

11-30-1987

# Academic Council Meeting Agenda and Minutes, November 30, 1987

Jeanne Ballantine

*Wright State University - Main Campus*

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Wright State University  
Dayton, Ohio 45435

TO: Members of Academic Council and University Faculty  
FROM: *Jeanne Ballantine*  
Jeanne Ballantine, Vice President of the University Faculty

SUBJECT: Agenda for Academic Council Meeting on Monday, November 30, 1987,  
at 3:10 p.m. Place: Rear Section of the University Center Cafeteria

- I. Call to Order
- II. Approval of Minutes of November 2, 1987
- III. Report of the President: Paige Mulhollan
- IV. Report of the Steering Committee: Jeanne Ballantine
- V. Report of the Standing Committees
  - A. Buildings & Grounds Utilization & Planning: Carl Maneri
  - B. Curriculum: Charles Funderburk
  - C. Faculty Affairs: Larry Crum
  - D. Library: Rudy Fichtenbaum
  - E. Student Affairs: Fran Landers
  - F. University Budget Review Committee: Richard Williams
  - G. Athletic Council: Richard Williams
- VI. Old Business
  - A. Certificate in Gerontology
- VII. New Business
  - A. \*Approval of Elizabeth McNeer, Library, as an Ex-officio member of Curriculum Committee
  - B. Proposed 1989-90 Academic Calendar: James Swaney
- VIII. Announcements and Special Reports
- IX. Adjournment

\*A suspension of the rules will be asked to allow approval.

JB/dc

ACADEMIC COUNCIL  
MINUTES

November 30, 1987

- I. The meeting of November 30, 1987, was called to order by Jeanne Ballantine, Vice-President of the University Faculty, at 3:10 p.m., in the cafeteria extension of the University Center.  
  
Present: G. Alter, J. Ballantine, G. Bernhardt, D. Bogrees, J. Bramlage, B. Diederich, R. Fichtenbaum, J. Fortman, C. Hathaway, D. Leach, R. Millman, P. Mulhollan, C. Nathanson, R.A. Pendergrass, S. Praeger, J. Rudisill, J. Runkle, J. Sayer, K. Scheffler, A. Schroeter, R. Siferd, M. Sirkin, D. Thomas, D. Utrecht  
  
Absent: L. Arlian, J. Brandeberry, D. Carlson, J. Daily, T. Daniel, W. Goulet, R. Hetherington, J. Martin, D. Marshall, M. Pryor, A. Smith, C. Stammen
- II. A motion was made, seconded, and passed to approve the November 2, 1987, minutes as distributed.
- III. Report of the Vice-President of Academic Affairs, Charles Hathaway reporting:
  - A. Strategic Plan. The draft form of the Strategic Plan is now in the hands of the deans and their first reactions have been received. The draft will be transmitted to the chairs by the deans and then by the chairs to the faculty. The Planning Council has reviewed the draft. The Strategic Plan will be discussed with the Board of Trustees at the December meeting. Faculty members are encouraged to review the draft and make comments to the chair who will forward them to the deans. It is planned that the final form should be available by the end of January. It must be remembered that these plans must address many audiences--the university, the public, and the Ohio Board of Regents.
  - B. Enrollment Management. Remember that Wright State is a university with open enrollment and students must have an opportunity to succeed. At the same time, when it is evident that a student will not succeed, some action must be taken. The university should be making informed decisions on what it wishes to be.
- IV. Report of the Steering Committee, Jeanne Ballantine reporting:
  - A. The committee set the agenda for today's meeting. Under new business the proposed calendar for the academic year 1989-90 will be introduced and a Certificate in Gerontology will be voted on under old business.
  - B. Strategic Plan. Everyone should be receiving a copy of the document and it is hoped that comments will be made on it. A faculty meeting will be called on this item in January.
  - C. Enrollment Planning. The Steering Committee, the faculty from all undergraduate schools, and the School of Medicine are represented on the task force. Faculty representatives are Jacqueline Palmer, Engineering & Computer Science; Nabil Hassan, Business & Administration; R. A. Pendergrass, Education & Human Services; Billy Friar, Engineering & Computer Science; G. Shumm, Lake Campus; Richard Bullock, Liberal Arts; Robert Suriano, Medicine; Barbara Murphy, Nursing; Edgar Rutter, Science & Mathematics; and Jeanne Ballantine, Liberal Arts.

- D. General Faculty Meeting Recess. The Fall General Faculty Meeting of Tuesday, November 17, will reconvene at 3:30 p.m. on Tuesday, December 1, 1987, in the Concert Hall of the Creative Arts Center.

V. Report of the Standing Committees:

- A. Building & Grounds Utilization & Planning, Carl Maneri reporting:

The committee has received reports from Nicholas Corbo and Robert Fenning on the status of major construction on the campus. There will be further reports on this matter at the General Faculty meeting.

- B. Curriculum, Charles Funderburk reporting:

1. Course Action: Since the last report of November 2, 1987, the University Curriculum Committee has met twice. The committee approved course inventory requests to add nine new courses to the university inventory. Twelve courses have been deleted from the inventory, and seventeen course modifications were approved.

2. Enrollment Management: The General Education Review Committee is compiling a report on the new General Education Program. Fall quarter enrollment will provide a preliminary basis for assessing the extent to which general education course offerings are meeting the requirements of the program. The GERC will report to the Curriculum Committee early in winter quarter and continue to provide updated information throughout this year.

- C. Faculty Affairs, Larry Crum reporting:

1. Faculty Evaluations. The committee will be meeting with the Student Affairs Committee on faculty evaluation documents.

2. Salary Appeals Process. There have been some problems in the past with this process. It is believed that the problems have been identified and revisions are being prepared.

3. Intellectual Property Policy. A draft policy has been prepared for Enrollment Management. The Faculty Affairs Committee will have an interface with the Enrollment Management taskforce.

- D. Library, Rudy Fichtenbaum reporting:

The committee is continuing to discuss the bibliographic instruction and collections' evaluations.

- E. Student Affairs, Jeanne Ballantine reporting for M. F. Landers:

1. Student Affairs is working with Faculty Affairs on the Academic Misconduct document. Reactions to the document will be sent to Academic Council for their consideration early winter quarter.

2. Student Affairs is beginning to look at the equity of grade appeal processes across colleges.

3. Student Affairs is gathering information on the following issues: a) need for drop fee, b) use of medical library by other than Health Science students, and c) off campus purchases by students with financial aid.

F. University Budget Review, Richard Williams reporting:

1. Pay for Performance. The committee has reviewed the Pay for Performance document which deals with salary increases on performances for classified and unclassified staff.
2. Faculty Workload. The committee has reviewed the Ohio Board of Regents report on faculty workload. In the early 80's the university was fifth or sixth; it is now the third highest. It was also noted that there has been a substantial increase in the number of adjunct faculty who are teaching.
3. Current Year Budget. The committee has received budget books for the current year. This budget will be studied in order to prepare the 1988-89 budget proposal.

G. Athletic Council, Richard Williams reporting:

1. Missed Final Exam (The policy for athletes.) The university will not schedule any competitive events during final exams. The only exception would be if one of the university teams would be invited to a tournament. The university has no control over the scheduling of tournament play.
2. Preferential Class Scheduling for Student Athletes. The committee is reviewing a policy whereby athletes would receive preferential class scheduling in registration.

VI. Old Business

Certificate in Gerontology. (Attachment A, 11-2-87 AC Minutes)

The Curriculum Committee recommended the approval of the Certificate in Gerontology with the following two amendments: (Attachment A)

p. 5, Goals and Objectives, lines 2-3.

Currently reads: "knowledge about the aging process  
(bio-physiological, social, and psychological)"

Amend to read: "knowledge about the consequences of the aging  
process (physical, social, and psychological)"

p. 5, Core, line 7.

Currently reads: "the bio-physiological aspects of aging"

Amend to read: "the consequences of the physical aspects of aging"

After much discussion the two amendments were approved by a voice vote. In the discussion it was pointed out that ART 444 as part of the core courses listed on page 7 was a typographical error--it should be ART THERAPY (AT) 444.

A motion was made that the word "must" on page 5, line 5, should be replaced by the word "should." The amendment passed by a voice vote.

The Certificate Program in Gerontology, as amended, was approved by a voice vote.

VII. New Business

A. Approval of Elizabeth McNeer, Librarian, as an Ex-officio member of the Curriculum Committee

Suspension of the rules was requested and approved by a voice vote. It was moved and seconded that a librarian be appointed as an ex-officio non-voting member of the Curriculum Committee. Elizabeth McNeer will hold that position.

The motion was approved by a voice vote.

B. Proposed 1989-90 Academic Calendar.

A motion was made and seconded to approve the 1989-90 Academic Calendar (Attachment B). This will appear as Old Business at the February 1, 1988, Academic Council meeting.

There was a discussion about proposal A of the calendar. It was noted that the four-day holiday lapse between the last day of class and final examinations was used by many students for additional study and completion of term papers. This could be a plus.

VIII. Announcements and Special Reports: None

IX. Adjournment. The meeting was adjourned at 4:30 p.m. The next meeting is scheduled for January 11, 1988, at 3:10 p.m., in the Faculty Dining Room of the University Center.

LF:jl

Attachments