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Academic Council Meeting Agenda and Minutes, April 2, 1990

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Wright State University
Dayton, Ohio 45435

TO: Members of Academic Council and University Faculty

FROM: James E. Sayer, Faculty Vice President

SUBJECT: Agenda for Academic Council Meeting on
**Monday, April 2, 1990, 3:10 p.m., 155 A, B, & C--University
Center**

- I. Call to Order
- II. Approval of Minutes of March 5, 1990
- III. Report of the President: Paige Mulhollan
- IV. Report of the Steering Committee: James Sayer
- V. Report of Standing and Ad Hoc Committees
 - A. Building & Grounds Utilization & Planning: Robert Riordan
 - B. Curriculum: Robert Wagley
 - C. Faculty Affairs: Allan Barclay
 - D. Library: Adrian Rake
 - E. Student Affairs: Lewis Shupe
 - F. University Budget Review Committee: Alphonso Smith
- VI. Old Business
 - A. Drop Date
 - B. Proposed Minor in African and African American Studies: Robert Wagley--
Curriculum Committee
 - C. Change of English 199 from ABCDF to ABCDF/PU: Robert Wagley--
Curriculum Committee
- VII. New Business
 - A. Proposed Academic Council Meeting Dates, 1990-1991
- VIII. Announcements and Special Reports
 - A. Discussion on House Bill 425--Universal Health Insurance for Ohio: Rudy
Fichtenbaum
 - B. Next Academic Council: Monday, May 7, 1990, 3:10 p.m.
- IX. Adjournment

/dc

**WRIGHT STATE UNIVERSITY
ACADEMIC COUNCIL MINUTES**

April 2, 1990

- I. The meeting of April 2, 1990, was called to order by University Faculty Vice President James Sayer, at 3:10 p.m., in 155 A, B, and C University Center.

Present: S. Baucher, D. Carlson, N. Dorris, R. Fichtenbaum, R. Fox, I. Fritz, G. Gayle, E. Harden, C. Hathaway, D. Henderson, R. Hiskey, H. Khamis, M. MacDonald (Sergeant-at-Arms), R. Millman, P. Moore, P. Mulhollan, S. Reichard, W. Rickert (Parliamentarian), P. Rodenhauser, J. Rossmiller, E. Rupert, E. Rutter, J. Sayer, D. Schlagheck, P. Seybold, A. Smith, G. Spalding, T. Sudkamp, R. Williams, R. Wilson-Vinson

Absent: J. Blair, P. DeClaire, M. Dunn, C. Funderburk, F. Gies, A. Gillis, M. Kapp, G. Sturm

- II. The minutes of March 5, 1990, were approved as distributed.

- III. Report of the President, Paige Mulhollan reporting:

- A. **1990-91 Tuition and Budget.** The instructional fees for next year will increase slightly more than 6%, or \$40 per quarter per full-time undergraduate student. The fee to discharge the bonds used to construct the Nutter Center will be \$35 a quarter. With respect to other universities and their increases, Wright State's tuition and general fee for next year should rank approximately seventh out of thirteen in the state system.

The University is faced with a sizeable number of uncontrollable increases, notably those that have been legislated or contracted for, such as:

1. Increase in minimum wage. The minimum wage increase impacts wage levels of students, workers under custodial contracts, and others within the University. This will result in well over a million dollar increase.
2. Two new academic buildings. The Creative Arts Center and its associated Scenery Shop will create nearly a quarter of a million dollar increase in utilities, maintenance, and custodial care.
3. Health care. Although health care continues to escalate, no change will be made in coverage, contributions, or deductibles through December 31. If changes have to be made at that time, they will be made in accordance with recommendations from the task force.

The allocation of the balance of funds will be: 1) salary increase for faculty and staff (awarded on a 6.25% merit base); 2) University pick-up of the .48% additional contribution of STRS members; and 3) improving the operations budgets of a wide variety of units.

- B. Report of the Enrollment Management Task Force.** The task force has been active for two years to determine what the University needs to do to attain its enrollment desires in terms of the type of enrollment mix, the number of students, and the success of those students from entry into the University through graduation.

President Mulhollan stressed that if the University is to attain the goals of the Enrollment Management Task Force, as set forth in the report, it will require a wide variety of action at the department level, at the college level, and at the university level.

The report has been forwarded to the Steering Committee. Following the committee's review, it will be made available for general distribution.

- C. WSU Hosts National Conference - "Metropolitan Universities Success Models for the Twenty-First Century".** Wright State University will host a national conference April 22-24 to bring together the largest group of institutions with like philosophies. Approximately 60 institutions will be represented by 3-5 people each, bringing the total number of participants to 200-225. A number of very prominent spokespersons in various areas are scheduled on the program. All programs will be open to Wright State University faculty who wish to attend.

IV. Report of the Steering Committee, James Sayer reporting:

- A. Steering Committee Meeting/Agenda.** At the next Steering Committee meeting, April 16, 3 p.m., the agenda for the May 7 Academic Council Meeting will be set, and the Enrollment Management Task Force Report will be reviewed and discussed.
- B. Presidential Review.** President Mulhollan's evaluation has been completed and was reported to the University community by the Board of Trustees Chairman. A copy of the report is on file in the faculty office for review. Copies have also been issued to chairs of the Student Government, the Classified Staff Advisory Committee, and the Professional Staff Advisory Council.
- C. College of Education - Dean Gies' Evaluation.** The Administrator Review Committee of the College of Education & Human Services has completed the three-year review of Dean Gies.

D. Items for Standing Committees' Consideration and Appropriate Action:

1. The College of Education has requested the University look at the need to flush out and to make more viable the procedures and policies of the nonrenewal of nontenured faculty. This request will be forwarded to the University Faculty Affairs Committee.
2. Vice President Hathaway has requested the development and implementation of a university-wide final examination policy. This request will be forwarded to the University Curriculum Committee.

E. Sexual Harassment and Discrimination. After many hours of meetings and several proposals considered, the Faculty Affairs Committee and Dr. Juanita Wehrle-Einhorn, Director of Affirmative Action Programs, have prepared a statement to meet all desired objectives. The statement will be added to The Wright Way Manual (see Faculty Affairs report, page 3, paragraph C, 1 of these minutes).

F. University Faculty Vice President-Elect Candidates. The two candidates for the election of Faculty Vice President-Elect are Allan Barclay, Associate Dean for Academic Affairs and Professor in the School of Professional Psychology, and Ruth Schumacher, Associate Professor of Education. The results of the election will be announced at the General Faculty Meeting on May 15.

V. Report of Standing and Ad Hoc Committees

A. Building & Grounds Utilization & Planning. No report.

B. Curriculum, Robert Wagley reporting:

The Curriculum Committee is continuing with routine business.

C. Faculty Affairs, Allan Barclay reporting:

1. **Sexual Harassment and Discrimination.** The following sentence will be inserted in The Wright Way Manual 4001.18 (f) (1) concerning sexual harassment and discrimination: "The respondent may request another member of the University community to be present or available for consideration in responding to the mediator."
2. **Drop Date Proposal Amendment.** The amendment was referred back to the Student Affairs Committee for further discussion.

3. **Proposed Faculty Professional Practice Plan.** The committee is in a continuing review mode with the proposed Faculty Professional Practice Plan for the College of Education. Dr. Hathaway has circulated a memo on academic outreach, so the committee is also looking at that as it articulates with the professional practice plan.
4. **Academic Misconduct Document.** The document has been sent to the committee for further review and comment.

D. Library, Adrian Rake reporting:

The Search Committee for a new University Library Director has narrowed the field to three candidates. The candidates will be coming to campus in May. Meanwhile, decisions concerning the library are being deferred not only within the library, but also in various schools.

E. Student Affairs, Lewis Shupe reporting:

1. **Beautification of Classroom Environment.** The committee continues to compile a list of recommendations for beautification of classroom environment. A report will be submitted prior to the next Academic Council Meeting.
2. **Student Health Services Hours.** The hours for the Student Health Services, Allyn Hall, have been expanded on Monday and Wednesday from 5 p.m. until 10 p.m. Further expansion will be considered when additional staff is available.
3. **Student International Exchange Programs.** For the first time this summer, students participating in the International Exchange Programs to Japan, China, and Brazil will be able to enroll for 1-4 hours of special projects coursework: Communications 399 and Political Science 399. The International Exchange Program would like to encourage faculty in each of the other colleges to consider special topics of courses. This speaks to the objectives of the University for multiculturalism and expanded diversity.
4. **All in the Family - Newsletter to Parents of University Students.** The newsletter is a community outreach publication of the Office of New Student Orientation, Student Development, and Alumni Affairs. The first issue has been published and mailed.
5. **Drop Date Issue.** The Student Affairs Committee has some concerns relative to the process used in bringing the wording for the drop date issue to the Academic Council.

F. University Budget Review Committee (UBRC), Alphonso Smith reporting:

Mr. Smith commended President Mulhollan for accepting and forwarding the 1990-91 budget recommendations of the UBRC to the Board of Trustees.

VI. Old Business:

- A. Drop Date.** (Reference 3-5-90 AC Minutes, page 5, B) At the March 5, 1990 meeting, James Sayer requested R. Wilson-Vinson, E. Rutter, L. Howard and A. Smith to work together on the language of the Drop Date Proposal, item #3. A motion was made and seconded to approve the following, as modified:

"Faculty members will schedule examinations, papers, ~~and~~ or other components of the grade for each undergraduate course in a manner that will give students feedback and allow them to make informed judgments about their progress prior to the end of the fifth week of each quarter. In those instances where faculty members, who are scheduled to teach advanced undergraduate courses, and their department chairs agree that it is not feasible to comply with the above requirement, a statement to that effect will be included on the course syllabus."

The motion was approved by a voice vote following a very lengthy discussion. The drop date changes will be presented at the General Faculty Meeting on May 15 for a final vote.

- B. Proposed Minor in African and African American Studies.** The motion was approved by a voice vote.
- C. Change of English 199 from ABCDF to ABCDF/PU.** The motion was approved by a voice vote.

VII. New Business:

Proposed Academic Council Meeting Dates, 1990-91 (Attachment A). This will be voted upon under Old Business at the May 7 Academic Council Meeting.

- VIII. Announcement:** Academic Council: Monday, May 7, 1990, 3:10 p.m.

- IX. Adjournment:** 4:55 p.m.