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Academic Council Meeting Agenda and Minutes, May 6, 1985

Elizabeth Harden

Wright State University - Main Campus

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Wright State University
Dayton, Ohio 45435

TO: Members of the Academic Council and University Faculty
FROM: Elizabeth Harden, Vice President of the University Faculty
SUBJECT: Agenda for Academic Council on Monday, May 6, 1985,
3:10 p.m. Place: Rear Section of the University
Center Cafeteria

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- I. Call to Order
 - II. Approval of Minutes of April 1, 1985
 - III. Report of the President
 - IV. Report of the Steering Committee: Elizabeth Harden
 - V. Report of the Standing Committees
 - A. Budget Review: Jim Jacob
 - B. Curriculum: Peter Bracher (Attachment A)
 - C. Faculty Affairs: Stephen Renas
 - D. Library: Terry McKee
 - VI. Old Business
 - A. Administrative Review Process Document -- Robert Adams, Chairer, Administrative Review Process Committee (Attachment B)
 - B. Faculty Professional Leave Policy Supplement -- Jim Jacob, Chairer, University Budget Review Committee and Stephen Renas, Chairer, University Faculty Affairs Committee (Attachment C)
 - C. Faculty Emeritus Policy -- Stephen Renas, Chairer, University Faculty Affairs Committee (To be distributed at meeting)
 - D. Constitution and Bylaws Revisions -- Creighton Phelps, Chairer, Quadrennial Review Committee (Attachment D)
 - VII. New Business
 - A. University Curriculum Committee Policies and Procedure Statements--Minors and Certificates -- Peter Bracher, Chairer, University Curriculum Committee (Attachment E)
 - VIII. Announcements and Special Reports
 - IX. Adjournment

EH/dc

ACADEMIC COUNCIL
MINUTES
May 6, 1985

- I. In the absence of Provost Ferrari, Elizabeth Harden, Faculty Vice-President, called the meeting to order at 3:10 p.m. in the Cafeteria Extension of the University Center.

Present: D. Barr, A. Bassett, D. Carlson, J. Castellano, B. Denison, R. Dixon, J. Eastep, J. Fox, J. Gayer, J. Halki, E. Harden, A. Islam, J. Kane, T. Knapke, J. Lancaster, C. Maneri, B. Mathies, P. Moore, S. Peterson, C. Phelps, S. Renas, R. Schosser, J. Sealander, A. Smith, J. Smith, J. Sullivan, C. Taylor, D. Thomas

Absent: C. Barbour, K. Beers, S. Bowen, W. Brown, D. Cullman, M. Ferrari, B. Kintner

- II. A motion was made, seconded, and passed to approve the minutes of the April 1, 1985 minutes with the following correction:

Page six: Remove "Kane" listed in the third paragraph under "Voting NO."

- III. Report of the President. Robert Kegerreis reported that at the monthly meeting of the university presidents in Ohio, the most important item was concerning the fate of the budget bill which is now in the Senate with the possibility of a significant tax cut (30%) being proposed. If this takes place, it would affect the base subsidy in the State system. Another tax measure being considered: 7% in the first year, 5% in the second year, and 5% in the third year--accumulating to a 17% tax reduction.

There is cautious optimism about two things that would affect all faculty:

1. Will a budget be passed before the end of the fiscal year which would enable granting increases in compensation planned for this university, and
2. Will there be such a multi-faceted rangle among the two houses and the governor that a continuation budget will need to be adopted.

If it does happen, the only authorization that the universities have is to continue as they have been, then make some kind of provision for each faculty member that will insure any raises that are subsequently funded, and presumably retroactive, are taken care of.

In terms of specific programs in the budget, most of the presidents are concerned about the Selective Excellence Program. The Regents recommended just under \$100 million for the biennium for this program, the Governor reduced it to \$78 million when he presented his budget to the legislature, and the House reduced it to \$48 million. If a drastic tax cut does not take place, the Senate may restore part of those cuts.

Mr. Kegerreis made the following plea:

1. Talk to newspaper or legislature friends with the hope that the tax reduction will be somewhat restrained and reasonable, and
2. If there is any way to salvage some of the lost momentum of the Selective Excellence Program, that it be done.

ACADEMIC COUNCIL MINUTES

May 6, 1985

Page two

IV. Report of the Steering Committee, Robert Dixon, reporting:

- A. Since the April 1 meeting of the Academic Council, the Steering Committee met twice (April 4 and April 11). At these two meetings the committee reviewed issues of the April 1 Academic Council meeting and expressed hope that remaining issues could be resolved this year. In addition, Steering discussed possible agenda formats for today's Council meeting and for the May 7 General Faculty meeting.
- B. Other discussion items included the following:
 1. Commencement. Marshals will wear traditional academic regalia rather than the special marshals' robes. Members were reminded that rehearsal is scheduled at 7:30 a.m. on June 8, prior to the ceremony.
 2. Committee Assignments for 1985-86. Discussion focused on Academic Council and Steering vacancies for 1985-86 and the Steering Committee's work during May.
 3. Miscellaneous. The Chair asked Steering members to remind their constituencies of the forthcoming faculty election on May 7 and to encourage faculty interest in the position. It was noted that the Board of Trustees had endorsed the 1985-86 Budget (including the faculty compensation proposal) and approved all issues endorsed by the faculty at the Winter Quarter Faculty Meeting.
- C. In other business, Steering expressed support for the Administrative Review Process Document, appointed James Jacob as a replacement for Grace Thomas on the International Education Committee, and approved the agenda for today's meeting.

V. Report of the Standing Committees

A. University Budget Review Committee, James Jacob, Chair, reporting:

1. The University Budget Review Committee met on April 25 and dealt with the following items of business:
 - a. Reconsidered the proposal for a supplemental Faculty Leave Program which appears as Item 2 under Old Business today. Approved the recommended changes in that policy which were worked out by the Provost's Office in conjunction with the Faculty Affairs Committee.
 - b. Discussed with Willard Hutzler the distribution of market and equity monies which have been developed as part of the recommendation for compensation increases for this year's budget.
 - c. Had an update on the elements of the proposal of the Halki Committee Report from last year which the administration intends to implement. The administration is studying, in conjunction with Richard Johnson and Judith Neiman of the Personnel Department, the portions of the recommendations of that report that can be implemented with existing personnel.

B. University Curriculum Committee, Peter Bracher, Chair, reporting:

1. The University Curriculum Committee continues to keep very busy with General Education. Reference attachment A of today's agenda, there is a time line that will guide the implementation process during the next school year. That same time line is being circulated in the Faculty Line so that it gets the widest possible circulation on the campus.
 - a. There are about twelve months to get the curricular part of the process settled.
 - b. The catalog deadline for the next undergraduate catalog for Fall 1986 is really what pushes. Most course committees are now appointed and a number of them are at work. The UCC is in the process of finalizing its instructions to the committees; material will be distributed shortly.
 - c. A policy and procedure for program substitutions in the General Education Program has been worked out and will be circulated soon.
2. In addition to General Education, the UCC is reviewing the document on the implementation of the High School Articulation Policy.
3. The UCC is working on a policy statement about majors that parallels the policy on minors (Item VII.A. under New Business today). The committee anticipates a need for revisions for majors and needs guidelines. There are two new major programs in Communications and a complete revision of the Nursing undergraduate program. These suggest the kinds of things that require formalization of the process for dealing with a major.

C. University Faculty Affairs Committee, Stephen Renas, Chair, reporting:

1. The Faculty Affairs Committee met four times since the last Academic Council meeting. They:
 - a. interviewed each of the three presidential candidates, and
 - b. finalized the Faculty Professional Leave Policy Supplement (Item VI.B. under Old Business of today's agenda) and the Faculty Emeritus Policy (Item VI.C. under Old Business of today's agenda).

D. University Library Committee, Terry McKee, Chair, reporting:

1. The library subcommittee on computer software has met several times and discussed policies on duplication of software, cataloging of software, and maintenance of circulating software.
2. The committee's charge to study the ways that library allocations are being used by the various units is nearing completion. It should provide a picture of perceptions of the library adequacy by department and by college basis. The report should be finished within the next month.

VI. Old Business

- A. Administrative Review Process Document (Attachment B of today's agenda), Robert Adams reporting.

A motion was made, seconded, and approved by a voice vote to remove the tabled motion off the floor.

Mr. Adams reviewed and highlighted the strengths of the document.

Discussion: Implementation: 1985-86. As a courtesy to the new president of the university, the Board of Trustees requested that he be involved in developing a review policy for that position.

A roll call vote was taken.

Voting YES: Barr, Bassett, Carlson, Castellano, Denison, Dixon, Eastep, Fox, Gayer, Harden, Islam, Kane, Knapke, Lancaster, Maneri, Mathies, Moore, Peterson, Phelps, Renas, Sealander, A. Smith, Sullivan, Taylor, Thomas

Voting NO: None

Abstain: Halki, Schosser

Absent: Barbour, Beers, Bowen, Brown, Cullman, Ferrari, Kegerreis, Kintner, J. Smith

Motion Passed.

- B. Faculty Professional Leave Policy Supplement, James Jacob and Steve Renas reporting:

Mr. Renas reviewed the document (Attachment C of today's agenda).

Discussion: The process of awarding professional leaves will be in 1985-86, but the actual funding will be in 1986-87. There was concern expressed about university-wide competition versus college competition and the wording of the scholarship.

A motion was made and seconded to approve the first two pages of the recommended supplement.

Discussion: The Academic Council directed the Faculty Affairs Committee and the University Budget Review Committee to modify the wording for implementation.

A roll call vote was taken.

Voting YES: Barr, Bassett, Carlson, Castellano, Denison, Dixon, Eastep, Fox, Gayer, Halki, Harden, Kane, Knapke, Lancaster, Maneri, Mathies, Moore, Peterson, Phelps, Renas, Schosser, Sealander, A. Smith, Sullivan, Taylor, Thomas

Voting NO: None

Abstain: None

Absent: Barbour, Beers, Bowen, Brown, Cullman, Ferrari, Islam, Kegerreis, Kintner, J. Smith

Motion approved.

C. Faculty Emeritus Policy, Stephen Renas reporting.

A motion was made, seconded, and approved by a voice vote to remove the tabled motion off the floor.

Mr. Renas reviewed the the Emeritus Policy (Attachment A) and highlighted the changes:

1. The preceding proposal called for a departmental recommendation; then it went directly to the Provost, President, and the Board of Trustees for approval--there was no opportunity for a college-wide, university-wide committee, or deans to provide input into the decision-making process. That is modified in this proposal. The department makes the initial recommendation, then it follows through the traditional P & T process. Although the procedures are the same, the criteria differs from the P & T process.
2. A minor change: The person receiving emeritus status may be asked to serve on university committees. Whether he or she has a vote or not will be determined by each individual case.

Following discussion, a roll call vote was taken:

Voting YES: Barr, Bassett, Carlson, Denison, Dixon, Eastep, Fox, Gayer, Halki, Harden, Kane, Kegerreis, Knapke, Lancaster, Mathies, Moore, Peterson, Phelps, Renas, Schosser, Sealander, Smith, Smith, Sullivan, Taylor, Thomas

Voting NO: None

Abstain: None

Absent: Barbour, Beers, Bowen, Brown, Castellano, Cullman, Ferrari, Islam, Kintner, Maneri

Motion approved.

D. Constitution and Bylaws Revisions (Attachment D of today's agenda), Robert Dixon reporting.

A motion was made, seconded, and approved by a voice vote to remove the tabled motion off the floor.

Clarification: This is an amendment to the original proposal of the Quadrennial Review Committee's motion (Attachment D and E of the April 1 Academic Council Minutes.)

There are three basic issues between the two versions of the motions:

1. Title of the faculty vice-president.
2. Who will chair the faculty meetings.
3. The exact procedure for electing the faculty vice-president.

The first two are issues which directly impact the new president. These cannot be decided until the new president of the university takes office. The final issue, how the vice-president will be elected, has three possibilities:

1. The way it is currently done--at the faculty meetings.
2. Mail ballot.
3. Election at the faculty meetings would be supplemented by voting booths at appropriate places which would be open prior to the actual election. The ballots cast at the voting booths would be counted along with those presented at the faculty meetings.

A motion was made, seconded, and passed by a voice vote to table the entire document.

VII. New Business

University Curriculum Committee Policies and Procedure Statements--Minors and Certificates (Attachment E of today's agenda), Peter Bracher reporting.

A motion was made, seconded and approved by a voice vote to suspend the rules.

Background information: In approximately 1981, several departments began introducing certificate programs; more recently some departments began initiating minor programs. The university now has 5 certificate programs and 6 or 7 minor programs. The problem was that there was no clear-cut procedure for handling either type of program and they have been variously treated in the last several years. The Curriculum Committee had been charged with the responsibility of devising some policy statements and some procedures that would regularize all of this to allow for some consistency in handling these things and for an orderly review.

Discussion: This deals with only undergraduates. Suggested changes in the proposal: 1) Strike the wording reference to the graduate program on the certificate programs, 2) The title will be changed to incorporate the word "Undergraduate," 3) All previously programs will be considered approved, and 4) Mr. Bracher will check with the Regent's regulations concerning the hour limitations.

A roll call vote was taken:

Voting YES: Barr, Bassett, Carlson, Denison, Dixon, Eastep, Fox, Gayer, Harden, Halki, Kane, Kegerreis, Knapke, Mathies, Moore, Peterson, Phelps, Renas, Sealander, Smith, Smith, Sullivan, Taylor, Thomas

Voting NO: None

Abstain: None

Absent: Barbour, Beers, Bowen, Brown, Castellano, Cullman, Ferrari, Islam, Kintner, Lancaster, Maneri, Schosser

Motion approved.

VIII. Meeting adjourned at 4:35 p.m. Date of next meeting: June 3, 1985.

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Attachment