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Undergraduate Curriculum and Academic Policy Committee

Minutes of March 7, 2002 Meeting

Present: Roderic Brame, Jeanne Fraker, Joe Law, Jan Maxwell, Katie Mechlin, Doug Nord, Patricia Renick, Tom Sav, Cristina Specker, Patricia Vermeersch, Kefu Xue, Mindy Young.

Approved Minutes of January 10, 2002.

Writing Across the Curriculum (WAC) Committee Report

Joe Law reported that the WAC Committee has met twice since the January 2002 meeting of the University Curriculum and Academic Policy Committee and submitted the following

WAC Committee Report.

Course Inventory and Modification Requests

CECS

Approved Inventories: CS 471*

The course is cross listed with BIO 471 which was before the UCAPC on January 10 and returned to the COSM so the two proposals could be coordinated. Thus, the committee also decided to approve BIO 471 upon its resubmission to the UCAPC chair.

COSM

Approved Inventories: BIO 471 upon resubmission of the Inventory Request (see above * regarding CS 471)

CEHS

Approved Modifications: ED 464

COBA

Approved Modifications: EC 290, FIN 205*, FIN 305, IB 486

* FIN 205 modifications were approved with the exception of listing it as a College Component Course. The College of Business must submit a proposal to the General Education Implementation Committee to be approved as a College Component Course.

Approved Inventories: ECO 391, FIN 306, IB 496, MGT 277, MGT 280, MGT 301

CONH

Approved Modifications: NUR 307

Inventories: The committee could not approve HLT 201, HLT 202, HLT 203. It was noted that the documentation indicates that the courses are proposals to be offered as general

education courses under the New General Education Program, Area IV Human Expression, Area 2 Cultural-Social Foundations, and Area I Communication and Mathematical Skills, respectively. Therefore, the course proposals were returned to the CONH with instructions that such proposals must be submitted first to the General Education Implementation Committee. However, the committee also noted that the courses could be considered by the UCAPC upon resubmission if the CONH intended to offer them as non-GE courses, i.e., to offer them even in the absence of approval for inclusion in the new GE Program.

General Education Program Changes

COSM: The committee approved the COSM's proposal to offer SM 205 (an existing 4 hour course titled Great Ideas in Science) as a science course in the current General Education Program under Area IV Natural Sciences for non-COSM majors. The course would therefore serve as a science substitution for non-COSM majors where there are not existing Required Substitutions for such majors. The COSM has also submitted the course to the General Education and Implementation Committee for approval in the New General Education Program, but feels that it is appropriate for students subject to and who will continue in the Existing General Education Program. In addition, the college feels that it is important to begin implementation and coordination of the course lectures and demonstrations prior to implementation of the New GE Program.

Program Changes

CEHS: The committee approved the Organizational Leadership, B.S. program changes. The changes and justifications were well documented (in fact, the committee commends the CEHS in this respect) and provided in the following:

Organizational Leadership Program Changes

Writing Across the Curriculum Program Changes

WAC Program: The WAC Committee's recommendation to change as follows the policy for returning students was approved:

Returning students must complete the two-course writing requirement in the major. In the event a returning student has completed earlier, non-WI versions of courses now offered as the department's WI courses and no further WI courses in the major are available, the student will complete the independent writing project to cover one of the courses; the requirement for the second course can be waived with the approval of the department.

Justifications and changes to specific sections of the WAC document are provided in the following:

WAC Program Change

All UCAPC approvals are subject to review and approval by the Faculty Senate and, as determined by the Faculty Executive Committee and the Faculty Senate, further review and approval at General Faculty Meetings.

The committee scheduled its Spring Quarter meetings for April 11 and May 17. Colleges submitting curriculum and policy proposals for review by the committee need to submit the original and 18 copies NO LATER THAN 5:00 p.m., April 2 for consideration at the April 11 meeting and NO LATER THAN 5:00 p.m., May 8 for consideration at the May 17 meeting.

Curriculum and policy proposals received after May 8 will be forwarded to next year's committee for consideration in October 2002.

NOTE: any curriculum or policy proposals that must go before the Faculty Senate for approval this academic year must be submitted to the UCAPC by the April 2 deadline because IF approved by the UCAPC at its April 11 meeting, the Faculty Senate will consider it as New Business at its May 6 meeting and Old Business to be voted upon at its June 3 meeting (unless there is a suspension of the rules). Thus, submissions to the UCAPC after April 2 will be carried over for approval by the Faculty Senate next October 2002.

NOTE: Curriculum or policy proposals approved by the Faculty Senate at the May 6 meeting (or under a suspension of the rules at the June 3 meeting) that must go before the General Faculty Meeting will not be considered until the General Faculty Meeting of November 2002.

[UCAPC HOME](#)

Writing Across the Curriculum Committee Report

The WAC Committee has met twice since the January 2002 meeting of the University Curriculum and Academic Policy Committee.

On **January 14, 2002**, the Committee dealt with two topics. The first was a request for clarification of the policy that students with a dual major “may have the writing requirements waived for the second major at the discretion of the college or department” (2001-2003 Undergraduate Catalog, p. 49). In this particular case, a student had successfully completed two WI courses in what was considered the secondary major but only one WI course in the “primary” major. The Committee agreed that the student had met the writing requirement for graduation. None of the information about dual majors in the catalog refers to “primary” and “secondary” majors, so the policy about writing requirements need not be seen as ranking one major over another.

The second was a request from Robert Wood, Assistant Dean for Student Affairs, College of Liberal Arts, for assistance in working with returning students who have already completed all or most of their requirements for the major (including courses that are now the designated WI courses for the major). The WAC program requires returning students to complete the two-course requirement for the major. The independent writing project allows students to meet one requirement for one WI course in the major, but this option is explicitly restricted to a single class. When a student has already taken all the WI courses in the major and completed the independent writing project, there is no alternative provided for that student for the required second WI course.

The WAC Committee recommends that the policy for returning students be amended as follows: **In the event a returning student has completed earlier, non-WI versions of courses now offered as the department’s WI courses and no further WI courses in the major are available, the student will complete the independent writing project to cover one of the courses; the requirement for the second course can be waived with the approval of the department.**

That recommendation will be submitted to the University Curriculum and Academic Policy Committee.

On **February 18, 2002**, the Committee met to discuss a request from Henry Limouze (Chair, English) to reconsider the separate WI grade. The committee reached consensus that the separate WI grade should be retained, though they did acknowledge that a single grade might help faculty and students alike see writing as fully integrated into the course (not a separate component) and that it could remove the problems resulting from confusion arising from the separate WI grade sheet. However, these potential benefits are outweighed by other issues. Members of the committee who regularly teach WI courses in GE expressed two complementary concerns. First, students who struggle with the course content may earn a D in the course but produce more than adequate writing. For many, the D is an acceptable grade in their colleges; under this proposal, however, those students would not receive WI credit. Second, even in a class in which four writing assignments counted for 50% of the grade, it has been possible for students to earn a C for the course while receiving Ds and Fs on the assignments or failing to turn in all assignments.

Other concerns were expressed as well: retaining the separate grade will make it easier to track students’ progress, especially during the transition into the new GE program; discontinuation of the separate grade might mislead people into thinking the requirement had been discontinued; under the present system departments can designate different courses in the major as WI, and that flexibility would be seriously reduced under this proposal.

ORGANIZATIONAL LEADERSHIP PROGRAM Requested Modifications

CURRENT (Old) Program PROPOSED (New) Program Changes between A and B

A	B	C
General Education Requirements (57 Qtr Hrs)	General Education Requirements (57 Qtr Hrs)	NO CHANGES
Associate Degree or Organizational Leadership Electives (70 Qtr Hrs)	Associate Degree or Organizational Leadership Electives (70 Qtr Hrs)	NO CHANGES
Integrated Leadership Focus (19 Qtr Hrs) Choose One: ENG 330 ENG 333 Choose One: PSY 304 SOC 350 Choose One: CS 205 CS 206 CS 207 Choose One: COM 101 COM 102 COM 141 Choose One: COM 325 COM 340 COM 343 COM 443 COM 453	Integrated Leadership Focus (19 Qtr Hrs) Choose One: ENG 330 ENG 333 Choose One: PSY 304 SOC 350 URS/PLS 345 Choose One: CS 205 CS 206 CS 207 Choose One: COM 101 COM 102 COM 141 Choose One: COM 325 COM 340 COM 343 COM 443 COM 453	URS/PLS 345 added Why? (PSY 304 typically offered day only and infrequently, and SOC 350 rarely offered. Adding this URS/PLS option gives more accessible options to O.L. majors) Suggested by and approved by Dean Mary Ellen Mazey, COLA.

<p>Pre-Requisites to OL Program entry: (9 Qtr Hrs)</p> <p>Choose 2 prior to program entry, and finish third prior to graduation:</p> <p>ACC 201 EC 201 TMK 201 MGT 200</p>	<p>Pre-Requisites to OL Program entry. (9 Qtr Hrs)</p> <p>Choose 2 prior to program entry:</p> <p>ACC 201 EC 201 TMK 201</p>	<p>Removed MGT 200 from options.</p> <p>Why?</p> <p>RSCOBA MGT Dept indicated that MGT 200 and MGT 302 (a required course) are very similar, and the value to having both in the O.L. program is limited. So, we deleted MGT 200 course from OL graduation requirements. TMK 201 is only offered at Lake Campus, so Main/Dayton Campus OL student will take ACC 201 and EC 201 prior to program entry.</p> <p>This change was suggested by, and approved by, Dean Farmer, RSCOBA.</p>
<p>O.L. Concentration</p> <p>(48 Qtr Hrs) – includes 9 Qtr Hrs of pre-requisite courses above)</p> <p>O.L. Courses (24 Qtr Hrs) EDL 301 EDL 302 EDL 303 EDL 304 EDL 494 EDL 495</p> <p>Fundamentals (3 Qtr Hrs) MGT 302 (prior to taking RSCOBA courses)</p> <p>Choose Four: (12 Qtr Hrs) MGT 321 MGT 411 MGT 412 MGT 473 MGT 474 MGT 480 MGT 485 LAW 420 URS 424</p>	<p>O.L. Concentration</p> <p>(44-49 Qtr Hrs) – includes 6 Qtr Hrs of pre-requisite courses above)</p> <p>O.L. Courses (24 Qtr Hrs) EDL 301 EDL 302 EDL 303 EDL 304 EDL 494 EDL 495</p> <p>Fundamentals (3 Qtr Hrs) MGT 302 (prior to taking RSCOBA courses)</p> <p>Choose Four: (12-16 Qtr Hrs) MGT 321 MGT 411 MGT 485 LAW 350 URS 423 URS 424 URS 450 URS 470 URS 475</p>	<p>Dropped 4 MGT courses and added 4 URS course options to major. Substituted LAW 350 for LAW 420.</p> <p>Why?</p> <p>MGT Dept and RSCOBA had difficulty offering all of the options we had in the program. MGT Dept and RSCOBA suggested the 3 MGT courses and the 1 LAW course.</p> <p>4 URS courses offered up as additional options which fit nicely into the OL major.</p> <p>All changes were at the suggestion of and reviewed by Dean Mary Ellen Mazey, COLA, and Dean Berkwood Farmer, RSCOBA.</p>

194 Credits

191-195 Credits

(URS courses are 4 credits vs. MGT courses of 3 credits)

February 26, 2002

To: Dr. Tom Sav, Chair
University Curriculum and Academic Policy Committee

From: Joe Law, WAC Coordinator

Subject: Change in Writing Across the Curriculum Policy for Returning Students

Background

At its January 14, 2002, meeting, the WAC Committee discussed a request from Robert Wood, Assistant Dean for Student Affairs, College of Liberal Arts, for assistance in working with returning students who have already completed all or most of their requirements for the major (including courses that are now the designated WI courses for the major). The WAC program requires returning students to complete the two-course requirement for the major. The independent writing project allows students to meet one requirement for one WI course in the major, but this option is explicitly restricted to a single class. When a student has already taken all the WI courses in the major and completed the independent writing project, there is no alternative provided for that student for the required second WI course.

Recommended Policy Change

The WAC Committee recommends that the policy for returning students be amended as follows:

In the event a returning student has completed earlier, non-WI versions of courses now offered as the department's WI courses and no further WI courses in the major are available, the student will complete the independent writing project to cover one of the courses; the requirement for the second course can be waived with the approval of the department.

The above statement would be inserted into section 5 of the portion of the WAC Document headed "Writing in General Education and Writing in the Major," following the one-sentence paragraph that says, "Returning students must complete the two-course writing requirement in the major." A copy of the relevant section of the WAC Document including the revision is attached to this memo.

If this change is approved by UCAPC and Faculty Senate, the WAC Committee asks that it be implemented immediately.

Section of WAC Document Dealing with Returning Students
Proposed Revision Highlighted

5. Returning students who matriculated at the University prior to Fall 1996 and who have been away from the university for a year or more, who are under the new general education program, and who have not completed those general education requirements, must complete the Writing in General Education requirements as follows:

at least 75% (40-56 hours) of general education completed - successfully complete one WI course, in addition to ENG 101 and 102.

50%-74% (28-39 hours) of general education completed - successfully complete two WI courses, in addition to ENG 101 and 102.

25%-49% (14-27 hours) of general education completed - successfully complete three WI courses, in addition to ENG 101 and 102.

less than 25% (fewer than 14 hours) of general education completed - successfully complete all four writing intensive courses, in addition to ENG 101 and 102.

Returning students who matriculated at the University prior to Fall 1996, who have been away from the University for a year or more, who are eligible to complete the "old" general education program, and who have completed at least 75% of those requirements must successfully complete one writing intensive course, in addition to ENG 101 and 102.

Returning students who do not successfully complete the requirements above may satisfy the requirements for writing proficiency in GE by completing the appropriate substitution described under 5 a.b.c. under "Writing in General Education."

Returning students must complete the two-course writing requirement in the major. *In the event a returning student has completed earlier, non-WI versions of courses now offered as the department's WI courses and no further WI courses in the major are available, the student will complete the independent writing project to cover one of the courses; the requirement for the second course can be waived with the approval of the department.*

6. WSU graduates returning to earn another undergraduate degree must complete the Writing in the Major requirements.
7. Students pursuing a dual major may have the writing requirements for the second major waived at the discretion of the department/college.

All colleges/units are asked to incorporate the requirements for WAC/GE and for Writing in the Major into the college/unit checksheets for majors. Each college/unit will be responsible for monitoring the progress of its majors in completing the university Writing Across the Curriculum requirements.