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Undergraduate Curriculum and Academic Policy Committee

Minutes of February 11, 1998 Meeting

Present: Beth Basista, Jeanne Fraker, Jeff Gardner, Myrna Gifford, Joe Law, Jan Maxwell, Anne Runyan, Tom Sav, Joe Slater, Donald Swanson, Tim Wood.

Approved Minutes of January 21, 1998 UCAPC meeting.

Reviewed revisions to Minor in Air Force Studies proposal:

The committee found acceptable the revision of the elective requirement component of the proposal so as to include a number of courses addressing and incorporating issues of diversity. The proposal will be forwarded to the Faculty Senate for review and consideration.

Air Force Studies Minor *

Catalog Description: Any student may earn a minor in Air Force Studies. Completion of the Air force Studies Minor will enhance a student's ability to lead, manage, and communicate with people regardless of their major. Students will gain an insight and understanding of the Air Force and political issues facing the United States to include topics such as AF heritage, quality management fundamentals, professional knowledge, leadership, ethics and values, regional studies and Air Force doctrine.

Acceptance into the minor requires an overall 2.0 grade point average. Students must also maintain a minimum grade point average of 2.0 in this minor.

Requirements: Total 32 hours

Required Courses: provides a basic understanding of issues and problems facing officers in today's military, along with the skills necessary to successfully lead people and manage resources towards a common goal.

18 hours: AES 221, 222, 223, 331, 332, 333, 431, 432

Elective Courses: enable individual students to enhance their skills and understand the many issues facing future leaders (eight credit hours must be 300/400 level courses).

14 hours: MGT 302, 321, 411, 474, COM 101, ENG 240, 343, PHL 124, 211, PLS 222, 301, 335, 366,

371, 374, 375, 376, 380, 381, 453, 472, 473, 474, 475, EC 444, LAW 420

Objectives:

- A. To provide academic recognition for AFROTC course work that normally does not count towards meeting degree requirements in a student's major.
- B. to provide AFROTC cadets and non-cadets an understanding of the Air force and its role in society.
- C. to prepare students by giving them basic tools and skills to successfully handle complex issues facing them in the Air Force or industry.

Program Quality: Grading for all required and elective courses is letter grades. No pass/fail options are offered. To receive a "Minor in Air Force Studies," the core and elective course work must be completed with a "C" or higher in each course.

Student Performance: Students will be admitted to the minor when they have been admitted to their major program, earned sophomore status (45 hours), and have applied for and been admitted to the Air force Studies minor. An overall 2.0 GPA is required for admission. Students must maintain a minimum 2.0 GPA in the minor.

Resource Review: The Air Force Studies minor courses are regularly offered by the Air Force Studies, COBA, and COLA. No new resources are required to offer the Air Force Studies minor.

* Summary based on proposal submission from the Department of Aerospace Studies through the Office of the Associate Provost. The complete program proposal is available for review in the Faculty Office, 032 Rike.

Course Modification (M) and Inventory (I) Requests

COLA: Approved

- PLS 374 International Human Rights (I)
- PLS 375 Human Rights in the USA (I)
- ATH 351 Fossil Evidence for Human Evolution (M).

COSM: Approved

- EH 466 Occupational Health and Safety (M)
- EH 468 Industrial Hygiene (M)
- BIO 481 Biology of Fishes Lab (I)

Returned

- EH 467 Occupational Health and Safety Lab (M)
The committee requests a clearer documentation of the relationship between the modification to EH 467 and the existing EH 469, as well as a rationale for maintaining EH 469 when it appears that it is being collapsed into a modified EH 467.
- EH 492 Environmental Sciences Seminar (M)
The committee requests a syllabus and clearer justification to accompany the increased credit hours.

COBA: Approved

- FIN 401 Investing in Securities (M)
- FIN 411 Management of Financial Institutions (M)
- FIN 490 International Financial Management (M)

Returned

- MKT 302 Marketing Management (M)
- MKT 302 Marketing Management Lab (I)
The committee requests that the MKT 302 inventory request (the laboratory component of MKT 302) be assigned a separate course designation.

ECO 391 Economic Studies for Teachers
Withdrawn for departmental review.

WSU Transfer Policy v. Ohio Articulation and Transfer Policy

Reviewed and discussed a request to consider a modification to the existing transfer credit policy to bring WSU in compliance with the mandates of The Ohio Articulation and Transfer Policy. The request to UCAPC was submitted by Dr. Bill Rickert, Associate Dean, COLA and WSU's representative on the Ohio Board of Regents Articulation and Transfer Council. After a lengthy discussion of the current and future implications of bringing WSU into compliance with the transfer of CLEP and experiential learning courses awarded to students at other accredited Ohio institutions of higher education, the committee approved the request.

Transfer Credit Policy *

College-Level Examination Program (CLEP) and Experiential Learning Courses

Policy Recommendation

Individuals transferring from accredited Ohio Institutions of higher education will receive credit that has been awarded to the student based on College-Level Examination Program (CLEP) courses and Experiential Learning Courses. Such credit will be posted to the student's record and may apply to free electives.

Purpose

To bring WSU into compliance with the Ohio Board of Regents requirements as specified in *The Ohio Articulation and Transfer Policy*. Section III. D., *Acceptance of Transfer Credit and Application of Transfer Credit*, subsection 1.d., *Acceptance of Transfer Credit*, specifies:

Individuals who do not have an earned A.A. degree or A.S. degree will receive transfer credit for all college level courses in which they have earned a grade of C or better. Pass/fail courses, Credit by Examination courses, Experiential Learning courses, and other non-traditional courses, which meet these conditions, will be posted to the record and will appear on the student's transcript.

Further speaking to the requirement, the "Articulation and Transfer Implementation Issues" section of the *Policy* contains the following:

Question 4: Assume the receiving institution does not award credit for CLEP - General Examinations or other non-traditional credit (CLEP - Major Field Examinations, credit by examination, military service courses, experiential learning, etc.) Or has more stringent requirements for awarding such credit than the sending institution. In such cases, is the receiving institution required to accept course credit from the sending institution which has been awarded to the student based on CLEP - General Examinations or other non-traditional credit (CLEP - Major Field Examinations, credit by examination, military service courses, experiential learning, etc.)?

Answer: Yes, in all cases credit must be awarded by the receiving institution toward a course which is equivalent in content at the receiving institution. Even if there are no equivalent courses at the receiving institution, transfer credit must be awarded. This credit must be entered on the student record and it must apply to degree requirements, at least, toward free electives.

Implementation: As soon as possible, but no later than Fall 1998.

Possible Implications for Further Policy Consideration

Consideration might be given to undertake study to assure that WSU native students and transfer students are

equitably treated. Such study might proceed to the development of a university CLEP Policies and Procedures and include those of individual colleges and/or departments.

* Based on memorandum of "Acceptance of Transfer Credit" to UCAPC from Dr. Bill Rickert, Associate Dean, COLA and WSU's representative to the Ohio Board of Regents Articulation and Transfer Council. Dr. Rickert's recommendation and supporting documentation are available for review in the Faculty Office, 032 Rike.

Implementation of a Plus/Minus Grade Policy

The committee continued its review and consideration of implementing a plus/minus grading policy. It was reported that faculty in several colleges have expressed a positive position on the move to a plus/minus system. However, in some cases the sample size was small and may or may not reflect the opinions of the full faculty. The committee will attempt to gather additional faculty and student input on the issue. At its next meeting the committee will attempt to bring closure to their recommendation of the implementation of a plus/minus grading system.

The committee scheduled its next meeting for Wednesday, March 4, 1998, 11:00 a.m. in 032 Rike Hall.

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