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Academic Council Meeting Agenda and Minutes, January 13, 1986

Robert Dixon
Wright State University - Main Campus

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Wright State University
Dayton, Ohio 45435

TO: Members of the Academic Council and University Faculty
FROM: Robert Dixon, Vice President of the University Faculty 
SUBJECT: Agenda for Academic Council Meeting on Monday, January 13, 1986,
at 3:10 p.m. Place: Rear Section of the University
Center Cafeteria

- I. Call to Order
- II. Approval of the Minutes of December 2, 1985 Meeting
- III. Report of the Executive Vice Provost: Willard Hutzler
- IV. Report of the Steering Committee: Robert Dixon
- V. Report of the Standing Committees
 - A. Student Affairs: Judith Davis
 - B. Faculty Affairs: Jeanne Ballantine
 - C. Curriculum: Peter Bracher
 - D. Library: Larry Kurdek
 - E. University Budget Review Committee: Elizabeth Harden
- VI. Old Business
 - A. A motion to approve ENG 094, 097, 098
 - B. A motion to accept the report of the Calendar & Elections Committee on the Semester System
 - C. A motion for a standing rule concerning elections (See Attachment)
- VII. New Business
- VIII. Announcements and Special Reports
 - A. Inauguration Committee Report: Elizabeth Harden, Vice-Chair
- IX. Adjournment

ACADEMIC COUNCIL
MINUTES
January 13, 1986

- I. The meeting of January 13, 1986 was called to order by Robert Dixon, Faculty Vice-President, at 3:10 p.m. in the Cafeteria Extension of the University Center.
- Present: D. Carlson, G. Coffee, B. Daniels, C. Denman, R. Dixon, P. Engle, J. Fox, C. Gaw, W. Goulet, J. Halki, N. Hassan, R. Iddings, J. Kane, T. Knapke, L. Kurdek, J. Lancaster, B. Mann, B. Mathies, P. Moore, C. Nathanson, M. Perkel, S. Renas, J. Sealander, L. Shupe, A. Smith, R. Williams
- Absent: C. Barbour, D. Barr, D. Beelick, J. Gayer, W. Hutzel, K. McNamara, P. Mulhollan, S. Peterson, J. Sullivan, S. Willin
- II. A motion was made, seconded and passed to approve the minutes of the December 2, 1985 meeting as distributed.
- III. Report of the Executive Vice Provost- No report
- IV. Report of the Steering Committee, Robert Dixon, reporting:
- A. Agenda for the December 6 meeting:
1. Commencement Committee - The committee will be reorganized in the spring and will primarily be concerned with policy--to include recommendations for speakers and honorary degree recipients. It will consist of faculty, one or two students, and one staff member. The core committee will then appoint a subcommittee for implementation; it will include most of the members who are on the current commencement committee.
 2. Personal Announcements on the Intercom System - Complaints have been received by the faculty concerning personal announcements over the intercom system; Willard Hutzel has been asked to follow-up on this in order to keep the announcements at a minimum.
 3. International Studies Committee - Karlis Racevskis was appointed to replace David Garrison on the International Studies Committee.
 4. Four-Hour Class Scheduling Problem - The Calendar & Elections Committee will be asked to review the problem of effectively scheduling four-credit-hour classes.
 5. January 13, 1986 Academic Council Agenda - The committee approved the agenda.

V. Report of the Standing Committees

A. Student Affairs, No report.

B. Faculty Affairs, Jeanne Ballantine, reporting:

1. During the fall quarter the committee met almost weekly--particularly concerned with the semester conversion, but also studied, revised and completed the Research Fraud Policy (New Business today) and considered the Faculty Officer Election procedure Proposal (Attachment A to January 13, 1986 AC Agenda). Data is being gathered on several other issues which are on the agenda for the winter and spring quarters, the Copyright Policy and the Full-time Nontenure Track Faculty Policy.
2. Subcommittees of Faculty Affairs:
 - Salaries Inequities Subcommittee. There has been one salary inequities case; a decision has been reached, the report is being written, and all members will be notified according to procedure.
 - Promotion and Tenure Revision Subcommittee. This committee met in the fall and is considering the status of the School of Professional Psychology; the committee will be meeting with members of the SOPP to consider other revisions of that document.
 - Administrative Review Subcommittee. The committee is in the process of review procedures.
3. Future issues on the agenda for the Faculty Affairs Committee are the Nepotism Policy, the Early Retirement Policy, and others.

Discussion: R. Adams reported on the Administrative Review Subcommittee: The subcommittee has completed its survey of all covered positions and identified thirteen positions that will be subject to review during this phase-in year. The next step is to identify and talk with college Faculty Affairs Committees, or their equivalence, and start the process at the college level where the actual reviews will take place. The subcommittee will continue to monitor the process through June 1, 1986 which is the date the Academic Council agreed that the phase-in process should end.

R. Dixon noted there is still one matter that the subcommittee is not dealing with--the review of the President of the University; the Office of the Faculty has been promised feedback concerning that review before spring.

C. Curriculum Committee, Peter Bracher, reporting:

1. The Curriculum Committee will have two items of business for the Council next month.

- Two new majors from the Department of Communications.
 - Policy Statement and Guidelines for Major Programs; this material parallels the Guidelines and Policy on Minors that the Academic Council approved last May.
2. The University Curriculum Committee will be meeting weekly this quarter to catch up on work with General Education. The first priority will be to review the thick binder of General Education course syllabuses. The committee's goal is to have revisions completed by the end of the quarter so the final approval process for General Education courses can be completed in the spring quarter.

D. Library, Larry Kurdek, reporting:

1. There was no formal report but the following announcements were made:
- At the February Academic Meeting a summary will be presented of the faculty's requests to the Library Committee regarding periodicals and books desired and missing volumes and journal issues.
 - The University Library Committee will continue discussion of collection analysis at its meeting on January 22.

E. University Budget Review Committee, Elizabeth Harden, reporting:

1. The committee met on December 11, 1985 and January 8, 1986; both meetings were devoted to:
- Faculty and Staff Compensation
 - University Budget Augmentations from All Segments of the University
 - Recommendations from the UBRC Subcommittee on Fringe Benefits
2. At the January 8 meeting the committee reviewed the second iteration of the budget prepared by Thomas Keller. The data provided noted the budget balance available for all allocations is approximately 1.8 million dollars. Ms. Harden reported that the President pointed out that the faculty's fairly high salary raises for the past two years would inevitably come to some kind of a conclusion. He noted that Wright State ranked fourth in the State and that raises in the private sector would only reach 3%-5%. He did not feel that it would be prudent to ask for a salary increase of the magnitude that the faculty has had in the past two years.
3. At the next two meetings the UBRC faces the challenge to decide on a minimum percentage increase which would be acceptable to the faculty; it must formally vote on the UBRC Fringe Benefits Subcommittee Report; and it must suggest major and subsidiary priorities for the remainder of the budget.

VI. Old Business

A. ENGLISH 094, 097, 098

The University Curriculum Committee recommends the approval of the following new English courses with pass/unsatisfactory grading.

ENG 094 English as a Second Language: Speaking
ENG 097 English as a Second Language: Basic Writing
ENG 098 English as a Second Language: Advanced Writing

Discussion: These three courses are intended to improve the program of instruction of non-native speakers and take the place of the one course that has been offered for a number of years.

Question called. Motion was approved by a voice vote.

B. Calendar Elections Committee Report on the Semester System. (Reference Attachment A of December 2, 1985 AC Minutes.)

Discussion: The report essentially recommends that Wright State not change its calendar system at this time. Acceptance of this report means that the Council does not take any action.

Question called. Motion was approved by a voice vote.

C. Election of the Faculty Officer
(Reference Attachment A to January 13, 1986 AC Agenda.)

Discussion: If approved, this proposal is contingent upon the faculty and eventually the Board of Trustees approving the recommended changes in the constitution and bylaws.

Question called. Motion was passed by a voice vote.

VII. New Business

A. Policy Regarding Fraud in Research, Jeanne Ballantine reporting:
(Attachment A)

This policy has been around for several years and has been reviewed at a number of different levels. Ms. Ballantine pointed out the following changes to be made on the document: Page 4, paragraphs 7, 8, 9, and 11: replace "Provost" with "Vice-President for Academic Affairs" and on page 3, paragraph 4, first sentence: remove the apostrophe in the word "reasons."

A motion was made and seconded to approve the policy. This will appear as Old Business at the February meeting.

VIII. Announcements and Special Reports

A. Inauguration Committee Report, Elizabeth Harden, reporting:

Robert Dixon is Chair of the Inauguration Committee with Elizabeth Harden and Regina Borum as Vice-Chairs.

Ms. Harden reviewed the basic outline of the inaugural week, May 19-25, 1986 (Attachment B). Further details will be given at a later date.

IX. Adjournment. Meeting adjourned at 4 p.m. Date of next meeting: February 3, 1986.

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