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## Academic Council Meeting Agenda and Minutes, February 4, 1974

John Treacy

*Wright State University - Main Campus*

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# WRIGHT STATE UNIVERSITY

## CAMPUS COMMUNICATION

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Date: January 24, 1974

To: Members of the Academic Council

From: John Treacy, Secretary, Steering Committee

Subject: Agenda of the Academic Council Meeting, Monday, February 4, 1974

The February meeting of the Academic Council is scheduled for Monday, February 4, 1974, in Room 401, Fawcett Hall, at 3:10 P. M.

The agenda is as follows:

- I. Call to order.
- II. Approval of Minutes of January 7, 1974, meeting.
- III. Report of the President.
- IV. Report of the Steering Committee.
- V. Reports of Standing Committees:
  - A. Curriculum (See Attachment A)
  - B. Faculty Affairs
  - C. Library
  - D. Student Affairs
- VI. Old Business:
  - A. A motion offered by the Curriculum Committee -  
That the 30-day waiting period in our current operating procedures be considered thirty working days instead of thirty calendar days, in relation to the Registrar entering a course in the course inventory.
  - B. A motion offered by the Curriculum Committee -  
That the grade of "X" be given when a student fails to complete a course for which he is registered and for which the grade of "I" cannot be given, the "X" being computed as zero points in the grade point average.
  - C. Approval of the Undergraduate degree in Speech and Hearing Science.
- VII. New Business:
  - A. Approval of Ad Hoc Committee to Review Functions of Student Publications Sub-committee.
- VIII. Adjournment.

JT:el

## ACADEMIC COUNCIL

February 4, 1974

### Minutes

- I. The regular monthly meeting for the academic year was called to order by Chairman Pro Tem Associate Provost Murray at 3:15 P. M.
- II. The Minutes of the January 7, 1974, meeting were approved as written.
- III. Report of the President, Mr. Kegerreis reporting.

President Kegerreis stated he felt recent significant official signs have been encouraging, and that it would appear barriers to the completion of the first phase of the medical school plans have been removed. Also, search for a Dean of that school is expected to be completed within the next four weeks, allowing the University to proceed to the second phase - including recruitment of faculty, design of the curriculum, development of working relationships with cooperating outside institutions, preliminary accreditation, and admission of the first class of students.

Development of the University's lease of the Kettering Engineering and Science Center in Dayton was briefly covered by the President. He solicited input from the University community as a whole on the future use and implementation of this facility, explaining that he had been limited in sharing the negotiations with members in respect of the wishes of the trustees of the Center. Dr. Spiegel will shortly announce at least two committees which will work toward the utilization of the Center. President Kegerreis was enthusiastic about the possibilities for this addition to the main campus, indicating that a number of the classrooms are fully equipped, that the lobby offers exhibition space as well as person-to-person conference areas, that a very real and worthwhile relationship is opened up between the University (representing education), industry, and the central city community. He emphasized that the encompassing of this downtown facility would in no way detract from the main campus as it is now. Operation of the Center by the University will become effective on June 1st, and all members of the community are urged to think creatively toward its utilization. One facet of the negotiated agreement was a pledge to further the continuing education already begun there, for which the University will receive a fee. A passing mention was made of the fact that Chancellor Norton has inquired as to the University's intentions toward the use of the Center.

Discussion brought out that it would seem likely that courses offered in the Center would have subsidy since this would be a part of the main campus rather than a branch; the University will assume in June all financial responsibility with the exception of liability insurance and mortgage payments; that the University will encourage the growth of the advisory relationship with the Center's staff; that the maintaining of an already established bookkeeping and mailing list service (for 34 engineering, professional, and scientific societies) will afford beneficial interaction for Wright State. While any energy crisis might well determine what is offered at the downtown site, students are assured that there will be no splitting of schedules without permission of those involved. The continued availability of the Center's present instructors will provide abilities from the areas of industry, engineering, W. P. A. F. E., etc.

Report from the Senior Vice-President, Mr. White reporting.

Mr. White introduced Mr. Christopher Dodds, Director of the Foundation Development and Alumni Affairs, then proceeded to bring the Council up-to-date on the program. Needed by the University, but not covered by state subsidy or student fees, are the following: scholarships, fellowships, further Library acquisitions, seed money for research, assistance for handicapped students, funds for professional development, equipment and other physical needs. It is the intention to send a ten-year progress report to each of the original contributors to the combined building fund as an assurance of the benefit derived from contributed monies and as evidence that the need existed for the contributions. No funds will be requested or solicited at this time.

A request will be made of the Foundation to increase the funds for scholarships from thirty to forty-five thousand, with scholarships for creative talents, in art, music, and theatre, honor scholarships for the Honors Program in existence, graduate scholarships, and hopefully the University will get some National Merit students by the additional funds.

Lists are being developed by various means for the soliciting of funds: Mr. Dodds is working with the alumni to develop a program of annual giving; internal soliciting of the faculty and staff - such as last year - will serve as evidence of interest within the University community when approaching others for contributions. While students were not included last year, working with them through the Student Caucus would afford them a part in this evidence of interest and both Mr. White and Mr. Dodds would welcome the students' help and that of any others, as a means of reaching all areas surrounding.

IV. Report of the Steering Committee, Mr. Fritz reporting.

Under "New Business" the Committee requested approval of an ad hoc committee for the review of the functions of the Student Publications Sub-committee.

Marilyn Hagans has resigned from the Library Committee, replaced by Joanne Cross from the Nursing faculty. Mention was made that members of the Nursing staff would welcome opportunities to become involved in the University's activities; they may be contacted in the P. E. building.

Twenty-five more sign-ups are needed for the heart study of the American Heart Association, 48 are already listed. Qualifications for volunteers are - male, over 35 years of age, hopefully smokers. This will be a continuing medical follow-up of persons in the high risk cardiac segment of our population, with the hope of finding means of reducing high risk. Volunteers can come from staff, faculty, or student body, and any interested persons should sign up in the Personnel Office, 243 Allyn Hall.

The next Faculty Meeting will be held Tuesday, February 12, in Fawcett Auditorium, with the agenda to be mailed out tomorrow morning.

V. Reports of the Standing Committees:

A. Curriculum Committee, Mr. Larkins reporting.

Points of explanation were offered by Mr. Larkins in relation to Attachment A to the Agenda:

ART 442 now under General Education Requirements.

GL 428 approved for the P/U grading option; this, together with the number of Art courses for which this option has been requested has given rise to a motion that will be offered under "New Business" - limiting the number of courses with this option that can be taken under the General Education Requirement.

DAN 103 mentioned has not yet become an actual course, but paperwork will follow normal channels when the course is requested to be added.

The course originally approved as EGH 470 became EGR 470, then EGR 472 since the number 470 had been previously assigned to an Engineering course.

Discussion is continuing within the Committee on course duplication, course proliferation, and on the handling of courses UD 101 and 102.

B. Faculty Affairs Committee, Mr. Swanson reporting.

Discussion at the last meeting covered the subjects of disability insurance, the faculty dining room, sabbatical policy, and other matters on which reports will be presented at the next meeting of the Committee.

C. Library Committee, Mr. Hess reporting.

Since the Bolinga Center houses many books of interest, an effort has been made to coordinate their hours open with those of the main Library. Hours for both are now approximately the same.

Two changes in circulation policy will be implemented unless serious objections are raised: Instructional materials (games, kits, etc.) will be limited to a check-out time of one week, since it has been too difficult to get them back on the longer check-out period. Pertaining to the circulation of Curriculum Guides to secondary education materials, these will no longer be on check-out but will be available for use. This is a return to original policy, since many of the guides were never returned.

It was also pointed out that some recently installed signs in the Library have been completely destroyed within 24 hours, and that there has been a recent rash of thefts of professional books on reserve, particularly personal copies of professors.

Dean Frommeyer spoke on the problems of theft, indicating that various systems to circumvent theft have been and are being considered. One step already taken

has been to put professors' copies behind the circulation desk, not in the reserve room. It was noted that the theft rate in the past two weeks, particularly in the periodical area, has been "astronomical". Plans are to install alarms at those doors which are not normal exits (fire doors which cannot be locked), so that the Library staff members will know at least that someone is using an unauthorized exit. This problem will be aired through the University Times, the Guardian, and by various other means to make the entire campus community aware of the seriousness of the theft rate. Further efforts will be made to staff the checking desk, as well as to work out some method for manning the doors (fire exits).

D. Student Affairs Committee, Mr. Hemskey reporting.

Three student names submitted by the Student Caucus as candidates for the Student Publications Sub-committee were approved.

A document mentioned at an earlier Council meeting, concerning campus communication, has generated a good deal of discussion, and this Committee will pass it on to the Faculty Affairs Committee for their reaction.

Two new members of the Committee are Richard Brinkman, replacing Mark Sawyer, and Ginger Nesbit, replacing Donna Martin.

Chairman Murray suggested introduction of the new student members of Council. Mr. Roberts introduced Mr. Richard Brinkman, replacing Sam Ribbler; the other new member, Mr. Richard Jeffrey, replacing Mark Sawyer, was not present.

VI. Old Business:

A. For the Curriculum Committee, Mr. Larkins placed a motion before the Council -

That the 30-day waiting period in our current operating procedures be considered thirty working days instead of thirty calendar days, in relation to the Registrar entering a course in the course inventory.

The motion was seconded, followed by only brief discussion.

The motion passed by voice vote.

B. For the Curriculum Committee, Mr. Larkins placed the following motion -

That the grade of "X" be given when a student fails to complete a course for which he is registered and for which the grade of "I" cannot be given, the "X" being computed as zero points in the grade point average.

The motion was seconded; discussion was opened.

Previously the grade of "X" has been converted to an "F" by the Registrar, an assigning of academic grades in effect. The "I" correctly should be given when a student has not completed the work of the course but has made arrangements to make up the necessary material with the instructor. The "X" would encompass students who show up perhaps for a day, do not properly withdraw, etc., The "X" would clarify the transcript to the extent that it would not mislead anyone into thinking the student had actually taken the course and failed it, such as the conversion of "X" to "F" would. Hopefully, it would indicate to the person receiving the transcript that the student had simply failed to follow proper withdrawal procedures. This would be an effort to clarify the student's record.

Faculty would have three options - an "I" for students anticipating completion of course requirements, "F" for those actually failing the course, and "X" for those simply not showing up or not following withdrawal procedures, etc. The "X" would simplify to some extent the work of the Petitions Committee.

Vote was called for, and the motion was passed.

C. Mr. Larkins placed a motion before the Council -

To approve the Undergraduate degree in Speech and Hearing Science.

Motion was seconded.

Following a brief discussion, Dean Cantelupe moved to amend the motion as follows -

To approve the Undergraduate program in Speech and Hearing Science.

Amendment was seconded and passed.

Mr. Fritz brought out that two courses related to the acceptance of this program have been handled, and proper paperwork will be going to the Curriculum Committee.

The amended motion was passed by voice vote.

VII. New Business:

A. The Steering Committee asked -

Approval of Ad Hoc Committee to Review Functions of the Student Publications Sub-committee. Members:

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Gene Eakins	Speech & Theatre (Chairman)
James Larkins	Modern Languages
Joanne Risacher	Asst. Dean of Students
Rita Tilton	Education
Doug Birnbaum	Student
Richard Brinkman	Student Caucus
Tom Snyder	Student (Guardian)
Gwendolyn Van Hook	Student

Mr. Roberts pointed out that an error had been made; Richard Brinkman's name should not have appeared, but instead the name should have been Richard (Rick) Jeffrey.

Membership of the ad hoc committee was amended to show this change.

Approval of the Committee membership was given by voice vote.

- B. Mr. Larkins, for the Curriculum Committee, placed before the Council a motion for consideration and voting upon at the next Council meeting -

That, provided that all departments are notified of the option, no more than three courses be taken on the P/U grading option under the General Education Requirement.

- VIII. Adjournment motion was made by Mr. Fritz, seconded, and passed at 4:20 P. M.