

10-2-1995

Academic Council Meeting Agenda and Minutes, October 2, 1995

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**Wright State
University**

Office of the University Faculty
Dayton, Ohio 45435
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TO: Members of Academic Council and University Faculty
FROM: Donna Schlagheck, Faculty President
SUBJECT: Agenda for Academic Council Meeting on
Monday, October 2, 1995, 3:15 p.m., E156 Student Union **
****Note change in time & location**

- I. Call to Order
- II. Approval of Minutes of June 5, 1995 (Attachment E)
- III. Report of the President: Harley Flack
- IV. Report of the Steering Committee: Donna Schlagheck
- V. Reports of Committees
 - A. Buildings & Grounds Utilization & Planning: Jan La Forge
 - B. Curriculum and Academic Policy: Charles Funderburk
 - C. Faculty Affairs: Rudy Fichtenbaum
 - D. Library: Rai Pujara
 - E. Student Affairs: Michael Williams
 - F. University Budget Review Committee: James Sayer
- VI. Old Business--Attachment A, Faculty Affairs Committee: Rudy Fichtenbaum
All of the currently proposed changes to the *Faculty Constitution & ByLaws* by the University Faculty Affairs Committee have been incorporated into the following attachment. Additions are shown underlined and in bold print and also, parts of the document have been reorganized. Please use your *1994 Faculty Handbook* to compare these proposed revisions to the document now in effect. Revisions will be considered in the following order:
 - A. Open Documents
 - B. Right of Rebuttal
 - C. Multiple Measures of Teaching
 - D. Constituency of Promotion and Tenure Committee
 - E. Annual Faculty Evaluation
 - F. Proposed Changes to General Education Requirements--UUCAP (Attachment B)
 - G. Governance Recommendations (Attachment C)
 - H. Updated Committee Memberships (Handout at Meeting)
- VII. New Business
 - A. Proposed Academic Calendar 1996-97 (Handout at Meeting)
 - B. Call for Nominations for Academic Council Representative to University Promotion & Tenure Committee (Attachment D)
- VIII. Announcements and Special Reports
- IX. Adjournment

WRIGHT STATE UNIVERSITY
ACADEMIC COUNCIL MINUTES
October 2, 1995

I. The meeting was called to order by University Faculty President Donna Schlagheck at 3:15 p.m. in E156 Student Union.

Present: C. Barbour, A. Bellisari, T. Chavis, D. Courtney, D. David, J. Dennison, D. DeStephen, M. Eddy, R. Fichtenbaum, H. Flack, J. Fleischauer, R. Hetherington, A. Islam, M. Kapp, C. King, E. Lipp, M. Low, W. McCormick, G. Mehrotra, R. Mercer, P. Moore, S. Pederson, M. Perkel, T. Pinkerton, R. Pohlman, S. Polsing, W. Rickert, J. Sayer, D. Schlagheck, A. Shaw, R. Siervogel, J. Thomas, L. Vandecreek, L. Xu

Absent: B. Campbell, C. Chumlea, K. Goldenberg, P. Kleine, C. Landrum, K. McQuery, A. Wendt

II. The minutes of the June 5, 1995, meeting were approved as written.

III. Report of the President: Harley Flack reporting:

President Flack welcomed and introduced the new Provost, Dr. John Fleischauer and Dr. Donald Peters, new Vice President for Student Affairs. President Flack indicated that the Student Affairs Vice President would now be reporting directly to the President.

President Flack announced that on Wednesday, October 4 from 12:00 noon to 1:30 p.m. in the multipurpose room there would be a special meeting of the faculty to discuss a number of issues including miscommunications and misinformation about a number of the searches that were recently concluded, including salaries, benefits and any other questions. If there are lingering concerns about issues of concern to the faculty, President Flack proposed that these open forums continue on a monthly basis. He also announced that on Wednesday, October 4 from 2:00 p.m. to 3:30 p.m. there would be an open forum for classified and unclassified staff, where similar concerns would be addressed.

President Flack spoke briefly of the goals for the 1996 fiscal year. They included:

1. Realign the Wright State University budget for the 1997 fiscal year.
2. Continue to make significant progress in the visioning and strategic planning processes that are underway at WSU. One hundred twenty people attended a strategic planning council workshop on September 26, 1995 and a visioning workshop is scheduled for October 11 at 8:30 a.m. in the multipurpose room.
3. Continue the student-centered agenda, including improving student retention graduation rates, as well as other student-centered initiatives.
4. Continue the diversity initiatives with regard to diversifying the student body at WSU and diversifying the faculty/staff profiles.
5. Improve the WSU image by advancing student, faculty and staff and accomplishments.
6. Continue to pursue fund raising to support critical WSU initiatives, particularly in the private sector.
7. Continue collaborative agenda with such activities as the DAGSI (Dayton Area Graduate Studies Institute), as well as the coalition that has been developed with the four local universities (University of Dayton, Sinclair Community College, Central State University and Wright State University).

IV. Report of the Steering Committee: Donna Schlagheck reporting:

1. The Steering Committee met on September 18 at 3:15 p.m. The next meeting will be October 17 at 4:00 p.m. The issue of the scheduling of Academic Council meetings with regard to possible conflicts during the

final exam week (week of November 27) and looking farther out toward winter and spring scheduling will be discussed at that time.

2. The agenda for the Steering Committee included completing the University Committee assignment roster.
3. Dr. Manley Perkel agreed to chair a working group from the Governance Committee to work on the amendments and the construction of that language through the Academic Council.
4. Distribution of Retirees Association Announcement (Attachment A) and remarks re same from Liz Harden, President of the Retirees Association.

V. Reports of the Standing Committees

A. Buildings and Grounds Utilization & Planning:

No report.

B. Curriculum and Academic Policy: Charles Funderburk reporting:

A subcommittee has made recommendations regarding academic unit entrance requirements. Those recommendations will be considered by the committee and will be circulated to all the college curriculum committees. The University Curriculum Committee will begin meeting twice a month, starting next week. Dr. Sirkin from last year's committee attended the meeting to address any questions regarding *Proposed Changes To General Education Requirements* (Old Business, Item F).

C. Faculty Affairs: Rudy Fichtenbaum reporting:

The Faculty Affairs Committee met for the first time on September 28. Items discussed were:

1. Tenure Removal Committee appointed.
2. Due Process Committee appointed for approval at November meeting.
3. Proposal from College of Nursing and Health to create two new positions at WSU (clinical instructor and clinical assistant professor) is on the agenda for the next meeting.
4. Will discuss who is eligible to serve on Promotion and Tenure Committee.
5. Develop a mechanism to replace council members who can no longer serve but do not resign. Will also discuss whether or not there should be some kind of attendance requirement at council meetings.
6. Two AAUP Proposals:
 - (a) To have a one-year extension of the probationary period for tenure, if a person takes a pregnancy leave.
 - (b) To have a one-year extension of the probationary period for inadequate scholarship.
7. Review and revise Constitution and Bylaws regarding tenure removal process.
8. Develop a Code of Ethics.

The next meeting will be October 19 at 2:00 p.m.

D. Library:

No report.

E. Student Affairs:

No report.

F. University Budget Review: James Sayer reporting: (Attachment B)

VI. Old Business: Currently proposed changes to the *Faculty Constitution & ByLaws* (Attachment A, October 2, 1995 Agenda) -- Rudy Fichtenbaum:

A. Open Documents

Dr. Manley Perkel presented an amendment to section XI, paragraphs 3 and 5 (Attachment C). After discussion, a motion to approve the amendment was made, seconded and approved.

After discussion, Amendment A to the University Promotion and Tenure file preparation was passed.

B. *Right of Rebuttal*

After discussion, Amendment B to the University Promotion and Tenure process was passed.

C. *Multiple Measures of Teaching*

Dr. Manley Perkel presented an amendment to section XI A2, paragraph 1 (Attachment D). After discussion, a motion to approve the amendment was made, seconded and approved.

After discussion, Amendment C to the University Promotion and Tenure process was passed.

At this point in the meeting, President Schlagheck requested a motion to continue old business items D, E, F and forward until the next meeting of Academic Council on November 6. The motion was made, seconded and approved.

D. *Constituency of Promotion and Tenure Committee*

E. *Annual Faculty Evaluation*

Dr. Manley Perkel submitted a proposed amendment for review (Attachment E).

F. *Proposed Changes to General Education Requirements - UUCAP*

G. *Governance Recommendations*

President Schlagheck asked that the members review the Governance recommendations.

H. *Updated Committee Memberships* (Attachment F)

Corrections were made to the Updated Committee Membership list. Motion to approve the corrected Committee Membership list was seconded and approved.

VII. *New Business:*

A. *Proposed Academic Calendar 1996-97 (Handout at Meeting)*

The motion was moved and seconded for the proposed academic calendar to appear as old business at the November 6, 1995 Academic Council meeting.

B. *Call for Nominations for Academic Council Representative to University Promotion & Tenure Committee*

At the next Academic Council meeting, nominations will be accepted.

VIII. *Announcements and Special Reports*

The next meeting of Academic Council is November 6 at 3:15 p.m. in E156 Student Union.

IX. *Adjournment:* The meeting adjourned at 5:15 p.m.