthly meetings.
 2. There have been further deliberations regarding disposal of a sailboat by the Sailboat Club, and Student Affairs Committee has forwarded its recommendations to the Steering Committee who has forwarded them to Provost Beljan. Student Affairs Committee has requested Steering Committee to explore the possibility if any of the money which was necessary to purchase a new sailboat can be made to the Sailboat Club. Purchasing has now frozen the surplus of University equipment until sometime in July and is redoing the procedures within the University for disposing of University equipment.
 3. A letter has been sent to the colleges requesting the status of the grade appeals issue. Responses have been received from approximately half of the colleges and Mr. Petrofsky will report on the status of this issue at the last meeting of this year of Academic Council.

4. Student Affairs Committee is continuing its hearings on financial aid and students. There are in fact, unused work study funds available for veterans. This committee has recommended that the Financial Aid Office send letters of information to colleges and departments in regard to this matter.

E. University Budget Review Committee: Mr. L. Hoehn, Chairer, gave the following report:

- 1. This committee has been meeting almost twice weekly as well as the two subcommittees, Salary Committee and Fringe Benefits Committee.
- 2. The projected cost of fringe benefits for next year without any increase in benefits is much higher than this year, approximately \$700 thousand. The Insurance Office has asked for bids on health insurance policies from other companies.
- 3. The Salary Subcommittee has almost completed its work and will forward to UBRC recommendations for changes in the salary policy.
- 4. Regarding the composition of the University Budget Review Committee, Academic Council approved in January a motion to add representatives from the School of Medicine and the School of Professional Psychology to the voting membership of the UBRC. That motion failed at the Winter Quarter General Faculty Meeting. The UBRC has now approved by majority vote the following motion: UBRC will request that the Agenda Committee place on the agenda for the Spring Quarter General Faculty Meeting the same motion with regard to composition of UBRC that was on the Winter Quarter General Faculty Meeting agenda.

VI. Old Business:

A. Recommendation from the Calendar/Elections Committee - Constituency realignment of the Academic Council effective 1982-83 as follows: Combine the Professional Psychology and Medicine faculty into one constituency and add one representative to that constituency. One representative should be subtracted from the Education/Library constituency resulting in a 31.5/1 representation ratio for Education/Library and 33.5/1 for Psychology/Medicine. Motion made and seconded to approve subject recommendation. Motion opened to discussion. Question called. Motion passed by show of hands. It was noted that this is for the purpose of the election of the constituencies this month and should not be confused with Item C of this meeting's agenda. The Academic Council has final authority on this recommendation so this will not appear on the General Faculty agenda.

VII. New Business:

A. Recommendation from the Calendar/Elections Committee and Steering Committee - Review the 1982-83 and 1983-84 academic calendars as follows:

	<u>1982-83</u>	<u>1983-84</u>
Beginning of Academic Year	Mon., Sept. 13	Thur., Sept. 8
First Day of Classes	Thurs., Sept. 16	Wed., Sept. 14
Commencement and End of Academic Year	Sat., June 11	Sat., June 9

Motion made, seconded and approved to suspend the rules so that action might be taken on subject recommendation. Motion made and seconded to approve subject recommendation. Discussion followed. The purpose of this recommendation to revise the 1982-83 and 1983-84 academic calendars is to define the beginning and end of the academic year so that the term of employment of the University's 9-month faculty is defined by a specific date. Faculty would be expected to be available during that time for academic purposes. A correction was made to subject recommendation: First Day of Classes for 1983-84 should read Wednesday, Sept. 14. Motion to approve subject recommendation with corrected date was approved unanimously.

B. Recommendation from the Commencement Committee - An on-campus commencement ceremony at the end of exam week in December be instituted by the administration at the earliest possible date. Ms. L. Dawes, Co-chairer of the Commencement Committee, said that a December commencement would allow students to participate in a commencement ceremony on Wright State's campus, would shorten the June ceremony, and would encourage more students to participate. This could be a first step in additional commencement activity on the Wright State campus. The commencement budget is totally supported by graduation fees and could provide for the additional expense incurred by a December commencement. The estimate for an additional commencement would be an additional \$3 thousand. The Physical Education Building would be the site of the ceremony and the Commencement Committee is recommending a date of December 4. This would require greater faculty participation; 1/3 of faculty are requested to participate in the June ceremony, and 1/4 of faculty might be requested to participate in the December ceremony. It is estimated that approximately 300-350 students would participate in a December ceremony. Ms. Dawes stated that informal response to this proposal has been positive but that no formal survey had been taken. Concern was expressed by Ms. B. Mann as to a possible difficulty in faculty participation at an additional ceremony. It was recommended that the date of Saturday, December 4, 1982, be included as the graduation date in the agenda for the May meeting. This recommendation will appear as Old Business at the May Academic Council Meeting. Mr. J. Beljan encouraged all Academic Council members to consult with their constituencies regarding this recommendation.

C. Revised University Faculty Constitution. Mr. W. Rickert, Chairer of the Faculty Governance Committee, presented the proposed revisions to the University Constitution (Attachment C to these minutes). Mr. Rickert said all items submitted were individually considered and wished to confirm that this is a Faculty Governance Committee, not a University Governance Committee, and that this document is a faculty constitution. Ms. C. Queener presented the student response to proposed revisions to the University Constitution (Attachment D to these minutes) and asked that this response be also considered when reviewing the proposed revision. Discussion followed.

Mr. S. Klein presented to Council members a copy of the "Proposal for a Faculty Senate," the original report to the committee which is a product of three committees over a period of twelve years (Attachment E to these minutes). Mr. Klein said that he felt that the premise of the subject proposed revisions is that something is wrong with the organizational structure of the Academic Council and that this premise is false. When the Council does not function as it should, it is because the Council members, past and present, will not properly discharge

responsibilities to the University community, which all members are obligated to serve. As it is now structured, Academic Council provides a form for the free exchange of ideas among representatives of the student body, the faculty, and the administration. Mr. Kline does not feel that changing the organization will ensure that this will happen. The key to effective communication is effective leadership by members on Council. Of the three groups represented on Council (students, faculty, and administration), only the faculty delegates all its authority to the Council. Better faculty input is needed. Mr. Klein said that lack of tradition has been the reason that academic freedom has not been a common topic for discussion at Wright State.

A motion was made and seconded to include the document submitted by Mr. Klein as New Business at the next Academic Council meeting. Discussion followed concerning interpretation and implications of this motion. The Parliamentarian's interpretation of this motion is that the Klein document would be substituted for the Rickert document. Question was raised whether the Klein proposal would be a change to the constitution and bylaws as the Rickert proposal would be. Mr. Klein said he did not intend that the proposal he submitted be a substitution for the Rickert proposal but wants the proposal included with the minutes and to have people realize that there is another alternative. After consultation with the Parliamentarian, Mr. J. Beljan made the following proposal: Uphold the decision of the Parliamentarian that as a point of fact, a motion was made and seconded to have the document substituted for the Rickert document. A vote will be taken with the expectation that if the vote fails, the document of Mr. Klein's will be circulated with these minutes for the purpose of amplifying discussion of the Rickert document at the next meeting of the Academic Council. The Parliamentarian added that if the motion were to pass to consider the Klein document as a substitute motion, it would then be considered first. If the acceptance of the document as a substitute motion were to subsequently pass, that would be the end of it; if it were not accepted, then Council would return to the main motion, which is the revision.

Vote was taken on the motion that the Klein document be substituted for the Rickert document as the New Business agenda item for the next meeting of the Academic Council. Motion was defeated unanimously. The Rickert document will be considered as the principal agenda item, and the document presented by Mr. Klein will be circulated with the minutes of this meeting.

VII. Adjournment: Meeting adjourned at 4:40 p.m. Date of next meeting: May 3, 1982.

Attachments

- Attach A: Catalog and Inventory Course Deletions
- Attach B: General Education Offerings
- Attach C: Revisions to University Faculty Constitution
- Attach D: Student response to Proposed Revisions to Univ. Constitution
- Attach E: Proposal for a Faculty Senate, submitted by Mr. S. Klein