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## Academic Council Meeting Agenda and Minutes, February 7, 1983

Charles J. Hartmann

*Wright State University - Main Campus*

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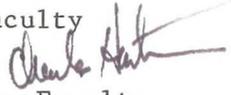
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January 24, 1983

To: Members of the Academic Council and University Faculty  
From: Charles Hartmann, Steering Committee Chairer and   
Vice-President of the University Faculty  
Subject: Agenda for Academic Council Meeting of February 7, 1983, at 3:10 p.m.

Place: Rear Section of the University Center Cafeteria

Agenda:

- I. Call to order: John Beljan, presiding
- II. Approval of minutes of January 3, 1983 meeting
- III. Report of the President: Robert Kegerreis
- IV. Report of the Steering Committee: Charles Hartmann
- V. Reports of the Standing Committees:
  - A. Curriculum: James Kane
  - B. Faculty Affairs: John Talbott
  - C. Library: Cynthia King
  - D. Student Affairs: Barbara Denison
  - E. Budget Review: Donald Pabst
- VI. Report of Provost Search Committee: James Jacob
- VII. Announcement of the Appointment of a Faculty Task Force on Medical Services: Charles Hartmann
- VIII. Old Business:
  - A. Motion to seat new members of the Academic Council at the June meeting according to the recommendation of the Calendar/Elections Committee.
  - B. Motion by Faculty Affairs Committee to amend the Faculty Constitution, Article II, Section 4,B as amended by an ad hoc Committee of the Academic Council to read " . . . the Vice-President Elect shall be a tenured member of the University Faculty or, if in an Academic Unit where tenure is not a policy, otherwise shall have met successfully the probationary requirements of tenure:
    - a. Be a fully affiliated faculty member, and
    - b. Meet the initial probationary requirements for professor or associate professor in the appropriate academic unit, or
    - c. Meet the initial probationary requirements for assistant professor and be promoted, or
    - d. Have seven years of continuous service on the University Faculty."

ACADEMIC COUNCIL  
MINUTES  
February 7, 1983

- I. The meeting of February 7, 1983, was called to order by President Robert J. Kegerreis at 3:10 p.m. in the Cafeteria Extension of the University Center. President Kegerreis designated Charles J. Hartmann, Vice-President of the Faculty, to preside at today's meeting in the absence of John R. Beljan.

Present: H. Andrews, D. Burd, C. Cary, R. Dixon, R. Fox, J. Gabbert, R. Gardier, C. Hartmann, J. Hemsy, B. Hutchings, J. Jacob, J. Kandel, M. Kapp, R. Kegerreis, C. King, E. Kmetec, T. Knapke, B. Mann, M. Mazey, M. Moloney, D. Orenstein, D. Organisciak, J. Poppe, S. Sexson, C. Snyder, J. Talbott, B. Tea, D. Thomas, E. Wetter, R. Williams

Absent: J. Beljan, J. Cross, T. Farrow, G. LeBoeuf, A. Parisi

- II. A motion was made, seconded, and passed to revise the January 3, 1983 minutes, VII.A., to have the substitute motion which was tabled to read as stated in the agenda of today's meeting. Motion was made, seconded, and passed to revise the minutes of January 3, 1983, V.E.1. to delete words, "meeting on January 4." Last sentence should read: "Open hearings will be scheduled at an appropriate time for all University employees." A motion was made, seconded, and passed to approve the minutes as revised.

III. Report of the President, Robert J. Kegerreis:

- A. The governor announced that higher education would have an approximate 5% cut in appropriations on an annual basis, amounting to approximately \$1.8 million for Wright State University, which includes WOBC and the School of Medicine. This amount must be taken care of during the current fiscal year. The Budget and Controller's staff of the University has been meeting under general supervision of the Vice-President for Administration, Joseph Hamel. There will be a meeting on February 8 with the University Budget Review Committee, at which time the general statement will be made that the provisions which have been made in this year's budget in anticipation of budget cuts are adequate to meet the bulk of the budget cuts which the governor has imposed. The University, when preparing the budget last year, imposed rather severe controls, particularly upon the filling of vacancies, so that the budget can be balanced for the University this year without either additional restraints or without imposing a spring quarter increase in student fees.
- B. President Kegerreis reported that Provost Beljan is doing well following surgery.
- C. Mr. D. Organisciak requested President Kegerreis to comment on the University's interest in a convocation center. President Kegerreis said that a multi-purpose center has been discussed for some time. The reason this subject surfaced at this particular time was that the Solicitations Review Committee of the Dayton Area Chamber of Commerce asked all nonprofit organizations in their area to present to them any projects which might involve soliciting funds from corporations, individuals, or foundations over the next three years. The only project which the University had in its list of capital requests which involved any local funds was the proposed multi-purpose convocation center. The other capital projects were all exclusively requested on the basis of state funds. It was surmised that it might be possible over the next three years for the University to secure legislative approval for such a project and, therefore, was forced by the requirements of the committee's request to submit this proposal now. Of some 25 projects submitted, Wright State's was one of 8 to survive the review process. The Solicitations Review Committee has indicated that these 8 projects have its permission to seek local funds. Wright State University has indicated to the Solicitations Review Committee that the entire proposition would be based first upon the state funding for the major part of the proposal and the University would not seek local funds until firm indication of state funding was secured. The picture is very pessimistic at this time for any capital requests at the

state level. The governor is not in favor of adding any capital projects in the current situation because of the immediate added burden for amortization payments and interest payments in a situation in which there are other budget problems of greater magnitude. Given the general state of the Ohio economy and the proposals the governor is making for permanent enactment of considerable increase in personal and corporate income taxes, it seems very doubtful that a capital appropriations measure will emerge from the legislature in the near future. The University does not have any immediate plans to begin a campaign locally for funds for the multi-purpose convocation center. President Kegerreis said a multi-purpose convocation center would be built, if it ever is, to accommodate a variety of cultural, academic, entertainment, and sports activities. It would not be, in any sense of the word, an arena. It would accommodate lectures, theatre-in-the-round, concerts, academic convocations, academic and student assemblies, major public addresses by political or academic figures, student events of all kinds, expanded student office and activity space, commencements, as well as intramural and intercollegiate athletic events. The figure submitted for such a facility was \$10 million with estimated maintenance costs of \$400,000 to \$500,000 a year.

IV. Report of the Steering Committee, Mr. C. Hartmann, Chairer, reporting:

A. Steering Committee met on January 14 to prepare the agenda for today's meeting of Academic Council and to discuss other items of business.

1. Note was made of correction to minutes of January 3 which places under Old Business the true wording as stated in the agenda of today's meeting of the substitute motion to amend the Faculty Constitution.
2. Motion to seat new members of the Academic Council at the June meeting will be considered under Old Business at today's meeting.
3. Other items on today's agenda which warrant attention:
  - a. On behalf of the University Faculty, Mr. Hartmann will report at this meeting on the appointment of a Faculty Task Force on Medical Services. This task force has not been appointed by the Steering Committee, but rather is a joint undertaking by the Faculty Vice-President and the University Provost.
  - b. Mr. J. Jacob will report today on the activities of the Provost Search Committee. The Steering Committee decided to place this item on today's agenda because of the level of faculty and staff interest in the work of this important committee.
  - c. A special report will be added to today's agenda. Mr. J. Hensky will report for Ms. E. Harden, the Academic Council representative to the Athletic Council, concerning action taken by the Athletic Council at its February 4 meeting.

B. Steering Committee met on January 14 and the following were discussed:

1. Honorary Degree Recipient Selection Process. Messrs. D. Pabst, N. Piediscalzi, and C. Hartmann met with the Board of Trustee members of the Academic Affairs Committee (Fred Young and Charles Ross, a new member of the Board) and the Provost on January 4 and told the Board members that Steering had requested the Academic Affairs Committee to recommend to the full Board of Trustees that the Academic Affairs Committee be designated to review the names of nominees for honorary degrees. After discussion, the committee agreed to recommend this action to the Board of Trustees. At their meeting on January 20, the Board adopted a resolution to delegate this responsibility to the Academic Affairs Committee. Two issues of confidentiality were discussed by the Academic Affairs Committee. Board members

expressed the view that the Board expected that the names of nominees be held in confidence to avoid adverse publicity for the University. Faculty members expressed the view that they might not be able to maintain confidentiality should the Board decide to award an honorary degree over the objection of the faculty representatives. Both the Board members and the faculty members expressed an understanding of these concerns. It was finally brought to the attention of the committee that, in the case of the December commencement, any reference to a recommendation by the faculty was deleted from the certificate provided to the recipient.

2. Concerning the work of the Curriculum Committee, in the area of General Education, the Steering Committee discussed the request of the Curriculum Committee to take from the table at the February 7, 1983 meeting of Academic Council a revised list of courses approved for general education credit. The committee asked the secretary to communicate with the chairman of the Curriculum Committee that their request had been received and Curriculum should be prepared to disclose the rationale behind the proposed list of courses on the table for discussion at today's meeting.
3. Concerning the work of the Parking Services Committee, the secretary of Steering Committee was directed to send a note of appreciation to Messrs. T. Von der Embse and D. Atwater thanking them for their efforts in the reconfiguration of the parking lot located adjacent to Rike Hall. The letter stated that if data appear suggesting the need for further change, that the Steering Committee requests the Parking Services Committee to exercise its judgment in correcting the problem.
4. Concerning the question of the Affirmative Action Search Committee, Mr. C. Hartmann reported to Steering Committee concerning a communication from President Kegerreis announcing that he had decided to advertise nationally and regionally for candidates for a full-time position as Director of Affirmative Action while reserving the option to consider internal candidates who might be available on a part-time basis. This decision appears to be consistent with the recommendation of the University Faculty at their meeting on November 16, 1982.
5. The following other actions were taken:
  - a. A concern expressed by a member of the faculty was referred to the Curriculum Committee for study.
  - b. The names of three faculty members were forwarded to administrators with responsibility for the Residence Life Advisory Committee as persons who might serve as members of that committee.
  - c. A concern from a member of the faculty at WOBC concerning transfer credit was forwarded to the Provost and the Council of Deans for study.

V. Reports of the Standing Committees:

A. Curriculum Committee, Mr. J. Kane, Chairer, reporting:

1. The Curriculum Committee has been meeting on alternate Fridays. Part of routine business has included approving 115 course modification requests and 44 new course inventory requests. The committee has approved the Liberal Arts Health Sciences minor and approved the English Department's proposal for a TESOL (Teaching of English to Speakers of Other Languages) Undergraduate Certificate.
2. The committee has discussed the report of the Non-Contact Subcommittee whose guidelines were approved by the Curriculum Committee and are being submitted to Academic Council at this meeting under New Business.

3. The committee has spent much time discussing general education offerings and has agreed on amendments to the proposal which was tabled at the June 7, 1982 meeting of Academic Council. At today's meeting, a request will be made to remove that motion from the table, a request will be made for a motion for amendment of that original motion, and a request will be made for approval of the as-amended list for inclusion in the new undergraduate catalog.

B. Faculty Affairs Committee, Mr. J. Talbott, Chairer, reporting:

1. The University Faculty Affairs Committee, in conjunction with the Office of the Faculty, has arranged for Mr. Donald Siekmann of Arthur Andersen and Company to conduct a tax seminar for the faculty on February 17, 1983, at 4:00 p.m. in the Faculty Dining Room of the University Center.
2. The committee developed a term life insurance memo and recommended its distribution to faculty.
3. The committee agreed with the thrust of the Deans' Salary Policy and recommended its maximum adjunct salary ranges be increased to the ranges for the overload of the teachers.
4. The question of faculty compensation for 1982-83 continues to be explored by the committee.

C. Library Committee, Ms. C. King, Chairer, reporting:

1. The Library Committee met January 14 and will meet again on February 23.
2. The committee approved a change in the policy in regard to the Approval Plan: Titles neither selected nor rejected by departmental representatives will be reviewed by librarians. If any of these titles are selected by librarians for addition to the collection, their cost will be charged to the appropriate departmental fund.
3. The committee supported the allocation to colleges for new serials subscriptions a modest sum generated by careful management of the serials portion of the acquisitions budget. The deans have been notified, and March 1 was established as the cut-off date for requests for new serials subscriptions.
4. Regarding the Approval Plan:
  - a. Ms. King wished to clarify that all faculty members are encouraged to review incoming books, even though only departmental representatives are authorized to charge against the funds. Their opinions are a valuable guide not only to their own official representatives but also now to the reference librarians who are charged with back-up review.
  - b. Funds in a few departments are now exhausted or very low. There are also departments that have spent virtually nothing of their allocation, and Library administration decided to inform the appropriate deans about this imbalance and to recommend reallocation within the colleges.
  - c. Council was urged to support maintenance of the Library budget, particularly in acquisitions and for the Approval Plan, even if there are further reductions from the state to the University.

D. Student Affairs Committee, Ms. B. Denison, Chairer, reporting:

1. Student Affairs Committee met on January 13. Mr. Wayne Peterson, Director of Student Information Systems, reported on studies of student retention being performed by Wright State's office and also how Wright State compares with other universities. Issues affecting retention at Wright State and other universities were discussed.
2. The committee's next meeting is February 14.

E. Budget Review Committee, Mr. D. Pabst, Chairer, reporting:

1. The University Budget Review Committee has met weekly and has discussed a wide range of topics.
2. Compensation Policies. As requested by the University Faculty in November, 1982, UBRC has reviewed the proposed Klein policy statement and the proposal developed by the Council of Deans. UBRC will be prepared to report to the University Faculty on February 15 at which time "open hearing" dates on UBRC recommendations will be announced.
3. Direct Deposit of Pay Checks. On the basis of the questionnaire results, the UBRC has recommended to the University administration that a voluntary program be implemented for faculty and unclassified employees at the earliest possible date.
4. STRS-Pickup. The UBRC had a lengthy discussion on this topic with invited guests. The committee appointed a subcommittee to review this subject.
5. 1983-84 Artist and Lecture Series. The UBRC has reviewed a proposal for the "series" for 1983-84. UBRC voted to support the involvement of additional faculty members on the Planning Committee and recommended a funding level of approximately \$30,000 for 1983-84.
6. Health Care Cost. The UBRC reviewed a number of cost cutting ideas with Mr. Richard Johnson and requested that he obtain specific estimates of costs to be saved from the insurance carriers.
7. Subcommittee Report on Faculty Contracts. This report was discussed at the UBRC meeting on January 11. UBRC decided to later discuss the report after obtaining input from the Council of Deans, Budget Office, and the Subcommittee Chairer.
8. Subcommittee Report on Income Generation. This report was also discussed but final action will not be taken until UBRC meets with Mr. Edward Pollock.

Discussion followed concerning the cost of the Direct Deposit. Mr. Pabst stated that the figures would depend upon what happens to interest rates, but the figure that has been given would be approximately \$15,000 to \$20,000. This figure was not included in the original survey. UBRC felt that the advantages offset that additional cost.

VI. Special Report Concerning Action by Athletic Council at Its February 4 Meeting, Mr. J. Hemsy, member of the Athletic Council, reporting in the absence of Ms. E. Harden, Academic Council representative to the Athletic Council:

- A. The Athletic Council acted on the request that the Schools of Nursing, Medicine, and Professional Psychology have representation on the Athletic Council. The results of the voting were that Nursing will be allowed a seat, but that Medicine and Professional Psychology will not. The main argument against representation by Medicine and Professional Psychology was that neither of the schools had undergraduate programs.

- B. The Athletic Council passed the following motion: "The Athletic Council recommends to the President that Wright State University apply to the NCAA to have their status changed from Division II to Division I and that the Athletic Director begin by 1) investigating possible places to play, 2) finding a conference for the basketball team, 3) finding out the appropriate needs of the various coaches, 4) investigating different methods of raising funds, and 5) following the appropriate NCAA rules."

Mr. C. Hartmann made the following comment from the chair following the report by Mr. Hensky: "As Vice-President of the Faculty, I regret the action taken by the Athletic Council on February 4 to deny membership on that council to faculty from the Schools of Professional Psychology and Medicine. In my view, we would view the faculty of these two schools as full participants in University governance. The policy and resource issues associated with intercollegiate athletics are clearly ones in which these faculty have a stake, interest, and competence to speak. For these reasons, I will request the Steering Committee at their February 18 meeting to meet with members from the Athletic Council to discuss a restructuring of the Athletic Council to more fully represent the interests of the entire University faculty."

VII. Report of Provost Search Committee, Mr. J. Jacob, in behalf of the Provost Search Committee, reporting:

This committee is composed of faculty, students, and academic deans. The deadline for applications or nominations for the position of Provost is February 28, 1983. Applications or nominations are encouraged from all members of the campus community; internal and external candidates will be treated equally in the search process. The committee intends to contact representative groups of faculty, unclassified staff, classified staff, minority employees, and students in order to form interviewing committees who would meet with prospective candidates for Provost during their own campus visits later in the spring. The committee is currently in the process of screening applications of individuals interested in this position. Dates and details of the interview process will be shared with the campus community.

VIII. Announcement of the Appointment of a Faculty Task Force on Medical Services, Mr. C. Hartmann, reporting:

John R. Beljan, Provost, and Charles J. Hartmann, Vice-President of the Faculty, have collaborated in the appointment of a faculty task force to be chaired by John J. Halki, to study the question of medical services to faculty and staff. This is thought to be an 18-month work effort and the task force has been requested to study the means by which the Ambulatory Care Center could be utilized and developed to better meet the health care needs of the campus community, new strategies and resources that may be needed to augment and to deliver these services, whether savings can be accomplished by using premiums paid to commercial insurers for these augmented health care services, and other impacts subsidy change may have on the medical community and the level of campus services. The first meeting of the task force will be upon the Provost's return to the campus from his illness, and the initial report of the task force will be made at the Spring Quarter Meeting of the University Faculty on May 10. The name of Jan R. Gettys, student designee, is to be added to the list distributed by campus mail of names of members of this task force.

IX. Old Business:

- A. Seating of New Members of Academic Council. A motion was made and seconded to place for discussion at this meeting the recommendation from the Calendar/Elections Committee to seat new members of the Academic Council at the June meeting.

Question called. MOTION TO SEAT NEW MEMBERS OF ACADEMIC COUNCIL AT THE JUNE MEETING PASSED BY SHOW OF HANDS.

- B. Motion by Faculty Affairs Committee to amend the Faculty Constitution as stated in the agenda of this meeting. Subject motion was opened to discussion with Mr. R. Gardier speaking in favor of the motion.

MOTION MADE, SECONDED, AND PASSED BY SHOW OF HANDS TO APPROVE SUBJECT MOTION, which reads:

Amend the Faculty Constitution, Article II, Section 4,B, to read ". . . the Vice-President Elect shall be a tenured member of the University Faculty or, if in an Academic Unit where tenure is not a policy, otherwise shall have met successfully the probationary requirements of tenure:

- a. Be a fully affiliated faculty member, and
- b. Meet the initial probationary requirements for professor or associate professor in the appropriate academic unit, or
- c. Meet the initial probationary requirements for assistant professor and be promoted, or
- d. Have seven years of continuous service on the University Faculty.

This motion will appear as New Business on the agenda of the General Faculty Meeting on February 15.

- C. A motion was made, seconded, and passed to bring from the table the revised list of general education course offerings which the University Curriculum Committee had submitted to Academic Council at the June 7, 1982 Council meeting.

Mr. J. Kane, Chairer of the University Curriculum Committee, provided Academic Council with background information on this motion. The procedure for inclusion of a course as a general education offering begins with the department involved generating the request. The request is then sent to the College Curriculum Committee for approval, then to the academic deans, then to the University Curriculum Committee, and then to the Academic Council with recommendation for approval. If approval is obtained, the course is entered into the inventory. Courses not elected for general education course offerings go only as far as the University Curriculum Committee and not through Academic Council. Approximately four years ago, the Curriculum Committee declared a moratorium on new general education course offerings, and at that time, an ad hoc committee was proposed to restructure the general education offerings and come up with new guidelines. The guidelines were not forthcoming and, in effect, the moratorium still exists. The Curriculum Committee contacted previous members of the original Curriculum Committee years ago and composed a set of guidelines which was felt represented the guidelines which were used to formulate the original general education offerings. The procedures followed were to lift the moratorium and use those guidelines for approving or not approving new general education course proposals. The existing courses were also reviewed with those guidelines. The action decided by the Curriculum Committee was that the committee assumed the task of cutting down the number of offerings as stated on page 34 of the 81/83 Undergraduate Catalog. This would be done by eliminating umbrella statements, such as in Area Three, A and B. All the departments were requested to submit to the Curriculum Committee those courses they wanted to offer for general education, and the committee then applied the guidelines to those courses. That list of courses was submitted to Academic Council on June 7, 1982. That list was re-examined this year with some amendments. Mr. Kane distributed to council members a list of amendments and corrections to the June 7, 1982 General Education Proposal (Attachment B to these minutes).

A motion was made, seconded, and passed to amend, as stated in Attachment B to these minutes, the original motion.

A MOTION WAS MADE AND SECONDED TO APPROVE THE AS-AMENDED LISTING FOR GENERAL EDUCATION COURSE OFFERINGS (Attachments A and B to these minutes).

Discussion followed. Mr. Kane said that the Curriculum Committee has formulated a statement which will be submitted at the next meeting of Academic Council for approval. This statement will be to the effect that all exceptions to the general education requirements which have existed in the past will be honored in the future. This statement mentions specifically the waiver of Area Two requirement for Science & Engineering students as an example. Further, there is a statement that any additional exceptions that are requested come through the channels to University Curriculum Committee, and then to Academic Council for approval.

Ms. B. Mann spoke in favor of the motion but hoped that Curriculum Committee does not interpret this as an indication that the general education set-up is appropriate, but that it is an improvement over the existing program and that there is still need for serious consideration of a fundamental overhaul of the entire general education arrangement.

Question called. ROLL CALL VOTE TAKEN. Results:

Voting Yes: H. Andrews, D. Burd, C. Cary, R. Dixon, R. Fox, J. Gabbert,  
R. Gardier, J. Hemsy, B. Hutchings, J. Jacob, J. Kandel,  
M. Kapp, E. Kmetec, T. Knapke, B. Mann, M. Mazey,  
M. Moloney, D. Orenstein, D. Organisciak, J. Poppe, S. Sexson,  
C. Snyder, J. Talbott, B. Tea, D. Thomas, E. Wetter,  
R. Williams

Voting No: None

Abstaining: C. King

MOTION PASSED. These changes become effective today.

Mr. E. Kmetec commended the University Curriculum Committee for their work and hopes that this will be the beginning of an effort to revamp the concept of general education at Wright State University.

X. New Business:

Proposed Guidelines for Non-Contact Course Credit submitted by the University Curriculum Committee (Attachment C to these minutes) was distributed to council members. Motion was made, seconded, and passed to place this topic under New Business at the next Academic Council meeting.

XI. Mr. Hartmann, on behalf of council members, expressed congratulations to Donald Thomas and Perry Moore on their recent appointments as Deans.

XII. Adjournment: Meeting adjourned at 4:20 p.m.

Date of next meeting: March 7, 1983

Attachments:

- Attachment A - List of General Education Offerings
- Attachment B - Amendments & Corrections to GE List
- Attachment C - Proposed Guidelines for Non-Contact Course Credit