

1-7-1985

Academic Council Meeting Agenda and Minutes, January 7, 1985

Elizabeth Harden

Wright State University - Main Campus

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Wright State University
Dayton, Ohio 45435

TO: Members of the Academic Council and University Faculty
FROM: Elizabeth Harden, Vice President of the University Faculty
SUBJECT: Agenda for Academic Council on Monday, January 7, 1985,
3:10 p.m. Place: Rear Section of the University
Center Cafeteria

AGENDA

- I. Call to Order
- II. Approval of Minutes of November 26, 1984
- III. Report of the President
- IV. Report of the Steering Committee: Elizabeth Harden
- V. Report of the Standing Committees
 - A. Budget Review: Jim Jacob
 - B. Curriculum: Peter Bracher
 - C. Faculty Affairs: Stephen Renas
 - D. Library: Terry McKee
 - E. Student Affairs: Judith Davis
- VI. Special Reports
 - A. Division I Athletics - Bob Dixon, Vice President Elect of the Faculty.
- VII. Old Business
 - A. Proposal from the University Honors Committee to amend its charter (see handout, distributed at the November 5 Academic Council meeting)
 - B. Academic Calendar -- 1985-86 and 1986-87 -- Larry Kurdek, Chairer, Calendar and Elections Committee
- VIII. New Business
 - A. General Education Proposal -- Peter Bracher, Chairer, University Curriculum Committee
- IX. Adjournment

ACADEMIC COUNCIL
MINUTES
January 7, 1985

- I. The meeting of January 7, 1985 was called to order by Michael Ferrari, Provost, at 3:10 p.m. in the Cafeteria Extension of the University Center. Jeffrey Gayer was introduced as the new student representative from WOBC.

Present: C. Barbour, D. Barr, A. Bassett, K. Beers, S. Bowen, W. Brown, D. Carlson, J. Castellano, B. Denison, R. Dixon, J. Eastep, M. Ferrari, J. Fox, J. Gayer, E. Harden, J. Halki, A. Islam, B. Kintner, T. Knapke, J. Lancaster, C. Maneri, P. Moore, S. Peterson, C. Phelps, S. Renas, J. Sealander, J. Smith, J. Sullivan, C. Taylor, D. Thomas

Absent: D. Cullman, J. Kane, R. Kegerreis, R. Schosser, R. Schumacher, A. Smith

- II. A motion was made, seconded and passed to approve the minutes of the November 26, 1984 meeting as amended. The amendments are: IV. A. "Since the November 5 meeting of the Academic Council, the Steering Committee has discussed the following agenda items:" IV. A. 8: "Multipurpose Facility Task Force - John Blair, Betsy Frank, William Steinhart; Alumni Search Committee - Jacob Paperman, Barbara Eakins."

- III. Report of the President. The president was not in attendance; therefore, there was no report.

- IV. Report of the Steering Committee, Elizabeth Harden, Chairer, reporting:

- A. The Steering Committee met on December 6 and December 13. Agenda items for the December 6 meeting:

1. Appointments to University Planning Council. Six faculty were to be nominated by Steering, subject to appointment by the president. Three members of the initial council, Sue Cummings, James Daily, and Glenn Graham, will continue until their terms expire. The three additional members appointed by Steering are Larry Crum, Janice Gabbert, and James Walker. During winter and spring quarters, a major task of the Planning Council will be to review and solicit reactions to the University's mission statement and make recommendations to the university administration.
2. Emeritus Status. Steering has requested that the Faculty Affairs Committee devise a mechanism for notifying (and recognizing) retiring faculty with emeritus status. There is an obvious need for established procedures which are formally recognized and implemented.
3. Report of the Faculty Task Force on Medical Services. Steering agreed that the Budget Review Committee consider financial implications of the recommendations in the Final Report and Recommendations of the Faculty Task Force on Medical Services. Steering felt that the report merited further discussion and exploration with the Provost; some of the recommendations might be implemented through currently existing offices and resources while others (e.g., the establishment of an independent Health Assurance and Promotion Office) might be delayed. This discussion will continue at the next Steering Committee meeting.

4. Steering shared observations about the December commencement, discussed issues raised by the Quadrennial Review Committee, and approved the Academic Council agenda for today.

B. The December 13 meeting was devoted exclusively to the Quadrennial Review Committee's questions on:

1. constituency elections (number of Academic Council representatives in terms of constituency size, staggered election procedures);
2. the "Councils" issue (whether the Constitution and Bylaws or a Procedures Manual should address the relationship of other councils to the Academic Council);
3. the composition of standing committees --(should this be consistently spelled out?);
4. the need for a Procedures Manual which would clarify a Code of Operations; and
5. what does the title--"Constitution and Bylaws"--really mean?

V. Report of the Standing Committees

A. University Budget Review Committee, James Jacob, Chairer, reporting:

1. The committee has met with members of the Personnel Office in regard to the increase of insurance premiums.
2. During the next month the UBRC will consider the proposal as to whether the University Intercollegiate Athletic Team should go from Division II to Division I .
3. The UBRC reviewed how the Professional Leave Program might be improved.

It is hoped that the UBRC will make recommendations on these matters at the next Academic Council Meeting.

B. Curriculum Committee, Peter Bracher, Chairer, reporting:

1. Next month the University Curriculum Committee will turn its attention to:
 - a. The drop survey form which is required by the drop policy adopted last spring.
 - b. The policy statements on minors and certificates.
2. The UCC created an ad hoc committee to address questions about the creation of computer-related courses outside the Department of Computer Science. This committee is being chaired by Patricia Boggs. Part of the committee's charge is to develop some temporary guidelines for such courses to facilitate the approval process. These guidelines are for the use of the UCC and interested colleges and departments.

C. Faculty Affairs, Stephen Renas, Chairer, reporting:

1. The Faculty Affairs Committee has not yet reached agreement with the Student Affairs Committee on the issue of student evaluation of faculty teaching performance.
2. The committee will be sending out a report that shows the sources of growth in the unclassified staff and will be asking for comments by the faculty on this report.
3. The committee continues to study how the faculty emeritus status should be recognized. A study is being conducted to see how other universities are handling this situation.

D. Library Committee, Terry McKee, Chairer, reporting:

1. The Library Committee has formed an ad hoc committee to study the role or nonrole of the Library acquisition, maintenance, and circulation of computer software. The chairman of the committee is Charles Maxwell. Other members of the committee are: Audrey Kidder, John Lashbrook, Ronald Markert, Bonnie Mathies, Charles Ross, Rebecca Stratman, and Donald Swanson.
2. At the next meeting the committee will be discussing expansion progress and the study of monograph acquisition funds by various units of the university.

E. Student Affairs, Judith David, Chairer, reporting:

1. The Student Affairs Committee continues to meet with the Faculty Affairs Committee on the evaluation of faculty teaching performance. The Faculty Affairs Committee has not yet agreed that there should be a mandatory student evaluation of faculty teaching performance. Without this agreement a process cannot be set up. It is hoped that a final decision on this issue will be made by the end of the year to either continue with the status quo or the university-wide evaluation of faculty.
2. By the end of March the Student Affairs Committee should have a report on the open hours of the University Recreation Center.

VI. Other Reports

A. Division I Athletics, Robert Dixon, reporting:

A proposal (sent to the faculty as an attachment to the minutes of this meeting) to go from Division I to Division I in the intercollegiate athletics was given to members of the Academic Council. The Athletic Council has approved the recommendation to move from Division II to Division I. This approval by the Athletic Council is on the condition that there would be discussion with various university groups as to their feelings on this matter. There was a great deal of discussion as to how to proceed with this document and whether a motion should be made to vote pro or con on the issue under Old Business at the next meeting.

B. Quadrennial Review Committee, Creighton Phelps reporting:

The ad hoc Quadrennial Review Committee wished to place a motion under New Business on today's agenda, but was turned down by the Steering Committee. The Quadrennial Review Committee then agreed to discuss further their proposal before resubmitting it to the Steering Committee. J. St. Peter was recognized and was permitted to speak as a member of the Quadrennial Review Committee; material was distributed (Attachment A, pp 1-4). The Council turned to Old Business.

VII. Old Business

A. Proposal to Amend the Charter for Honors Courses (Reference 11-5-84 Academic Council Minutes, Attachment A, pp 2-3).

A motion was made by the University Honors Committee to amend its charter:

1. to amend paragraph II (which now restricts honors courses to general education courses) to allow departments to develop honors sections of courses outside the general education inventory; and
2. to amend paragraph IV (which now specifies that all six required honors courses be general education courses) to read that at least three of the six required honors courses be general education courses.

Motion passed by a voice vote.

B. Academic Calendar, 1985-1986 and 1986-1987, Larry Kurdek, Chairer, Calendar and Elections Committee reporting:

Amendments were made to the calendars because of a change in Ohio law as to the observance of Memorial Day. In 1986 it was proposed that Memorial Day would be observed on Monday, May 26; in 1987 the holiday would be observed on Monday, May 25. It was also proposed that in the Spring 1985 the holiday will be changed to Monday, May 27. All three changes were accepted.

The motion was approved by a voice vote.

VIII. New Business

A. General Education Proposal, Peter Bracher, Chairer, University Curriculum Committee, reporting:

Under separate cover the Curriculum Committee has forwarded a copy of the General Education Proposal dated January 2, 1985 to all faculty.

The University Curriculum Committee does not wish to rush this proposal nor does it wish it to be delayed. Perhaps a special General Faculty Meeting considering just this proposal could be held.

The General Education requirement would be implemented in the Fall Quarter, 1987. Mr. Bracher gave a rundown of the General Education requirements.

A motion was made by the University Curriculum Committee to accept the General Education proposal. The motion was seconded and will appear as Old Business at the next meeting.

B. Division I Athletics

It was noted that a vote by the Council on this issue was nonbinding. A motion was made and seconded that the report by UBRC on the Division I proposal be approved. This will appear as Old Business at the next meeting.

IX. Continuation of Special Reports

(Reference VI. B. Quadrennial Review Committee). Mr. St. Peter was recognized by the Chairer. He pointed out that the Steering Committee did not put the topic presented by the Quadrennial Review Committee on today's agenda as New Business. The Quadrennial Review Committee felt that putting this topic forward would help them in their deliberations.

Robert Dixon pointed out that his memorandum of December 14, 1984 (Attachment A, pp 3-4) is composed of two parts. Above the dotted line constituted the response by the University Steering Committee to the Quadrennial Review Committee Minutes of December 12, 1984. As to the matter below the dotted line, faculty officers refer to Robert Dixon and Elizabeth Harden, not necessarily to the University Steering Committee.

It was pointed out that the topic was not placed on the January agenda of the Academic Council because two other items of importance were already on the agenda. They were: General Education and Division I Proposal.

X. Adjournment: Meeting adjourned at 4:35 p.m. Date of next meeting: February 4, 1985.

LF:jl

Attachments