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Academic Council Meeting Agenda and Minutes, June 6, 1983

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Wright State University - Main Campus

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Wright State University
Dayton, Ohio 45435

Date: May 31, 1983

To: Members of the Academic Council and University Faculty

From: James Jacob, Vice-President of the University Faculty

Subject: Agenda for Academic Council Meeting on Monday, June 6, 1983Place: Rear Section of the University Center CafeteriaAgenda:

- I. Call to order
- II. Approval of minutes of May 2, 1983 meeting
- III. Report of the President
- IV. Report of the Steering Committee
- V. Reports of the Standing Committees:
 - A. Curriculum: James Kane
 - B. Faculty Affairs: John Talbott
 - C. Library: Cynthia King
 - D. Student Affairs: Barbara Denison
 - E. Budget Review: Donald Pabst
- VI. Old Business:
 - A. Admissions Policy for Superior High School Students: Deborah Ulrich
 - B. Curriculum Recommendations:
 1. Course modification requests:
 - a. COM 130, "Introduction to Communication Activities," and COM 330, "Advanced Communication Activities," for pass/unsatisfactory grading.
 - b. Change numbering of HST 220, "Ancient and Medieval Worlds," to HST 120.
 2. Courses for general education:
 - a. GEO 101, "Introduction to Physical Geography"
 - b. GEO 102, "Introduction to Cultural Geography"
 - c. GEO 103, "Introduction to Economic Geography"
 - d. EC 101, "Economic Ideas and Issues"
- VII. New Business:
 - A. Curriculum Recommendations:
 1. Course modification request: MUS 118, "Popular Musical Theatre," for general education offering.
 2. Course inventory request: SOC 213, "SIMSOC II," for optional grading.
 - B. Seating of new Council members
 - C. Election of new members of the Steering Committee
 - D. Ratification of University Committee appointments for 1983-84 (attached)
- VIII. Adjournment

Attachment

ACADEMIC COUNCIL
MINUTES
June 6, 1983

- I. The meeting of June 6, 1983 was called to order by Chairman Pro Tem John R. Beljan at 3:10 p.m. in the Cafeteria Extension of the University Center.

Present: H. Andrews, J. Beljan, C. Cary, J. Cross, R. Dixon, M. Brownfield, R. Fox, J. Gabbert, E. Harden, J. Hemskey, B. Hutchings, J. Kandel, M. Kapp, R. Kegerreis, C. King, B. Mann, M. Mazey, M. Moloney, D. Orenstein, D. Organisciak, A. Parisi, J. Poppe, B. Guess, J. Talbott, D. Thomas, E. Wetter, R. Williams

Absent: D. Burd, R. Gardier, J. Jacob, E. Kmetec, T. Knapke, G. LeBoeuf, S. Sexson, C. Snyder, B. Tea

- II. A motion was made, seconded, and passed to approve the minutes as presented of the May 2, 1983 meeting.

- III. Report of the President: No report

- IV. Report of the Steering Committee, Ms. E. Harden, reporting:

- A. Steering Committee met on May 13 and May 20 to introduce new Steering Committee members, to discuss meeting times for Fall 1983, to discuss the High School Articulation Policy, to discuss committee appointments, and to prepare the agenda for today's Academic Council meeting.
- B. High School Articulation Policy. Steering decided that the Admissions and Curriculum Committees should work jointly on a revised policy statement and should report back to Steering by October. This decision was communicated to Michael Williams, Chairer of the Admissions Committee, and to Robert Dixon, Chairer of the University Curriculum Committee.
- C. Committee Memberships for 1983-84. Mr. Jacob explained that such memberships would be determined largely by Steering Committee representatives acting on behalf of their respective constituencies. Decisions were finalized, however, through committee consensus. Four new committees have been added:
1. Administrative Review Process Committee (a new committee and not a revival of the old committee). Purpose is to develop the administrative review process called for by the University Faculty at its Winter 1983 meeting.
 2. Artists Series Committee. Purpose is to plan and direct the renewed University Artists Series Program funded at the recommendation of the University Budget Review Committee.
 3. Building and Grounds Utilization Committee. Purpose is to provide an organized framework for faculty and student consultation and involvement in questions pertaining to the use of existing facilities and the planning and prioritizing of capital requests for future buildings.
 4. Commencement Committee. Purpose is to increase faculty involvement in policy and planning aspects of commencement, including the choice of speakers, the number of annual commencements, faculty participation, and other policy issues which may arise. This committee will incorporate the existing Commencement Committee and focus commencement planning on one committee.
- D. Reconfiguration of the Athletic Facilities. Mr. Jacob reported to Steering on a meeting of the Board of Trustees Building and Grounds Committee. Steering directed its secretary to communicate to Mr. M. Cusack, Athletic Director, the committee's concerns about the decision-making process for changes in the athletic facilities. Steering requested that proposals be presented to the University Building and Grounds Utilization Committee prior to being presented to the Board of Trustees Building and Grounds Committee.

Reports of the Standing Committees:

A. Curriculum Committee, Mr. J. Kane, Chairer, reporting:

1. Curriculum Committee met on May 6, 20, and 25. The committee processed 28 course modification requests and 7 course inventory requests. Curriculum recommendations will be presented under New Business.
2. Curriculum discussed the next steps to be taken in the projected review of general education and recommended the following:

Based upon the idea that recommendations for general education revisions should come from the faculty and in order to insure faculty input early in the process, it was suggested that the next academic year colleges should appoint general education committees for the purpose of proposing general education needs for their own students. These committees should write a final report approved by their own faculty by the end of 1983-84 academic year. It was further suggested that the chairers of these college committees meet at least quarterly to inform one another of their own progress, ideas, and concerns.

3. Mr. Kane thanked committee members: Peter Bracher, William Collie, Marjorie Kinney, Ronald Markert, and Robert Wagley.

Mr. R. Fox expressed the Planning Council's willingness to work with the Curriculum Committee concerning general education requirements.

Provost Beljan commended Mr. Kane for his leadership of the Curriculum Committee during the past year.

B. Faculty Affairs Committee, Mr. J. Talbott, Chairer, reporting:

As a result of a motion passed at the Fall General Faculty Meeting, the Faculty Affairs Committee has developed a report which compares total salary and percentage changes for faculty and unclassified staff, total staff and percentage changes for faculty and unclassified staff, and average salary and percentage changes for faculty and selected unclassified staff. This report, based upon budgeted data, will be distributed initially in Fall 1983.

Provost Beljan complimented Mr. Talbott on his past leadership of the Faculty Affairs Committee.

C. Library Committee, Ms. C. King, Chairer, reporting: (Attachment C to these minutes)

Provost Beljan thanked Ms. King for her leadership during the past year of the Library Committee.

D. Student Affairs Committee, Ms. Poppe reporting on behalf of Chairer Ms. B. Denison:

1. Student Affairs met on May 26.
2. Ms. Denison had reported to Student Affairs Committee that a letter had been sent to Mr. D. Atwater proposing the need for maps in all campus buildings, and his office has responded that they are working on this matter.
3. Mr. S. Rambo, Bursar, and Mr. D. Darr, Director of Financial Aid, presented to Student Affairs information about the student installment payment plan which is expected to be available Fall Quarter 1983.
4. Student Affairs ratified the appointment of Stephen Renas as Chairer of the Media Committee for 1983-84 year. The relationship of the Media Committee to the Student Affairs Committee was discussed. Student Affairs will request an end-of-the-year report and copies of the Media Committee minutes of next year from Mr. A. Spetter, the current Chairer of the Media Committee.
5. The year-end report is included as Attachment D to these minutes.

E. University Budget Review Committee, Mr. Williams reporting on behalf of Chairer Mr. D. Pabst:

1. UBRC had held three meetings since the last meeting of Academic Council.
2. State of Ohio Budget for 1983-85. UBRC heard a report from Mr. J. Hamel, Vice-President for Administration, on budget developments in Columbus as of May 24.
3. WSU Budget for 1983-84. Mr. J. Hamel and Mr. T. Keller, Director of Budget and Regents Reporting, distributed and discussed the budget to be presented to the Board of Trustees on May 26-27.
4. Changes in Fringe Benefits Effective October 1, 1983. After much discussion, the UBRC and members of the administration agreed on the following fringe benefits package:
 - a. Change to a comprehensive health care plan.
 - b. Add cost control incentives concerning second opinions, ambulatory surgery and same day surgery.
 - c. Change life insurance and accidental death and dismemberment benefits to twice the annual salary (adjusted nine-month salary for nine-month employees).
 - d. Reduce benefits in the dental plan for general and basic restorative services.
 - e. Addition of a voluntary term life insurance plan.

The above changes are projected to save the University \$205,986 during the period October 1, 1983 through June 30, 1984. Details of these changes will be distributed later by the administration to all University employees.

VI. Old Business:

A. Admissions Policy for Superior High School Students (Attachment C to Academic Council Agenda of May 2, 1983 meeting):

Mr. D. Orenstein made a motion that subject policy be returned to the Admissions Committee to consider point 3.a. Mr. Orenstein stated that the performance of the student should be considered and that the IQ exams are inappropriate. Ms. C. Carey seconded the motion with the request that the committee also consider the wording of the proposed policy to provide clarity. Mr. R. Fox supported the motion that point 3.a. be given further study but noted that the cognitive ability test should not be the main and only criteria but in some instances is very beneficial.

Question called. MOTION PASSED by voice vote. Subject policy will be returned to the Admissions Committee for further study.

B. Curriculum Committee Recommendations:

1. Motion was made, seconded, and passed by voice vote to approve the following course modification requests:
 - a. COM 130 and COM 330 for pass/unsatisfactory grading
 - b. Change numbering of HST 220 to HST 120
2. Motion was made, seconded, and passed by voice vote to approve the following courses for general education: GEO 101, GEO 102, GEO 103, and EC 101.

VII. New Business:

A. Curriculum Committee Recommendations:

1. A motion was made, seconded, and passed to suspend the rules to take action on a course modification request for MUS 118. A motion was made, seconded, and passed to approve MUS 118, "Popular Musical Theatre," for general education offering.
2. A motion was made, seconded, and passed to consider the course inventory request for SOC 213, "SIMSOC II," for optional grading as Old Business at the next Academic Council meeting.

B. Seating of New Council Members:

Provost Beljan thanked all Council members who have completed their terms of office: Henry Andrews, Cecile Cary, Janice Gabbert, Robert Gardier, Barbara Mann, David Orenstein, Sandra Sexson, Barbara Tea, Richard Williams, Margaret Moloney, Joe Kandel, George LeBoeuf, Jill Poppe, Bill Guess, and Chris Snyder.

At this time new members of Academic Council were seated. Elected faculty members: Abe Bassett, Kenneth Beers, William Brown, Barbara Denison, Aminul Islam, Carl Maneri, Robert Schosser, Ruth Schumacher, and Charles Taylor. The Deans' representative is Perry Moore. Student representatives: Terri Farrow, Marsha Griffin, Gregg Palmer, Bill Shepard, Jeff Stenzel, and Michael Brownfield.

C. Election of New Members of the Steering Committee:

Motion was made, seconded, and passed to suspend the rules to elect the new members of the Steering Committee. Motion was made, seconded, and passed to elect Barbara Denison, Aminul Islam, and Ruth Schumacher as members of the Steering Committee.

D. Ratification of University Committee Appointments for 1983-84 (Attachment to Agenda of this meeting:

A motion was made, seconded, and passed to suspend the rules for the purpose of the ratification of University committee appointments for 1983-84.

Note was made of changes to the list of appointments. Matt Melko has asked his name to be withdrawn from the Library Committee, and the name of Margaret Kane should be added to the Commencement Committee.

A motion was made, seconded, and passed to ratify the committee appointments as presented with the understanding that one member to the Library Committee will need to be ratified at the forthcoming meeting.

VIII. Adjournment: Meeting adjourned at 3:45 p.m.

Date of next meeting: October 3, 1983

:mlr

Attachments:

- Attachment A - Report of Bookstore Committee
- Attachment B - Report of University Appeals Board
- Attachment C - Report of University Library Committee
- Attachment D - Report of Student Affairs Committee
- Attachment E - Report of University Curriculum Committee
- Attachment F - Report of School of Graduate Studies