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Academic Council Meeting Agenda and Minutes, October 1, 1984

Elizabeth Harden

Wright State University - Main Campus

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Wright State University
Dayton, Ohio 45435

TO: ~~Members~~ of the Academic Council and University Faculty

FROM: Elizabeth Harden, Vice-President of the University Faculty

SUBJECT: Agenda for Academic Council Meeting on Monday, October 1, 1984,
at 3:10 p.m. Place: Rear Section of the University Center Cafeteria

AGENDA

- I. Call to Order
- II. Approval of Minutes of June 4, 1984 Meeting
- III. Report of the President
- IV. Report of the Steering Committee: Elizabeth Harden
- V. Report of the Standing Committees
 - A. Budget Review: Jim Jacob
 - B. Curriculum: Peter Bracher
 - C. Faculty Affairs: Stephen Renas
 - D. Library: Terry McKee
 - E. Student Affairs: Judith Davis
- VI. Old Business
 - A. Administrative Review Process Committee: Bob Adams
 1. "A Proposal to Adopt a University Policy for Periodic Review of Selected Administrators at Wright State University" (See Attachment D, Academic Council Minutes, June 4, 1984)
 - B. Admissions Committee: Michael Williams
 1. "English for Foreign Students" Policy Proposal (See Attachment E, Academic Council Minutes, June 4, 1984)
 2. "Admission Policy for Superior High School Students" (See Attachment F, Academic Council Minutes, June 4, 1984)

Academic Council Agenda continued

VI. Old Business continued

- C. "Faculty Evaluation Proposal": Barbara Denison
(See Attachment C, Academic Council Minutes, June 4, 1984)

VII. New Business

- A. Election of Professor-at-Large to the University
Promotion and Tenure Committee (Attachment A)
- B. Suspension of the rules requested to permit the ratification
of the following appointments:
 - 1. Library Committee:
Harvey Wachtell (LA) to replace Gordon Welty (LA)
during fall and winter quarters
 - 2. Parliamentarian:
Bill Rickert to replace Ira Fritz (fall quarter)

VIII. Adjournment

EH/dc

Attachment

ACADEMIC COUNCIL
MINUTES
October 1, 1984

- I. The meeting of October 1, 1984 was called to order by Michael Ferrari, Provost, at 3 p.m. in the Cafeteria Extension of the University Center.

Present: C. Barbour, D. Barr, K. Beers, S. Bowen, W. Brown, D. Carlson, J. Castellano, D. Cullman, B. Denison, R. Dixon, J. Eastep, M. Ferrari, E. Harden, A. Islam, J. Kane, R. Kegerreis, B. Kintner, T. Knapke, J. Lancaster, C. Maneri, D. Mink, P. Moore, C. Phelps, S. Renas, J. Sealander, A. Smith, J. Smith, J. Sullivan, C. Taylor, D. Thomas

Absent: A. Bassett, J. Halki, S. King, S. Peterson, R. Schosser, R. Schumacher

Mr. Ferrari introduced the new faculty, students, deans and parliamentarian to the Academic Council.

- II. A motion was made, seconded and passed to approve the minutes of the June 4, 1984 meeting as distributed.
- III. Report of the President

R. Kegerreis reported that construction continues on the outer-belt road, a new parking lot and the water tower painting. All of these things added to the normal fall quarter parking congestion. During the summer two new buildings were occupied--the Science Laboratory and the Mathematics & Engineering building. It is hoped that during the winter quarter some definite word is received on the University's Ph.D. proposals for Computer Science and Computer Engineering. The University hopes to hear by the end of November on the computer software proposal that was made to the Department of Defense. There will be further work and considerations of campus enhancements during the late fall quarter and early winter quarter. He also reported an enrollment increase of approximately .5% this year compared to last year.

- IV. Report of the Steering Committee, Elizabeth Harden, Chairer, reporting:

A. Over the summer the Steering Committee had four regular meetings and three ad hoc committee meetings. The Provost provided the Steering Committee with a thorough administrative update on the following matters during the summer:

1. Personnel Positions
2. Academic Programs
3. Facilities Planning
4. Budget Financial Planning
5. Current Enrollments
6. Salary Appeals

- B. For the coming year the Steering Committee interests are in the charges of the Quadrennial Review Committee; School of Engineering; Possible Erosion of Fringe Benefits; Salary and Equities; General Education; Faculty Evaluation; Semester System; Microcomputers; Space Problems; WOBC Branch Awareness; Teaching Load Variations Within the Colleges; Traffic Flow; Impact on WSU of the MVH/WSU Collaboration; Enrollment Increases in the School of Nursing; Quality of Life for Students, Faculty and Staff; Governance; International Education; Faculty Development; Faculty Professional Leave; History of WSU; University Division Services; and Library Funds Utilization. Among other items, a policy on misconduct in research will be formulated.
- C. The Steering Committee has been assured that faculty will be appointed to administrative committees and to search committees. The Steering committee will aid in putting together a faculty profile. Mr. Edwards gave a report to the Committee on the work and responsibilities of the Senior Vice President's office. The Committee had reports from standing and ad hoc committees.
- D. Miscellaneous items of information:
 - 1. R. Dixon and E. Harden met with the standing and ad hoc committee chairers on Sept. 21. The chairers are to be commended for their work.
 - 2. The former Vice-Presidents of the Faculty, present Vice-President and Vice-President Elect had a meeting on September 27 to discuss the faculty participation in the presidential search and the committee charges for 1984-85.
 - 3. Faculty government officers have extended an invitation to Student Government and to the Professional Staff Advisory Council to meet with members of the faculty to discuss items of mutual concern.
 - 4. The Steering Committee met on September 29 with Steve Mason, member of the Board of Trustees and Chairer of the Presidential Search Committee. Discussion included 1) Presidential Profile and 2) Composition of the Presidential Search Committee (the inclusion of faculty on that committee).

V. Report of the Standing Committees

- A. University Budget Review Committee, James Jacobs, Chairer, reporting:

During the fall quarter the Budget Review Committee will meet every Tuesday afternoon at 2 p.m..

- 1. The Executive Vice Provost has been invited to attend the meetings of the University Budget Review Committee as a nonvoting member.

2. Faculty Interest in Planning. The Budget Review Committee has expressed faculty interest in planning and the planning process at Wright State University.
3. Taxes on the Pick-Up. The cities of Fairborn and Dayton have stated that taxes must be paid on earnings that cover the pick-up on the pick-up. The University is considering an appeal.
4. Parking Lot. The new parking lot, adjacent to the tennis courts, should be completed by mid-November. The Parking Services Committee has been contacted to discuss ways to alleviate parking problems on campus.
5. Enrollment Update. As of September 25, there were 14,622 students registered, an increase of 1.1%. As of the final report, based on the 14th Day Report, there is a 0.5% increase. The UBRC has asked for a report of the result of this 14-Day Report concerning what the future impact will be on the subsidy from the State.
5. The Quarterly Budget Report. The Committee has received the first of the "budget snapshots" this year. Based on a quick review of that document, the Committee decided it is most interested in the nature of funding of Intercollegiate Athletics, funding of the University Center, and funding of the FAWCAC. More detailed reports will be forthcoming in these areas in upcoming meetings.
7. 1985-86 Compensation. The Committee has requested the AAUP comparative figures for State universities in Ohio. The amended Ball State Study is the best data source that would approximate salaries for other universities of the caliber of Wright State University.
8. Fringe Benefits & Professional Development Leaves. The Budget Review Committee will begin shortly on the salary review for 1985-86, with particular interest in compensation, cost of fringe benefits and professional development leaves.
9. Biennial Budget & Stipend for Graduate Assistants. The Committee, in the coming year, will also be looking at the 1985-86 Biennial Budgets and the stipend level for graduate assistants.

At its next meeting the UBRC will consider: Enrollment and Subsidy Projections, Intercollegiate Athletics, Funding of Faculty Professional Leaves, 1985-86 Biennial Appropriations Bill, Update on the Compensation Data Requested, Stipend for Graduate Assistants, and any other items brought to the Committee.

B. Curriculum Committee, Peter Bracher, Chairer, reporting:

The Curriculum Committee plans to present the General Education recommendation at the November 26 Academic Council meeting. The Committee is working on a questionnaire which relates to the Drop Policy that was approved last spring. It is also reviewing the grade contract for incomplete grades and should have a proposal ready shortly. The Committee continues to work on the High School Articulation program.

C. Library Committee, Terry McKee, Chairer, reporting:

In the coming year the Library Committee will continue to review the on-line circulation system, the allocation of funds and the library expansion.

D. Faculty Affairs Committee, Stephen Renas, Chairer, reporting:

1. The Faculty Affairs Committee will present a proposal on Faculty Emeritus Status under New Business today.
2. During the coming year Faculty Affairs will review a salary appeals process, a proposal for a year of fully-funded professional leave, a study of faculty and administrative salary growth, the trustee awards for faculty, and a code of responsibility.

E. Student Affairs Committee, Judith Davis, Chairer, reporting:

1. Under Old Business today the Student Affairs Committee is presenting the Faculty Evaluation Proposal.
2. In the coming year special emphasis will be put in regard to the Student Study and Lounge Area, with reports requested of John Cwan; Open Hours of the Physical Education Building; Student Governance Constitution; and International Student Studies.

VI. Old Business

A. Admissions Committee

1. English for Foreign Students policy proposal -- presented by Michael Williams, Chairer (Attachment E of June 1984 Academic Council Minutes).

Following a lengthy discussion, the proposal was tabled and the document returned to the Admissions Committee who will present it to the Academic Council again at the November 26 meeting.

2. Admissions Policy for Superior High School Students -- presented by Michael Williams, Chairer (Attachment F of June 1984 Academic Council Minutes).

A motion was made, seconded and approved to accept the proposal.

B. Administrative Review Process Committee

A Proposal to Adopt a University Policy for Periodic Review of Selected Administrators at Wright State University -- presented by Robert Adams (Attachment D of June 1984 Academic Council Minutes).

Mr. Adams asked that the proposal be tabled and returned to the Academic Council at the November 5 meeting. A motion was made, seconded and approved.

C. Faculty Evaluation -- presented by Barbara Denison (Items 1-3 of Attachment C of the June 1984 Academic Council Minutes and Attachment A of these minutes).

Following discussion, a motion was made and seconded to table and return the document to the Student Affairs Committee for further study. They will return the document to the Academic Council at the November 26 meeting. It was noted that the Committee should work with the Faculty Affairs and canvass the faculty about this instrument. The motion was approved.

VII. New Business

A. Election of Professor-at-Large to the University Promotion and Tenure Committee.

Nominations were opened for the position of Professor-at-Large to the University Promotion and Tenure Committee (Attachment A of October 1, 1984 Academic Council Agenda).

Nominations were made in behalf of Gerd Fricke, Professor of Mathematics, and Mary Lou White, Professor of Education. The nominations were closed, but it was noted that further nominations could be brought to the floor at the next meeting when the elections will be held.

B. Ratification of Appointments

A motion was made, seconded and approved to suspend the rules for the purpose of the ratification of university committee appointments for 1984-85 as listed on the agenda for Academic Council, Monday, October 1, 1984 and on Attachment B of these minutes.

A motion was made, seconded and approved to ratify the changes in the university committee appointments for 1984-85.

C. Faculty Emeritus Status -- presented by Stephen Renas, Chairer

Mr. Renas asked for approval of the Faculty Affairs motion concerning Emeritus Status (Attachment A) to be presented as New Business at this meeting. The proposal is as follows:

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The requirements for Faculty Emeritus status should conform to those approved by Academic Council in 1977 and should be uniform for all retirees.

A motion was made, seconded and approved to accept this as New Business.

VIII. Mr. Louis Falkner, Registrar, presented the Council with the 1984 Fall Quarter 14th Day Enrollment Report.

IX. Regina Borum gave an update for the fall events of the Twentieth Anniversary Celebration of Wright State University.

X. Adjournment: Meeting adjourned at 5 p.m.

Date of next meeting: November 5, 1985.

LF:jl

Attachments