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9-22-2004

Undergraduate Curriculum and Academic Policy Minutes, September 22, 2004 and 2004-2005 Committee Member List

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Undergraduate Curriculum and Academic Policy Committee

2004-05 Committee Members

Tom Sav, College of Business and Administration (Chair)

Nathan Klingbeil, College of Engineering and Computer Science

Carol Loranger, College of Liberal Arts

Richard Mercer, College of Science and Mathematics

Virginia Nehring, College of Nursing and Health

Rashida Hussain, College of Liberal Arts

Scott Graham, College of Education and Human Services

KT Mechlin, College of Science and Mathematics

James Steinberg, Lake Campus

Larry Amesse, School of Medicine

School of Professional Psychology

Joe Law, WAC Committee Chair (Ex-officio, non-voting)

Henry Limouze, UGEC Committee Chair (Ex-officio, non-voting)

Jeanne Fraker, University College (Ex-officio, non-voting)

Karen Wilhoit, University Library (Ex-officio, non-voting)

Brian Happy, Student Government (non-voting)

Eric Harris, Student Government (non-voting)

Drew Pringle, Faculty President (Ex-officio)

[UCAPC HOME](#)

Undergraduate Curriculum and Academic Policy Committee

Minutes of September 22, 2004 Meeting

Present: Jeanne Fraker, Scott Graham, Brian Happy (for Ryan Newman and Eric Harris), Nathan Klingbeil, Joe Law, Henry Limouze, Carol Loranger, KT Mechlin, Richard Mercer, Tom Sav, Karen Wilhoit. Guests: Matt Benjamin.

Following introductions of committee members and a review of the committee's responsibilities as defined by the Faculty Constitution:

Approved Minutes of May 17, 2004.

Appointment of Writing Across the Curriculum Committee, Chair

Appointed Joe Law, Coordinator of Writing Across The Curriculum And Professor of English as Chair of Writing Across the Curriculum Committee. The committee delegated the appointment of committee members to Joe Law who will forward the final composition of the committee to the Faculty Office.

Faculty Senate Student Petitions Committee

As with past practice, the appointment of members was delegated to the individual colleges, schools, and units. KT Mechlin, Chair of the Student Petitions Committee announced that the first meeting is to be held on September 24 and that all appointments have been made except for the College of Business and the College of Engineering and Computer Science. KT Mechlin will forward the final composition of the committee to the Faculty Office.

UCAPC Subcommittee Reports

Writing Across the Curriculum Committee: No Report. Joe Law, WAC Chair, announced that committee has not yet had an opportunity to meet and that there is no pressing business before the committee.

University General Education Committee: Henry Limouze, UGEC Chair, reported that the main task this year of the committee is to complete the GE Program assessment. UGEC minutes were provided and reviewed as follows:

[UGEC Recommendations, May 21, 2004](#)

[UGEC Minutes, September 17, 2004](#)

Course Inventory and Modification Requests

COLA

Approved Inventories: TH 376*

Approved Modifications: FR 331*, FR 332*, PLS 430, PLS 439*, RIA 400, TH 320*, TH 420*, TH 424*, TH 425*, TH 426*

* The committee made several recommendations for minor changes in the proposals. It was agreed that the necessary changes would be made upon the chair's consultation with the COLA Associate Dean, Sharon Nelson. Following that consultation, all changes were made

and it was announced that the Department of Political Science withdrew the PLS 439 proposal.

Program Changes

COLA

Approved B.A. Criminal Justice as follows:

[B.A. Criminal Justice](#)

Approved B.F.A. Theatre Arts - Design/Technology/Stage Management as follows:

[B.F.A. Theatre Arts - Design/Technology/Stage Management](#)

GE Program

Approved Policy of Transferring Three-Hour Courses as follows:

[Policy of Transferring Three-Hour Courses](#)

Fall Quarter Meeting Schedule

The committee set its remaining Fall Quarter meetings for October 21, 12:15 p.m. and November 18, 12:15 p.m.

Note: Colleges submitting curriculum and policy proposals for review by the committee need to submit the original and 19 copies at least 8 working days in advance of scheduled meetings. For the October 21 meeting, proposals must be received by 5:00 p.m. October 11. For the November 18 meeting, proposals must be received by 5:00 p.m. November 8. Proposals received later than noted will be placed on future committee agendas.

[UCAPC HOME](#)

Policy on GE Transfer Credit

Students may transfer in a GE equivalent course that carries three rather than four hours of credit. One such course will lower the hours in the GE area by one and lower the total number of GE credits from 56 to 55. In this case, the student's general education program will be deemed to be complete, as long as all other requirements are met. Any student who transfers in two or more such classes will need to complete another GE class to bring the total credits up to at least 55. Students may meet additional hour requirements with any approved GE course at Wright State University, any approved GE equivalent transfer course, or any Ohio Transfer Module course.

--Recommended by UGEC, May 21, 2004

Proposed wording of new question/answer in FAQ section of GE Manual:

Can a student take a three-hour WSU-approved transfer course over the summer to count for a course in one of the areas? What about more than one?

Yes. But the total credits for WSU General Education courses must total 55-56 hours. The student who takes two or more three-hour courses to replace WSU GE courses must take enough total GE courses to meet the 55-56 hours minimum. Extra courses taken to meet an hour requirement may include any WSU GE course, any WSU-approved transfer course, or any course included in an institution's Ohio Transfer Module. Also note that the "writing-intensive" designation is not transferable. Any writing-intensive courses for which students substitute a transfer course will need to be made up with another WI course.

UGEC Statement on the Staffing of GE Courses
Passed by UGEC May 21, 2004

A review of staffing patterns in General Education courses at Wright State shows full-time tenure-line faculty teaching a declining share of General Education credit hours since Fall 1997. But the dramatic increase in the total number of credit hours in the program over the past six years—from 34,848 in F 97 to 58,588 in F03, a 68% increase—has meant that full-time tenure-line faculty have a decreasing relative presence in the program over that time.

The University General Education Committee recognizes that all classes of faculty, including full-time tenure-line faculty, full-time non-tenure-line faculty, qualified part-time faculty, and trained graduate teaching assistants, are essential to General Education instruction. But since General Education typically gives students their first experience of the university, the committee believes that the university should ensure that

- full-time tenure-line faculty teach courses in every area of the General Education program, and that
- most General Education classes are taught by full-time faculty

The committee also makes the following recommendations to the Provost, to Deans of the colleges, and to the university at large:

1. Full-time tenure-line faculty bring wide knowledge and research experience to the teaching of General Education classes. UGEC encourages colleges and departments to ensure that full-time tenure-line faculty are directly involved in teaching such classes.
2. Full-time non-tenure-line faculty are among the most skilled and experienced teachers the university has. UGEC encourages colleges and departments to involve these faculty fully in the planning and assessment of General Education and in all faculty development activities.
3. Part-time faculty supplement the strengths of the university's full-time faculty with specialized knowledge and teaching experience. UGEC encourages colleges and departments to use these faculty sparingly and in appropriate ways; no General Education Area or department contribution to General Education should be staffed primarily with adjunct faculty. But UGEC also encourages colleges and departments to involve part-time faculty in General Education assessment and faculty development.
4. Finally, UGEC urges the Provost and the Deans to support future growth in General Education by hiring full-time tenure-line faculty with the expectation that these faculty will be involved in teaching General Education.

University General Education Committee
Meeting of September 17, 2004

Present: Susan Carrafiello (Honors), Candy Cherrington, Mindy Diesslin (CoSM), Jeanne Fraker (UVC), Brian Happy (Student Government) Lillie Howard (Provost), Evan Osborne (RSCoB), David Reynolds (CECS), Henry Limouze (CoLA, Chair)

1. Minutes from May 21 were approved with one correction. On item six, under "Other Business," the report on the OBR Transfer Module Committee's actions should read "A few courses have not been approved."
2. The chair distributed schedule availability grids and will select fall quarter meeting times based on responses to those grids. The committee will need to meet every 2-3 weeks during fall quarter. The committee's major project this year will be to complete the development of a GE assessment plan.
3. The chair distributed the revised assessment plan submitted by Area One Mathematics faculty. Along with that plan, the chair distributed the comments made by the committee on the original plan last year. This plan will be the first major item of business at the next meeting.
4. The chair distributed the new assessment plan submitted for Area Six. This plan will be the second major item of business at the next meeting.
5. Other business:
 - The chair distributed copies of the GE manual to faculty who needed them.
 - The chair distributed a copy of the first page of the new GE information site, which is available at

<http://www.wright.edu/gened/>

The university webmaster, Sean Kleefeld, has asked for feedback on this site. Committee members are encouraged to email Sean at sean.kleefeld@wright.edu with any concerns. [Note that both the GE manual and the GE website are somewhat out of date. New courses need to be added, old ones removed, etc.]

- Evan Osborne raised the question of whether GE faculty in different areas could be encouraged to communicate more effectively, to observe one another's classes, and to learn more about what other areas of GE do. Several committee members pointed to "linked" sections, to "learning communities" sponsored by University College and by other colleges and programs, and to similar faculty initiatives. It was agreed that the committee should know more about the extent of such activities and might do what it could to encourage them. Members will seek more information on such efforts for the next meeting.

The meeting adjourned at 1:00 P.M.

College of Liberal Arts
Program Requirements Change

Department: Theatre Arts

Major Program: BFA – Design/Technology/Stage Management

Minor Program: _____

Certificate Program: _____

CURRENT	Hours		NEW	Hours
I. General Education	56		I. General Education	56
II. Departmental Requirements	49		II. Departmental Requirements	49
III. Related Requirements	48-80		III. Related Requirements Add – TH 376 To "Design Concentration" section. No change in total credit hours.	48-80
IV. Foreign Language and Research Methods	0		IV. Foreign Language and Research Methods	0
V. Electives	7-39		V. Electives	7-39
TOTAL	192		TOTAL	192

Notes:

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Approved by UGEC, May 21, 2004 and UCAPC, September 22, 2004