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## Academic Council Meeting Agenda and Minutes, March 7, 1988

Jeanne Ballantine

*Wright State University - Main Campus*

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Wright State University  
Dayton, Ohio 45435

TO: Members of Academic Council and University Faculty  
FROM: *Jeanne Ballantine*  
Jeanne Ballantine, Vice President of the University Faculty  
SUBJECT: Agenda for Academic Council Meeting on **Monday, March 7, 1988, at 3:10 p.m.**  
**Place: Faculty Dining Room**

- I. Call to Order
- II. Approval of Minutes of February 1, 1988
- III. Report of the President: Paige Mulhollan
- IV. Report of the Steering Committee: Jeanne Ballantine
- V. Report of the Standing Committees
  - A. Building & Grounds Utilization & Planning: Carl Maneri
  - B. Curriculum: Charles Funderburk
  - C. Faculty Affairs: Larry Crum
  - D. Library: Rudy Fichtenbaum
  - E. Student Affairs: Fran Landers
  - F. University Budget Review Committee: Richard Williams
  - G. Athletic Council: Richard Williams
  - H. Football Committee: Charles Hartmann
- VI. Old Business
  - A. Guidelines for Development of Undergraduate Programs--Charles Funderburk, Curriculum Committee
- VII. New Business
  - A. Appointment of Mary Jane Reinhart, SON, to Academic Computing Committee  
(A suspension of the rules will be asked to allow a vote to be taken.)
  - B. Student Evaluation of Teaching--Joanne Ervin, Faculty Evaluation Subcommittee; Fran Landers, Student Affairs--Attachment A
  - C. Salary Inequity Appeals Process Proposal--Larry Crum, Faculty Affairs--Attachment B
  - D. Policies and Procedures for Intellectual Properties--Larry Crum, Faculty Affairs--Attachment C
- VIII. Announcements and Special Reports
- IX. Adjournment

*There will be a great deal of business to conduct at this and next month's meetings. Please be present to represent your constituency.*

JB/dc

ACADEMIC COUNCIL  
MINUTES  
March 7, 1988

- I. The meeting of March 7, 1988, was called to order by Jeanne Ballantine, Vice-President of the University Faculty, at 3:10 p.m., in the Faculty Dining Room, 144 University Center.

Present: G. Alter, L. Arlian, J. Ballantine, G. Bernhardt, J. Bramlage, J. Daily, B. Diederich, R. Fichtenbaum, J. Fortman, W. Goulet, C. Hathaway, D. Leach, C. Nathanson, R.A. Pendergrass, J. Rudisill, J. Runkle, J. Sayer, K. Scheffler, A. Schroeter, R. Siferd, M. Sirkin, A. Smith, T. Stowe, D. Thomas

Absent: J. Brandeberry, D. Carlson, T. Daniel, R. Hetherington, J. Martin, D. Marshall, R. Millman, P. Mulhollan, S. Praeger, M. Pryor, C. Stammen, D. Uetrecht

- II. A motion was made, seconded, and passed to approve the February 1, 1988, minutes as distributed.
- III. Report of the Steering Committee, Jeanne Ballantine reporting:

The Steering Committee has met twice since the last Academic Council Meeting. In these meetings the agenda was set for today and there was discussion as to constituencies and to the structure of standing and ad hoc committees. The Steering Committee is looking for recommendations as to purposes and changes in the committees. If any changes are recommended, they will be sent to the Quadrennial Review Committee which will meet next year.

- IV. Report of the President, Charles Hathaway reporting for Paige Mulhollan:

A. The Board of Regents will meet on this campus on April 7-8. The following week the review committee from the Board of Regents will be on campus reviewing for the Program Excellence.

B. The Board of Regents has approved the capital request for the coming year and it is anticipated that the legislature will approve their recommendations. It appears that all of the recommendations for Wright State University will be approved with an addition of \$4 million for the Nutter Center.

- V. Report of the Standing Committees:

- A. Building & Grounds, Carl Maneri reporting:

The committee discussed campus beautification, updating of the university master plan, the possibility of developing a University master calendar so that remodeling and University meetings would not be in conflict with one another, and university signs on the expressway. It was also felt that the committee had not been adequately involved in the determination of how the space in the Physical Education Building would be used once the Nutter Center is completed.

B. Curriculum, Charles Funderburk reporting:

1. The committee approved one course inventory request, twenty-one course modifications and four course deletions.
2. The registrar was asked to meet with the Curriculum Committee to discuss University policy in regard to the College Level of Examination Program (CLEP) general exams and the policy on the acceptance of transfer credit.

C. Faculty Affairs, Larry Crum reporting:

1. On the agenda today as New Business: Salary Inequity Appeals Process Proposal and the Policies and Procedures for Intellectual Properties.
2. The Academic Affairs Committee is recommending that the faculty evaluation, as approved on February 4, 1985, be enforced rather than the acceptance of a new procedure. The old measure permitted colleges to focus on their needs.
3. The committee has received recommendations for the Trustees Teaching Excellence Awards.
4. The committee is waiting for a report from Joanne Risacher on Academic Misconduct. When that report is received there will be further deliberations.
5. The Faculty Affairs Committee has asked for a report from the Parking Committee as to the implications of their proposed change of combining various parking areas.

D. Library -- No report.

E. Student Affairs, Fran Landers reporting:

1. The committee is reviewing the Academic Misconduct Policy. It recommends that new faculty be oriented on academic misconduct. The committee is also reviewing the academic remediation policy and the University appeals process.
2. The committee is proposing Student Evaluation of Teaching under New Business today.
3. At this time Jeanne Ballantine proposed that Item VII, B (Student Evaluation of Teaching) under New Business today, be considered if there were no objections. There were none.

Student Evaluation of Teaching. Fran Landers reviewed the Chronology of Faculty Evaluation Deliberations (Attachment A). Joanne Irvin was then introduced as Chair of the subcommittee composed of members of the Faculty Affairs Committee and the Student Affairs Committee. She pointed out three factors that motivated the impaneling of the two committees:

- a. The 1985-86 Student Affairs Committee did some research and found there were some problems of implementation of those recommendations of the previous year:
  - (1) Accessibility of students was not addressed in the evaluation forms of most of the academic units.
  - (2) Not all courses were evaluated every quarter.
- b. The University attorney ruling that a uniform procedure is more legally defensible; in 1983-84 that was the charge--a more uniform procedure.
- c. The desire from students for a uniform procedure.

As a result, the current joint subcommittee dealt with three issues: form, procedures, and uses.

- a. Criteria for Form:
  - (1) The form must address all identified dimensions of teaching effectiveness.
  - (2) The form must be brief.
  - (3) The form must be already validated.
- b. Criteria for Procedures:
  - (1) The procedures must inspire confidence in students.
  - (2) The whole system must be easy to use by faculty.
- c. Criteria for Uses:
  - (1) People who need the data should get it.
  - (2) People who don't need the data shouldn't get it.

The form that the committee presents to the Academic Council addresses dimensions of teacher effectiveness: Teaching skill (delivery), rapport with students, course structure, amount learned, course difficulty, fairness of testing procedures, availability and accessibility to students.

A motion was made and seconded to consider each item, (form, procedures, and uses) separately.

The committee recommends the adoption of: Recommended Procedures for Administration of the Teaching Evaluation Form and Recommended Uses for Data Generated by the Teaching Evaluation Form (Attachment A, 3-7-88 AC Agenda) as presented, and that the teaching evaluation form be accepted in principle. Recommendation for the form:

1. Adopt the form as presented.
2. Add the committee's items to the evaluation form currently in use.
3. Provide evidence that the form currently used in the academic unit is validated.

This will appear as Old Business and will be discussed at the April 4 Academic Council meeting.

F. University Budget Review, Richard Williams reporting:

The UBRC has been reviewing projections on next year's budget. Mr. Williams reported that health care insurance costs have increased by about 32% (\$1.2 million). Putting this into perspective--it would be approximately a 3% salary increase. If this situation cannot be remedied, there would appear not to be very much additional resources next year for salary increases.

The committee will examine the following possibilities at the next UBRC meeting:

1. Reduce the augmentation requests from the proposed \$1.8 million. This is the additional amount above the base budget.
2. Increase in tuition charges.
3. Reduce health care benefits for faculty and staff.
4. Reduce across-the-board University departmental budgets by approximately one or two percent.

G. Athletic Council, Richard Williams reporting:

A committee, chaired by Stephen Frederick, has been appointed to look at the academic experience of student athletes.

VI. Old Business

Guidelines for Development of Undergraduate Programs, Charles Funderburk reporting:

Mr. Funderburk reviewed the rationale of the motion (see Attachment , 2-1-88 AC Minutes). Question was called. The motion as approved by a voice vote.

VII. New Business

A. Appointment of Mary Jane Reinhart, SON, to Academic Computing Committee

A motion was made, seconded, and approved to suspend the rules to consider the above.

A motion was passed to approve the appointment of Mary Jane Reinhart, SON, to Academic Computing Committee.

B. Student Evaluation of Teaching, Joanne Ervin and Fran Landers. See today's Student Affairs Committee Report, pages 2-3, E,3. A motion was made and seconded to put this item on the floor to be voted upon at the next Academic Council meeting.

C. Salary Inequity Appeals Process Proposal. Manley Perkel presented background information on the proposal (Attachment B, 3-7-88 AC Agenda.). A motion was made and seconded to accept the proposal. There was a discussion as to whether legal council should be available during the preliminary hearings.

D. Policies and Procedures for Intellectual Properties. (Attachment C, 3-7-88 AC Agenda.) Manley Perkel reviewed background information. A motion was made and seconded for approval. This will appear as Old Business at the April 4 AC meeting.

VIII. Announcements and Special Reports:

Football Committee, Charles Hartmann reporting:

An 18-member taskforce (Attachment B) was appointed by President Mulhollan to determine if Wright State University should participate in Division I AAA football, a new division of football established by the NCAA. One of the reasons for this new division is cost containment for those schools that wish to participate in football. The committee has been asked to:

- A. Study the tangible and intangible costs of such a program.
- B. Estimate the benefits that would accrue to the University by having a football program.
- C. Identify feasibility logistics of such a program.

During the next six months the committee will be collecting data on feasibility, benefits, and costs of this type of a program. The committee will probably make a recommendation to the President near the end of the Fall Quarter, 1988.

IX. Adjournment. The meeting adjourned at 4:55 p.m. The next meeting is scheduled for April 4, 1988, at 3:10 p.m., in the Faculty Dining Room of the University Center.

LF:jl

Attachments