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Academic Council Meeting Agenda and Minutes, January 9, 1984

James Jacob

Wright State University - Main Campus

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Wright State University
Dayton, Ohio 45435

December 14, 1983

To: Members of the Academic Council and University Faculty
From: James Jacob, Vice-President of the University Faculty
Subject: Agenda for Academic Council Meeting of Monday, January 9, 1984,
at 3:10 p.m.

Place: Rear Section of the University Center Cafeteria

Agenda:

- I. Call to Order
- II. Approval of Minutes of November 28, 1983 Meeting
- III. Report of the President
- IV. Report of the Steering Committee: James Jacob
- V. Reports of the Standing Committees
 - A. Budget Review: Charles Hartmann
 - B. Curriculum: Robert Dixon
 - C. Faculty Affairs: John Talbott
 - D. Library: Terry McKee
 - E. Student Affairs: Barbara Denison
- VI. Old Business:
 - A. 1984-85 Calendar Changes recommended by the Calendar/Elections Committee
 - B. Proposed Articulation Policy (Attachment A)
 - C. Curriculum Changes:

The University Curriculum Committee recommends the approval of the following motion:

It is moved that Council reject the request that CLS 101, "Medical and Scientific Terminology," and EC 330, "Urban Economics Problems and Prospects," be approved for general education credit.
- VII. New Business:

Approval of 1985-86 Calendar (Attachment B)
- VIII. Adjournment

Attachments:

- Attachment A - Proposed Articulation Policy
- Attachment B - 1985-86 Calendar

ACADEMIC COUNCIL

MINUTES

January 9, 1984

- I. The meeting of January 9, 1984 was called to order by James Jacob, Vice-President of the Faculty, in the absence of Chairman Michael Ferrari, at 3:10 p.m. in the Cafeteria Extension of the University Center.

Present: A. Bassett, K. Beers, M. Brownfield, J. Castellano, J. Cross, B. Denison, R. Dixon, T. Farrow, R. Fox, M. Griffin, E. Harden, J. Hemskey, B. Hutchings, A. Islam, J. Jacob, M. Kapp, R. Kegerreis, C. King, E. Kmetec, C. Maneri, M. Mazey, P. Moore, D. Organisciak, G. Palmer, A. Parisi, R. Schosser, R. Schumacher, B. Shepard, J. Stenzel, J. Talbott, C. Taylor, D. Thomas, E. Wetter

Absent: W. Brown, M. Ferrari, S. King

- II. A motion was made, seconded, and passed to approve the minutes of the November 28, 1983 meeting as presented.

III. Report of the President, Robert Kegerreis:

- A. Governor's Proposed Jobs and Progress Program for Ohio. This proposed program includes an involvement of universities. Three initiatives listed under the section on Implementation Matrix for Economic Development Initiatives are: 1) Implement a university search for innovative, technology and industrial search audit programs; 2) Establish an innovative research financing program; and 3) Stimulate creation of advance technology applications centers with the chief linkage being universities.
- B. Appointment of Trustee. The Governor has not yet appointed a new trustee for Wright State University to complete the unexpired term of Cy Laughter.
- C. Winter Quarter 1984 Enrollment. There is a continuing 4 1/2 to 5 1/2 percent enrollment increase which was realized in the fall quarter.
- D. University Planning Process. The Planning Process will be presented at the February meeting of the Board of Trustees for the first time. The President suggested that it might be useful for the Steering Committee, in planning the agenda for Academic Council, to consider a near-term review or presentation of the University Planning Council. The Trustees will consider and perhaps adopt the University Plan for the future, which is not a rigid document but one that is in a sense renewed every year.
- E. Proposed Articulation Policy. President Kegerreis urged all Council members to give very serious consideration to the proposed Articulation Policy on today's agenda and to adopt a policy that will serve the University for a number of years.

IV. Report of the Steering Committee, Elizabeth Harden, Vice-President Elect of the Faculty, reporting:

- A. Steering Committee has met once since the last Academic Council meeting and explored the following agenda:

1. Issues Raised by Movie, The Day After. Rubin Battino had suggested a public forum or teach-in on the issues raised by the movie, The Day After. Steering directed its secretary to contact Benjamin Richard, Professor of Geological Sciences, about organizing a program for presentation in the near future.
2. Request to Change Date of Fall Commencement 1984. Michael Cusack, Athletic Director, asked that the University's current fall commencement date be reconsidered to permit Wright State's eligibility to host an NCAA Volleyball Regional annually scheduled for the first Friday and Saturday in December and at some point in the future, the Volleyball Finals annually scheduled for the second Friday and Saturday of December. The Athletic Council has been asked to explore the matter, and the Calendar/Elections Committee has been asked to delay reconsidering the 1984 Fall Commencement date, pending the Athletic Council's recommendation.
3. Meeting with President Kegerreis Concerning Athletic Council. The Secretary of the Steering Committee and James Jacob met with the President on November 23. This meeting included a brief summary of "problem areas" in the Athletic Council's constitution and bylaws, e.g., the reporting structure, the amendment process, the matter of referendum, terms of members, and selection of members. The President consented to Steering's resolving the matter with the Athletic Council. Steering requested that Elizabeth Harden, Vice-President Elect of the Faculty; Joseph Hemsy, former member of the Athletic Council and present member of the Academic Council; and David Orenstein, Academic Council's current representative to the Athletic Council, review the constitution and bylaws with Carl Benner, current Chairer of the Athletic Council, and report the conclusions to Steering.
4. Trustees' Faculty Excellence Award. Provost Ferrari and James Jacob summarized their discussion with the Trustees Academic Affairs Committee. While the Faculty Excellence Award was not presented at the December 1983 Commencement, it may be presented in 1984, perhaps at the June or Fall Commencement. The Board likes the concept of the award and will give it continuing consideration.
5. Mailroom and Copying Procedures on Campus. Janice Gabbert's memorandum of December 10 raised two major issues that Steering felt typified many faculty concerns:
 - a. Copying machine procedure. Machines are often out of order, and the quality of copying is poor.
 - b. Mailroom procedure which necessitates using the pink identification slips for outgoing mail.

Provost Ferrari noted that this subject is still under discussion.

- B. Steering approved the agenda of today's meeting.

V. Reports of the Standing Committees:

A. Budget Review Committee, Charles Hartmann, Chairer, reporting:

1. Since the last Academic Council meeting, UBRC met once; that meeting was held at WOBC. A UBRC meeting is scheduled for January 13.
2. Matters of interest discussed at the meeting held at WOBC were:
 - a. Draft Document of the Proposed Salary Principles (Attachment A to the Academic Council Minutes of November 28, 1983). After a few minor revisions, UBRC has a final document which UBRC will forward through the administration to the Finance Committee of the Board of Trustees. The Council of Deans is in general agreement with the guidelines expressed in the document.
 - b. Salary Recommendations. The specific salary recommendations that are to be produced by the Proposed Salary Principles document were discussed and the components for the dollar amount for next year's salary pool were determined as follow:
 - (1) Component consisting of the consumer price index for 1983 which UBRC estimates to be in the range of 5%.
 - (2) Component consisting of a catch-up percentage spread over a three-year period of approximately 11% in total, divided into a three-year period in various forms.
 - (3) Component of market equity of approximately 1% of a salary pool.
 - (4) Comparison performance figure of approximately 1%.UBRC hopes to produce for consideration by the administration and the Board a specific dollar salary pool for 1984-85, based upon these four component parts, within the next meeting or two.
3. UBRC expects to receive at its January 13 meeting a final subcommittee report concerning the STRS and PERS pick-up on the pick-up. It is anticipated that that subcommittee report will recommend its implementation and the dollar commitment by the University for that purpose would be in the vicinity of \$650,000. Action has not yet been taken on this matter.

Discussion followed Mr. Hartmann's report. Comparison performance was defined as a productivity recognition. That component has not yet been finalized but is consistent with the Salary Principles document, specifically paragraphs 1) and 7).

The four components discussed are for the purpose of deciding the overall pool, not for the purpose of allocating within units. This is the beginning of the process spelled out in the Faculty Compensation Policy that was adopted by the Council of Deans, the Faculty, and the Board of Trustees last year. UBRC will make a recommendation to the Provost, who in turn would take it to the Council of Deans. Mr. Hartmann said it is UBRC's responsibility to establish the pool by this mechanism; a division of the pool among units falls back on the previous document approved in Spring 1983.

Mr. Hartmann said that he will furnish Council members a copy of the final document.

B. Curriculum Committee, Robert Dixon, Chairer, reporting:

1. Curriculum Committee continues to consider course approvals, two of which appear under Old Business at this meeting. Further recommendations will be introduced under New Business.
2. Curriculum has projected that within a month, the Committee will be at open hearings on a new drop policy.
3. The Committee continues to consider the minors and certificates question at Wright State.
4. The Committee is now working on a document which lists some of the implementation questions concerning the Articulation Policy.

C. Faculty Affairs Committee, John Talbott, Chairer, reporting:

1. The Faculty Affairs Committee has been requested by the Provost to develop policy guidelines for the Professor Emeritus designation.
2. Steering Committee requested Faculty Affairs to look into the Incentive Retirement Plan that was adopted by the state. Last summer the Ohio General Assembly adopted legislation permitting employers of State Teachers Retirement System members to establish retirement and incentive plans for STRS members who have met or are close to meeting service requirements. In the Miami University plan, the University will purchase three years of credit without employee contributions being required. One hundred percent of the positions created by the retirement will be replaced with the school/college effected being guaranteed 50% replacement. All decisions by the individuals effected in the Miami plan must have been completed by January 31, 1984, with the University basing its selection on those retiring based upon the highest Miami years of service down until the maximum of 5% of the faculty work force is received. The Faculty Affairs Committee will continue to look at this piece of legislation and its implications for Wright State in the coming months.

D. Library Committee, Terry McKee, Chairer, reporting:

1. Allocation of Monograph Funds. The approach used at Wright State is very nonstandard. Most academic libraries, including the Wright State Health Science Library, make great use of professional Library staff's expertise in allocating the funds, with faculty guidance. The Library Committee will be looking at what is done at other institutions and possible criteria to be used at Wright State.
2. Microfilming of Holdings. The Committee discussed microform conversion of general holdings in terms of the proposed expansion of the Library. The Library's Collection Development Policy already includes microform acquisition; that will be included and can be accelerated at some point in the future. This policy can easily be incorporated into the vision of the expansion of the Library in terms of storage. The Committee discussed the advisability of seeking funds at this time for a large-scale conversion of journals. There

was no positive support among the Committee for such a precipitant replacement of journals for microform. At the present time, the Committee cannot recommend spending a large amount of money which would result in a significant lessening of the usefulness of the journals.

3. Library Building Planning Committee. This committee consists of Library administrators and Library department heads to plan details of utilization of a three-story, vertical expansion of the Library. Mr. McKee represents the faculty on this committee. This committee is sensitive to needs for greater space for any formal studying, for tutoring, for faculty and graduate study carrels, and for space for future computer implementation. Any suggestions in this regard are welcomed for this committee.

E. Student Affairs Committee, Barbara Denison, Chairer, reporting:

Student Affairs has not met since the last Academic Council meeting. On the agenda for future meetings is the examination of student lounge space and the work of the committee on faculty evaluations.

VI. Old Business:

- A. 1984-85 Calendar Changes (Attachment to the agenda of November 28, 1983 Academic Council meeting).

Louis Falkner, a member of the Calendar/Elections Committee, noted that the proposed change would mean Summer Quarter 1985 would begin on Wednesday, June 12, instead of Monday, June 10. This would increase the break between the spring quarter and summer quarter by two days.

Question called. Motion made, seconded, and passed to close debate on this subject.

MOTION PASSED unanimously by voice vote to approve the 1984-85 calendar changes as presented.

- B. Proposed Articulation Policy (Attachment A to agenda of this meeting).

Motion to accept and approve subject document was brought to the floor and discussion followed. Robert Dixon, Chairer of the Curriculum Committee, stressed the importance of this document and invited comments.

Roger Iddings expressed three major concerns:

- (1) The proposed document does not establish the link between the requirements and essential prerequisite knowledge and skills. Dean Iddings suggested that items 3.c, d, e, and f be recommended (not required).
- (2) The proposed document appears to be punitive in nature and almost completely ties up the student's high school program.
- (3) There should be an opportunity to explore the implications of the proposed policy with representatives of a cross section of the secondary schools in the area.

Mr. Dixon noted that this proposed document is in line with similar policies adopted by other Ohio schools and would go into effect Fall Quarter 1986. This policy does not deny admission to students but states if the student has not met these requirements, he/she will go into Directed Advising in order to remove deficiencies. The thrust of this policy is to encourage those students planning to go to college to take a strong high school program. This policy does not include implementation procedures.

Carl Maneri, Emil Kmetec, Elizabeth Harden, Marshall Kapp, and Robert Schosser, spoke in favor of the motion. The opinion was expressed that the policy should state requirements and not desires in order to be a meaningful policy.

Abe Bassett made the following motion: To amend paragraph 4, second sentence, to read: "Under Directed Advising, students are required to take courses that will remove deficiencies in the high school preparation in English and mathematics as the degree program of their choice dictates before they can . . . " Motion seconded. Discussion followed. Carl Maneri, Perry Moore, Daniel Organisciak, and Marshall Kapp spoke against the amendment. Question called. MOTION ON THE AMENDMENT DEFEATED by voice vote.

Discussion returned to the original motion on the document. Concerns were expressed about a possible decline in enrollment, application of this policy to transfer students, and the effect on the nontraditional students. Clarification was requested on how courses taken to remove deficiencies would apply toward graduation. Mr. Dixon stated that these courses are not added to the graduation requirements. The meaning of the word "unit" was questioned. William Collie, Director of University Division, said that the word "unit" has a specific meaning in academic advising and in working between colleges and high schools, and recommended that whatever word was deemed appropriate, that it be kept within the terminology that all concerned understand.

Abe Bassett made the following motion: To amend paragraph 4, first sentence, to read: "Students who have not met these requirements and do not have an ACT composite of 19 and a high school grade point average of 2.5 in high school will enter Wright State University under a Directed Advising program". Motion seconded. Discussion followed. Question called. MOTION ON THE AMENDMENT DEFEATED by voice vote.

Question called on the original motion to approve the proposed policy as presented.

ROLL CALL VOTE TAKEN. Results:

Voting YES: K. Beers, M. Brownfield, J. Castellano, J. Cross,
B. Denison, R. Dixon, T. Farrow, R. Fox, M. Griffin,
E. Harden, J. Hemsy, B. Hutchings, A. Islam,
M. Kapp, C. King, E. Kmetec, C. Maneri, M. Mazey,
P. Moore, D. Organisciak, R. Schooser, B. Shepard,
J. Stenzel, C. Taylor, D. Thomas, J. Jacob

Voting NO: A. Bassett, J. Talbott, E. Wetter

MOTION PASSED. This motion will be included in the agenda for the Winter Quarter General Faculty meeting.

James Jacob thanked Robert Dixon and Michael Williams and their committees for their dedicated work. Robert Dixon thanked all those who participated in discussion of this subject and urged Council members to return to their constituencies and explain this issue.

- C. Curriculum Changes. The University Curriculum Committee recommends the approval of the following motion: It is moved that Council reject the request that CLS 101, "Medical and Scientific Terminology," and EC 330, "Urban Economics Problems and Prospects," be approved for general education credit.

Question called. MOTION PASSED unanimously by voice vote. CLS 101 and EC 330 were denied general education credit.

VII. New Business:

- A. Approval of 1985-86 Calendar (Attachment B to agenda of this meeting).

Question was raised concerning the length of the break between the winter and spring quarters. Louis Falkner responded that there was strong feeling expressed by faculty that that break include two weekends. If the calendar were to be moved back, classes for summer would end August 26 and 27. This might have an effect on summer term enrollment since many primary and secondary schools would already be in session. Abe Bassett also suggested an earlier graduation date to allow Wright State students to better compete for jobs.

This subject will appear as Old Business at the next Academic Council meeting.

- B. University Curriculum Committee Recommendations. Robert Dixon made a motion that Academic Council:

1. Reject the request for course modification to allow ED 420, "Studies in English Education," to be offered for optional ABCDF/PU credit.
2. Approve the request for adding SOC 315, "Drug and Alcohol Intervention Workshop," to the course inventory with PU grading.

Motion seconded. These recommendations will appear as Old Business at the next Academic Council meeting.

VIII. Adjournment: Meeting adjourned at 5:00 p.m.

Date of next meeting; February 6, 1984