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Undergraduate Curriculum and Academic Policy Undergraduate Curriculum and Academic Policy  
Committee Minutes Committee

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8-29-2012

### Undergraduate Curriculum and Academic Policy Minutes, August 29, 2012 and 2012-2013 Committee Member List

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# Undergraduate Curriculum and Academic Policy Committee

## Membership 2012-2013

Committee Member	College/Affiliation	Email
<b>Matt Rizki (Chair)</b>	CECS	<a href="mailto:mateen.rizki@wright.edu">mateen.rizki@wright.edu</a>
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<sup>1</sup> Ex Officio

<sup>2</sup> Non-voting

**Undergraduate Curriculum and Academic Policy Committee  
Minutes of Meeting  
August 29, 2012**

Present:

Matt Rizki (CECS), Bev Schieltz (CoSM), Sherrill Smith (CoNH), Richard Mercer (CoSM), Sarah Twill (CoLA), L. David Mirkin (BSOM), Marty Kich (LAKE), Sean Pollack (CoLA), Stephanie Davis (CEHS), Joe Law (WAC/GE)

Guests:

Tamera Schneider (Ad Hoc Univ. College Student Success Committee), Marian Brainerd (Registrar), Mary Holland (Assoc. Registrar), Todd Brittingham (Assoc. Registrar)

1. The committee agreed to meet on the following dates: September 19, October 17, November 14, and December 5. All meetings will be at 3 PM in room 399 Joshi. Additional meeting will be scheduled on Wednesdays at 3 PM if needed.
2. The committee recommended candidates for appointment to subcommittees of UCAPC (See attachment A).
3. UCAPC Chair agreed to prod colleges to forward the names of their Student Petition Committee representative as quickly as possible.
4. Course and Program Inventory Requests
  - a. UCAPC approved the following course inventory requests:
    - quarter-to-semester conversions: APS 3020, BIO 3100, SW 2720, TH 3990,
    - new courses: ITL 4890
    - course modifications: FR 3990, URS 3100

UCAPC tabled ENG 2100. The UCAP Chair will seek additional information regarding the requested course restriction.

- b. UCAPC approved the following program inventory requests:

Degree	Program	Major	Concentration	Additional
BA	Chemistry - BA	Chemistry		
BS	Biological Sciences - BS	Biological Sciences	Biological Education	Life Science Education
BS	Chemistry - BS	Chemistry		Chemical Education
BS	Chemistry - BS	Chemistry		
BS	Chemistry - BS	Chemistry		This program is certified by the American Chemical Society
BSCLS	Clinical Lab Science - BSCLS	Clinical Laboratory Science		

5. UCAPC reviewed the programs and majors submitted to OBR (see attachment B).
6. UCAPC reviewed course error corrections approved by the UCAPC Chair during the summer (see attachment C).
7. UCAPC Chair reported on an ongoing effort to modify the course and program workflows. Meetings were held during the summer to discuss ways to improve the workflow. A decision was reached to solicit input from faculty and staff who work with the workflow to determine end-user requirements. Once a requirements document is finalized CaTS in consultation with UCAPC will develop a new curriculum workflow.
8. UCAPC discussed the summer time blocks (See attachment D). The recommended summer time blocks provide the same amount of instructional time that is provided during academic year. The start of the summer day and evening time blocks were selected to align with the start of the day and evening time blocks during the academic year.
9. The committee discussed the need to ask the Senate to allow UCAPC to override the Senate approved *Program Deactivation and Termination Policy*. The policy was developed prior to quarter-to-semester conversion and provides a comprehensive and relatively complex procedure for terminating a program. UCAPC believes this procedure will place an excessive burden on departments who need to terminate programs, minors and certificates that were not carried forward into semesters. UCAPC will consult with the Faculty President and Senate Executive Committee to determine how to override the policy so departments can easily move to terminate quarter programs, minors and certificates.
10. Adjourned

**Attachment A**  
**UCAPC Subcommittee Appointments**

## UGEC

Joe Law (COLA) – **Chair**; [joe.law@wright.edu](mailto:joe.law@wright.edu)  
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Non Voting/Ex-officio Members  
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Tom Sudkamp (Provost)  
Susan Carrafiello (Honors Program Director); [susan.carrafiello@wright.edu](mailto:susan.carrafiello@wright.edu)  
\_\_\_\_\_ (University College)  
\_\_\_\_\_ (Student)

## Academic Program Review

Stephanie Davis (CEHS) – **Chair** also UCAPC representative; [stephanie.davis@wright.edu](mailto:stephanie.davis@wright.edu)  
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Mark Cubberley (LAKE); [mark.cubberley@wright.edu](mailto:mark.cubberley@wright.edu)  
Non Voting/Ex-officio Members  
\_\_\_\_\_ (representative of UGEC)  
\_\_\_\_\_ (representative of WAC)  
\_\_\_\_\_ (representative of University College)  
\_\_\_\_\_ (Student)  
\_\_\_\_\_ (representative of Provost's Office)

## WAC

Nimisha Patel (CEHS) – **Chair**; [nimisha.patel@wright.edu](mailto:nimisha.patel@wright.edu)  
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\_\_\_\_\_ (Student)

## Service Learning

Thomas Hangartner (CECS) – **Chair**; [thomas.hangartner@wright.edu](mailto:thomas.hangartner@wright.edu)  
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\_\_\_\_\_ (Student)

## Multicultural Competence

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 Vernooy, Jeff (co-chair UDAC); [jeffrey.vernooy@wright.edu](mailto:jeffrey.vernooy@wright.edu)  
 \_\_\_\_\_ (UGEC representative)  
 \_\_\_\_\_ (student)

**Attachment B**

# Undergraduate Semester Degrees, Majors and Concentrations

(Changes highlighted in yellow were received as responses to July 26th email "Final Chance to review degrees/majors/concentrations..." but do not have a workflow approval)

COLLEGE	LEVEL	DEGREE	MAJOR Name	PROGRAM Name	CONCENTRATION Name
BA	UG	BSB	Accountancy	Accountancy - BSB	
BA	UG	BSB	Business Economics	Business Economics - BSB	
BA	UG	BSB	Finance	Finance - BSB	Financial Management
BA	UG	BSB	Finance	Finance - BSB	General Finance
BA	UG	BSB	Finance	Finance - BSB	Investments
BA	UG	BSB	Finance	Finance - BSB	Real Estate
BA	UG	BSB	Financial Services	Financial Services - BSB	
BA	UG	BSB	Human Resource Management	Human Resource Mgmt - BSB	
BA	UG	BSB	International Business	International Business - BSB	
BA	UG	BSB	Management	Management - BSB	
BA	UG	BSB	Management Info Systems	Mgmt Info Systems - BSB	
BA	UG	BSB	Marketing	Marketing - BSB	Customer Insight
BA	UG	BSB	Marketing	Marketing - BSB	
BA	UG	BSB	Supply Chain Management	Supply Chain Management - BSB	
ED	UG	BS	Athletic Training	Athletic Training - BS	
ED	UG	BS	Organizational Leadership	Organiz Leadership - BS	
ED	UG	BS	Rehabilitation Services	Rehabilitation Services - BS	
ED	UG	BS	Sign Language Interpreting	Sign Language Interpreting - BS	
ED	UG	BSED	Career, Tech, Adult Education	Career, Tech, Adult Ed - BSED	
ED	UG	BSED	Community Health Education	Community Health Education - BSED	
ED	UG	BSED	Early Childhood Education	Early Childhood Ed - BSED	
ED	UG	BSED	Middle Childhood Education	Middle Childhood Ed - BSED	Language Arts + Reading (4-9)
ED	UG	BSED	Middle Childhood Education	Middle Childhood Ed - BSED	Mathematics (4-9)
ED	UG	BSED	Middle Childhood Education	Middle Childhood Ed - BSED	Science (4-9)
ED	UG	BSED	Middle Childhood Education	Middle Childhood Ed - BSED	Social Studies (4-9)
ED	UG	BSED	Middle Childhood Intervention Spec	MCE Intervention Spec - BSED	Language Arts + Reading (4-9)
ED	UG	BSED	Middle Childhood Intervention Spec	MCE Intervention Spec - BSED	Social Studies (4-9)
ED	UG	BSED	Physical Education	Physical Education - BSED	Health and Physical Education
ED	UG	BSED	Sports Science	Sports Science - BSED	
ED	UG	BSED	Wellness Studies	Wellness Studies - BSED	
EG	UG	BACS	Computer Science	Computer Science - BACS	Business
EG	UG	BACS	Computer Science	Computer Science - BACS	Music
EG	UG	BACS	Computer Science	Computer Science - BACS	
EG	UG	BSBE	Biomedical Engineering	Biomedical Engineering - BSBE	Pre-Medicine
EG	UG	BSBE	Biomedical Engineering	Biomedical Engineering - BSBE	
EG	UG	BSCE	Computer Engineering	Computer Engineering - BSCE	Wireless

EG	UG	BSCE	Computer Engineering	Computer Engineering - BSCE	
EG	UG	BSCS	Computer Science	Computer Science - BSCS	Bioinformatics
EG	UG	BSCS	Computer Science	Computer Science - BSCS	Business
EG	UG	BSCS	Computer Science	Computer Science - BSCS	Computational Science
EG	UG	BSCS	Computer Science	Computer Science - BSCS	Earth & Environmental Sciences
EG	UG	BSCS	Computer Science	Computer Science - BSCS	Visualization
EG	UG	BSCS	Computer Science	Computer Science - BSCS	
EG	UG	BSEE	Electrical Engineering	Electrical Engineering - BSEE	Engineering Physics
EG	UG	BSEE	Electrical Engineering	Electrical Engineering - BSEE	
EG	UG	BSEP	Engineering Physics	Engineering Physics - BSEP	
EG	UG	BSISE	Industrial + Systems Egr	Industr + Systems Egr - BSISE	
EG	UG	BSME	Mechanical Engineering	Mech Engineering - BSME	
EG	UG	BSMSE	Materials Science + Egr	Materials Sci + Egr - BSMSE	
LA	UG	BA	African + African/Amer Studies	African+ African/Amer Studies - BA	
LA	UG	BA	Anthropology	Anthropology - BA	
LA	UG	BA	Art History	Art History - BA	
LA	UG	BA	Classical Humanities	Classical Humanities - BA	
LA	UG	BA	Communication Studies	Communication Studies - BA	
LA	UG	BA	Crime and Justice Studies	Crime and Justice Studies - BA	
LA	UG	BA	Economics	Economics - BA	
LA	UG	BA	English	English - BA	Creative Writing
LA	UG	BA	English	English - BA	Language Arts Education
LA	UG	BA	English	English - BA	Literature
LA	UG	BA	English	English - BA	Professional Writing
LA	UG	BA	English	English - BA	Tch Engl to Spkrs of Oth Lang
LA	UG	BA	French	French - BA	
LA	UG	BA	Geography	Geography - BA	
LA	UG	BA	German	German - BA	
LA	UG	BA	Greek	Greek - BA	
LA	UG	BA	History	History - BA	
LA	UG	BA	International Studies	International Studies - BA	
LA	UG	BA	Latin	Latin - BA	
LA	UG	BA	Liberal Studies	Liberal Studies - BA	
LA	UG	BA	Mass Communication	Mass Communication - BA	
LA	UG	BA	Motion Pictures	Motion Pictures - BA	
LA	UG	BA	Music	Music - BA	
LA	UG	BA	Philosophy	Philosophy - BA	
LA	UG	BA	Political Science	Political Science - BA	
LA	UG	BA	Religion	Religion - BA	
LA	UG	BA	Selected Studies	Selected Studies - BA	
LA	UG	BA	Social Science Education	Social Science Education - BA	
LA	UG	BA	Social Work	Social Work - BA	
LA	UG	BA	Sociology	Sociology - BA	
LA	UG	BA	Spanish	Spanish - BA	
LA	UG	BA	Studio Art	Studio Art - BA	
LA	UG	BA	Theatre Studies	Theatre Studies - BA	
LA	UG	BA	Urban Affairs	Urban Affairs - BA	Nonprofit Management
LA	UG	BA	Urban Affairs	Urban Affairs - BA	Urban Management
LA	UG	BA	Urban Affairs	Urban Affairs - BA	Urban Planning
LA	UG	BA	Women's Studies	Women's Studies - BA	
LA	UG	BFA	Acting	Acting - BFA	Acting
LA	UG	BFA	Acting	Acting - BFA	Musical Theatre
LA	UG	BFA	Dance	Dance - BFA	
LA	UG	BFA	Design/Technology	Design/Technology - BFA	Costume Design
LA	UG	BFA	Design/Technology	Design/Technology - BFA	Costume Technology
LA	UG	BFA	Design/Technology	Design/Technology - BFA	Light Design
LA	UG	BFA	Design/Technology	Design/Technology - BFA	Lighting & Sound Technology

LA	UG	BFA	Design/Technology	Design/Technology - BFA	Properties
LA	UG	BFA	Design/Technology	Design/Technology - BFA	Scene Painting
LA	UG	BFA	Design/Technology	Design/Technology - BFA	Scenery Technology
LA	UG	BFA	Design/Technology	Design/Technology - BFA	Set Design
LA	UG	BFA	Design/Technology	Design/Technology - BFA	Sound Design
LA	UG	BFA	Design/Technology	Design/Technology - BFA	Stage Management
LA	UG	BFA	Motion Pictures	Motion Pictures - BFA	
LA	UG	BFA	Selected Studies	Selected Studies - BFA	
LA	UG	BFA	Studio Art	Studio Art - BFA	Art Education
LA	UG	BFA	Studio Art	Studio Art - BFA	
LA	UG	BM	Music Education	Music Education - BM	Instrumental Band
LA	UG	BM	Music Education	Music Education - BM	Instrumental Orchestra
LA	UG	BM	Music Education	Music Education - BM	Vocal/Choral
LA	UG	BM	Music History + Literature	Music History + Lit - BM	
LA	UG	BM	Performance	Performance - BM	Brass
LA	UG	BM	Performance	Performance - BM	Guitar
LA	UG	BM	Performance	Performance - BM	Organ
LA	UG	BM	Performance	Performance - BM	Percussion
LA	UG	BM	Performance	Performance - BM	Piano
LA	UG	BM	Performance	Performance - BM	String
LA	UG	BM	Performance	Performance - BM	Voice
LA	UG	BM	Performance	Performance - BM	Woodwind
LA	UG	BS	Geography	Geography - BS	
LA	UG	BS	Urban Affairs	Urban Affairs - BS	Nonprofit Management
LA	UG	BS	Urban Affairs	Urban Affairs - BS	Urban Management
LA	UG	BS	Urban Affairs	Urban Affairs - BS	Urban Planning
LC	UG	AA	Communication	Communication - AA	
LC	UG	AA	History	History - AA	
LC	UG	AA	Liberal Studies	Liberal Studies - AA	
LC	UG	AA	Psychology	Psychology - AA	
LC	UG	AA	Social Work	Social Work - AA	
LC	UG	AA	Sociology	Sociology - AA	
LC	UG	AAB	Graphic Design and Visual Media	Graphic Design and Visual Media - AAB	
LC	UG	AAB	Office Information Systems	Office Info Systems - AAB	Executive Administrative Assistant
LC	UG	AAB	Office Information Systems	Office Info Systems - AAB	Legal Administrative Assistant
LC	UG	AAB	Office Information Systems	Office Info Systems - AAB	Medical Administrative Assistant
LC	UG	AS	Biological Sciences	Biological Sciences - AS	
LC	UG	AS	Business & Administration	Business & Administration - AS	
LC	UG	AS	Chemistry	Chemistry - AS	
LC	UG	AS	Earth & Environmental Sciences	Earth and Environmental Sci-AS	
LC	UG	ATS	Technical Study	Technical Study - ATS	Agriculture
LC	UG	ATS	Technical Study	Technical Study - ATS	Law Enforcement
LC	UG	ATS	Technical Study	Technical Study - ATS	Law Enforcement Academy
LC	UG	ATS	Technical Study	Technical Study - ATS	Management
LC	UG	ATS	Technical Study	Technical Study - ATS	Marketing
LC	UG	ATS	Technical Study	Technical Study - ATS	Technical Skills
LC	UG	ATS	Technical Study	Technical Study - ATS	
N	UG	BSN	Nursing	Nursing - BSN	
N	UG	BSN	Nursing	Nursing Completion - BSN	
N	UG	BSN	Nursing	Nursing BEACON - BSN	
SM	UG	BA	Biological Sciences	Biological Sciences - BA	Biology Education
SM	UG	BA	Biological Sciences	Biological Sciences - BA	
SM	UG	BA	Chemistry	Chemistry - BA	
SM	UG	BA	Earth & Environmental Sciences	Earth + Environmental Sci - BA	Earth Sci/Chemistry Education
SM	UG	BA	Earth & Environmental Sciences	Earth + Environmental Sci - BA	Earth Sciences

SM	UG	BA	Earth & Environmental Sciences	Earth + Environmental Sci - BA	Life Sci/Earth Sci Education
SM	UG	BA	Mathematics	Mathematics - BA	
SM	UG	BA	Physics	Physics - BA	Physics Education
SM	UG	BA	Physics	Physics - BA	
SM	UG	BA	Psychology	Psychology - BA	
SM	UG	BS	Biological Sciences	Biological Sciences - BS	Applied Physiology
SM	UG	BS	Biological Sciences	Biological Sciences - BS	Exercise Biology
SM	UG	BS	Biological Sciences	Biological Sciences - BS	Life Science Education
SM	UG	BS	Biological Sciences	Biological Sciences - BS	
SM	UG	BS	Chemistry	Chemistry - BS	Chemistry Education
SM	UG	BS	Chemistry	Chemistry - BS	
SM	UG	BS	Earth & Environmental Sciences	Earth + Environmental Sci - BS	Earth Sciences
SM	UG	BS	Earth & Environmental Sciences	Earth + Environmental Sci - BS	Environmental Health Sciences
SM	UG	BS	Earth & Environmental Sciences	Earth + Environmental Sci - BS	Environmental Sciences
SM	UG	BS	Mathematics	Mathematics - BS	Applied Mathematics
SM	UG	BS	Mathematics	Mathematics - BS	Mathematics
SM	UG	BS	Mathematics	Mathematics - BS	Mathematics Education
SM	UG	BS	Mathematics	Mathematics - BS	
SM	UG	BS	Physics	Physics - BS	
SM	UG	BS	Psychology	Psychology - BS	Behavioral Neuroscience
SM	UG	BS	Psychology	Psychology - BS	Cognition and Perception
SM	UG	BS	Psychology	Psychology - BS	Industrial/Organizational
SM	UG	BS	Psychology	Psychology - BS	
SM	UG	BS	Statistics	Statistics - BS	
SM	UG	BSCLS	Clinical Laboratory Science	Clinical Lab Science - BSCLS	

### Attachment C

College	Course #	Level	Date	Change Requested
BA	MGT 4810	UG	7/25/2012	Change Program RRES to Major RRES
EG	EE 4100	UG	8/1/2012	Delete Prereq of PHY 2420L
LA	ML 3990	UG	8/2/2012	Change to Variable Title
LA	ATH 2100	UG	8/6/2012	Change CrsTyp L/L to Lec, Lab
ED	OL 4020	UG	8/8/2012	RRES from Junior to Junior or Senior
EG	CS 2210	UG	8/14/2012	P/F to Std Letter Grade

### Attachment D

#### Proposed Summer Time Blocks

<b>Fall/Spring Semester Time Blocks Approved by Faculty Senate 10/3/11</b>	
<b>MWF Time Blocks</b>	<b>TR Time Blocks</b>
8:00 – 8:55	8:00 – 9:20
9:05 – 10:00	9:30 – 10:50
10:10 – 11:05	11:00 – 12:20
11:15 – 12:10	12:30 – 1:50
12:20 – 1:15	2:00 – 3:20

<b>Proposed Summer Time Blocks</b>
<b>Monday - Thursday</b>
8:00 – 9:40
9:55 – 11:35
Break
12:20 – 2:00
2:15 – 3:55



1:25 – 2:20	3:30 – 4:50
2:30 – 3:25	
3:35 – 4:30	
<b>Twice/week Evening Classes</b>	
4:40 – 6:00	5:00 – 6:20
6:10 – 7:30	6:30 – 7:50
7:40 – 9:00	8:00 – 9:20
<b>Once/week Evening Classes</b>	
4:40 – 7:20	5:00 – 7:40
6:10 – 8:50	6:30 – 9:10
7:30 – 10:10	7:50 – 10:30

Break
<b>C term: 2x/week</b>
<b>A/B terms: 4x/week</b>
4:40 – 6:20
<b>C term: Once/week</b>
6:30 – 9:55