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Undergraduate Curriculum and Academic Policy Committee Minutes, November 16, 2000

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Undergraduate Curriculum and Academic Policy Committee

Minutes of November 16, 2000 Meeting

Present: Lillian Johnson (for Jeanne Fraker), Amer Maher (for Jennie Gallimore), Janice Gabbert, Jan Maxwell, Barbara O'Brien, Patricia Renick, Tom Sav, Mark Sirkin, Tim Wood

Approved Minutes of October 26 and October 31 UCAPC Meeting

Course Modification and Inventory Requests

Old Business: Approved PSY 215 (reconciliation of title between Theater Arts & Psychology)

COSM

Approved Course Modifications: MT 434, MT 435, MT 436, MT 437, MT 438, MT 439, MT 440, MT 441, MT 442, MT 443, MT 444, MT 445, MT 446, MT 448, MT 452, MT 454, MT 456, MT 458

Approved Course Inventories (delete all of the following courses); GL 101, GL 102, GL 103, GL 104, GL 151, GL 154, GL 179, GL 204, GL 205, GL 234, GL 302, GL 305, GL 312, GL 365, GL 382, GL 400, GL 413, GL 416, GL 417, GL 429, GL 439, GL 440, GL 448, GL 449, GL 451, GL 452, GL 457, GL 458, GL 464, GL 474, GL 491, GL 492, GL 495, GL 498

Program Changes

CECS: Approved Biomedical Engineering Program (Curriculum A, non-premedical) Change

Deletions: ME 202 (4 hrs)

Additions: EGR 190 (3 hrs) & EGR 191 (3 hrs)

Degree Requirements Change: Increase from 203 to 205 hrs

CECS: Approved Industrial and Systems Engineering Program Change

Deletions: Reduce Technical Electives (2 hrs)

Additions: EGR 190 (3 hrs) & EGR 191 (3 hrs)

Degree Requirements Change: Increase from minimum of 200 to 204 hrs

CECS: Postpone to November 30 Meeting (per review request by the COSM)

Mechanical Engineering

Deletions: CHM 122 (5 hrs) & Reduce Technical Electives (1 hr)
Additions: EGR 190 (3 hrs) & EGR 191 (3 hrs)
Degree Requirements Change: No change

CECS: Postpone to November 30 Meeting (per review request by the COSM)

Material Science and Engineering

Deletions: CHM 122 (5 hrs) & Reduce Technical Electives (1 hr)
Additions: EGR 190 (3 hrs) & EGR 191 (3 hrs)
Degree Requirements Change: No change

CECS: Approved Electrical Engineering Program Change

Deletions: Technical Electives (5 hrs)
Additions: EGR 190 (3 hrs) & EGR 191 (3 hrs)
Modifications: EE 140 (decrease from 4 to 3 hrs)
Degree Requirements Change: No change

CECS: Postpone to November 30 Meeting (per review request by the COSM)

Computer Science (all versions of B.S.)

Deletions: STT 360 (4 hrs), STT 361 (4 hrs) & CS/CEG Electives (2 hrs)
Additions: EGR 190 (3 hrs), EGR 191 (3 hrs) & HFE 301 (4 hrs)
Degree Requirements Change: No change

CECS: Postpone to November 30 Meeting (per review request by the COSM)

Computer Engineering

Deletions: MTH 232 (5 hrs), STT 363 (3 hrs), & CS/CEG Electives (2 hrs)
Additions: EGR 190 (3 hrs), EGR 191 (3 hrs) & HFE 301 (4 hrs)
Degree Requirements Change: No change

Academic Policy

Registration/Add and Attendance/Drop Policy

Recommendation to Faculty Senate for Implementation Dates: In regard to the UCAPC's Recommendation to the Faculty Senate for the revision of the Office of the Provost's August 15 issuance of "Guidelines Governing" the Add/Drop Policy and to address the concerns raised by the Associate Provost at the November 6, 2000 Faculty Senate Meeting, the committee approved the following Addendum for consideration by the Faculty Executive Committee and Senate:

Addendum

Recommendation to Faculty Senate University Curriculum and Academic Policy Committee

Procedure for Implementation of Registration and Add Policy and Attendance and Drop Policy

Winter Quarter 2001, Spring Quarter 2001, and Summer Quarters 2001

Due to the fact that faculty, department, and college scheduling plans for the remainder of this academic year are well underway, if not completed, the Office of the Provost's "Guidelines for Governing" these policies as issued August 15, 2000 will temporarily remain in effect for the purpose of designating course enrollment restrictions as "Instructor Permission Required" and "Instructor Permission Required After Term Begins." Those "Guidelines for Governing" will remain in effect for course offerings through the Summer 2001 Class Schedule.

Fall Quarter 2001

Beginning with course offerings for the Fall 2001 Class Schedule, the University Curriculum and Academic Policy Committee's "Procedure for Implementation" of these policies is to be followed by faculty, departments, and colleges for the purpose of designating course enrollment restrictions as "Instructor Permission Required" and "Instructor Permission Required After Term Begins." In addition, courses previously so designated under the Office of the Provost "Guidelines for Governing" will need to be submitted under this Procedure.

Given the Office of the Registrar due dates for the Fall 2001 Class Schedule, the following approximate schedule is designed to assist faculty, departments, and colleges in their curriculum and scheduling processes:

January 2001 (mid month): registrar sends Fall 2001 class schedule requests to colleges.

January 2001 (mid month): UCAPC meeting

February 2001 (mid month): UCAPC meeting

February 2001 (mid month): first draft of class schedules due to Registrar

February 2001 (end of month): registrar sends proofs of class schedules to colleges

March 2001 (first week): colleges have one week to submit final changes to Registrar

March 2001 (mid month): UCAPC meeting

March 2001 (last week): last possible changes to schedules due prior to printing

April 20, 2000: Fall 2001 class schedule published and delivered to campus

April 28, 2000: Fall Registration begins

At each UCAPC meeting, the committee considers course modification and inventory proposals that are received at least one full week in advance of each meeting. Upon approval of any proposals, it generally takes less than one week following the UCAPC meeting for the Office of the Registrar to administer the course modifications and inventories.

Courses designated with any enrollment restriction, including "Instructor Permission Required" and "Instructor Permission Required After Term Begins," for Fall Quarter 2001 will continue in the future to be so designated unless modified by faculty, departments, and colleges through the established curriculum procedure.

The committee scheduled its next meeting for November 30, 2000 at 3:00 p.m.

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