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## Academic Council Meeting Agenda and Minutes, February 1, 1988

Jeanne Ballantine

*Wright State University - Main Campus*

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Wright State University  
Dayton, Ohio 45435

TO: Members of Academic Council and University Faculty

FROM: *Jeanne Ballantine*  
Jeanne Ballantine, Vice President of the University Faculty

SUBJECT: Agenda for Academic Council Meeting on **Monday, February 1, 1988, at 3:10 p.m.**  
**Place: Faculty Dining Room**

- I. Call to Order
- II. Approval of Minutes of January 11, 1988
- III. Report of the President: Paige Mulhollan
- IV. Report of the Steering Committee: Jeanne Ballantine
- V. Report of the Standing Committees
  - A. Building & Grounds Utilization & Planning: Carl Maneri
  - B. Curriculum: Charles Funderburk
  - C. Faculty Affairs: Larry Crum
  - D. Library: Rudy Fichtenbaum
  - E. Student Affairs: Fran Landers
  - F. University Budget Review Committee: Richard Williams
  - G. Athletic Council: Richard Williams
- VI. Old Business
  - A. Proposed 1989-90 Academic Calendar
- VII. New Business
  - A. Guidelines for Development of Undergraduate Programs--Charles Funderburk,  
Curriculum Committee
- VIII. Announcements and Special Reports
- IX. Adjournment

JB/dc

ACADEMIC COUNCIL  
MINUTES  
February 1, 1988

- I. The meeting of February 1, 1988, was called to order by Jeanne Ballantine, Vice-President of the University Faculty, at 3:10 p.m., in the Faculty Dining Room, 144 University Center.

Present: J. Ballantine, G. Bernhardt, J. Bramlage, J. Brandeberry, B. Diederich, R. Fichtenbaum, J. Fortman, W. Goulet, R. Hetherington, D. Leach, J. Martin, D. Marshall, R. Millman, P. Mulhollan, R.A. Pendergrass, S. Praeger, J. Rudisill, J. Runkle, J. Sayer, R. Siferd, M. Sirkin, A. Smith, D. Thomas

Absent: G. Alter, L. Arlian, D. Bogress, D. Carlson, J. Daily, T. Daniel, C. Hathaway, C. Nathanson, M. Pryor, K. Scheffler, A. Schroeter, C. Stammen, D. Uetrecht

- II. A motion was made, seconded, and passed to approve the January 11, 1988, minutes as distributed.

III. Report of the President, Paige Mulhollan reporting:

- A. Regents Program - Excellence. This is a substantial grant given for programs which have already been recognized as excellent programs. Three such programs at Wright State University have been recognized by the Regents and have made it to the finals. They are: Financial Services (College of Business & Administration), Teacher Education (College of Education & Human Services), and Motion Pictures (College of Liberal Arts). On-site visitations are now planned by the Regents.
- B. Board of Trustees Meeting. The Board of Trustees Meeting is scheduled this week. On their agenda for approval are the Bachelor of Science in International Studies, and the Certificate in Gerontology. The program in International Studies will then be forwarded to the Board of Regents for approval.
- C. University Budget Review Committee. This week the UBRC will be presented with the basic figures for next year's budget.
- D. Vice-President for Student Affairs Position. Elenore Koch has announced her retirement, and a search committee has been formed to fill the position. Ronald Fox will chair the committee with Fran Landers, David Leach, and Lillie Howard representing the faculty.
- E. Nutter Center. The first plans have been sent to the State architect; final plans will be submitted on February 11, 1988 with hopes that the first bid will be let in early April.

IV. Report of the Steering Committee, Jeanne Ballantine reporting:

- A. The Steering Committee has discussed and reviewed the following items:
1. Proposed Academic Calendar for 1989-90.
  2. Strategic Plan and plans for the 1-26-88 Special Faculty Meeting.
  3. Faculty Evaluation Form.
  4. The Student Affairs Committee and the Faculty Affairs Committee have met jointly on Faculty Evaluation and Academic Misconduct.
  5. The Faculty Affairs Committee is dealing with the Intellectual Properties Policy.
  6. The Faculty Line has a call for input for the presidential review (to be submitted to Mr. Steven Mason).
  7. Two requests in the Faculty Line:
    - a. Nomination for Trustees Award (to be given to an outstanding faculty member).
    - b. Nomination for Faculty Vice-President-Elect.
  8. On file in the Faculty Office:
    - a. A copy of Governor Celeste's 1988 State of the State Address.
    - b. A copy of "Student Access and Success in Ohio's Higher Education System, A Policy Study of the Board of Regents, January 1988."

V. Report of the Standing Committees

- A. Building & Grounds Utilization & Planning, Carl Maneri reporting:
1. The chief topic of the coming meetings will be the beautification on campus. Items that were reported:
    - a. It is hoped that the Nutter Center will be completed by early 1990.
    - b. The addition to the Creative Arts Center is on schedule and should be completed by September, 1989.
    - c. The library addition should be completed in July, 1988.
    - d. Bids on the Duke Ellis Center have been received.
    - e. The Board of Regents have accepted the entire cost on the construction of the engineering building for this biennium, and propose the cost of equipment for the building would be covered in the next biennium.

B. Curriculum Committee, Charles Funderburk reporting:

1. Course Action. The Committee approved one new course, five course modifications, and twenty course deletions.
2. Guidelines for Undergraduate Program Proposals. This will be introduced as new business.
3. Course Descriptions and Prerequisites. Course descriptions for the 1987-89 catalog were, in some cases, edited for brevity. This resulted in some relevant information being deleted. Specific requirements and prerequisites should be indicated in the appropriate space on the course inventory requests so that this information is included in the catalog and bulletin.

C. Student Affairs, Fran Landers reporting:

1. Among other items discussed were:
  - a. Joint Meetings with Faculty Affairs Committee:
    - Faculty Evaluation. The committee will meet February 8 to propose a recommendation.
    - Academic Misconduct. The committee met today and agreed upon a direction in which to formulate a document—that should be presented soon.
  - b. Academic Mediation Policies. The committee is reviewing the academic mediation policies to see how they differ from one college to another.
  - c. Quiet Space in the Library.

D. Faculty Affairs, Larry Crum reporting:

1. The committee has discussed the following continuing items:
  - a. Salary Inequities
  - b. Academic Misconduct
  - c. Intellectual Property
  - d. Faculty Evaluations. This item will be dealt with in detail next Monday. Many faculty and representatives on the committee are very happy with the present system, controlled on a college level. The new proposal has many pluses and minuses. The form will probably contain eight university-wide core questions with additional questions which any college may wish to add. (It was commented on that a better name for the document would be "Student Evaluation of Faculty Teaching.")
  - e. Nominations for Trustees Award

E. Library, Rudy Fichtenbaum reporting:

1. The committee considered the following items:

- a. Bibliographic Instruction. The committee would like to have bibliographic instruction improved with the implementation of the new general education requirements.
- b. Quiet Study Space. This is an agenda item for the next Library meeting--the possibility of trying to make the third and fourth floors of the library quiet study spaces.
- c. Collection Development. The committee has developed a viable procedure for assessing the collection at Wright State University.
- d. On-Line Search. The Library is now charging for the use of on-line searches which covers about 50% of the actual cost. Since the introduction of the charge, there has been a 60% decrease in student use of the search process and a 13% decrease in faculty use.
- e. Study Space in the Medical Library. The Medical School Library has proposed to limit use of study area in the Medical School Library to only those students who are directly connected with the School of Medicine, the School of Nursing, and the School of Professional Psychology, because of space limitations.

F. University Budget Review, Richard Williams reporting:

The committee will meet tomorrow; the chief topic will be next year's budget. Income can be increased in two ways: 1) additional student credit hours, and 2) an increase in tuition. The University does not anticipate an increase in student credit hours. On the expenditure side, we may be looking for cost saving proposals.

A question was raised as to when the University will begin to assess fees for the payment of the Nutter Center bonds. The original proposal was that fees would be assessed beginning with the Fall Quarter, 1989.

G. Athletic Council, Richard Williams reporting:

At the upcoming meeting, the Council will review questions that came up at the NCAA National Meeting and consider advisability of joining a basketball conference.

VI. Old Business

Proposed 1989-90 Academic Calendar

Jeanne Ballantine opened the floor for discussion for Plans A and B of the 1989-90 Academic Calendar. Following an explanation from Louis Falkner, Registrar, and a short discussion, the proposed Academic Calendar for 1989-90 was approved with Plan B for the Fall Quarter, 1989.

VII. New Business

A. Guidelines for Development of Undergraduate Programs  
(Attachment A)

Charles Funderburg presented the University Curriculum Committee's Proposed Amendment to Guidelines for Preparing Undergraduate Programs (Undergraduate Certificate Programs, Guidelines for Preparing a Major Proposal, and Guidelines for Preparing a Minor Proposal).

B. Quiet Space in the Library

A motion was made, seconded, and approved to suspend the rules in order to consider a motion pertaining to the quiet space in the University library.

A motion was made and seconded to approve the following resolution:

Be it resolved that the Academic Vice-President and the librarian be empowered to judiciously enforce all of the rules and regulations regarding quiet space and time in the University library system.

Amendment to the above was made, seconded, and approved:

The library is asked to enforce quiet on the third and fourth floors of the library, and to plan for group study and tutoring in the new or old building when the addition is completed.

Question was called on the original motion as amended.

The motion was approved.

VIII. Announcements and Special Reports. - None

IX. Adjournment. The meeting was adjourned at 5:10 p.m. The next meeting is scheduled for March 7, 1988, at 3:10 p.m., in the Faculty Dining Room of the University Center.

LF:jl

Attachment