

3-5-1990

## Academic Council Meeting Agenda and Minutes, March 5, 1990

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Wright State University  
Dayton, Ohio 45435

TO: Members of Academic Council and University Faculty

FROM: James E. Sayer, Faculty Vice President

SUBJECT: Agenda for Academic Council Meeting on  
**Monday, March 5, 1990, 3:10 p.m., 155 A, B, & C--University Center**

- I. Call to Order
- II. Approval of Minutes of February 5, 1990
- III. Report of the President: Paige Mulhollan
- IV. Report of the Steering Committee: James Sayer
- V. Report of Standing and Ad Hoc Committees
  - A. Building & Grounds Utilization & Planning: Robert Riordan
  - B. Curriculum: Robert Wagley
  - C. Faculty Affairs: Allan Barclay
  - D. Library: Adrian Rake
  - E. Student Affairs: Lewis Shupe
  - F. University Budget Review Committee: Alphonso Smith
- VI. Old Business
  - A. Change of Engineering 499 (Special Problems in Engineering) from ABCDF to ABCDF/PU: Robert Wagley--Curriculum Committee
  - B. Drop Date\*\*
- VII. New Business
- VIII. Announcements and Special Reports
  - A. Dr. Lillie Howard: Developments in Columbus
  - B. Next Academic Council: Monday, April 2, 1990, 3:10 p.m.
- IX. Adjournment

\*\*Proposal Offered May 1, 1989                      Referred to Committee June 5, 1989

1. The drop date be moved to the fifth week for sophomores and above.
2. The W grade which currently comes at the end of the third week be moved to the end of the first week of the quarter to be combined with the 100% refund of fees.
3. The eighth week drop date be retained for freshmen (fewer than 45 hours earned).
4. All changes become effective Fall 1990.

\*\*Motion from Student Affairs:

Wright State University should retain its current drop date/course withdrawal system for the following reasons:

1. Faculty and students report no significant difficulties with the current drop/withdrawal system; and
2. Data indicate altering the drop/withdrawal system will not resolve problems in registration.

**WRIGHT STATE UNIVERSITY  
ACADEMIC COUNCIL MINUTES**

**March 5, 1990**

- I. The meeting of February 5, 1990, was called to order by University Faculty Vice President James Sayer, at 3:10 p.m., in 155 A, B, and C University Center.

**Present:** N. Dorris, M. Dunn, R. Fichtenbaum, I. Fritz, F. Gies, E. Harden, C. Hathaway, R. Hiskey, M. Kapp, H. Khamis, M. MacDonald (Sergeant-at-Arms), P. Moore, S. Reichard, W. Rickert (Parliamentarian), P. Rodenhauer, J. Rossmiller, E. Rupert, E. Rutter, J. Sayer, D. Schlagheck, P. Seybold, A. Smith, G. Spalding, G. Sturm, R. Williams, R. Wilson-Vinson

**Absent:** S. Baucher, J. Blair, D. Carson, P. DeClaire, R. Fox, C. Funderburk, G. Gayle, A. Gillis, D. Henderson, R. Millman, P. Mulhollan, T. Sudkamp

- II. The minutes of February 5, 1990, were approved with the following attendance correction: Present: G. Sturm; Absent: D. Henderson.

III. Report of the President: No report.

IV. Report of the Steering Committee, James Sayer reporting:

- A. **WSU/CSU Faculty Exchange Reception.** The kick-off reception for the WSU/CSU faculty exchange is March 15, 3-5 p.m., National Afro-American Museum, Central State University.
- C. **Faculty Vice-President Election.** The nomination deadline for Faculty Vice-President Elect is March 16.
- D. **Faculty Member on Board of Trustees.** Governor Celeste has not responded to Mr. Sayer's request that at least one full-time faculty member be placed on the Boards of Trustees of state-assisted universities.

V. **Report of Standing and Ad Hoc Committees**

- A. **Building & Grounds Utilization & Planning,** James Sayer reporting for Robert Riordan:

The Building & Grounds Committee met on February 23 with Robert Brown and Nick Corbo to discuss the list of concerns collected from faculty and staff. A summarized report of that meeting is being prepared for the appropriate constituencies and the Academic Council.

**B. Curriculum, Robert Wagley reporting:**

The Curriculum Committee is continuing with routine business. (See New Business: change request for English 199 and a proposed minor in African and African American Studies.)

**C. Faculty Affairs, Allan Barclay reporting:**

- 1. Report of the Subcommittee on Sexual Harassment and Discrimination.** The Steering Committee decided to not forward the subcommittee's proposal to the Academic Council; however, the following has been requested of the Faculty Affairs Committee and Juanita Wehrle-Einhorn, Director of Affirmative Action:
  - a. Add a sentence to The Wright Way 4001.18(F)(1) to make it clear that the respondent has the right to have assistance/aid from some other person;
  - b. Add a sentence requiring an annual report be given to the University Faculty Affairs Committee, the Student Affairs Faculty Vice President, and the Student Government Chair about the numbers of actions/complaints considered.
- 2. Trustees Award for Excellence.** The committee has received twelve nominations for the Trustees Award for Excellence; two names will be forwarded to the trustees.
- 3. Drop Date.** The committee has reviewed the issue of the drop date and, again, sees no compelling reason for a change, as reported at the February Academic Council Meeting.
- 4. Academic Misconduct Brochure.** The committee has been asked to review the Academic Misconduct Brochure.

**D. Library, James Sayer reporting for Adrian Rake:**

The search for Library Director continues with the possibility of the position being filled by July 1.

**E. Student Affairs, Lewis Shupe reporting:**

1. **Drop Date.** The committee completed deliberations on the drop date/course withdrawal issue. The motion was forwarded to the Academic Council (see Old Business, B).
2. **Raider Alcohol and Substance Abuse Awareness Program (RAAAP).** A program has been established on campus to educate the University community about the responsible use of alcohol and other chemicals. The committee has contracted with Green Hall Chemical Dependency Treatment Services for a four-week educational program. The hot-line number and the exact procedures of RAAAP are outlined in the March 5 issue of the University Times. Presentation programs will be given to any University club, organization, or group.
3. **University Tours.** The Office of New Student Orientation conducted 2,112 tours during Fall Quarter, 1989. Three daily tours are conducted Monday-Friday and one on Saturday. Special tours are scheduled on request.
4. **Newsletter to Parents of Newly-Enrolled Students.** The Office of New Student Orientation is initiating a newsletter to the parents of newly-enrolled students. The premiere issue in March will be sent to parents of students entering Wright State University in the fall.
5. **Un-sponsored Speakers on Campus.** The Student Affairs Committee has received legal advise concerning un-sponsored speakers on campus. It is now looking for an area on campus to be identified as a "free speech area" in order to structure time, date, and place of speakers.
6. **Beautification of Classrooms.** The committee has been charged to compile a list of how the instructional environment should look for maximum efficiency. The list will be completed by the beginning of the spring quarter.
7. **Student Brochure on Academic Misconduct.** The committees of Student Affairs and Faculty Affairs will be working together to modify the student brochure so the faculty will have access to an academic misconduct brochure that is in concert with the student guidelines.

**8. The Metropolitan University Student Initiative Conference (MUSIC).** The conference, held the first week-end in March, was a huge success with approximately 53 participants from twelve universities. Objectives for the conference was to compile a list of goals for administrators, faculty, and students to implement within their structure so that student life and needs can be better met. The 1991 MUSIC Conference will be held in Massachusetts.

**F. University Budget Review Committee (UBRC),** Alphonso Smith reporting.

Prior to the end of the 1989 academic year, the UBRC concluded its deliberations with the various deans who, collectively, requested a 5% increase in the operating budget. The UBRC proposed a recommendation that seems to be within the realm with what is available for the academic areas. The president will meet with the UBRC on March 15; shortly after that the UBRC will have a final recommendation.

Three areas still outstanding for consideration by the UBRC are:

1. What will be the proposed increase in health costs?
2. What will be the projected enrollment for the coming academic year?
3. What will be the additional available resources from student enrollment?

The UBRC's recommendation for faculty salary increase will probably be slightly below the recommended 8% increase suggested by Faculty Vice-President James Sayer in the Faculty Line.

Pat O'Brien, Executive Director of University Relations, is scheduled to present a marketing study strategy at the next UBRC meeting.

## **VI. Old Business**

**A. Change Engineering 499 (Special Problems in Engineering) from ABCDF to ABCDF/PU.**

The motion was approved by a voice vote.

**B. Drop Date.** Reference 3-5-90 Academic Council Agenda (bottom of page):

Last spring a proposal was presented to the Academic Council by the Enrollment Management Task Force (see agenda -- \*\*Proposal Offered May 1, 1989). At the June 5 Academic Council Meeting, the Student Affairs Committee suggested this be tabled and reconsidered. During that course of time, both Student Affairs and Faculty Affairs have considered the proposal, and a motion (see agenda-- \*\*Motion from Student Affairs) has been submitted from the Student Affairs Committee.

The Council approved the following amendment of the Enrollment Management Task Force to modify the May 1 motion:

1. Delete #2.
2. Modify #4 to read: "All changes become effective Fall 1991."

A lengthy discussion ensued on the original motion as amended, specifically, on the subject of faculty giving feedback to students prior to the five-week drop date deadline.

The following amendment to the May 1 motion was approved:

**"The faculty will evaluate and provide feedback to the students before the end of the fifth week of each quarter.**

The amended motion was presented to the Council for discussion.

The following amendment was defeated: "Eliminate the original #3 on the proposal: 'The eighth week drop date be retained for freshmen (fewer than 45 hours earned).'" (This would make the fifth week the drop date for everybody.)

**The amended motion (below) was approved by a roll call vote.**

1. The drop date be moved to the fifth week for sophomores and above.
2. The eighth week drop date be retained for freshmen (fewer than 45 hours earned).
3. The faculty will evaluate and provide feedback to the students before the end of the fifth week of each quarter.
4. All changes become effective Fall, 1991.

James Sayer requested E. Rutter, L. Howard, and R. Wilson-Vinson work together on the wording of the proposal so that it can be presented to the Academic Council for final acceptance on April 2. The proposal will then be presented at the General Faculty Meeting on May 15.

**VII. Announcements and Special Reports:**

- A. Next Academic Council Meeting: Monday, April 2, 1990, 3:10 p.m., 155 A, B, and C University Center.**
- B. Developments in Columbus.** Dr. Lillie Howard, Associate Vice President for Academic Affairs presented a report on the initiatives from Columbus and the Ohio Board of Regents (attachment B).

**IX. Adjournment: 4:50 p.m.**

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