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Academic Council Meeting Agenda and Minutes, January 11, 1993

Edgar Rutter

Wright State University - Main Campus

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**Wright State
University**

Office of the University Faculty
Dayton, Ohio 45435
513 873-2039

TO: Members of Academic Council and University Faculty
FROM: Edgar Rutter, Faculty President
SUBJECT: Agenda for Academic Council Meeting on
Monday, January 11, 1993, 3:10 p.m., 155 A, B, & C--University Center

- I. Call to Order
- II. Approval of Minutes of November 30, 1992 (Attachment D)
- III. Report of the President: Paige Mulhollan
- IV. Report of the Steering Committee: Edgar Rutter
- V. Report of Committees and Councils
 - A. Buildings & Grounds Utilization & Planning: Stephen Frederick
 - B. Curriculum: Daniel Voss
 - C. Faculty Affairs: James Swaney
 - D. Library: Rai Pujara
 - E. Student Affairs: Lewis Shupe/Nabil Hassan
 - F. University Budget Review Committee: Mary Ellen Mazey
- VI. Old Business
 - A. Quadrennial Review Committee: Manley Perkel, Chair
Recommendations Concerning University Curriculum Committee (Attachment A)
- VII. New Business
 - A. Approval of Task Force on Sexual Harassment (Attachment B) *
 - B. Approval of Joint Task Force on Assessment (Attachment C) *
- VIII. Announcements and Special Reports
 - A. Ohio Link--Arnold Hirshon
 - B. Next Academic Council Meeting--Monday, February 1, 1993, 3:10 p.m.
- IX. Adjournment

* A suspension of the rules will be asked to allow for a vote to be taken at this meeting.

**WRIGHT STATE UNIVERSITY
ACADEMIC COUNCIL MINUTES
JANUARY 11, 1993**

I. The meeting was called to order by University Faculty President Edgar Rutter at 3:10 pm, in 155A, B&C University Center.

Present: E. Berry, J. Brandeberry, R. Brode, L. Caron, D. Curry, P. Dadras, A. Faghri, I. Fritz, F. Gies, N. Gressis, P. Griffith, P. Human, G. Kantor, R. Kumar, S. Lott, J. Lucot, M. MacDonald (Sergeant at Arms), M. Mazey, D. Miller, P. Mulhollan, G. Narayanswami, M. Perkel, R. Pohlman, J. Rafferty, W. Rickert (Parliamentarian), E. Rutter, E. Self, N. Shepelak, R. Siervogel, R. Siferd, H. Sprohge, J. Thomas, D. Voss, R. Wagley, A. Walter, J. Weller

Absent: P. Griffin, C. Hathaway, C. Kemmann, S. McConnell, M. Olsen, A. Painter, D. Schlagheck, C. Snyder, J. Swart

II. The minutes of November 30, 1992, were approved as written.

III. Report of the President, Paige Mulhollan reporting:

In December the General Assembly approved a budget which contains \$100 million of new tax monies for the remainder of this fiscal year. The governor indicated that if such a budget was approved, there would be no cuts in education funding for this fiscal year. The president indicated that he would recommend a compensation change effective January 1 to the Board of Trustees at their February meeting.

The capital bill was also approved in this legislature. In this capital bill there were an additional \$2 million for the Student Service Building project, monies for a classroom/office building for the School of Education and Human Services, renovation of Oelman and Fawcett Halls, and relocation of the main road for better traffic control on the campus. The president made it a point to indicate that the additional \$2 million for the Student Service Project was due to the work of Sharon Lewis. He also indicated that no monies would be spent from the reserve fund or from the future operating funds to cover the additional cost of this project. In the next capital budget the university will be asking for additional funds for renovation of buildings.

IV. Report of the Steering Committee, Edgar Rutter reporting:

The Steering Committee met once since the November meeting of Academic Council. In addition to its normal function of setting the agenda for this meeting, Steering did the following:

- A. The committee decided to recommend appointment of a broadly-based Task Force on Sexual Harassment.
- B. In addition, the members of Steering were invited to attend presentations by the three faculty members who were interviewed during December for the position of Director of the Center for Teaching and Learning.

Mr. Rutter reported briefly concerning one item not directly related to the last meeting of the Steering Committee: On December 17, M. MacDonald and E. Rutter forwarded to the University Planning Council a summary of the conclusions that emerged from faculty governance's review of the draft update to Wright State's Strategic Plan. The report included both recommendations for changes in the draft document and suggestions for improving the planning process.

V. Report of Standing and ad hoc Committees

A. Building & Grounds Utilization & Planning, Stephen Frederick reporting: (See attachment A.)

B. Curriculum, Daniel Voss reporting:

The Curriculum Committee had not met since the November 30 Academic Council meeting. The schedule of the winter quarter meetings are January 14, February 11, and March 11. In addition to routine business, the committee will be considering the course request process, specifically the timeliness and scope of information dissemination. Mr. Voss asked that any relevant comments or concerns be expressed to a member of the committee.

C. Faculty Affairs, No report.

D. Library, Rai Pujara reporting:

The University Library Committee held its monthly meeting on December 1, 1992.

1. The new circulation policy for the faculty was adopted as follows:
 - a. First notice for material overdue for 7 days will be generated and mailed.
 - b. After the material is overdue for 14 days, the borrowing privileges will be suspended until the account is resolved.
 - c. After the material is overdue for 20 days, a second overdue notice will be mailed and fines will begin to accrue at the rate agreed upon earlier.
 - d. After the material is overdue for 35 days, a final and third notice will be mailed. Maximum fine charged will be \$25. If the item is lost or not returned, a minimum replacement charge of \$75 will be assessed.
2. In response to a concern expressed by the University Library Committee regarding the weeding out of the unneeded materials, the library proposed a policy which was discussed and adopted by the library committee. This policy will take into consideration the faculty input. Briefly, the policy is as follows:
 - a. The material to be withdrawn from the library will be placed on a shelf next to the shelf of "approval books." The faculty can ask the library not to weed out certain material from the library by providing a reasonable justification for that.
 - b. The library staff will contact the department library faculty representatives and explain the process to them.
3. In response to a concern from the University Library Committee regarding the unusual delay in the cataloging of new materials, the library has assured the committee that they are removing the bottlenecks and are expediting the process.