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Undergraduate Curriculum and Academic Policy Committee

Minutes of January 14, 2008 Meeting

Present: Candace Cherrington , Jackie Collier, Jean Edwards, Megan Cronenwett (for Daniel Fague), Jeanne Fraker, Nathan Klingbeil, Richard Mercer, Bobbe Pohlman, Tom Sav, Cathy Sayer, David Seitz, Guests: Marian Hogue, Registrar.

Approved Minutes of November 13, 2007.

UCAPC Subcommittee Reports

Writing Across the Curriculum Committee (WAC) -- Joe Law, Chair, no report.

University General Education Committee (UGEC) -- Jean Edwards, Chair, will submit minutes of the committee meetings in the future.

Undergraduate Academic Program Review Committee (UAPRC) -- Susan Carrafiello, Chair, no report.

Course Inventory and Modification Requests

CEHS

Approved Modifications: ED 301*, ED 303*, HED 485*, HPR 485*

* The committee made necessary minor changes in the proposals per the agreement of the college representative. Interested parties should contact the college representative.

COBA

Approved Modifications: EC 200*, EC 326, EC 330, EC 445, MGT 485, MKT 325, MKT 418, MKT 366, MKT 421, MKT 431, MKT 461, MKT 471

* The committee made necessary minor changes in the proposal per the agreement of the college representative. Interested parties should contact the college representative.

COLA

Approved Inventories: ENG 476*, FR 384

* The committee made necessary minor changes in the proposal per the agreement of the college representative. Interested parties should contact the college representative.

Approved Modifications: FR 361, HST 214, HST 215

Program Changes

COLA

Approved

B.A. Modern Languages, French

B.A. Modern Languages, Modern Languages

General Education Program Change

Area VI. College Component: College of Engineering and Computer Science

Approved

Add: EGR 101 Introductory Mathematics for Engineering Applications
[EGR 101 Master Syllabus](#)**Announcements**

The Registrar announced that for the Spring Quarter, classroom assignments will be implemented prior to student registration. In addition, it was announced that the Ohio State University is now considering converting to a semester system in 2011 and that the University of Cincinnati is considering converting to semesters in 2010.

Adjourned: Next meeting February 11. Winter Quarter Meetings and other Schedules as follows:

UCAPC Meeting	UCAPC Submission Deadline (No Exceptions: receipt after forwards to the next meeting)	Faculty Senate Meeting New Business	Faculty Senate Meeting Old Business
Current Meeting January 14		February 4	March 3
February 11, 1:30 p.m. 219 Rike Hall	February 1, 12:00 Noon	March 3	April 7
March 10, 1:30 p.m. 219 Rike Hall	February 29, 12:00 Noon	April 7	May 5
April TBA	TBA	May 5	June 2
May TBA	TBA	June 2	Fall 2008

[UCAPC HOME](#)

Master Syllabus

1. Course Information

College: College of Engineering and Computer Science
Department: College-Wide
Course Title: Introductory Mathematics for Engineering Applications
Course Designation and Number: EGR 101
GE Area(s): VI: College Component

Writing Intensive: Yes No

For WI Courses: All sections Selected Sections are WI

Method(s) of Instruction: Lecture
 Discussion
 Web-enhanced
 Web-only (some sections)
 Other
Recitation sections

Includes Lab: Yes No

The laboratory component requires completion of 8 regular laboratory assignments in weeks 2 through 9 of the course.

Prerequisites: EGR 199 or MPL 5 Plus Trig in HS or MTH 131

2. Objectives

GE Program Objectives:

- a. sharpen critical thinking, problem solving, and communication skills
- b. increase knowledge and understanding of the world in which we live

GE Area VI Objectives:

- a. communicate with individuals who are in the student's major, in allied fields, and non specialists
- b. understand important relationships and interdependencies between the student's major and other academic disciplines, world events or life endeavors

Course Objectives and GE Learning Outcomes:

Introductory Mathematics for Engineering Applications provides a broad introduction to the salient math topics most heavily used in engineering, at a level appropriate for first-year engineering students as well as non majors in related disciplines. All mathematical topics are motivated by their direct application in core engineering courses, and reinforced through hands-on physical experiments in the laboratory.

Area VI learning outcomes addressed:

Sharpens critical thinking, problem solving, and communication skills. Increases knowledge and understanding of the world in which we live. Requires students to communicate with individuals who are in the student's major, in allied fields, and non specialists. Illustrates important relationships and interdependencies between the student's major and other academic disciplines and life endeavors.

For WI Courses: WAC Objectives

1. To improve students' writing proficiency—their ability to develop ideas and transmit information for an appropriate audience in an organized, coherent fashion while writing with appropriate style and correct grammar, usage, punctuation and spelling.
2. To encourage students to use writing as a learning tool to explore and structure ideas, to articulate thoughts and questions, and to discover what they know and do not know, thereby empowering students to use writing as a tool of discovery, self-discipline, and thought.
3. To demonstrate for students the ways in which writing is integral to all disciplines, essential to the learning and conveying of knowledge in all fields.

In pursuit of the above objectives, students will write a 200 word abstract for each of their 8 regular laboratory assignments. Abstracts will be graded separately from the rest of the laboratory calculations, which will allow for independent assessment of the WI component of the course.

3. Suggested Course Materials

Text: *Gilat, A., Matlab: An Introduction with Applications, 2nd ed., John Wiley & Sons, 2004*
Course notes and laboratory materials are also posted on the course web page.

4. Suggested Methods of Evaluation

Student performance is assessed through two block midterms and one block final exam, as well as through weekly homework and laboratory assignments.

5. Grading Policy

All GE courses are graded A-F.

6. Suggested Weekly Course Outline Including Typical Assignments

Wk 1: Application of Algebra in Engineering

Wk 2: Application of Trigonometry in Engineering

Wk 3: Vectors and Complex Numbers in Engineering

Wk 4: Sinusoids and Harmonic Signals, Systems of Equations and Matrices in Engineering

Wk 5: Introduction to Derivatives in Engineering, Velocity and Acceleration

Wk 6: Application of Derivatives in Electric Circuits and Mechanics of Materials

Wk 7: Introduction to Integrals in Engineering, Application of Integrals in Statics

Wk 8: Application of Integrals in Dynamics and Electric Circuits

Wk 9: Differential Equations in Engineering - Mechanical Systems

Wk 10: Differential Equations in Engineering - Electrical Systems

Each week includes both handwritten and Matlab homework corresponding to the relevant course material.

7. Other

Syllabus distributed to students should employ the format approved by UCAP and must include: -Instructor name, office hours, and contact information -Office of Disability Services information -Information on how grades will be determined -Attendance policy

TO: Sharon Nelson, Associate Dean, College of Liberal Arts
FROM: Kirsten Halling, Dept. of Modern Languages, College of Liberal Arts
DATE: October 21, 2007
SUBJECT: Program Requirements Change for French Major

As Chair of the Department of Modern Languages' Curriculum Committee, I would like to request the following change to the French major as approved by the Modern Languages Curriculum Committee, the Department Chair and the Department as a whole:

1. We wish to change the FR 361 French Phonetics course requirement from a 2-hour course to a 4-hour course. We are submitting a course modification request for such a change, complete with:

1. a proposed syllabus in French for the 4-hour course

2. an English explanation of the syllabus

3. a letter from Barbara Galbraith, Lecturer in French who has taught the course for six years, explaining our rationale for the upgrade from a 2-hour to a 4-hour course.

2. By changing the Phonetics course to a 4-hour course, we would need to change the French program major requirements from 66 hours to 68 hours in the target language.

**College of Liberal Arts
Program Requirements Change**

Department: Modern Languages

Major Program: French

CURRENT	Hours	NEW	Hours
I. General Education	56	I. General Education	56
II. Departmental Requirements FR 201-4, 202-4, 203-4, 311-4, 312-4, 313-4, 321-4, 322-4, 323-4, 331-4, 332-4, 351-4, 361-2, two 300 or 400-level electives-8, two 400-level electives-8	66	II. Departmental Requirements FR 201-4, 202-4, 203-4, 311-4, 312-4, 313-4, 321-4, 322-4, 323-4, 331-4, 332-4, 351-4, <u>361-4</u> , two 300 or 400-level electives-8, two 400-level electives-8	68
III. Related Requirements ML 301-4 <i>One course from:</i> LI 371-4 or ML 302-4, 303-4, 304-4, 305-4, 306-4 <i>One course from:</i> CPL 310-4; ML 312-4, 313-4, 314-4, 315-4, 316-4	12	III. Related Requirements ML 301-4 <i>One course from:</i> LI 371-4 or ML 302-4, 303-4, 304-4, 305-4, 306-4 <i>One course from:</i> CPL 310-4; ML 312-4, 313-4, 314-4, 315-4, 316-4	12
IV. Foreign Language and Research Methods <i>One course from:</i> CS 205-4, 206-4, 141-4, MIS 100-4, MUS 465-4 <i>One course from:</i> COM 449-4, MUS 414-4, MS 204-4, PLS 210-4, SW 291-4, SOC 300-4, STT 160-4, STT 264-4, URS 410-4 <i>One course from:</i> PHL 215-4, 223-4, 323-4, 471-4, 472-4	12	IV. Foreign Language and Research Methods <i>One course from:</i> CS 205-4, 206-4, 141-4, MIS 100-4, MUS 465-4 <i>One course from:</i> COM 449-4, MUS 414-4, MS 204-4, PLS 210-4, SW 291-4, SOC 300-4, STT 160-4, STT 264-4, URS 410-4 <i>One course from:</i> PHL 215-4, 223-4, 323-4, 471-4, 472-4	12
V. Electives	46	V. Electives	44
TOTAL	192	TOTAL	192

Notes: Proposed change in departmental requirements only. Proposed new requirement is underlined, bolded, and in blue type.

Approved: Curriculum Committee
UCAPC
Faculty Senate

Date: _____

TO: Sharon Nelson, Associate Dean, College of Liberal Arts
FROM: Kirsten Halling, Dept. of Modern Languages, College of Liberal Arts
DATE: October 21, 2007
SUBJECT: Program Requirements Change for Modern Languages Major

As Chair of the Department of Modern Languages' Curriculum Committee, I would like to request the following changes to the Modern Languages major as approved by the Modern Languages Curriculum Committee, the Department Chair and the Department as a whole:

1. We wish to add four 300-level courses to the requirements for the primary language, and two 100-level courses (102, 103), as formal requirements for the Modern Languages major.
2. We would like to reduce our related course requirements by one course. Instead of asking our students to take both a comparative literature course (CPL 310) and a literature in translation course (such as ML 312), we'd like for them to choose one or the other.

We request these changes because the members of the Department of Modern Language's Curriculum Committee voted unanimously to transform the Modern Languages major into a more challenging major that will better prepare graduates for careers in foreign languages and graduate school opportunities. As the major stands currently, students do not receive enough instruction in the target language to develop an adequate level of linguistic competence. We decided to add four classes to the primary language requirements to align the program with current requirements for entrance into licensure and teacher preparation programs in the State of Ohio. In addition, we voted to standardize the requirements for the tertiary language by requiring three full quarters at the elementary level because the current requirements are too flexible as they stand, allowing students to take one to three quarters of a third language.

