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Committee Minutes Committee

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Undergraduate Curriculum and Academic Policy Committee Minutes, January 11, 2006

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Undergraduate Curriculum and Academic Policy Committee

Minutes of January 11, 2006 Meeting

Present: Susan Carrafiello, Candace Cherrington, Jeanne Fraker, Krystal Karshner, Nathan Klingbeil, Charles Larkowski, Carol Loranger, Joe Law, Mindy McNutt, Bobbie Pohlman, Tom Sav, Carol Wagner-Williams, Karen Wilhoit. Guests: Joyce Hail and Tammy Bush (Registrar's Office).

Approved Minutes of November 9, 2005.

UCAPC Subcommittee Reports

Writing Across the Curriculum Committee (WAC) -- Joe Law, Chair, reported that the committee will meet January 27.

University General Education Committee (UGEC) -- Susan Carrafiello, Chair, reported that the committee will meet during the first week of February and that the GE Assessment Plans are available on-line at <http://www.wright.edu/assessment/bpra/>

Undergraduate Academic Program Review Committee (UAPRC) -- Rudy Fichtenbaum, Chair, no report.

Course Inventory and Modification Requests

CECS

Approved Modifications: CS 400, ME 417

COLA

Returned Inventories: AFS 402, AFS 403 (the committee noted inconsistencies between the course titles, the catalog descriptions, and the periods of coverage in the course syllabuses and was unclear as to the relationship of the cross listings to REL 330 -- the chair will work with the college to address the issues for resubmission to UCAPC for its February meeting)

Approved Modifications: MUS 151, MUS 152, MUS 153, SOC 442, HST 214*, HST 215*

* The HST changes were coordinated with the affected program in the CEHS and it was noted that the latter will submit a Middle Childhood Education program change during the WTR quarter.

COSM

Approved Inventories Subject to Approval by UGEC *: CHM 125, CHM 126, CHM 127

Approved Modifications Subject to Approval by UGEC *: CHM 121, CHM 122, CHM 123

Approved Modifications: ANT 488, P&B 488

* The proposals involve GE substitution courses and a change in the GE Program that needs to be reviewed by UGEC and confirmed with OBR with regard to the GE Transfer Module. Upon notification to UCAPC that approval has been received, the proposals will be forwarded to the Faculty Senate for review and approval (i.e., unlike other course inventory and modification

requests, all GE Program proposals must also be routed through the Faculty Senate process).

Program Changes

CECS

Approved the following subject to a resubmission to the UCAPC chair to implement the change noted below* (**All of which are contained in the link: [B.S. Computer Science](#)**)

B.S. Computer Science (Bioinformatics Option)

B.S. Computer Science (Business Option)

B.S. Computer Science (General Option)

B.S. Computer Science (Science Option)

* To remove the ABET accreditation deficiency given to the Computer Science programs, the committee requests that the CECS change its proposal for the GE Program Area VI requirement for Computer Science Majors: [complete] "One additional writing intensive course from Areas II, III, IV" to "Choose any College of Liberal Arts Area VI course". UGEC will also review the change. Upon receipt of such changes and UGEC approval for all of the above programs, the link noted will be activated and the proposals will be forwarded to the Faculty Senate.

Note: approved by UGEC February 22, 2006 and the link above activated upon that approval and will be submitted to the Faculty Senate for the May 2006 meeting.

COLA

Approved

[B.A. Criminal Justice](#)

[Bachelor of Music and Bachelor of Music - Music Education](#)

COSM

Approved

[B.A. and B.S. Psychology](#) (Entrance Requirement)

Program Termination

COLA

Approved

[Research/Intelligence Analysis Certificate Program](#)

Academic Policy

Approved (the committee finalized its proposal for consideration by Faculty Senate as follows)

[Course Modification Implementation Policy](#)

Approved (the committee revisited, changed, and finalized its proposal before the Faculty Senate as follows)

[Policy for Transfer of Grades Under "+" and "-" Grading Systems](#)

Adjourned: Next meeting February 8. Winter Quarter Meetings and other Schedules as follows:

UCAPC Meeting	UCAPC Submission Deadline (No Exceptions: receipt after forwards to the next	Faculty Senate Meeting New Business	Faculty Senate Meeting Old Business
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	meeting)		
Current Meeting January 11		February 6	March 6
February 8, 2:15 p.m.	January 27, 12:00 Noon	March 6	April 3
March 8, 2:15 p.m.	February 24, 12:00 Noon	April 3	May 1
April TBA	TBA	May 1	June 5
May TBA	TBA	June 5	Fall 2006

UCAPC HOME



WRIGHT STATE UNIVERSITY



Academic Affairs



Institutional
Accreditation

Campus Completion
Committee

Academic Program
Review

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Outcomes Assessment

The assessment processes at Wright State are driven by [our mission](#) and [vision](#) and are designed to assure students are learning and the learning is geared to the needs of professions. Assessment is designed to answer the question "What are our students learning and how can we improve our courses, curricula, and programs?"



The Assurance of Learning Committee

The University's Assurance of Learning Committee provides university-wide leadership and coordination for academic and co-curricular program review and the assessment of student learning outcomes.

Membership includes at least one faculty member and one administrator (Assistant Dean or above) from each college with undergraduate programs and includes representatives from Student Affairs, the University Library, and the Graduate School.

There are currently five levels of assessment at Wright State:

1. Institutional [program review](#) done every 5 years for all programs
2. Student Learning Outcome assessment by program
3. Assessment of core learning outcomes through the HLC Assessment Academy
4. Various reviews of programs by professional accrediting bodies
5. [HLC assessment of the institution](#)

Student Learning Outcome Assessment

While the institutional assessment measures provide an overall picture of student characteristics and success in the university, individual assessment plans for each academic major guide outcomes assessment activity in all academic and co-curricular programs. Each plan begins with objectives and goals for the academic program. The assessment process identifies data to demonstrate how students are successfully achieving the intended outcomes and goals. The team then commits to initiatives leading to improvements. Finally, the team documents the success of the initiatives.

HLC Academy for the Assessment of Student Learning

As participants in the Higher Learning Commission's Academy for the Assessment of Student Learning, we implemented a multi-year university-wide process to assess student mastery of the seven learning outcomes of the Wright State Core, our general education program.

Outcomes Assessment

Assessment Coordinators

Assessment Plans

Assessment Reports

Assurance of Learning Committee

Template File

- ▶ [Template for Assessment Reports \(DOC\)](#)

Wright State graduates will be able to:

1. communicate effectively
2. demonstrate mathematical literacy
3. evaluate arguments and evidence critically
4. apply the methods of inquiry of the natural sciences, social sciences, and the arts and humanities
5. demonstrate global and multicultural competence
6. demonstrate understanding of contemporary social and ethical issues
7. Participate in democratic society as informed and civically engaged citizens

Individual Program Accreditation

Individual program accreditation is completed by the college under the direction of the dean. Program accreditation is most commonly sought by colleges to assure the students can achieve the credentials needed. A list of the program accreditations at Wright State can be found under [Program Accreditation](#)

Academic Affairs

Location: 280 University Hall

Phone: (937) 775-2097 | **Fax:** (937) 775-3830



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Proposed Computer Science Program Change:

The recent ABET accreditation review gave the Computer Science programs a deficiency in standard IV-3:

The curriculum must include at least 30 semester hours of study in humanities, social sciences, arts, and other disciplines that serve to broaden the background of the student.

The reviewers stated that EGR 190 (Foundations of Engineering and Computer Science) does not count toward this total since it “is a CS/CEG course and not a broadening experience.”

Although the GE requirement at Wright State is 56 hours, our students currently take at least 62 hours. The department does not believe that it is reasonable to add another course to the GE requirements for the CS degrees. The need to increase the number of “broadening experience” courses without increasing the total number of GE credits is the motivation for the proposed replacement of EGR 190 with a four credit hour writing intensive humanities course.

Degree Requirements - Computer Science
Bachelor of Science in Computer Science (Bioinformatics Option)

[See General Education Requirements](#)

General Education Requirements* 62

Required Courses

Area I: MTH 229, 230

Area V: BIO 111, 112, 115

Area VI: College Component: [Choose any College of Liberal Arts](#)

[Area VI course](#)

Deleted: EGR 190**

*Courses taken to satisfy GE requirements may not be counted toward the major

Deleted: **For incoming freshmen only. Other students should consult a department advisor

Department Requirements 57

CS 240, 241, 242, 271, 400, 415 23

CS 405, 409, 471, 480 16

CEG 255, 260, 320, 333, 433 18

Computer Science/Engineering Electives 8

Bioinformatics Electives 8

(Electives must be chosen with the consent of an advisor)

Mathematics/Statistics/Science Requirements 15

MTH 231, 253, 257 11

ISE 301 4

Chemistry Courses 33

CHM 121, 122, 123 15

CHM 211, 212, 213, 215, 216, 217 18

Biology Courses 15

BIO 210, 211, 212, 213 14

BIO 492 1

Technical Communications 3

EGR 335 3

Total 193

Bachelor of Science in Computer Science (Business Option)

General Education Requirements*

70

Required Courses

Area I: MTH 229, 230

Area III: EC 204, 205

Area V: PHY 240/200, 242/202, 244/204

Area VI: College Component: [Choose any College of Liberal Arts](#)[Area VI course](#) ▼**Deleted:** EGR 190**

*Courses taken to satisfy GE requirements may not be counted toward the major

Department Requirements 61**Deleted:** **For incoming freshmen only. Other students should consult a department advisor.

CS 240, 241, 242, 400, 415 19

CS 405, 466, 480 12

CEG 255, 260, 320, 333, 360, 433, 343, 460 30

Computer Science/Engineering Electives 20

Approved Electives 20

(Electives must be chosen with the consent of an advisor to provide a coherent major.)

Mathematics/Statistics/Science Requirements 19

MTH 231, 253, 257 11

ISE 301 4

CHM 121 or BIO 111 or a physics course with PHY 244 as a prerequisite 4

Technical Communications 3

EGR 335 3

Elective/Concentration Requirements 20

ACC 204, 205 8

Choose three from CS 214, LAW 300, FIN 310, MKT 300, MGT 304, MS 204, MS 205 12

Total **193**

Bachelor of Science in Computer Science (General Option)

General Education Requirements 66

Required Courses

Area I: MTH 229, 230

Area V: PHY 240/200, 242/202, 244/204

Area VI: College Component: [Choose any College of Liberal Arts](#)[Area VI course](#)

*Courses taken to satisfy GE requirements may not be counted toward the major

Deleted: EGR 190**

Deleted: **For incoming freshmen only. Other students should consult a department advisor

Department Requirements 61

CS 240, 241, 242, 400, 415 19

CS 405, 466, 480 12

CEG 255, 260, 320, 333, 360, 433, 434, 460 30

Computer Science/Engineering Electives 20

Approved Electives 20

(Electives must be chosen with the consent of an advisor to provide a coherent major.)

Mathematics/Statistics/Science Requirements 19

MTH 231, 253, 257 11

ISE 301 4

CHM 121 or BIO 111 or a physics course with PHY 244 as a prerequisite 4

Technical Communications 3

EGR 335 3

Elective/Concentration Requirements 24

Language Requirement 8

(English 200 level or above, not including ENG 347 and 405) or foreign language*

Elective Concentration 16

Sixteen hours from one: liberal arts, sciences, mathematics or engineering department

*Includes comparative literature, linguistics, modern language, humanities, sign language, and classics

Total 193

Bachelor of Science in Computer Science (Science Option)

General Education Requirements*

66

Required Courses

Area I: MTH 229, 230

Area V: PHY 240/200, 242/202, 244/204

Area VI: College Component: [Choose any College of Liberal](#)

[Arts Area VI course](#)

Deleted: EGR 190**

*Courses taken to satisfy GE requirements may not be counted toward the major.

Deleted: **For incoming freshmen only. Other students should consult a department advisor

Departmental Requirements 61

CS 240, 241, 242, 400, 415 19

CS 405, 466, 480 12

CEG 255, 260, 320, 333, 360, 433, 434, 460 30

Computer Science/Engineering Electives 20

Approved Electives 20

(Electives must be chosen with the consent of an advisor to provide a coherent major)

Mathematics/Statistics/Science Requirements 19

MTH 231, 253, 257 11

ISE 301 4

CHM 121 or BIO 111 or a physics course with PHY 244 as a prerequisite 4

Technical Communications 3

EGR 335 3

Elective Concentration Requirements 24

MTH/EE courses chosen from list* 8 to 12

Courses from one: mathematics, sciences, or engineering department 12 to 16

*Chose from EE 301/302, 303/304, 321, 331, 345 and MTH 232, 233, 333, 407, 431, 432, 451, 452, 457, 458

Total 193

This modification may require a change to the College Component of the GE program:

Current GE College Component

College of Engineering and Computer Science*

EGR 190-4 Fundamentals of Engineering and Computer Science**†

ISE 210-4 Engineering Perspectives †

*Majors in this college may be able to select other Area VI courses; consult the major program advisor.

** *Required of students admitted to this college with 45 or fewer quarter hours; students admitted with more hours must select another Area VI course approved by the department advisor.*

Proposed GE College Component

College of Engineering and Computer Science

Engineering Majors:

EGR 190-4 Fundamentals of Engineering and Computer Science**†

ISE 210-4 Engineering Perspectives †

*Engineering majors may be able to select other Area VI courses; consult the major program advisor.

** *Required of students admitted to this college with 45 or fewer quarter hours; students admitted with more hours must select another Area VI course approved by the department advisor.*

Computer Science Majors:

[Choose any College of Liberal Arts Area VI course.](#)

Date: November 10, 2005

To: COLA Curriculum Committee
Sharon Nelson, Associate Dean

From: Tracey Steele, Acting Director, Criminal Justice Program

Re: Proposed Alternative Core Course

Dear Overworked Committee:

I would like to make three **changes to the Criminal Justice Program**.

- A. Add SOC 406 as an alternative to URS 411 in the core section of our criminal justice requirements. The reason for this change is twofold:
- 1) URS 411 is one of two methods requirements in this major. For the first requirement students are given the option of taking *either* SOC 306 or URS 410. For the second methods course we currently require URS 411. The catch is that URS 410 is listed as a pre-requisite for URS 411.
 - 2) URS 411 has only been offered on a limited basis in the past. As the number of our majors continues to increase (we currently have about 175 active majors) many majors may be unable to take this required course.

Like URS 410 and 411, the sociology department has two sequenced methodology courses—SOC 306 and 406. Therefore, by adding SOC 406 as an alternative to URS 411 to the Criminal Justice core requirements, both of these issues should be resolved. I have talked with Jack Dustin, director of URS, about this issue and he has no objection to this proposed change.

- B. Move SOC 432 Penology from Area 3 Law to Area 2 Institutions and replace with SOC 422 Sociology of Courts Law. This change would make a more appropriate match between course content and area headings (i.e., police, courts and prisons are considered to be criminal justice institutions).
- C. Add SOC 422 Sociology of Courts Law and SOC 457 Policing in Society to Area 2. The rationale again is to create a better substantive match between course content and area headings. We are aware SOC 422 is listed under both Areas 2 and 3. Students will be able to choose which area they wish to count this under, but as per instruction, the class may only be counted once.

I would be happy to answer any further questions you might have on this.
Thank you.

College of Liberal Arts
Program Requirements Change

Department:

Major Program: Criminal Justice

Minor Program: _____

Certificate Program: _____

CURRENT	Hours	NEW	Hours
I. General Education		I. General Education	
AREA I Communications		This area remains the same	<u>56</u>
ENG 101	4		
ENG 102	4		
MTH 145	4		
AREA II Cultural-Social Foundations			
One course from:			
HST 101, 102 or 103; CLS 150	4		
One course from:			
RST 261, 281 or 291; CST 221, 231, 241, or 251	4		
AREA III Human Behavior			
Two courses from:			
SOC 200; EC 200; PLS 200; PSY 105	8		
AREA IV Human Expression			
One course from:			
ENG/PHL/REL 204; or ART/MUS/TH 214	4		
Two additional courses from two of the Areas II, III, and IV	8		
AREA V Natural Sciences			
Three courses/sets (plus labs) from:			
BIO 105, 106, 107; CHM 105, 106, 107; GL 105, 106, 107; PHY 105, 106, 107	12		
AREA VI College Component	4		
One writing intensive course			
TOTAL GENERAL EDUCATION HOURS	<u>56</u>		
II. Departmental Requirements		II. Departmental Requirements	
Core Requirements	20	Core Requirements	20
PLS 442	4	PLS 442	4
PLS 210 or SOC 300	4	PLS 210 or SOC 300	4
SOC 306 or URS 410	4	SOC 306 or URS 410	4
URS 411	4	SOC 406 (SOC 306 is prerequisite) or URS 411 (URS 410 is prerequisite)	4
SOC 433	4	SOC 433	4
Foundation Requirements	36	Foundation Requirements	36
12 hours from each area:		12 hours from each area:	
AREA I Behavior	12	AREA I Behavior	12
PLS 435; SOC 320, 330, 332, 442; URS 450		PLS 435; SOC 320, 330, 332, 442; URS 450	12
AREA II Institutions	12	AREA II Institutions	12
PLS 322, 341, 344, 445; SOC 350; PLS/URS 321, 345; URS 420		PLS 322, 341, 344, 445; SOC 350, 422, 432, 457;	12
AREA III Law	12	PLS/URS 321, 345; URS 420	
PLS 340, 342, 343, 431, 436, 437; SOC 432		AREA III Law	12
		PLS 340, 342, 343, 431, 436, 437; SOC 422 (deleting SOC 432)	
Advanced Criminal Justice Electives	12	Advanced Criminal Justice Electives	12
12 hours chosen among 300/400 level courses with a minimum of 4 hours at the 400 level.		12 hours chosen among 300/400 level courses with a minimum of 4 hours at the 400 level.	
PLS 322, 323, 340, 341, 342, 343, 344, 345, 346, 375, 427, 431, 435, 436, 437, 440, 443, 444, 445, 446, 448, 471, 472, 484;		PLS 322, 323, 340, 341, 342, 343, 344, 345, 346, 375, 427, 431, 435, 436, 437, 440, 443, 444, 445, 446, 448, 471, 472, 484;	



Memorandum

To: Dr. Sharon Nelson,
From: Dr. Herbert Dregalla, Chair, Department of Music
Re: Catalogue/Policy Changes
Date: September 30, 2005

Attached to this memorandum are three curricular changes for the Department of Music.

As requested I have included:

1. The current statement/requirement
2. The proposed change
3. Rationale

Please let me know if there is anything else that you need.

Thank you for your help

Change #1

Current: The following statements are noted in the Undergraduate Catalog under "Repeating and Auditing Courses." –for reference.

Courses counted as part of the first 45 credit hours (including transfer hours) can be repeated if the grade earned was a D, F, or X. The course may be repeated until the student has achieved a grade of at least a C. Only the last attempt for each course will be counted in the cumulative GPA, as long as it is completed no later than the quarter in which the first 60 credit hours are earned (exception: or until the course is offered again, if ever, during the regular academic year). However, each grade received for a repeated course will become a part of the student's permanent record.

After the first 45 hours (including transfer hours), students may repeat any course in which they earned a grade of D, F, or X until they have achieved at least a grade of C. Each grade will become part of the permanent record and will be counted in the cumulative GPA.

Proposed Amendment: To be inserted in Undergraduate Catalogue under Music. Include at the end of the general section prior to the specific degrees:

Any student who fails a required music course a second time must petition the Academic Studies Committee in order to continue in the program. The Academic Studies Committee will consult with the student's applied teacher, advisor, and the instructor of the class, as appropriate, and will accept or reject the petition, and may specify conditions necessary to remain in the program.

Rationale:

This amendment is being requested as part of an effort to raise standards in the Department of Music. The amendment allows flexibility through the petition process but, at the same time, raises academic standards and accountability.

Change #2

Current: The following statements are noted in the Undergraduate Catalog under Music, “Degree Requirements—Music Education” in paragraphs one and two.

To be eligible for the Bachelor of Music degree, music education majors must have a minimum cumulative GPA of 3.0 in required music education courses and a 2.5 GPA in all other required music courses. An overall minimum cumulative GPA of 2.5 is required.

Students planning to major in music education will be placed in the "Music: Unspecified" category until the following requirements have been met: (1) satisfactory completion of MUS 101, 102, 151, 152, 155, 156, and two quarters of applied concentration and ensemble study; (2) minimum grade of C in applied and ensemble studies for two consecutive quarters; (3) no failing grade in music courses during two consecutive quarters; and (4) minimum cumulative GPA of 2.5 in total course work after the completion of 30 quarter hours.

Proposed Amendment

To be eligible for the Bachelor of Music degree, music education majors must have a minimum cumulative GPA of 3.0 in required music courses. An overall minimum cumulative GPA of 2.7 is required. No grade lower than a "C" in Music Education Classes will count towards graduation. It MUST be retaken.

Failing to maintain these GPAs, students have three quarters to bring their grades up to the minimum standard after which time they will need to petition the Music Education Committee to continue taking music education courses.

Students planning to major in music education will be placed in the "Music: Unspecified" category until the following requirements have been met: (1) satisfactory completion of MUS 101, 102, 151, 152, 155, 156, and two quarters of applied concentration and ensemble study; (2) minimum grade of C in applied and ensemble studies for two consecutive quarters; (3) no failing grade in music courses during two consecutive quarters; and (4) minimum cumulative GPA of 2.7 in total course work after the completion of 30 quarter hours.

Rationale

This amendment is being requested as part of an effort to raise standards in the Department of Music. Based on current student records, this amendment would affect only a few students each year.

Change #3

Current: The following statements are noted in the Undergraduate Catalog under the College of Education and Human Services: “Recommendation for Licensure, ‘Licensure of Students From Other Colleges Within the University’ ” –for reference

Recommendation for licensure will occur only after a student satisfactorily completes all of the requirements of the College of Education and Human Services. These include admission; selective retention; the major teaching field and related requirements, the pre-professional and Phase I professional courses and professional courses at the graduate level; and a passing score on the Praxis II exam(s).

Proposed Amendment: To be inserted in the “Degree Requirements--Music Education” prior to the listing of course requirements

All music education majors are required to pass the Praxis II, Music Content, prior to student teaching. Students failing to pass this examination must petition the Music Education Committee in order to continue in student teaching.

Rationale:

The current requirement by the State of Ohio is that the Praxis II Content Examination must be passed at any time prior to licensure. In the recent past many students have taken the examination during student teaching, or even later. This amendment will require students to take the examination at a point in their education when the student’s exposure to the material is more recent and the student’s time is not impacted by other responsibilities.

The Department sees this requirement as a way to increase the percentage of students who pass the examination on the first attempt.

Date: November 4, 2005

To: College of Science and Mathematics Curriculum Committee

From: Jean M. Edwards, Associate Chair, Department of Psychology

Subject: Revision of Entrance Requirements for Psychology Majors

The Department of Psychology submits the following revision in entrance requirements for Psychology majors.

Current Requirements:

Students must have earned 30 hours and have a cumulative GPA of 2.25, and two PSY classes with grades of “C” or better to transfer into the Department of Psychology.

Proposed Requirements:

Students must have earned 30 hours and have a cumulative GPA of 2.25 and a psychology GPA of at least 2.25 after completing at least two psychology courses.

October 7, 2005

TO: Sharon Nelson, Associate Dean, College of Liberal Arts

FROM: December Green, Professor, Political Science and Director, Research/
Intelligence Analysis (RIA) Certificate Program

RE: Request for Program Termination

Enclosed you will find a proposal for the termination of the Research/Intelligence Analysis (RIA) certificate program. In 2004, the RIA Committee agreed that there were a variety of good reasons to terminate the program. In addition, the chairs of all the departments directly affected by its termination (as well as representatives from the Center for Teaching and Learning and the University Library) have submitted forms showing their support for this action. Therefore, I ask that you please forward this request through the appropriate committees. Thank you.

Request for Program Termination

- I. Title of Program: Certificate in Research/Intelligence Analysis
- II. College or School and Department responsible for administering the program: College of Liberal Arts, Department of Political Science
- III. Proposed Effective Date of Implementation: as soon as possible
 - a. Start date of program termination: as soon as possible
 - b. Plans for reactivation of program: not anticipated to be reactivated
- IV. Rationale for Program Termination: The program was drawing less interest than was originally anticipated. Class enrollment was very low (often five students). Also, the program had promised all candidates internships through the National Air and Space Intelligence Center (NASIC). This was not feasible.
- V. Student and Curriculum Information:
 - a. Number of students enrolled over the past five years: 35.
 - b. Number of students awarded certificate degrees over the past five years: 14.
 - c. List of courses by date to be deleted from inventory:
RIA 400, RIA 420, RIA 450
 - d. List of courses to be added: not applicable
- VI. Program Impact information:
 - a. Impacts on other programs within the college or school:

The termination of RIA 400, 420, and 450 will affect the Department of Political Science, as adjunct professors teaching those classes (Dr. John Morrisette and Ms. Betsy O’Ryan) will be freed up to teach other, similar courses under PLS.

Enrollments for CLS 300 and HST 301, the other two course requirements, are likely to drop slightly, although certificate candidates chose one of these two courses, so any change is likely to be inconsequential.

The minor in International Studies may pick up some students interested in the certificate, as it allows students to pursue their interests in this particular field.
 - b. Impacts on programs in other university departments and colleges or schools:
none anticipated.
 - c. Impacts on faculty positions, teaching assignments, and staff in the department and college or school:

As mentioned above, the elimination of RIA 400, 420, and 450 will likely result in freeing up two adjuncts to teach more existing courses (or to develop new courses) for the Department of Political Science.

Dr. December Green, who has directed the certificate program since Spring 2004, will be freed to return to her primary administrative role as director of the International Studies program. Her workload is unlikely to change much

with the termination of the certificate program, as those students who might have sought out the certificate may choose the IS minor.

Staff in the Department of Political Science unlikely to be impacted significantly by this change, because any increase in workload associated with the possibility of additional PLS courses or more candidates for the IS minor will be offset by the loss of administrative duties associated with the RIA certificate program.

d. Impacts on faculty and staff in other university programs, departments and colleges, or schools: none anticipated

e. Impacts on student populations:

Students will no longer be able to pursue the certificate in Research/Intelligence Analysis at Wright State. However, the coursework associated with the IS minor is more comprehensive than the certificate program. In addition, the minor allows students to still receive official recognition for their focus on this field.

f. Impacts on the research mission and output of the university:

The research mission and output of the university is unlikely to be affected by the termination of this program because no full-time faculty members were hired specifically to work in this area. Any faculty members interested in research in this area may do so regardless of the existence of this program.

g. Impacts on library and technology resources:

There is likely to be little to no impact on library or technology resources since this program had no budget for resource allocation. Faculty interested in this area will continue to be able to make requests for resources through their home departments.

VII. External Impacts

a. Impacts on local external curriculum partners, including high schools and colleges and universities:

No impact on any of these relationships is anticipated. There was no established relationship between this certificate program and any of these partners. Those associated with these entities, who may have had an interest in pursuing something like the certificate may obtain the minor in International Studies.

b. Impacts on consortium agreements, programs abroad and linkages to institutions abroad:

No impact on any of these relationships is anticipated. There is no known established relationship between this certificate program and any of these entities. Those associated with these agreements, who may have had an interest in pursuing something like the certificate may obtain the minor in International Studies.

c. Impacts on community organizations and professional organizations:

No impact on any of these relationships is anticipated. There is no known established relationship between this certificate program and any of these organizations. Those associated with these entities, who may have had an interest

in pursuing something like the certificate may obtain the minor in International Studies.

VIII. Transition Plan

a. Date by which current students must complete all degree requirements in order to be awarded a degree in the program: June 15, 2006 (?).

b. Specific plans for allowing currently enrolled students to complete the existing degree program:

In Spring 2004, a letter was sent to the last known address of every candidate for the certificate. This letter informed the student of the anticipated termination of the program and included a form which the student was to fill out and return, advising us of his or her interest in finishing up the certificate. At this time the student was also advised that the three required courses for the certificate (RIA 400, 420, and 450) would each be offered once more during the 2004-2005 academic year. We encouraged to take this opportunity to finish up the requirements for the certificate, but are allowing for the possibility that we will need to find acceptable substitutions as necessary during the 2005-2006 academic year. Such substitutions may include CLS 481, HST 491, PLS 487 or 492.

c. Specific plans, if necessary for providing alternative course offerings or transitional course offerings for currently enrolled students: please see VIII b.

d. Specific plans, if necessary, for allowing currently enrolled students to transfer to closely substitutable programs:

All of the students who are currently enrolled and responded to the before-mentioned letter have either completed the certificate, are no longer pursuing the certificate, or have made arrangements to finish the program by June 2006. Those students who do not finish by the termination date, who did not reply to the 2004 letter and have not been in communication with the program for over a year will be encouraged to transfer the coursework completed for the certificate towards the minor in International Studies.

IX. Costs:

There are no anticipated dollar costs associated with the termination of the RIA Certificate program as related to curriculum, faculty, staff, equipment, research, and facilities.

X. Savings:

Termination of the program will amount to a net savings, as course enrollments for RIA 400, 420, and 450 were so low. It will no longer be necessary to pay the director of the certificate program her \$750 stipend as this post will be abolished.

XI. Curriculum Coordination:

Please see the attached forms of support from potentially affected departments.

XII. Resource Coordination:

Please see the attached forms of support from the Director of Computing & Telecommunications Services and the Associate University Librarian.

Effective Implementation of Course Modifications

Approved modifications to existing courses will be implemented in the quarter for which they are requested unless registration for that quarter is either completed or in progress. Otherwise, they will be implemented the following quarter.

Approved: University Curriculum and Academic Policy Committee, January 11, 2006.

Approved: Faculty Senate, February 6, 2006.

Approved: Provost, February 10, 2006.

Policy for Transfer of Grades Under “+” and “-” Grading Systems

The Wright State University grading system does not award “+” and “-” grades. Students transferring courses and associated grades to Wright State University from institutions under a “+” and “-” grading system will be evaluated and receive a transfer grade based on the Wright State University grading system. For example, grades of C+, C, or C- will be evaluated as a C for transfer to Wright State University

Approved: Undergraduate Curriculum and Academic Policy Committee, January 11, 2006.

Approved: Faculty Senate, February 6, 2006.

Approved: Provost, February 10, 2006.