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Academic Council Meeting Agenda and Minutes, November 2, 1987

Jeanne Ballantine
Wright State University - Main Campus

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Wright State University
Dayton, Ohio 45435

TO: Members of Academic Council and University Faculty
Jeanne Ballantine
FROM: Jeanne Ballantine, Vice President of the University Faculty
SUBJECT: Agenda for Academic Council Meeting on Monday, November 2, 1987,
at 3:10 p.m. Place: Rear Section of the University Center Cafeteria

- I. Call to Order
- II. Approval of Minutes of October 5, 1987
- III. Report of the President: Paige Mulhollan
- IV. Report of the Steering Committee: Jeanne Ballantine
- V. Report of the Standing Committees
 - A. Buildings & Grounds Utilization & Planning: Carl Maneri
 - B. Curriculum: Charles Funderburk
 - C. Faculty Affairs: Larry Crum
 - D. Library: Rudy Fichtenbaum
 - E. Student Affairs: Fran Landers
 - F. University Budget Review Committee: Richard Williams
- VI. Old Business
 - A. International Studies Major
 - B. University Promotion & Tenure Professor-at-Large
 - C. Resolution from Faculty Affairs--Academic Council Membership of Past Faculty Vice President (effective September, 1988)
- VII. New Business
 - *A. Approval of Planning Council Members and Length of Terms
 - B. Certificate in Gerontology
 - *C. Approval of Administrative Review Committee Membership (Chair, Lilburn Hoehn; Robert Adams, Kathleen Boyle, Clyde Barbour, Nabil Hassan, George Spalding)
 - *D. Replacement of Barbara Auer on Library Committee by Joseph Young

*A suspension of the rules will be asked to allow approval
- VIII. Announcements and Special Reports
- IX. Adjournment

JB/dc

ACADEMIC COUNCIL

MINUTES

November 2, 1987

- I. The meeting of November 2, 1987, was called to order by Jeanne Ballantine, Vice-President of the University Faculty, at 3:10 p.m. in the cafeteria extension of the University Center.

Present: L. Arlian, J. Ballantine, G. Bernhardt, D. Bogrees, J. Bramlage, J. Brandeberry, J. Daily, T. Daniel, B. Diederich, R. Fichtenbaum, J. Fortman, R. Hetherington, D. Leach, D. Marshall, R. Millman, P. Mulhollan, C. Nathanson, S. Praeger, J. Rudisill, J. Sayer, K. Scheffler, R. Siferd, M. Sirkin, A. Smith, C. Stammen, D. Thomas, D. Uetrecht

Absent: G. Alter, D. Carlson, W. Goulet, C. Hathaway, J. Martin, R.A. Pendergrass, M. Pryor, J. Runkle, A. Schroeter

- II. A motion was made, seconded, and passed to approve the October 5, 1987, minutes as distributed.

New Academic Council members were welcomed: Arnold Schroeter (Constituency F/one-year term), and Chris Stammen (Student Government representative from WSU-Lake Campus).

- III. Report of the President, Paige Mulhollan reporting:

- A. Planning Process Document. The draft of the planning process document is nearing completion. The Planning Council will review it then present it to the Board of Trustees at the December meeting. The Board will not be asked to approve the document; it is to be considered as a guide as to how the university will reach a shared plan of goals.
- B. General Faculty Meeting Reports. At the November 17 General Faculty Meeting, Paige Mulhollan will present a report on capital projects. Charles Hathaway, Vice-President of Academic Affairs, will report on Enrollment Management.
- C. School of Medicine Dean Search. The search committee, chaired by Glenn Hamilton, is made up of 28 members who represent numerous constituencies at the university and in the medical community.
- D. School of Medicine Review. The SOM has recently been reviewed by the Laison Committee for Medical Education (LCME). A positive report is anticipated.
- E. School of Engineering and Computer Science Review. The Accreditation Board for Engineering & Technology (ABET) has recently reviewed the engineering and computer programs at WSU; a favorable report is expected.
- F. Personnel and Compensation System. The university is introducing "Pay for Performance" for exempt and non-exempt personnel. The purpose of this compensation system is to insure that the university employs and retains the best employees and motivates them to do their best.

- G. Enrollment Management Task Force. The task force, chaired by Lillie Howard, Assistant Vice-President for Academic Affairs, is being organized.
- H. Departmental Chair Training Program. A formal program of training, orienting, and supporting of department chairs is being developed by a committee consisting of deans and chairs.
- I. Writing Across the Curriculum. The university is planning a workshop and a task force on the evaluation of the writing skills of our students. This emphasis on writing ability will be across the entire curriculum.

IV. Report of the Steering Committee, Jeanne Ballantine reporting:

- A. Semester Calendar. The committee has heard from Charles Hathaway in regard to the semester calendar issue.
- B. Standing and Ad-hoc Committees. The committee will attempt to differentiate between a standing and an ad-hoc committee and will determine if some changes should be made.
- C. New Programs. The committee is looking into procedures of how new programs should be proposed.
- D. December Graduation. Marshalls for the December graduation have been appointed.
- E. Enrollment Management. The Steering Committee will be involved in the deliberations of the Enrollment Management Task Force.

V. Report of the Standing Committees

A. Building & Grounds Utilization & Planning, Carl Maneri reporting:

- 1. Creative Arts Building. The committee has reviewed the Creative Arts Center plans.
- 2. Biennium Capital Plans. The committee has heard from Robert Fenning that the university anticipates their capital plans for the next three bienniums will be fully funded.

B. Curriculum, Mark Sirkin reporting:

- 1. The committee has approved five new courses, five course modifications, and six course deletions.
- 2. The committee will be presenting, under New Business today, a Certificate in Gerontology.

C. Faculty Affairs, no report.

D. Library, Rudy Fichtenbaum reporting:

Bibliographic Instruction. The committee received information about bibliographic instruction. At the next meeting, discussion will include ways in which bibliographic instruction can be improved at Wright State University.

E. Student Affairs, Fran Landers reporting:

1. Academic Misconduct and Enrollment Management Documents. The committee is considering both the Academic Misconduct and the Enrollment Management documents.
2. Other Topics Discussed at the Meetings:
 - a. The capability of students on financial aide for accessing cash allowances to buy materials, supplies, and books at such places as Kinko's and Wilkies.
 - b. Inequities in the grade appeal process across colleges.
 - c. The purpose and utility of the "drop fee."
 - d. Issues around minority student recruitment and retention.
3. The committee has made a formal request to Jeanne Ballantine to form a joint committee to consider the issue of faculty evaluation. The committee would be comprised of students and faculty who have received teaching excellence awards as well as members of both the Student Affairs and the Faculty Affairs committees.

F. University Budget Review Committee, Richard Williams reporting:

1. Report from the President. The committee heard a report from the President on the Nutter Center. The President will give a report on this and other capital spending plans at the General Faculty Meeting on November 17.
2. Current Operation Budget. The budget was based on a 3% growth. In actuality, there was no growth. In fact, the university's subsidy will probably drop a slight amount over what was received in the previous year. It appears there may be a shortfall of \$1.2 million in the budget.
3. Faculty Workload. The committee will be looking at the faculty workload and how it relates to other state universities in Ohio.

Discussion:

Duke Ellis Building. A question was raised from the floor as to the budget implication of the Duke Ellis building. Who would pay for the operation of this building?

Pay for Performance. A question was raised from the floor as to what is the implication to the budget of the "Pay for Performance" for the exempt and the non-exempt employees. In the discussion, it was noted in the past that most of the university's budget increases were in salary and for new faculty but very little, if anything, for other support resources.

Enrollment Management. There was a question as to the meaning of enrollment management. In the discussion it was pointed out that the purpose was not necessarily to decrease or increase our enrollment, but merely to take control of the university's destination.

VI. Old Business

- A. International Studies Major (Attachment B, 10/5/87 AC Minutes). The Curriculum Committee recommended the approval of the International Studies Major.

Following discussion, the motion was approved by a voice vote.

- B. University Promotion & Tenure Professor-at-Large. At the October 5 Academic Council meeting, the nominations of Oris Amos, Lawrence Kurdek, and Peter Lauf were accepted. Lawrence Kurdek asked that his name be withdrawn. The floor was opened for the additional nominations of Pierre Horn and Thomas MacCauley; the nominations were closed. Oris Amos was elected Professor-at-Large by a plurality secret ballot.

- C. Resolution from Faculty-Affairs--Academic Council Membership of Past Faculty Vice-President (Attachment A, 10/5/87 AC Minutes). After some discussion the motion was approved by a voice vote.

VII. New Business

- A. Approval of Planning Council Members and Length of Terms. The rules were suspended in order to vote on this item of business. A motion was made and seconded to approve Donna Dean (Nursing), Isaac Weis (Engineering and Computer Science), Robert Wagley (Business and Administration), Philip Engle (Liberal Arts), and Eldon Wetter (WSU-Lake Campus) for two-year terms (1987-89), as members of the Planning Council.

Following discussion the motion was approved by a voice vote.

- B. Certificate in Gerontology. A motion was made and seconded to approve the Certificate in Gerontology (Attachment A). This will appear as Old Business at the November 30 Academic Council meeting.

- C. Approval of Administrative Review Committee Membership- Lilburn Hoehn (Chair), Robert Adams, Kathleen Boyle, Clyde Barbour, Nabil Hassan, George Spalding. The rules were suspended in order to vote on this item of business.

A motion was made and seconded to approve the Administrative Review Committee Membership. Following discussion the motion was approved by a voice vote.

- D. Replacement of Barbara Auer on Library Committee by Joseph Young.

The rules were suspended in order to vote on this item of business. A motion was made and seconded to approve the replacement of Barbara Auer on the Library Committee by Joseph Young.

Following discussion the motion was approved by a voice vote.

VIII. Announcements and Special Reports. None

- IX. The meeting was adjourned at 4:55 p.m. The next meeting is scheduled for November 30, 1987, at 3:10 p.m. in the cafeteria extension of the University Center.