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University Commencement Committee Meeting Minutes, February 1, 2013

University Commencement Committee

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Minutes

University Commencement Committee

February 1, 2013

The University Commencement Committee met on February 1, 2013. The following members were present: Karen Hayes (COLA), Cristina Redko (BOSM), Eric Rowley (COSM), Joan Lumpkin (RSCOB), Rachel Fagan and Jeremy Keller (Student Government).

After the call to order, the minutes for the November 28, 2012 meeting were approved.

One new nomination for Honorary Degree had been submitted and accepted at the November 28th meeting. The committee reviewed the completed nomination materials. After discussion, it was decided to move this candidate forward for final approval by the President and Board of Trustees.

Also, in the November meeting the committee discussed the resubmission of previously approved Honorary Degree candidates that could not attend due to scheduling conflicts. In the November meeting the committee voted and received approval for the Faculty Senate Executive Committee in December 2012, to be able to resubmit within two (2) years such candidates.

Based on the above change, two (2) candidates previously approved but unable to attend were eligible for re-nomination. After reviewing previously submitted nomination material and discussion, the committee decided to include, based on our new guidelines, these two candidates in the nominations submitted to the President.

The committee then discussed the order in which the candidates should be asked based on who is most likely to attend, the nature of their contribution, and their relationship to Dayton and Wright State. An anonymous vote was taken to rank the three candidates. However, the committee feels that all candidates are deserving of an Honorary Degree.

Joan Lumpkin, chair, indicated she would draft a letter with the committee's recommendations along with all supporting nomination materials to President Hopkins. She also indicated she would meet with President Hopkins on February 4, 2013 to discuss the committee's recommendations.

The chair reminded all members that the names of the nominees were to remain **confidential** until the President and Board of Trustees approved the nominations and the candidate(s) were chosen. Also, the candidate(s) needed to be contacted and accept the nomination and be able to attend commencement. The chair will keep the committee 'posted' of the status if possible.

The chair thanked the members attending for their time and dedication to the Commencement Committee this year and for attending on a snowy day. The meeting was adjourned.