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Undergraduate Curriculum and Academic Policy Committee Minutes, January 11, 2005

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Undergraduate Curriculum and Academic Policy Committee

Minutes of January 11, 2005 Meeting

Present: Jeanne Fraker, Scott Graham, Brian Happy, Eric Harris, Rashida Hussain, Nathan Klingbeil, Joe Law, Henry Limouze, Carol Loranger, KT Mechlin, Richard Mercer, Virginia Nehring, Tom Sav, Karen Wilhoit.

Approved Minutes of November 18, 2004.

UCAPC Subcommittee Reports

Writing Across the Curriculum Committee: No Report

University General Education Committee: Henry Limouze, UGEC Chair, reported on committee's actions per the minutes of November 19, 2004 and January 7, 2005.

In regard to the meeting of January 7, a draft proposal for the GE Transfer Module to be submitted to the Ohio Board of Regents (OBR) was distributed. The UCAPC granted approval to UGEC to proceed with the submission (or a UGEC modified version) of the Transfer Module to the Faculty Senate. The version presented is as follows:

GE Transfer Module

Course Inventory and Modification Requests

CEHS (the CEHS withdrew all requests)
Withdrawn Inventories: EDE 317
Withdrawn Modifications: EDE 200, EDE 221, EDE 223, EDE 225, EDE 227 EDE 321, EDE 323, EDE 401, EDE 419, EDE 440

COLA
Approved Modifications: HST 440
Returned Modification: HST 402 (per the University Honors Committee actions, the modification needs additional clarification and will have to be resubmitted to the Honors Committee)

COSM
Approved Inventories: CHM 472 (per the request of the CECS and the agreement of the COSM, the committee changed the course title from "Crystal Structure Analysis" to "Chemical Crystallography")

Program Changes

CEHS (the CEHS withdrew the request)
Withdrawn: B.S. Early Childhood Education
Faculty Senate: Undergraduate Curriculum and Academic Policy Committee

COLA

Returned History Honors Program (per the University Honors Committee actions, the changes need additional clarification and will have to be resubmitted to the Honors Committee)

Returned: History Honors Program

New Programs

CEHS

Approved Rehabilitation Services Honors Program (approved by the University Honors Committee) as follows:

Rehabilitation Services Honors Program

LC

Approved A.A. Liberal Studies as follows (although it was noted that the DEV 093 course is incorrect and needs to be changed to DEV 095):

A.A. Liberal Studies

Academic Policy: Distance Learning Programs

The committee reviewed and discussed the North Central Association of Colleges and Schools (NCA) policy that all distance learning degree programs must receive prior approval from NCA before they are offered by WSU. The committee briefly reviewed the documentation that is required for submission to NCA. It was agreed that a university curriculum policy and procedure will be developed to address the NCA requirements. A policy will be drafted and reviewed in a special meeting to be held by UCAPC on January 18. The special meeting was called in the hope of submitting a policy proposal to the Faculty Senate at its February 7 meeting.

For UCAPC's meeting of February 8, proposals must be received no later than 12:00 noon January 27. Proposals received after that deadline will be placed on the March agenda.
University General Education Committee
Meeting of November 19, 2004

Present: Carl Brun (CoLA), Susan Carrafiello (Honors), Candace Cherrington (CoNH), Mindy Diesslin (CoSM), Jeanne Fraker (UVC), Brian Happy (SG), Lillie Howard (Provost), Dan Ketcha (CoSM), Evan Osborne (RSCoB), Henry Limouze (CoLA, Chair)

1. Minutes from October 15 were approved.

2. Following on the review of the General Education Student Learning Outcomes Evaluation Form in the previous meeting, the committee assessed possible new questions for each area. Contributions were considered from areas one, two, three, four and six. All will be revised and reexamined at the first meeting in winter. The committee recommended the following general guidelines:

- as far as possible, questions should be keyed to the GE learning objectives and to the specific area learning objectives
- the form may be more useful if questions are tailored to sub-areas within each area; for example, questions within area 2 may be tailored to fit classes in History, and the same questions may be phrased differently for non-western courses
- Area six should also add a question based on the language in the heading to that area: “Area VI requirements link general education more closely with study in the major”

The committee was divided on whether adherence to the exact wording of the GE learning objectives was necessary or whether some departure from this wording made sense. The chair will consult with who have expertise in designing questionnaires before we go further.

In addition, the committee looked at the construction of the entire form. The following changes were tentatively approved:

- unless a consultant in statistical services advises otherwise, we will remove “Undecided” from the answers available to students; we will keep “not applicable” as an answer
- questions should be grouped so that the area-specific questions are placed together

3. Committee members are all invited to the forthcoming Seminar on Area Three on Thursday, December 2 from 9:30-11:30 in 495 Millett. Discussants (including Evan Osborne, who is responsible for the original idea) will present the ways in which their Area 3 classes define and treat “human behavior.” The goal is to encourage area faculty to communicate across traditional disciplinary boundaries.

4. Brian Happy has received responses to his survey of UVC faculty teaching learning-community sections linked to GE courses. Initial responses suggest that relatively little communication among GE faculty occurs in these situations. He will tabulate responses and have them available in January.

5. The chair will send out a grid to set up a meeting time in winter. UGEC members are encouraged to be as generous with their grids as possible.

The meeting adjourned at 12:05 p.m.
University General Education Committee
Meeting of January 7, 2005, 1:30 p.m.

Present: Susan Carrafiello (Honors), Candace Cherrington (CoNH), Mindy Diesslin (CoSM), Jeanne Fraker (UVC), Lillie Howard (Provost), Dan Ketcha (CoSM), Joe Law, Evan Osborne (RSCoB), David Reynolds (CECS), Henry Limouze (CoLA, Chair)

1. Minutes from November 19 were approved.

2. Meeting times were set for the rest of the quarter. Meetings will be alternate Fridays from 2:45 to 4 p.m. in 248 University Hall. Dates: Jan. 21, Feb. 4, Feb. 18 and Mar. 4.

3. The chair distributed a revised version of the Area IV assessment plan. This will be discussed at the next meeting.

4. Vice President Howard discussed the state of the WSU transfer module. The university is required by law to have one in place, but we have not been able to put one together until very recently because so many of our proposed classes were turned down by OBR. Now a transfer module is possible, and we need to present the proposal quickly, so that we can be in compliance with the state requirements. Joe Law distributed several lists indicating approved TM courses and showing their placement within the TM requirements. The chair will present this material to the senate and request a fast-track approval of the transfer module. If such approval can be obtained, the university can be in compliance by April 15, 2005, the statutory deadline.

5. Evan Osborne and other committee members commented on the success of the Seminar on Human Behavior for Area 3 faculty held on Thursday, December 2. Turnout and participation were both excellent, with both full-time and part-time faculty participating. Comments afterward were very positive. The committee agreed that the Area 3 initiative should continue and that similar initiatives should be developed for the other areas. For now, the chair will work with CTL to develop a follow-up meeting for Area 3 faculty.

6. The committee will discuss further proposals for the revision of the GE Student Learning Outcomes Evaluation form at the next meeting.

The meeting adjourned at 2:35 p.m.
CURRENT GE PROGRAM

Area 1
ENG 101 and 102
MTH 145* (subst: MTH 143*, MTH 228, MTH 229 AND 230, STT 160*, STT 264* AND 265)

Area 2: at least 8 hrs
One from: HST 101, 102, 103, CLS 150

Area 3: at least 8 hrs; two courses from different areas
EC: EC 200, EC 290 (subst: EC 204 AND 205)
PLS: PLS 200
PSY: PSY 105
SOC: SOC 200, WMS 200
(Subst: UH 202 for any one Area 3 course)

Area 4: at least 4 hrs; one course from
Great Books: CLS 204, ENG 204, PHL 204, REL 204
Arts: ART 214, MUS 214, MUS 290, TH 214, MP 131*
(Music subst: MUS 121 AND 122)
(Subst: UH 201* for any one Area 4 course)

Two additional courses from Areas 2, 3, 4

Area 5: at least 12 hrs; any three courses from
(Subst: UH 203 for any one Area 5 course)

Natural Sciences 12 hrs
Courses that will count toward the Nat. Sci. Requirement:
Plus the following college component course: EH 205

* Note: courses marked with a star (*) do not count toward the Transfer Module. Students wishing to complete a Transfer Module should consult with their advisor before selecting courses in General Education.

CURRENT PROPOSED TRANSFER MODULE

English 8 hrs
ENG 101 and 102

Mathematics 4 hrs
MTH 228 or 229 or 230 or STT 265

Social Science 12 hrs
Courses that will count toward the Soc. Sci. Requirement:
CST 221, 241, 251, RSE 260, URS 200, EC 200, 290, 204, 205, PLS 200, PSY 105, SOC 200, WMS 200, UH 202
Plus the following college component courses: ATH 241, ATH 242, HST 220, PSY 110,

Arts/Humanities 12 hrs
Courses that will count toward the Arts/Hum Requirement:
HST 101, 102, 103, CLS 150, CST 231, 232, 242, 243, CLS 204, ENG 204, PHL 204, REL 204, ART 214, MUS 214, 290, TH 214, MUS 121, 122
Plus the following college component courses: AFS 200, CLS 260, HST 200, 220, PHL 200, TH 250

Courses that will count either toward Hum or Soc. Sci: RST 262, 271, 281, 291

Interdisciplinary (maximum of 8 hrs)
Courses that will count as interdisciplinary: HST 221

Natural Sciences 12 hrs
Courses that will count toward the Nat. Sci. Requirement:
Plus the following college component course: EH 205
ORIGINAL TRANSFER MODULE (approved 3/2003)

**English 8 hrs**
ENG 101 and 102

**Mathematics 4 hrs**
MTH 145 or 143 or 228 or 229 or 230 or STT 160 or 265

**Social Science 12 hrs**
Courses that will count toward the Soc. Sci. Requirement: CSE 250, CST 221, 241, 251, RSE 260, URS 200, EC 200, 290, 204, 205, PLS 200, PSY 105, SOC 200, WMS 200, UH 202
Plus the following college component courses: ATH 241, ATH 242, CNL 210, ED 210, HST 200, HST 220, PSY 110, RHB 210

**Arts/Humanities 12 hrs**
Courses that will count toward the Arts/Hum Requirement: HST 101, 102, 103, CLS 150, CST 231, 232, 242, 243, CLS 204, ENG 204, PHL 204, REL 204, ART 214, MUS 214, 290, TH 214, MUS 121, 122, UH 201
Plus the following college component courses: AFS 200, CLS 260, HST 200, 220, PHL 200, TH 250

Courses that will count either toward Hum or Soc. Sci: RST 261, 262, 271, 281, 291

**Interdisciplinary (maximum of 8 hrs)**
Courses that will count as interdisciplinary: HLT 202, HST 221

**Natural Sciences 12 hrs**
Plus the following college component course: EH 205

CURRENT PROPOSED TRANSFER MODULE

**English 8 hrs**
ENG 101 and 102

**Mathematics 4 hrs**
MTH 228 or 229 or 230 or STT 265

**Social Science 12 hrs**
Courses that will count toward the Soc. Sci. Requirement: CST 221, 241, 251, RSE 260, URS 200, EC 200, 290, 204, 205, PLS 200, PSY 105, SOC 200, WMS 200, UH 202
Plus the following college component courses: ATH 241, ATH 242, HST 220, PSY 110

**Arts/Humanities 12 hrs**
Courses that will count toward the Arts/Hum Requirement: HST 101, 102, 103, CLS 150, CST 231, 232, 242, 243, CLS 204, ENG 204, PHL 204, REL 204, ART 214, MUS 214, 290, TH 214, MUS 121, 122
Plus the following college component courses: AFS 200, CLS 260, HST 200, 220, PHL 200, TH 250

Courses that will count either toward Hum or Soc. Sci: RST 262, 271, 281, 291

**Interdisciplinary (maximum of 8 hrs)**
Courses that will count as interdisciplinary: HST 221

**Natural Sciences 12 hrs**
Plus the following college component course: EH 205
What is the Honors Program?

The Honors Program for the Department of Human Services provides students of exceptional ability enrolled in academic programs in the department an opportunity for creativity, self-direction, and excellence through an extended period of independent study under the guidance of interested faculty. While this program does not require students to complete the University Honors Program, students are encouraged to do so.

When is it offered?

Upon Approval from the appropriate University committees.

Who is eligible?

Junior or Senior students who have maintained a 3.0 cumulative average, a 3.0 cumulative in department content courses, and are enrolled in the College of Education and Human Services, may apply for the Honors Program in Rehabilitation Services. Transfer students are required to maintain a 3.0 cumulative average for the first 30 credit hours of work at Wright State University. Under unusual conditions, transfer students may petition the Honors Committee for admission to the Honors Program in Rehabilitation Services before 30 credit hours of work have been completed.

What are the prerequisites?

Junior standing is a prerequisite for entering the Honors Program. The nature of the student's honors project may require additional prerequisite courses. This is to be determined by the student's honor advisor in consultation with the honors coordinator.

What does the program consist of?

In essence, it is an honors project, a Rehabilitation Services Honors Seminar, and one or more University Honors Seminars.

Students will complete an honors project under the guidance of a faculty advisor.

a. The student will enroll for two successive quarters in RHB 370, for a total of six hours. If the nature of the project is such that it requires more than two academic quarters for work, the student, with the approval of the honors advisor and the honors coordinator, may enroll in this course for an additional three credit hours.
b. The honors project may deal with any topic or problem related to rehabilitation services. The project may take on the character of library research, fieldwork, development of curriculum materials, study of classroom strategies, or any facet of the general area in which the student is interested. The students are encouraged to do interdisciplinary work involving two or more program areas within the College of Education and Human Services or the assistance of another department within the university.

How will participants be evaluated?

Credits earned through the Rehabilitation Services Honors Program are considered electives in the student's total program.

What is needed to graduate with honors in education?

At the time of graduation, the student must present:

1. An overall cumulative average of 3.0.
2. A cumulative average of 3.0 in professional content courses.
3. An honors project evaluated with a grade of "A".
4. Credit in one or more University Honors Seminars.

How does one get into the program?

The student must submit an application and a letter of recommendation from a faculty member of the program area in which they plan to work to the Honors Committee for approval.

Whom does one see for an application?

See the honors coordinator: Stephen B. Fortson, Ed.D., PCC
M052D Creative Arts Center
Wright State University
Dayton, OH 45435

or

See the honors advisor: Carol A. Wagner Williams, Ph.D., CRC, CVE, LSW
M097B Creative Arts Center
Wright State University
Dayton, OH 45435
DATE: November 29, 2004

TO: Dr. Thomas Sav, Chairman
Undergraduate Curriculum and Academic Policy Committee

FROM: Greg Schumm, Associate Dean
Wright State Lake Campus

SUBJECT: Proposal for new associate degree in Liberal Studies

You will find attached the preliminary proposal for the Associate of Arts Degree in Liberal Studies. This proposal has been reviewed and approved by the Lake Campus Academic Affairs and Curriculum Committee on October 2004 and forwarded to the Lake Campus Faculty Senate which approved the proposal at their October 13, 2004 meeting. This proposal was also reviewed and approved by the Dayton Campus Liberal Studies Committee, Chairman Dr. Mark Sirkin, on November 10, 2004, (letter attached).

This proposal is now being forwarded to the University Undergraduate Curriculum and Academic Policy Committee (UCAPC) for your review. Since this proposed program is simply an outline of the first two years of the existing BA degree in Liberal Studies at the Dayton Campus I would ask the UCAPC to possibly consider this proposal as "Formal Application" as apposed to "Preliminary Prospectus" as allowed by the OBR.

In accordance to the UCAPC procedures and guidelines for Preparing a Major Program you will find enclosed an original and 18 copies of the proposal along with supporting documentation. At the same time copies of the proposed program have been submitted to all university college deans and to the Office of the Provost for their review.

For additional information or questions concerning the new program proposal please feel free to contact me at the Lake Campus.
November 10, 2004

Dr. Thomas Sav
Chair,
University Undergraduate Curriculum and
Academic Policy Committee

Subject: A.A. in Liberal Studies

Tom,

As director of the B.A. program in Liberal Studies, I wish to express my strong support and the strong support of our Liberal Studies Committee for the proposed Associate of Arts program in Liberal Studies at the Lake Campus. Not only will this be a positive addition to the programs offered at the Lake Campus, it provides a potential feeder into our program here, as some A.A. graduates will be motivated to continue on in our B.A. program. As proposed, the A.A. will dovetail perfectly with our program requirements here.

I strongly encourage approval of this proposal by your committee.

Sincerely,

Mark Sirkin
Director,
Liberal Studies
Proposal

Associate of Arts Degree (AA)
Liberal Studies

Wright State University – Lake Campus

Purpose

1. The AA in Liberal Studies would provide a seamless articulation for Lake Campus students to the BA in Liberal Studies at our Dayton Campus. This serves as one of the main missions of the Lake Campus, to provide two-year pre-baccalaureate/transfer programs.

2. All courses for the proposed degree are presently offered at the Lake Campus and meet the requirements outlined in the BA degree in Liberal Studies at the Dayton Campus. A preliminary review of the proposed AA in Liberal Studies has been reviewed by the Liberal Studies Committee in Dayton to confirm proposed course offerings. This committee, chaired by Dr. Mark Sirkin, has confirmed the offerings and their support of the proposed curriculum.

3. The AA in Liberal Studies would provide an additional alternative for students seeking the BS in Organizational Leadership, which requires an associate degree for admission consideration.

4. A liberal studies curriculum and program has been an incentive for job placement. Many businesses and industries have expressed interest in seeking individuals with a liberal studies focus. In the job, employers have found students with these degrees have the ability to analyze issues from a global perspective, to think critically, and to envision creative solutions to old problems. Graduates seem to have enhanced communication skills and a capability valued by all employees: the flexibility to adapt to rapidly changing political and economic environments. Additionally, the completion of an organized discipline is seen as an advantage by many businesses, indicating a commitment of learning and ability to learn by the graduates.
LIBERAL STUDIES (AA)
DEFINITION OF ELECTIVES

General Education (GE)
Refer to the General Education Program Check Sheet

Core Electives
Core: (12 hours): No more than eight hours in any of the three Liberal Arts College constituencies: Humanities, Fine Arts, and Social Sciences. In general, the fine arts area includes courses offered by the Departments of Art and Art History, Music, and Theatre Arts. The humanities area consists of Classical Humanities, Communication, English Language and Literatures, History (which can also be classified as a social science), Modern Languages, Philosophy, and Religion. The social science departments are Economics, Political Science, Social Work, Sociology and Anthropology, and Urban Affairs and Geography. Courses taken to meet general education requirements may not count toward core requirements.

Professional Component
Professional Component (12 hours): These are courses which will enhance the student’s chances for employment or career advancement, such as courses in business, communications, computer science, education, public administration, etc. These will be proposed by the student and approved by the program director.

Note: If students are considering upon completion of the associate degree to pursue the baccalaureate degree in Liberal Studies at the Dayton Campus, it is recommended they take the foreign language requirement in the associate degree as opposed to the core electives.

14:10
Associate of Arts Degree (A.A.)

Liberal Studies

What is the Liberal Studies Major?

Wright State’s Liberal Studies major allows students to tailor their academic program to their needs and interests across a wide range of disciplines. This program is designed for students seeking a more interdisciplinary educational experience than is available with other majors.

What Career Opportunities are there for this Major?

An associate degree in liberal studies prepares students for a variety of entry level careers or for a seamless articulation into the baccalaureate degrees in Liberal Studies or Organizational Leadership programs. The program can serve as a pre-law curriculum. English, Communication, Political Science, and History courses can help prepare students for careers in journalism or other media. Fine Arts courses can be combined with other disciplines to prepare people for careers working in museums or art galleries in research, marketing, or management capacities. Others could use the degree to prepare for careers in Library Science or in the publishing industry. Because students select from a range of disciplines to individualize their programs, there are many other career possibilities.

What background do I need to enter the Lake Campus Program?

Students should have completed a college preparatory curriculum in high school.

What types of learning experiences are included in the associate degree program?

The Associate of Arts in Liberal Studies will focus on the core competency areas of communication, critical thinking, understanding society and self-understanding. Students will complete eight hours each in the humanities, fine arts, and social sciences, and then select one of those three as an area of concentration. With help from an academic advisor, students may choose courses from a variety of disciplines.
# Liberal Studies

## Requirements for the Associate of Arts Degree

<table>
<thead>
<tr>
<th>Student’s Name</th>
<th>SS No.</th>
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**Freshman Year**

**First Quarter**

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<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Hours</th>
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<tbody>
<tr>
<td>ENG 101</td>
<td>Academic Writing and Reading (Requires Placement Test)</td>
<td>4</td>
</tr>
<tr>
<td>MTH 145</td>
<td>Mathematics and the Modern World (Requires Placement Test/Level 3 or DEV 093)</td>
<td>4</td>
</tr>
<tr>
<td>GE Area V</td>
<td>Natural Sciences</td>
<td>4</td>
</tr>
<tr>
<td>GE Area II</td>
<td>Cultural-Social Foundations</td>
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**Second Quarter**

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<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>ENG 102</td>
<td>Writing in Academic Discourse</td>
<td>4</td>
</tr>
<tr>
<td>GE Area V</td>
<td>Natural Sciences</td>
<td>4</td>
</tr>
<tr>
<td>GE Area II</td>
<td>Cultural-Social Foundations</td>
<td>4</td>
</tr>
<tr>
<td>GE Area III</td>
<td>Human Behavior</td>
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**Third Quarter**

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<td>GE Area V</td>
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<tr>
<td>GE Area III</td>
<td>Human Behavior</td>
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<td>GE Area IV</td>
<td>Human Expression</td>
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<tr>
<td>GE Area VI</td>
<td>College Component</td>
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**Sophomore Year**

**Fourth Quarter**

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<th>Course Name</th>
<th>Hours</th>
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<tbody>
<tr>
<td>GE</td>
<td>Select two additional courses from Areas II, III, or IV, one course from two of these three areas. Except for Area II, the course selected must come from a different subcategory than the course(s) chosen to meet the area requirement.</td>
<td>8</td>
</tr>
<tr>
<td>Foreign Language (or)</td>
<td>First Year Spanish, German, or French (Required for those pursuing bachelor’s degree)</td>
<td>4</td>
</tr>
<tr>
<td>Core Elective</td>
<td>Humanities, Fine Arts, Social Sciences (No more than 8 hours in each of the three Liberal Arts constituencies)</td>
<td>4</td>
</tr>
<tr>
<td>Professional Elective</td>
<td>Open Elective</td>
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**Fifth Quarter**

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<td>Foreign Language (or)</td>
<td>First Year Spanish, German, or French (Required for those pursuing bachelor’s degree)</td>
<td>4</td>
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<tr>
<td>Core Elective</td>
<td>Humanities, Fine Arts, Social Sciences (No more than 8 hours in each of the three Liberal Arts constituencies)</td>
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<td>Professional Elective</td>
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<tr>
<td>Elective</td>
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**Sixth Quarter**

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<td>Foreign Language (or)</td>
<td>First Year Spanish, German, or French (Required for those pursuing bachelor’s degree)</td>
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<tr>
<td>Core Elective</td>
<td>Humanities, Fine Arts, Social Sciences (No more than 8 hours in each of the three Liberal Arts constituencies)</td>
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<tr>
<td>Professional Elective</td>
<td>Open Elective</td>
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</tr>
<tr>
<td>Core Elective</td>
<td>Humanities, Fine Arts, Social Sciences (No more than 8 hours in each of the three Liberal Arts constituencies)</td>
<td>8</td>
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</table>

**Total Hours Required for Degree**

96

Advisor ______________________________ Date _____________