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5-4-1981

## Academic Council Meeting Agenda and Minutes, May 4, 1981

Lilburn P. Hoehn

*Wright State University - Main Campus*

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Date: April 22, 1981

To: Members of the Academic Council

From:  Lilburn P. Hoehn, Chairer of the Steering Committee

Subject: Agenda, Academic Council Meeting, May 4, 1981

The Academic Council will meet at 3:10 p.m., Monday, May 4, 1981, in the rear section of the University Center Cafeteria.

- I. Call to order
- II. Approval of minutes of April 6, 1981, Academic Council Meeting
- III. Report of the President
- IV. Report of the Steering Committee
- V. Report of the Standing Committees
  - A. Curriculum
  - B. Faculty Affairs
  - C. Library
  - D. Student Affairs
  - E. Budget Review
- VI. Special Report from Ad Hoc Committee on Faculty Governance
- VII. Old Business - None
- VIII. New Business
  - A. Approval of Academic Council meeting dates 1981-82 (See Attachment B)
  - B. Information on and discussion of quarter/semester calendar
  - C. Seating of New Council Members (See Attachment A)
  - D. Election of Steering Committee Members for Liberal Arts, Education and Business and Administration
- IX. Adjournment.

LPH/sb

ACADEMIC COUNCIL  
MINUTES

May 4, 1981

- I. The meeting of May 4, 1981 was called to order by Chairman Pro Tem Vice President John V. Murray at 3:10 p.m. in the Cafeteria Extension of the University Center.  
  
Present: O. Amos, J. Barton, P. Batra, B. Beeler, J. Buening, E. Cantelupe, C. Cline, J. Daily, E. Fernandez, C. Hartmann, K. Hennessey, L. Hoehn, L. Howard, A. Hye, R. Iddings, R. Kegerreis, K. Kotecha, M. Moloney, J. Murray, D. Pabst, G. Skinner, P. Smith, A. Spiegel, J. Sullivan, H. Viets, T. Wetmore  
  
Absent: J. Castellano, R. Fox, S. Ghosh, S. Klein, S. Link, M. Roach, C. Swindler, E. Wales, B. Walker, R. Weisman
- II. A motion was made and seconded to approve the minutes of the April 6, 1981 Academic Council meeting as presented. Minutes were approved.
- III. Report of the President: No report
- IV. Report of the Steering Committee: Mr. L. Hoehn, Chairman, gave the following report:
  - A. Steering Committee is preparing for the appointments for standing and ad hoc committees for next year.
  - B. Mr. Kirk is waiting for final screening by tax authorities on the Early Retirement proposal.
  - C. Items to be added to the agenda of this meeting:
    1. Memorial Day observance
    2. Additional names to be added to list of new members elected to Academic Council (Attachment A to Agenda):
      - a. Brian Hutchings, Dean, Science & Engineering
      - b. William Sawyer, Dean, School of Medicine
    3. Policy on Faculty Tardiness
- V. Report of the Standing Committees:
  - A. Curriculum Committee: Mr. S. Frederick, Chairman, gave the following report:
    1. The Curriculum Committee requests the Council consider as New Business at the June meeting a course, Social Work 320, entitled, "Workshop in Current Problems."
    2. Mr. Frederick presented the views of the Curriculum Committee regarding the consequences of the General Education Committee's decision (Attachment A). Mr. Frederick suggested that perhaps the Curriculum Committee, composed of faculty and students, is the appropriate committee to develop guidelines for General Education. Mr. G. Skinner said that he was a member of the Curriculum Committee when the current General Education program was brought forth and there was a statement of philosophy at that time. Mr. Skinner offered to meet with the Curriculum Committee to discuss the General Education program.

- B. Faculty Affairs Committee: Mr. C. Hartmann, Chairman, reported that the Committee is continuing its inquiry into the University Promotion and Tenure Policy, including the proposal for a cap on tenure. Preliminary study indicates that a report will not be available to Council during this academic year.
  - C. Library Committee: No report
  - D. Student Affairs Committee: No report
  - E. Budget Review Committee: Mr. J. Sayer, Chairman, distributed to Council the Committee report (Attachment B).
- VI. Special Report from Ad Hoc Committee on Faculty Governance: Mr. L. Hoehn introduced Mr. W. Rickert, Chairman of the Ad Hoc Committee, who gave the following report:

The Committee hopes to have a report by the end of this year. This committee is an offshoot of the Quadrennial Review Committee. Committee has been investigating a proposal for a faculty senate. Concerns addressed by the Committee:

- A. Faculty has no faculty body to deal with faculty related situations.
- B. Faculty may be giving away its constitutionally granted powers to the Academic Council.
- C. Academic Council is too large a body to make the kinds of decisions and have the kinds of discussions it must have.
- D. Lack of consistency regarding patterns for action after approval by Academic Council.
- E. Questionable articulation between Academic Council and its members and their constituency. The person serving on Academic Council does not necessarily have direct access to the individuals he/she represents.
- F. Lack of consistent pattern between University committee and the college committee which feeds into it.

A proposal for a major change in the structure is in the making, and a final form has not yet been agreed upon.

VII. New Business:

- A. Memorial Day Observance: Two months ago the calendar was changed for Memorial Day from May 25 to May 29 based upon action taken by the Governor. A bill is now before the Governor for his signature to return the Memorial Day observance to Monday, May 25. Mr. D. Pabst made a motion to suspend the rules so that action might be taken on this subject. Motion seconded and passed. A motion was made and seconded to change the calendar to designate Memorial Day observance as Monday, May 25, instead of Friday, May 29, contingent upon

whether the Governor signs the bill. Discussion followed with the budgetary impact and consistency with other state institutions mentioned in favor of the motion. Voice vote was taken; motion passed. Memorial Day observance will be Monday, May 25, contingent upon bill being signed by the Governor.

- B. Academic Council Meeting Dates for 1981-82: Mr. L. Hoehn made a motion to suspend the rules so that action might be taken on the meeting dates of Academic Council for 1981-82. Motion seconded and passed. Motion was made and seconded to approve the following meeting dates for 1981-82 for Academic Council:

June 1, 1981	February 1, 1982
October 5, 1981	March 1, 1982
November 2, 1981	April 5, 1982
November 30, 1981	May 3, 1982
January 4, 1982	June 7, 1982

Mr. D. Pabst explained the reason for two November meeting dates is that the November 30 date is for the December meeting. Voice vote taken on motion; motion passed. Meeting dates approved.

- C. Information Regarding Quarter/Semester Calendar:

Mr. S. Peterson, Chairman of the Calendar Committee, introduced Mr. L. Cargan who reported to the Council on the results of the survey of students and faculty regarding the quarter versus semester system. Mr. Cargan furnished Council members with the findings of the calendar survey (Attachment C).

Discussion followed comparing this survey with a similar study conducted at Wright State University in 1976-77. The 1976-77 survey indicated that 13 percent of the students responding said they would not continue at Wright State under the semester system. A check with other universities within Ohio who have made conversion from quarter to semester indicates a slight drop in enrollment at the beginning but then a return to normal enrollment. University of Akron indicated no loss in enrollment and an improvement in student retention. If a decision was made now to convert to semester, the conversion could not possibly go into effect before September 1983. There is a requirement from the Board of Regents that the University not create any disadvantage to a student who is transferring from another state institution on the quarter system. Wright State would have to make arrangements with Sinclair College so that the student would not be penalized.

Mr. L. Falkner, Registrar, was asked to comment. Mr. Falkner said the Committee checked on the transfer policy from Sinclair College for Spring Quarter 1980. If Wright State had been on the semester system, 34 degree transfer students from Sinclair would have been affected. Mr. Falkner pointed out that the quarter hour is equivalent to two-thirds of a semester hour, meaning the minimum University credit-hour requirement for a degree would be reduced from 183 to 122. Students would, therefore, be required to register for one-third less number of courses. Course content matter and curricula would have to be revised. One 4-quarter-hour course would

become a 3-semester-hour course without a great deal of revision. Three quarter sequence courses would have the subject matter divided into halves rather than thirds. During the first two to three years the University would be on the semester system, there would be a great amount of effort expended on student advising to ensure that students are taking the proper courses to meet General Education requirements. Academic records will have to show conversion. Faculty compensation for Summer courses and overloads would have to be re-evaluated. The biggest task would be curriculum development and the General Education requirements.

Discussion followed concerning lack of student response to survey. Questions for consideration were: Should the University pursue a larger sample of students and should the University determine if 8 percent is a good sample?

Mr. D. Pabst suggested that conversion to another calendar be studied together with new General Education requirements by an ad hoc committee consisting of those involved in the General Education study, someone from the Vice President level, and student representation. Mr. L. Falkner made mention that there appears that there will be no great financial savings to the University by conversion to a semester system, and that the system should be judged on its academic merit.

Mr. J. Daily suggested that Academic Council ask Steering Committee to form an ad hoc committee to continue the study of the quarter versus semester system. Mr. Daily pointed out that a majority of faculty preferred the semester calendar. Common consent was given by Council to have Steering Committee appoint an ad hoc committee to further study the semester system.

D. Policy on Faculty Tardiness: Mr. P. Smith submitted a motion to be placed on the agenda as Old Business at the June meeting of Academic Council regarding faculty tardiness (Attachment D). Mr. J. Murray said the problem of faculty tardiness is an agenda item for the Conference of Deans. Mr. Murray also said this involves contractual arrangements. Mr. C. Hartmann felt the proposal has merit, but the Faculty Affairs Committee should have an opportunity to study it. In case the Faculty Affairs Committee is not able to study the proposal by the June meeting, a tabling motion may be presented.

E. Seating of New Council Members: Mr. L. Hoehn, in behalf of departing Council members, wished the Council continued success. Mr. Hoehn moved to suspend the rules and seat the new Council members and have the new body elect Steering Committee members. Motion seconded and approved. Motion was made, seconded, and approved to seat the following new members of Academic Council:

<u>Name</u>	<u>Constituency</u>
Henry Andrews	A - Education & Human Services
Barbara Tea	A - Education & Human Services
Richard Williams	B - Business & Administration
Cecile Cary	C - Liberal Arts
William Fenton	C - Liberal Arts
Barbara Mann	D - Science & Engineering
James Jacob	E - Liberal Arts
John R. Beljan	F - School of Medicine
Sandra Sexson	F - School of Medicine

Also seated were the Dean representatives:

Joseph Castellano	Business & Administration
Brian Hutchings	Science & Engineering
Roger Iddings	Education & Human Services
Margaret Moloney	School of Nursing
William Sawyer	School of Medicine

At this time general agreement was given for an item at the next meeting: a record of congratulations to Mr. L. Hoehn for the outstanding job he has done as Vice President of the Faculty.

F. Election of Steering Committee Members for 1981-83: Three members to the Steering Committee were elected from Liberal Arts, Education, and Business & Administration. Nominated and elected were:

James Jacob	Liberal Arts
Henry Andrews	Education & Human Services
Richard Williams	Business & Administration

Mr. D. Pabst was recognized as the Vice President of the Faculty.

IX. Adjournment: A motion was made, seconded, and approved to adjourn. The meeting adjourned at 4:30 p.m.