

10-7-1974

## Academic Council Meeting Agenda and Minutes, October 7, 1974

Barbara Dreher

*Wright State University - Main Campus*

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Date: September 30, 1974

To: Members of the Academic Council

From: Barbara Dreher, Secretary, Steering Committee

Subject: Agenda, Academic Council Meeting, Monday, October 7, 1974

Members of the Academic Council will MEET AT 3:10 P. M. . MONDAY, OCTOBER 7 1974  
in ROOMS 155 A, B & C (Presidential Dining Area), MAIN FLOOR, UNIVERSITY CENTER.

- I. Call to order.
- II. Introduction and welcome of new members of the Council.
- III. Approval of Minutes of June 3, 1974. meeting.
- IV. Report of the President.
- V. Report of the Steering Committee. (See Attachment A.)
- VI. Reports of the Standing Committees:
  - A. Curriculum
  - B. Faculty Affairs (See Attachment B.)
  - C. Library
  - D. Student Affairs
- VII. Old Business:
  - A. Approval of Promotion & Tenure Document for Western Ohio Branch Campus (Attachment C to June 3rd Minutes). (See proposed amendments, Attachment C.)
  - B. Approval of Revised Promotion & Tenure Document for Main Campus (Attachment F to June 3rd Minutes). (See proposed amendments, Attachment D.)
- VIII. New Business:
  - A. Approval of Committee Chairmanships and Committee members (see Attachment E).
  - B. Election of Professor-at-Large to the University Promotion & Tenure Committee (list of those eligible. Attachment F).
- IX. Adjournment.

NOTE: Steering Committee will meet the SECOND Wednesday of each month, with the exception of October when it will meet on the 16th. Please send items for consideration.

BD:el  
Attachments

Attachment G: Report from Ad Hoc Committee to Review Student Publications Sub-committee

## ACADEMIC COUNCIL

October 7, 1974

### Minutes

- I. The first meeting for the academic year 1974-1975 was called to order by Chairman Pro Tem Vice President Murray at 3:15 P.M., in Room 155 of the University Center.
- II. Mr. Murray introduced the Parliamentarian, Gene Eakins, and the newly-elected W. O. B. C. representative, Mrs. Carol Snyder, who is replacing Mr. Motes. (Mr. Motes, elected in the spring balloting, is now on leave of absence from the University.) Those Deans rotated to the Council this year were introduced: Deans Beljan, Cantelupe, Hutchings, Iddings, and MacKinney. On behalf of the Council, Mr. Murray welcomed all members.
- III. Minutes of the June 3, 1974, meeting were presented for approval.

It was conceded that consideration of the two revisions of Article VII of the Promotion and Tenure Document, both dated May 8, 1974, at the June meeting had been confusing. It was clarified that the revision approved by Academic Council was Addendum C to the June 3, 1974, Agenda, not the May 8, 1974 B revision. (See Page Five of the Minutes, paragraph two.) This approved article will be incorporated in the final draft of the Promotion and Tenure Document for Main Campus.

Mr. Neve requested correction of paragraph five, Page Two, to read:

"Mr. Levine joined Mr. Neve's train of thought, that indeed the two Faculty people represent individual colleges, not the "faculty body"."

The Minutes, as amended, were approved by voice vote.

- IV. Report of the President, Mr. Spiegel reporting.

Mr. Spiegel mentioned that he has had questions concerning the medical school, and stated that such questions, directed to either Dean Beljan, to Mr. Murray, or to himself, would be answered more in detail if not covered today. Two items related to the medical school were brought out: a mutually agreeable arrangement for the teaching of basic sciences is being worked out between the medical school and the College of Science and Engineering; with inflation affecting the building costs of the medical school, Mr. Spiegel expressed appreciation of Governor Gilligan's indicated support to the medical school programs in general.

It would appear that problems which existed in the Faculty Dining Room are being solved, and hopefully there will be a wider selection of items offered. Acceptance by more faculty of this facility will provide another dimension to campus life. Questions should be referred to members of the committee in charge, or to Mr. Spiegel.

All are urged to participate in the many activities sponsored in the newly-dedicated

Creative Arts Building.

Parking problems were covered only briefly, since Mr. Spiegel had an upcoming meeting with Mr. Grewe, and indicated that he would cover the subject more thoroughly when various possibilities for solution had been reviewed. Mr. Spiegel then questioned the Council as to how serious they felt the parking problems to be: having received memos stating that faculty members have been unable to get to classes on time, Mr. Spiegel wondered if this was a generalized happening. The possibility of faculty parking illegally in order to make it to class, then perhaps being ticketed, poses a further problem. The use by faculty of the visitors parking area was suggested, the suggestion then discarded. Also brought out was the possibility of parking in "K" area with bussing service offered.

A memo to all faculty was placed in the mail today, listing the hours for the Faculty Dining Room as well as the services offered.

V. Report of the Steering Committee, Mr. Treacy reporting.

Mr. Treacy moved for Council endorsement of the report marked Attachment A to the Agenda, with the following explanation: After the Due Process Committee hearing last year there was some general confusion regarding the composition of departmental promotion and tenure committees; therefore the Steering Committee solicited from the Faculty Affairs Committee a report clarifying or interpreting what now exists. This was needed in order to give the departments a working basis for this year. If changes for the future are desired, the opportunity will be available to Council when the Promotion and Tenure Document itself comes up for debate, the final accepted Promotion and Tenure Document for Main Campus to be implemented in the academic year 1975-76.

Mr. Treacy's motion was seconded by Mrs. Dreher.

The motion was passed by voice vote.

Mr. Treacy commended the Faculty Affairs Committee for this endeavor in behalf of the faculty, in their response to the need for this interpretation as well as their extensive efforts in reviewing the P. and T. documents to be considered for both W.O.B.C. and Main Campus.

Mr. Treacy pointed out the more immediate need for approval of the W.O.B.C. document in order to allow for progression of the promotion and tenure cycle at that campus this current year, while discussion of the document for Main Campus could be continued at future meetings since amendments would not affect the current year.

As a preliminary action to the consideration of the W.O.B.C. document, Mr. Treacy moved for the acceptance of Dean Uphoff as a member of the University Promotion and Tenure Committee. This followed last year's precedence of the acceptance of the

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**Page Three**

W. O. B. C. Dean to that committee, providing representation of that body on the committee rather than representation for them through the Dean of Continuing Education (as had existed before it became administratively possible to include the Dean of that campus).

Mrs. Sherwin questioned what effect this would have on the approval of the document.

Mr. Treacy's response was that while the document's acceptance would not be affected by this Council action, any future amendments would need to move through the University P. and T. Committee, hence the need for that campus body to be represented.

Motion to include Dean Uphoff on the University Promotion and Tenure Committee was passed unanimously by voice vote.

The next item presented by Mr. Treacy for consideration was a change in the University calendar. The legislature of Ohio has ruled against going along with the Federal three-day holiday procedure and has ruled for the observance of Veterans Day on November 11, and the University must conform with Ohio rulings.

Mr. Sachs questioned why this had to be, when we had not in the past observed Armistice/Veterans Day. He pointed out that while that day fell on Monday this year, such a circumstance would not always hold true.

Mr. Treacy placed a formal motion that the Council amend the Academic Calendar to show University observance of Armistice/Veterans Day on November 11 instead of October 23. Motion was seconded, and discussion resumed.

Whether the University is legally bound to observe specified holidays was questioned. The involvement of payment to employees of two and a half times regular pay for such days worked was explained, but it was conceded that Columbus Day might be observed another year in lieu of Veterans Day. Input on faculty feelings regarding this should be channeled to the Calendar Committee.

The motion to amend the Academic Calendar was passed by voice vote.

Passing mention was made of the future meeting dates of Steering Committee, with the October month being the exception. The October meeting is set for the 16th, while other meetings will be held the second Wednesday of each month, at 3:10 P. M., in the small conference room of Allyn Hall.

Receipt of the report from the Ad Hoc Committee to Review the Student Publications Subcommittee was acknowledged (Attachment G to the Agenda). A considerable amount of work was involved in the thorough review, but no clear-cut recommendations for change were made at this time. Appreciation to the ad hoc committee was extended.

Mr. Treacy's final item was a request for a volunteer member of faculty to complete the roster of the committee designated to handle recommendations related to the Faculty Dining Room. With receipt of the license for the facility, operation in accordance with the wishes of the faculty and staff will begin.

VI. Reports of the Standing Committees:

A. Curriculum Committee, Mr. Clark reporting.

The members of the Committee will be meeting for the first time on the 22nd of this month, so there is no report at this time.

B. Faculty Affairs Committee, Mr. Skinner reporting.

Mr. Skinner acknowledged that the Committee had produced a "fair amount of paperwork" to be studied by Council, with regard to the University Promotion and Tenure Document. Five changes have been suggested (Attachment D to the Agenda). Discussion was reserved until presentation of the document under "Old Business".

Mr. Skinner expressed the Committee's willingness to consider items submitted to them for review.

C. Library Committee, Mr. Zamonski reporting.

The Committee met on October 4th, setting an agenda for the year. Also the budget status report was reviewed.

Staffing problems are no longer a cause for major concern.

*periodicals*  
A new policy developed this year has to do with the acquisition of new periodicals. In previous years the cost of new subscriptions has been paid from the Library's ~~general~~ fund; this year (and for two years to come) they must be paid from individual department budgets. There is no policy against the purchase of new periodicals, the only change being the source of payment. It is the assumption that after these three years mentioned, costs will again be picked up by the Library ~~general~~ fund. It is recognized that inflation and rising costs may, three years from now, eliminate that possibility unless additional monies are available.

*see 11-4-74 minutes*  
The Library Committee went on record in support of Dean Frommeyer's request for monies to bring this year's acquisition budget up to that of last year.

Mr. Zamonski requested recognition of Dean Frommeyer, that he might speak to Council.

Mr. Murray recognized Dean Frommeyer.

The Library security system was discussed by Mr. Frommeyer, with assurances that the stairwell alarms and full cooperation of all concerned has resulted in the achieving of about a 95% success in the control of unauthorized exits. Further security will be assured with the installation of the 3M Tattle-Tape system, to be implemented during the Christmas break. This furnishes a means of preventing books from leaving the Library without being properly checked out. More information will be passed out through the Library Committee later. Mr. Frommeyer went on to explain that this system is more extensively used in the United States than any other and is one of the most thorough and effective on the market today. Broader and more flexible than other systems, it has the means for accommodating handicapped students, media equipment, etc. Other state universities have it in their libraries, reporting 85-90% success in cutting down thefts. Mr. Frommeyer then restated the Library's need for further funding.

Mr. Spiegel spoke in response to Mr. Frommeyer, indicating that the present budget was designed on the basis of an anticipated 3 1/2% enrollment increase, with a large portion of that anticipated income tagged for the Library. During the summer period an increase in enrollment seemed forthcoming. However, actual enrollment has not afforded the additional money for theft control. Unless there is a much larger enrollment for the Winter and Spring quarters, the budget will be very limited for additional Library items.

Mr. Frommeyer pointed out an increase of 12% in binding costs, plus other spiraling costs, as leading to the decision that new subscriptions to periodicals must be paid from individual departmental budgets.

D. Student Affairs Committee, Mr. Hartmann reporting.

The Committee met on September 30 and a number of questions were brought up for consideration. These included carry-over items from last year: the constitution for the student body at W.O.B.C., composition of the Artist and Lecture Committee, the matter of salaries and stipends for students, the formation of an ad hoc food service committee to resolve issues related to the food service facility at Millett, review of the material contained in Attachment G to the Agenda. Mr. Hartmann stated the likelihood of specific recommendations on the various issues from the Committee.

VII. Old Business:

- A. Approval of Promotion and Tenure Document for Western Ohio Branch Campus (Attachment C to June 3rd Minutes). (See proposed amendments, Attachment C to the Agenda.)

Motion for approval was placed and seconded.

Mr. Treacy, for the Steering Committee, introduced the amendments mentioned. He requested the Chairman recognize Professor John Myron from W.O.B.C. to explain the amendments.

Mr. Murray recognized Professor Myron.

Mr. Myron briefly covered the amendments suggested, adding a brief statement to be inserted in place of the deleted lines 4 through 12 in Paragraph II.C:

"Leadership in committee or Branch Campus service should be expected during this period when the individual probably will be carrying major responsibilities of faculty membership at the Branch Campus and when his colleagues must assess his promise and competence as a teacher and scholar."

Mr. Iddings asked for the reasoning behind the addition and deletion.

Mrs. Snyder pointed out a difference in the position of an Assistant Professor at the branch, as compared with Main Campus. At the Branch Campus the person would likely represent a major component of the faculty, therefore assuming responsibility.

Motion was placed and seconded for the approval of the amendments in Attachment C to the Agenda, as amended (including a correction in the third amendment to read "Paragraph II. E. Line 5").

Motion was passed without opposition.

Discussion returned to approval of the original motion, as amended.

Mr. Beljan at this point proposed an amendment to the document, the deletion of item "E" under Article IV, entitled "Promotional Plans" (page ten and eleven). He based his motion for deletion in toto on the fact that he could not believe that either of the elements outlined could exist without the other, their being interlocked.

The motion to delete was seconded.

Mr. Levine asked how Mr. Beljan would have promotion and tenure judged.

Mr. Beljan expressed the suggestion that this should be up to the review committee, determining the relative weight of each factor and putting it into its proper perspective, taking into consideration any unique circumstances that





Mr. Murray called for voting on the original motion, approval of the Promotion and Tenure Document for Western Ohio Branch Campus, as amended.

Voice vote passed the motion for approval. Approved document, Attachment A.

- B. Approval of Revised Promotion and Tenure Document for Main Campus (Attachment F to June 3rd Minutes). (See proposed amendments, Attachment D to the Agenda.)

Mr. Treacy placed the motion for approval; it was seconded, and discussion opened.

Mr. Skinner suggested consideration of one article at a time, and Mr. Treacy restated debate time limitation. He further posed the need to vote on one article at a time, then to allow for review of the amended document by the Faculty Affairs Committee before voting on the document in its entirety. He cited the possibility of there developing some internal inconsistency when handling voting in this manner.

Article I. Tenure and Academic Freedom

The question arose as to whether there had been open hearings on these changes in policy, and Mr. Treacy pointed out that there had been hearings last year as well as extensive discussion this year in Steering Committee and in Faculty Affairs Committee. The fact that some issues are controversial had a bearing on the bringing of the amendments to the Council, feeling to be tested by the voting results, perhaps with the resolution of some differences.

Mr. Skinner placed a motion to amend the original motion, moving that each Article of the Revised Promotion and Tenure Document for Main Campus be considered separately; this move was seconded.

Article I was approved by voice vote without opposition.

Article II. Definition of Affiliation

A motion was placed for approval of Article II; seconded.

Article II was approved by voice vote, again without opposition.

Article III. Definitions of Academic Rank for Fully Affiliated Faculty Members

A motion was heard for approval of Article III; the motion was seconded, and discussion opened.

Mr. Sachs felt Council members needed to be made aware of the fact that there are some people hired to teach who do not fit into the categories outlined in this Article, and there undoubtedly will be more in the future. This would include persons coming to the University with doctorate degrees, fully affiliated in that their major efforts are devoted to the University for a period of four or five years but not eligible for promotion or tenure. He elaborated on this, stating that the titles of "lecturer" or "visiting professor" do not necessarily fit these individuals, and this will be a matter that will need consideration in the future.

Discussion moved to the length of probationary periods for various ranks, limits set as standard by A.A.U.P., and the period to be allowed a faculty member on notice of termination.

Voting was called on Article III.

Article III was passed by voice vote.

Article IV. Tenure Status of Faculty Members

Motion was presented for approval of Article IV; seconded, and discussion initiated.

Mr. Cantelupe, referring to the proposed amendment of Paragraph F, raised the question of the advisability of giving specific dates for notice of non-reappointment for the first and second years, but not for the years following.

Mr. Treacy voiced the possibility of someone's being caught in the transition period between current policy and implementation of this policy if adopted. A faculty member in a department deferring a sixth-year appointee until next year might be in technical violation of the twelve month period mentioned in the amendment.

Mr. Skinner replied to this, explaining the feeling that if the policy were adopted within the next month or two, with proper notice to all faculty members, there would be sufficient notice that such a decision could be made.

Mr. Gray suggested then that there might be two promotion and tenure meetings in the year, considering tenure in the spring for those approaching tenure time and promotions awarded in the fall.

Mr. Skinner agreed, supplementing that faculty not nearing tenure time could also be considered in the spring, with the promotion effective the following fall. Such a spring meeting would eliminate having faculty caught in the transition

period. The possibility of having to consider a faculty member twice was introduced. Mr. Skinner mentioned that the Promotion and Tenure Committee at the college or university level could still meet in the fall or early winter, with only the Promotion and Tenure Committee on the departmental level needing to meet in the spring to consider those definitely to be terminated.

Discussion points covered concerned the extension of probationary periods, the possibility of de facto tenure resulting from extended probationary periods, the relationship of the University to A.A.U.P. policies, the extent of authority of A.A.U.P., tenure quotas for departments, and the autonomy of faculty. A bit of rebel spirit surfaced in the assertion by members that if faculty made decisions affecting faculty and acceptable to faculty, those decisions should stand against outside agencies.

Mr. Martin suggested the referral of this amendment back to Faculty Affairs, but Mr. Skinner verified the Committee's feeling that this amendment has excellent merits. He brought out that the main thought was to afford a terminated faculty member more time in which to seek a different position, and felt that such a terminating decision might as easily be made in June as in October. It was pointed out that the difference of three or four months might mean the difference in a faculty member completing the necessary requirements for a doctorate, to which Mr. Sachs replied that added pressure might encourage that completion. The question arose as to the existence of any legal guidelines by which to set a termination notice period.

Mr. Levine placed a motion to table this Article until the next meeting of Council.

*This motion was seconded and passed by voice vote, with the one opposing vote by Mr. Sachs.*

The motion was placed and seconded - to carry the discussion on the Promotion and Tenure Document to the next meeting. The motion passed by voice vote.

#### VIII. New Business:

- A. Approval of Committee Chairmanships and Committee Members (per Attachment E to the Agenda).

A motion for approval was placed and seconded.

Mr. Cantelupe raised the question as to why for the second year there was no one from Liberal Arts on the Budget Review Committee.

This was refuted by Mr. Treacy, calling attention to C. Becker as a member of that Committee (replacing B. Weng on leave).



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Robert D. Dixon was nominated by Mr. Sachs.

Lawrence J. Cross was nominated by Mr. Hughes.

Gary C. Barlow was nominated by Mr. Wade.

Thomas H. Wetmore was nominated by Mrs. Snyder.

Balloting was accomplished, resulting in the need for a run-off election between G. Barlow, L. Cross and R. Dixon.

Count of votes showed the need for a further run-off election between G. Barlow and L. Cross.

Mr. Murray announced the election of Mr. Lawrence Cross as Professor-at-Large to the University Promotion and Tenure Committee.

**IX. The meeting was adjourned at 5:46 P.M.**