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Academic Council Meeting Agenda and Minutes, May 1, 1989

Alphonso L. Smith

Wright State University - Main Campus

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TO: Members of Academic Council and University Faculty
FROM: Alphonso L. Smith, Faculty Vice President 
SUBJECT: Agenda for Academic Council Meeting on **Monday, May 1, 1989, 3:10 p.m., 155 A, B, & C--University Center**

- I. Call to Order
- II. Approval of Minutes of April 3, 1989
- III. Report of the President: Paige Mulhollan
- IV. Report of the Steering Committee: Alphonso Smith
- V. Report of Standing and Ad Hoc Committees
 - A. Student Affairs: Fran Landers
 - B. Building & Grounds Utilization & Planning: Carl Maneri
 - C. Curriculum: Charles Funderburk
 - D. Faculty Affairs: Manley Perkel
 - E. Library: Rudy Fichtenbaum
 - F. University Budget Review Committee: Jeanne Ballantine
- VI. Old Business
 - A. Constitution & ByLaws Revisions--Attachment A
 - B. Minor in Psychology: Charles Funderburk, Curriculum Committee
- VII. New Business
 - A. Promotion & Tenure Document: Manley Perkel, Faculty Affairs Committee
 - B. Salary Inequity Appeals: Manley Perkel, Faculty Affairs Committee
- VIII. Announcements and Special Reports
 - A. Academic Council, 3:10 p.m., Monday, June 5, 1989, 155 A, B, & C, University Center
- IX. Adjournment

/dc

ACADEMIC COUNCIL
MINUTES

May 1, 1989

- I. The meeting of May 1, 1989, was called to order by Alphonso Smith, Vice-President of the University Faculty, at 3:30 p.m., in 155 A, B, & C University Center.

Present: J. Ballantine, J. Brandeberry, K. Burnett, M. Dunn, R. Fichtenbaum, J. Fortman, R. Fox, C. Funderburk, C. Hathaway, R. Hiskey, R. Kaczmarek, H. Khamis, M. MacDonald, R. Millman, W. Rickert (Parliamentarian), M. Perkel, J. Sayer, R. Siferd, M. Sirkin, A. Smith

Absent: L. Arlian, S. Baucher, S. Bembry, J. Blair, D. Carlson, P. Declaire, F. Gies, R. Hetherington, M. Kapp, D. Kirkhart, P. Lauf, P. Mulhollan, C. Nathanson, T. Payne, J. Rudisill, J. Stekli, G. Sturm

- II. The April 3, 1989 Academic Council Minutes were approved as distributed.

- III. Report of the President. No report. Charles Hathaway reported on the situation with the University's health care and discussed the options currently under consideration.

President Mulhollan plans to have final decisions made concerning health benefits by May 9 and will report at the Spring General Faculty Meeting on May 9, at 3:30 p.m., in the Medical School Auditorium.

Discussion: R. Fichtenbaum suggested that a benefits subcommittee be established on a permanent basis and that its work be taken seriously. He also expressed concern that the direction of the solutions proposed thus far impose quite a burden on the lower-paid employees at the University because for many of them a good portion of any kind of raise they receive will be wiped out with the across-the-board nature of some of these solutions. He stated that this needs to be looked at in the future with serious consideration because the employees at the lower pay scale will actually be taking very large real pay cuts as the cost of medical care escalates if the solution is to pass it along in a lump sum payment.

- IV. Report of the Steering Committee, Alphonso Smith reporting:

A. Quadrennial Review Report. The Steering Committee has met twice since the last Academic Council Meeting with most of its attention on redrafting the Quadrennial Review Committee's Report. Other agenda items of the Steering Committee:

1. General Education and Enrollment Management. The Steering Committee has actively been involved in supporting General Education and the Enrollment Management Task Force. A report will be presented under new business.

2. Campus Scholarship Campaign. Mr. Smith solicited support of the scholarship campaign which will continue until May 12.
3. 25th Anniversary Committee Events. The committee has been meeting regularly and is proposing support of Fall Quarter 1989 activities.
 - a. President Mulhollan has scheduled the performance of a circus on the Saturday before classes begin.
 - b. On September 12 there will be a convocation followed with an open house in the gymnasium.
 - c. On October 7 in the gymnasium, jazz pianist, Roy Merriweather, is scheduled with the Sh-Boom group.
 - d. Final arrangements are being made for a celebration to take place during the commencement week.

It has been proposed that various colleges participate in a lecture series which will take place during the fall, winter, and spring quarters, but particularly emphasizing the winter and spring quarters. Hopefully, one event will be held at the Lake Campus. (See attachment A.)

4. Faculty Vice President-Elect. The Steering Committee has been actively soliciting faculty to run for the faculty vice president-elect position. Candidates are Rudy Fichtenbaum, Inder Khera, and Ruth Schumacher.

V. Report of the Standing and Ad Hoc Committees:

A. Student Affairs, Fran Landers reporting:

1. Academic Mediation Policies. All units on the main campus have policies that comply with those passed by last year's Academic Council. WSU Lake Campus is still in the process of writing their grade appeal policy.
2. Closed Class Issue. From the information that the committee has been able to gather, it appears that what is needed is more information. The committee recommends that:
 - a. the colleges of Science & Mathematics, Engineering and Computer Science, and Business & Administration be charged with the task of studying their offerings and determining if the closed classes are due to an insufficient number of classes being offered or to the scheduling of offerings;
 - b. in Liberal Arts the history, sociology and political science offerings be examined; and

- c. SIS extend its Spring 1989 closed class data collection to the 1989-90 academic year to provide data that show which classes close, if and when they reopen, and how this impacts student program planning.
 3. Drop Date Issue. Information gathered from other Ohio universities indicates that WSU's eighth week policy is later than others. Most schools have a policy of no drops after the fifth or sixth week in a ten-week quarter or after midterm in a semester system. The Student Affairs Committee does not feel that it has enough data upon which to build a strong argument for changing the current policy.
 4. Student Study Space. The "after library closing" study space appears to be nearing reality. There are a few logistics regarding cleaning, lighting, etc., that need to be worked out, but more than likely a space will be identified for use during exam week this spring quarter.
- B. Building & Grounds Utilization & Planning. No report.
- C. Curriculum, Charles Funderburk reporting:
1. Routine Business:
Course Inventory Requests:
 Additions Approved 15
 Deletions Approved 9

Course Modification Requests:
 Approved 22
 2. AAS Degree, Lake Campus
A request from the Lake Campus for approval of a proposal of an AAS degree was tabled with a request for a more detailed proposal.
- D. Faculty Affairs, Manley Perkel reporting:
1. Promotion & Tenure Document & Guidelines. The committee has met four times since the last Academic Council Meeting in addition to the two open hearings in April. The revision of the Promotion and Tenure Document and Guidelines (attachment B) are the result of five months of intense deliberation by the Faculty Affairs Committee and the two open hearings.
 2. Salary Inequities Appeals Document. Melvyn Goldfinger has drawn up an excellent document. The committee is still deliberating on it and hopes to have a draft for Academic Council's consideration and possible vote in June.

E. Library, Rudy Fichtenbaum reporting:

1. Noise Level Study. Ritchie Thomas, University Librarian, has informed Rudy Fichtenbaum that a study on noise levels is being conducted in the library.
2. Library Budget. The library staff is in the process of gathering information for the proposed budget for the library next year. That information will be presented within the next few weeks to the Council of Deans and to the Library Committee.
3. Current Periodicals. A system has now been put into place that is working. Approximately thirty graduate students have been using it during any one month and it appears that the requirement of signing in is not creating any great problem and has improved the situation that existed previously.

F. University Budget Review Committee, Jeanne Ballantine reporting:

1. Fringe Benefits. On April 11 the UBRC met to hear the report of the Fringe Benefits Subcommittee chaired by Don Pabst. The administration also presented a revised proposal. The UBRC will be considering the items in that proposal at its next meeting.
2. Summer Budget. Also, at its next meeting, the committee will receive a report on the summer budget.

A. Constitution & Bylaws Revisions. (Attachment A, May 1 Academic Council Agenda)

Alphonso Smith reported that the Steering Committee has met to discuss the Quadrennial Review Committee's report to Academic Council. The second draft of the report appears in the minutes of the April 3 Academic Council Meeting. The draft revision appears with the May 1 Academic Council Agenda. The changes, typed in bold print, were addressed by Alphonso Smith and James Walker.

Discussion: The item of most concern was paragraph 2,A,1 of the proposed revisions: "Elected faculty: one from each college or school (including Lake Campus) plus one additional elected representative for every 30 full-time faculty or fraction thereof, beyond the first thirty, so that the ratio of faculty to Academic Council representatives will not exceed 30 per academic unit." Mr. Smith discussed the rationale for changing Article III, Section 3, A, 1 (see back side of attachment A of May 1 AC agenda).

A request was made to call for a vote on all proposed revisions excluding paragraph 2 (listed above). The motion was approved by a voice vote.

Discussion: Pros and cons were discussed as to the difference between the Quadrennial Review Committee's recommendation, the proposed revisions to the constitution & bylaws, and the mathematics of apportionment.

The question was called to approve paragraph 2 of the proposed revisions to the constitution and bylaws (attachment A, May 1 AC agenda). The motion was approved by a voice vote.

- B. Minor in Psychology. Charles Funderburk discussed the proposal recommended by the Curriculum Committee to approve the minor in psychology (April 3, 1989, Academic Council Minutes, attachment C).

Following discussion, the motion was approved by a voice vote.

VII. New Business:

- A. Promotion & Tenure Document. Manley Perkel proposed that the Promotion & Tenure Document be approved (attachment B). The motion was seconded.

Discussion: Charles Hathaway pointed out and discussed the two important decisions one makes in the life of a university: recruiting faculty of the highest quality and the tenure decision. A lengthy discussion ensued among the council members.

A motion was made to amend the final draft of the Promotion and Tenure Document Procedures. See attachment B, page 4 of 8, paragraph 4 and page 5 of 8, line 10.

This will appear as old business and will be voted on at the June Academic Council Meeting.

- B. Salary Inequity Appeals. Manley Perkel addressed this document in his Faculty Affairs Committee report. The committee is deliberating on it and hopes to have a draft for Academic Council's consideration and possible vote in June.

- C. Recommendation for Change in Drop Date. Lillie Howard reported on the drop date survey that was circulated to all university departments. (See attachment C.) After considering the responses of the survey, the University Task Force for Enrollment recommends approval of the following motion:

1. The drop date be moved to the fifth week for sophomores and above.
2. The W grade which currently comes at the end of the third week be moved to the end of the first week of the quarter to be combined with the 100% refund of fees.
3. The eighth week drop date be retained for freshmen (fewer than 45 hours earned).
4. All changes become effective Fall 1990.

The motion was seconded and will appear as old business and will be voted on at the June meeting.

VIII. Announcements and Special Reports.

The Academic Council will meet Monday, June 5, 1989, 155 A, B, and C University Center.

IX. Adjournment. The meeting adjourned at 5:30 p.m.