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Academic Council Meeting Agenda and Minutes, February 1, 1971

Allen Spetter

Wright State University - Main Campus

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WRIGHT STATE UNIVERSITY

CAMPUS COMMUNICATION

Date: January 26, 1971

To: Walker Allen, Secretary of the Academic Council

From: Allan Spetter, Secretary of the Steering Committee

Subject: Agenda of Academic Council Meeting of Monday, February 1, at 3:10 P.M.
in Room 402 Fawcett

- I. Call to Order.
- II. Approval of the Minutes of the Academic Council Meeting
of January 4, 1971.
- III. Report from the President.
- IV. Committee Reports.
 - A. Steering Committee.
 - B. Standing Committees.
 1. Faculty Affairs Committee.
 2. Student Affairs Committee.
 3. Curriculum Committee.
 4. Library Committee.
 5. Resources Committee.
- V. Old Business.
 - A. Consideration of Policy for Faculty Leaves.
See Attachment "A."
 - B. Consideration of B.S. in Environmental Health.
Distributed last meeting.
- VI. Business of the Day.
 - A. Consideration of Due Process Mechanism for Faculty.
See Attachment "B."
 - B. Consideration of Article VI of the Code of Regulations
and Charter of the Appeals Board. See Attachment "C."
- VII. Adjournment.

Respectfully submitted,


Allan Spetter

MINUTES OF THE ACADEMIC COUNCIL MEETING

February 1, 1971

- I. The meeting of the Academic Council was called to order by the Chairman pro tem, Provost A. P. Spiegel at 3:10 in room 401 Fawcett. The following members were present:

Constituency A

J. Uphoff
H. Silverman
J. Dillehay
L. Hoehn

Constituency E

E. Cox
J. Dorn
A. Spetter
L. Krantz

Constituency B

J. Treacy
J. Throckmorton
N. Anon
T. Evans
J. Laycock

Administration

B. Golding
A. Spiegel
W. Baker
R. Conley
R. Milheim
W. Abraham

Constituency C

L. Hussman
N. Cary
C. Cary
B. Dreher
P. Olds
E. Harden

Students

L. Strausbaugh

Constituency D

J. Hubschman
D. Karl
D. Sachs
R. Battino
B. Hutchings
W. Coppage
P. Batra

- II. The Minutes of the December 7, 1970 meeting were approved with the following corrections:
- A. P. 3 Item B. 3. A Curriculum Committee report should have been included in the Minutes. That report is attached to the Minutes for this meeting. (See Attachment A)
 - B. P. 3 Item V.A. second paragraph should read:
"Mr. Milheim moved to adopt the Graduate Council Bylaws."
 - C. P. 4 last paragraph on the page should read:
"Mr. Throckmorton felt that amendments to the Bylaws of the Graduate Council probably should be ratified by the Academic Council."
 - D. P. 5, item VI.A. change Attachment designation to 'E'. Attachment E was left out of the distributed Minutes. It is included as an addendum to these Minutes.

III. Report from President Golding

Preparation of the budget for 1971-72 is a very difficult matter. It is uncertain what level of funding the legislature will appropriate. The matter is further complicated by having a majority in the legislature of one political party and the Governor of another. In order to have some base from which to work it has been decided to request budget estimates from departments which reflect increases necessary because of enrollment increases with all other items maintained at the current level. While not all of the state universities are following this procedure it would appear that it is easier to wait to make merit increases until the level of funding is known and whether we will increase fees. It is better to pick no percentage increase arbitrarily than to do so and cause needless speculation. The university has attempted to provide salaries with increases which are competitive and in most cases better than other institutions. Salaries are high on the priority list of items budgeted.

As the university continues to grow our budget becomes more complex. During our early years our administrative overhead was being borne in part by the parent universities or was non-existent and as a result the percentage of the budget for that function was about 20%. The following is a percentage breakdown of our current budget which has gone through a mid-year correction:

	1969	1970
Departmental instruction	57.8	54.8

Instructional Services	4	5
Library	8	6.9
Plant	9.8	9.9
Student Services	8.4	8.6
Auxiliary Services	3.3	4.7
General Administration	<u>8.7</u>	<u>9.9</u>
Total budget-unrestricted funds	\$8.8 million	\$10.7 million
-includes restricted funds	\$11.8	\$15.1

All items increased in actual dollars even though the percentage of the total may have decreased. We are facing a dollar deficit for the current year. That deficit was originally estimated to be about \$600,000, but due to the better than expected Winter enrollment, the amount of the deficit is estimated to be \$283,000. Further: One way to lower the deficit is for there to be a Spring Quarter enrollment which exceeds estimates; The other way is to place a moratorium on spending in certain categories.

A number of rumors have been floating around relative to the budget:

1. Salaries are the last item considered. The fact is that salaries do get high priority consideration.
2. Campus beautification is costing an excessive amount. Actually it is not just a campus beautification program but more of a campus development function. Our forest is beautiful, but is in danger of dying without management. It will be nearly self-supporting since ripe trees will be harvested rather than have them die and remain on the forest floor. The students working on thinning out the woods are on work-study programs which are largely supported by federal funds.
3. The new University Division will be an additional drain on our resources. Our student attrition, especially at the freshman level, is very high. The purpose of the new division is to work with freshman and to retain as many good ones as possible. Most likely the Division will save students. To look at it from a purely financial view, we will probably save more than enough students to support the division.

IV. Committee Reports

- A. Steering Committee, Mr. Hussman reporting.

1. The Steering Committee has reconstituted the Ad Hoc elections committee with some of the same membership. The Committee consists of:

M. Low, Chairman (D)
 C. Cary (C)
 J. Dillehay (A)
 K. Ahmad (B)
 R. Sirkin (E)
 Walker Allen,

The Committee will address itself to a constituent's request for a study of Academic Council representation and will hold open hearings soon in order to get set for early elections in Spring.

2. The Steering Committee has sent back to Graduate Council its Graduate Faculty and Council By-Laws for study in relation to the previously passed Guidelines for Councils. The Steering Committee has ruled that the Graduate Council By-Laws are now invalid and regrets that this oversight occurred. Mr. Milheim has turned the problem over to a sub-committee.
3. The Program Committee would like permission to be given responsibility for preparing Artist and Lecture Series for 1971-72. A new committee can be appointed in the Spring by the new Steering Committee to begin work on 1972-73 series. This was agreed to by consent of the Council.
4. Mr. Hussman moved acceptance of the proposed Academic Calendar for 1971-72 (distributed at the meeting).

Discussion: It was felt that the starting date gets earlier each year and that students can earn more money at the end of the summer than they can at Christmas time.

Mr. Throckmorton moved to eliminate one week and start classes on September 27.

Mr. Batra felt that the matter should be reviewed by the Curriculum Committee and so moved to table the motion.

Motion to table failed.

Motion to amend failed.

Mr. Treacy moved to move the Fall Quarter calendar back one week to start classes on September 27 and end finals on December 20.

Motion to amend carried.

Main motion carried. (Approved Calendar- Attachment B)

B. Standing Committees

- 1. Faculty Affairs - no report
- 2. Student Affairs, Mr. Cary reporting. The committee is studying DROP/ADD fee policies and is continuing to discuss the concept of an Ombudsman.
- 3. Curriculum Committee, Mr. Batra reporting. Mr. Batra moved to place the B.A. proposal from Liberal Arts for a program in Urban Studies on the March agenda.

Motion carried.

- 4. Library Committee, Mr. Sachs reporting. The committee is developing a formula for the distribution of funds among the Divisions for book purchases.
- 5. Resources Committee, Mr. Uphoff reporting. The sub-committee on restructuring the university is formed and is now operating.

V. Old Business

A. Policy on Faculty Leaves

Mr. Throckmorton moved approval of the "Policy for Faculty Leaves" which was distributed as Attachment A to the Agenda for this meeting. He further offered the following editorial changes to page 3 and are in the section titled Basic and Fringe Benefits:

- 1. first line, between the words "not" and "affiliated" insert the word "fully".
- 2. second line, delete the word "will" and in its place insert "is not obligated to" and delete the word "no".
- 3. third line, delete "However," and change "when" to "When".

Discussion: It was the committee's feeling that the faculty could decide which requests are acceptable and their priority. Approved requests which are unfunded one year are the highest priority the following year. They also felt that the initial funding need not be great since our faculty is

relatively young and with families they are less mobile. The Provost indicated that it would be desirable for the university to budget the year before so that availability would be known in advance.

Motion carried.

B. B.S. in Environmental Health

Mr. Batra moved approval of the B.S. degree program in Environmental Health and the new courses required by the program as prepared by the Division of Science and Engineering (the proposal was distributed at the January meeting to the Academic Council).

Discussion: Concern was expressed over the apparent rigidity of the courses identified in the proposal. It was pointed out that these are sample programs. There is flexibility within the program which does not reveal itself in the sample programs. Approval of the motion is for the concept and the new courses required and not for the specific program. There is a generalist program in Environmental Studies in the planning stages within the Division of Science and Engineering. The Environmental Health program is designed to prepare people for a professional task.

Motion carried.

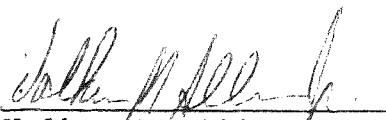
VI. New Business

- A. Mr. Throckmorton moved to place on the March agenda action on the "Due Process Mechanism for Faculty". (see Attachment B of the February Agenda)

Motion carried.

- B. Mr. Cary moved to place on the March agenda action on the "Article VI of the Code of Regulations and Charter of the Appeals Board" (see Attachment C of the February Agenda).

VII. The meeting adjourned at 5:15 p.m.


Walker M. Allen Jr.
Secretary