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Academic Council Meeting Agenda and Minutes, October 7, 1985

Robert Dixon

Wright State University - Main Campus

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Wright State University
Dayton, Ohio 45435

TO: Members of the Academic Council and University Faculty
FROM: Robert Dixon, Vice President of the University Faculty *RD*
SUBJECT: Agenda for Academic Council Meeting on Monday, October 7, 1985,
at 3:10 p.m. Place: Rear Section of the University
Center Cafeteria

- I. Call to Order
- II. Approval of Minutes of June 3, 1985 Meeting
- III. Report of the President: Paige E. Mulhollan
- IV. Report of the Steering Committee: Robert Dixon
- V. Report of the Standing Committees
 - A. Student Affairs: Judith Davis
 - B. Faculty Affairs: Jeanne Ballantine
 - C. Curriculum: Peter Bracher
 - D. Library: Larry Kurdek
 - E. University Budget Review: Elizabeth Harden
- VI. Announcements and Special Reports
- VII. Old Business--None
- VIII. New Business
 - A. Approval of the membership of the Academic Computing Committee (an exception to the rules will be asked to allow approval)--Attachment # 2
 - B. Approval of the student membership on committees (an exception to the rules will be asked to allow approval)--Attachment # 3
 - C. Recommendation for a Committee to evaluate Supplementary Leave Proposals
 - D. Call for nominations for Academic Council Representative to University Promotion and Tenure Committee
- IX. Adjournment

ACADEMIC COUNCIL
MINUTES
October 7, 1985

- I. The meeting of October 7, 1985, was called to order by Robert Dixon, Faculty Vice-President, at 3:10 p.m. in the Cafeteria Extension of the University Center.
- Present: C. Barbour, D. Barr, D. Beelick, B. Daniels, C. Denman, R. Dixon, P. Engle, J. Fox, C. Gaw, N. Hassan, R. Iddings, J. Kane, T. Knapke, L. Kurdek, B. Mann, B. Mathies, K. McNamara, P. Moore, C. Nathanson, M. Perkel, S. Peterson, S. Renas, L. Shupe, A. Smith, J. Sullivan, R. Williams, W. Willin.
- Absent: D. Carlson, J. Gayer, W. Goulet, J. Halki, J. Lancaster, P. Mulhollan, J. Sealander
- II. A motion was made, seconded and passed to approve the minutes of the June 3, 1985, meeting as distributed.
- III. Report of the President - There was no formal report as P. Mulhollan was in attendance at another meeting with the Chancellor.
- IV. Report of the Steering Committee, Robert Dixon, Chair, reporting:
- A. The Steering committee has met twice this quarter. Willard Hutzal is the representative for the administration this year. Items of discussion:
1. Steering recommended holding a special faculty meeting on October 1 to elect a new Faculty Vice-President-Elect to replace Creighton Phelps who resigned. The Agenda Committee concurred and President Mulhollan called the meeting. Richard Williams, Associate Professor of Finance, was elected.
 2. Steering produced a list of nominees for a committee to judge Selective Excellence Awards; four deans and four faculty will be selected.
 3. Nominations were made for search committees for the positions of Academic Vice-President, Dean of Science and Mathematics, and Dean of Engineering and Computer Science.
 4. The Steering Committee has decided to finish the resolution of the Quadrennial Review Committee's recommendations rather than form and pass the responsibility to a new committee. The recommendations will be presented at the next Academic Council meeting.
 5. Proposed agendas of various standing committees were reviewed.
 6. The agenda for today was discussed and approved.
- V. Report of the Standing Committees
- A. Student Affairs, Judith Davis, Chair, reporting:
- The following agenda for the coming year was prepared at the organizational meeting:

1. Implementation of the Faculty Evaluation Proposal
2. Student Government Constitution

B. Faculty Affairs, Jeanne Ballantine, Chair, reporting:

Agenda for 1985-86:

1. Status of Full-time, Non-tenured Track Appointments -- The possibility of developing a policy to deal with such appointments.
2. University Faculty Awards -- The committee plans to review the awards that are in existence and the need or desirability of establishing new awards.
3. Salary Inequities -- Review the growth of professional staff salaries relative to faculty salaries.
4. Early Retirement System -- Review the system and new options that might be considered within the system.
5. Research Fraud Policy -- Review and perhaps revise the draft policy.
6. Copyright Issue -- Draw up a policy concerning copyrights on campus.

C. Curriculum Committee, Peter Bracher, Chair, reporting:

Agenda items that need immediate attention:

1. General Education. The committee is working on the first phase of implementation and is hopeful to stay within the timeline of last spring. Priorities of General Education are:
 - a. Deal with the oversight mechanism.
 - b. Deal with mechanics (numbering, prefixes, questions concerning sequence, etc.).
 - c. Review of the syllabuses of the new General Education courses.
 - d. Equivalency

Goals: To reflect the timelines, the goals are to work through the syllabuses and the mechanics problems so that the courses can be officially submitted during the winter quarter and approved by the University Curriculum Committee. It is hoped that early in the spring quarter the Academic Council will have those courses for final approval. The Oversight Committee will be appointed during the spring quarter so that it can take over the responsibility of the final phase of implementation next year.

2. High School Articulation. Implementation of the policy was passed eighteen months ago. The committee is looking for a revised version prepared by the ad hoc committee; a report to the Academic Council will be given later this year.

3. Curriculum Projects. Review of two new majors from the Department of Communications and a number of minor programs.
4. Guidelines. Develop a set of guidelines for new major programs and significant revision of old programs. That material is now being reviewed at the departmental or college level; late this term or perhaps early in the winter quarter the guidelines will be presented to the Academic Council.
5. Academic Regulations. An ad hoc subcommittee will review the questions that have accumulated over the past two-three years.
6. Articulation with Two-Year Colleges. The Curriculum Committee will be involved in this issue in terms of General Education because of the transfer student issue.

D. Library Committee, Larry Kurdek, Chair, reporting:

Topics to be addressed this year:

1. Plan strategies for the acquisition of retrospective holdings.
2. Identify monographs, serials, and journals that need to be added to current holdings.
3. Monitor the provision of student study space.
4. Consider ad hoc issues relative to library expansion.
5. Review budget allocations.
6. Address issues raised by the Student Government.

E. University Budget Review, Elizabeth Harden, Chair, reporting:

1. The committee met on September 18; in response to the committee's request, President Mulhollan discussed two major issues:
 - a. Classified Pay Increase -- recommendation of the 7.75% across-the-board raise for all classified staff.
 - b. Recommendation for reorganization of the College of Science & Engineering into two colleges: 1) College of Science & Mathematics, and 2) College of Engineering & Computer Science -- with the Department of Computer Science matrixed between the two colleges.
2. The remainder of the meeting focused on organizational details: reviewing the work of the 1984-85 committee and its recommendations to this year's committee, discussing the committee's need to solidify its general mission, and to identify specific goals for 1985-86. The tentative agenda for the year will include:
 - a. The 1985-86 Biennial Appropriations Bill. Request for Richard Edwards to discuss the implications of this in terms of long-range planning. Parallel to this, request Paige Mulhollan to discuss how he intends to work with the Planning Committee and what might be expected within the next few years.

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- b. Salary Increments
 - c. Recovery Costs and Early Retirement
 - d. Progress report on the Sabbatical Leave Supplement
 - e. Review of budget augmentations (as they're submitted)
 - f. Walk through the budget books
 - g. Discussion of UBRC's participation in the review of capital expenditures.
 - h. Discussion of discretionary funds
 - i. Salaries of department chairers
 - j. Progress report on the move to Division I
 - k. Telecommunications Budget
- 3. The committee endorsed the appointment of Donald Pabst, Professor of Accountancy, as chairer of the Fringe Benefits Subcommittee.
 - 4. Willard Hutzel, Executive Vice President for Planning and Budgeting provided the committee a brief summary of the university's financial status for the 1985-86 year.

VI. Announcements and Special Reports

- A. R. Dixon reported that the Board of Trustees continues to examine ways to obtain student housing on campus. The university is in a long-term bind in that the State has had a ceiling on campus housing for the urban universities; there are two approaches: 1) take on the Board of Regents or 2) try to have specialized housing for special groups. The university has not been able to be competitive with other universities and local housing in the area. Suggestions concerning this matter should be directed to the University Building and Grounds Committee or to the University Faculty Office.
- B. The university has considerable flexibility to regulate the salary conditions of classified staff. The working rules, however, are the same -- civil service protection as before.
- C. Consistent with the way the university governance has been going over the past three/four years, this year there is increased participation by the unclassified and the classified staff on those committees which deal with items which are of particular concern to them.

VII. Old Business - None

VIII. New Business

- A. A motion was made, seconded and approved to suspend the rules for the purpose of approval of the membership of the Academic Computing Committee (Attachment #2 of today's agenda).

Discussion: In line with the university policy on nondiscriminatory language, a request was made to change the terminology of the title of the chairing officer to "Chair."

Accepting the change, a motion was made, seconded and approved to approve the membership of the Academic Computing Committee.

- B. A motion was made, seconded and approved to suspend the rules to consider the approval of the 1985-86 Student Government Committee Members (Attachment #3 of today's agenda).

Discussion: Bill Daniels replaced Rob Tracy on the Academic Council.

A motion was made, seconded and approved to approve the 1985-86 Student Government Committee Members.

- C. The Steering Committee recommends the following action:
(Attachment #1 of today's agenda.)

"The faculty representatives of the University Promotion and Tenure Committee who represent colleges eligible for the supplementary faculty leave program will form a committee to evaluate proposals for supplementary leave funding and will recommend a priority for funding of the individual proposals."
"

This will appear as Old Business at the November meeting.

- D. Call for nominations for Academic Council Representatives to University Promotion and Tenure Committee:

The following persons were nominated: Sue Cummings,
Professor of Chemistry
Nabil Hassan,
Professor of Accountancy

Nominations will be accepted at the next meeting before a formal vote is taken.

IX. Other Business:

- A. Open Discussion: Suggestions for consideration by the following committees:

1. Bookstore Committee

- a. Textbooks for Graduate Students - consider a separate orientation toward the Graduate Program.

- b. Why can't the university have a nonprofit bookstore?
- c. The Bookstore should investigate ways for its staff to report availability/nonavailability of required books to the departments.
- d. R. Dixon suggested that if more books of general interest (in the technical area) were purchased on a larger scale, more revenue would be generated.

2. Food Service Committee

a. Hours:

- (1) Summer Hours - Competition with high school students.
- (2) No food service is available on the weekends for residential students; some students do not have transportation.

X. Adjournment: Meeting adjourned at 4 p.m.

Date of next meeting: November 4, 1985

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