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Academic Council Meeting Agenda and Minutes, November 27, 1995

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Wright State University

Office of the University Faculty
Dayton, Ohio 45435
513 873-2039

TO: Members of Academic Council and University Faculty
FROM: Donna Schlagheck, Faculty President
SUBJECT: Agenda for Academic Council Meeting on
Monday, November 27, 1995, 3:15 p.m., E156 Student Union

- I. Call to Order
- II. Approval of Minutes of November 6, 1995 (Attachment D)
- III. Report of the President: Harley Flack
- IV. Report of the Steering Committee: Donna Schlagheck
- V. Reports of Committees
 - A. Buildings & Grounds Utilization & Planning: Jan La Forge
 - B. Curriculum and Academic Policy: Charles Funderburk
 - C. Faculty Affairs: Rudy Fichtenbaum
 - D. Library: Rai Pujara
 - E. Student Affairs: Michael Williams
 - F. University Budget Review Committee: James Sayer
- VI. Old Business
 - A. Call for Nominations for Academic Council Representative to University Promotion & Tenure Committee (Attachment A). The following have been nominated: Aminul Islam, Marshall Kapp, Kuldip Rattan, Hans-Dieter Sprohge. Additional nominations will be accepted from the floor.
 - B. Annual Faculty Evaluation (Tabled pending written amendments)
 - C. Proposed Changes to General Education Requirements--UUCAP (Attachment B)
 - D. Governance Recommendations and Report on Faculty Senate Survey (Attachment C)
- VII. New Business
 - A. Uniformity in General Education Requirements--Curriculum and Academic Policy--Charles Funderburk. The University Undergraduate Curriculum and Academic Policy Committee recommends adoption of the following policy regarding general education requirements:
Beginning in Fall Quarter, 1997, all Wright State students must complete either the current general education requirements, or in the case of qualified transfers, the requirements of the transfer module.
 - B. Adoption of Rules in Accordance with Constitutional ByLaws: "The Academic Council shall adopt regulations governing the conduct of elections, the filling of vacancies, and the recall of representatives." Accordingly, the Faculty Affairs Committee proposes that Academic Council adopt the following rules:
 1. **Members of Academic Council who resign or are unable to serve will be replaced by the next highest vote getter from the previously held election. In the event that the next highest vote getter is unable or unwilling to serve, then a new election shall be held as soon as possible.**
 2. **Members of Academic Council must attend at least five meetings per year and may miss no more than three consecutive meetings. Any member of Academic Council who fails to attend at least five meetings per year or misses three consecutive meetings will be removed from Academic Council and replaced following the procedure outlined in Rule 1.**
- VIII. Announcements and Special Reports
 - A. Next Academic Council Meeting--Monday, January 8, E156 Student Union, 3:15 p.m.
- IX. Adjournment

WRIGHT STATE UNIVERSITY
ACADEMIC COUNCIL MINUTES
November 27, 1995

I. The meeting was called to order by University Faculty President Donna Schlagheck at 3:15 p.m. in E156 Student Union.

Present: A. Bellisari, T. Chavis, C. Chumlea, J. Coutts, D. David, D. DeStephen, R. Fichtenbaum, J. Fleischauer, K. Goldenberg, R. Hetherington, M. Kapp, C. King, E. Lipp, W. McCormick, G. Mehrotra, P. Moore, S. Pederson, M. Perkel, T. Pinkerton, S. Poelzing, R. Pohlman, W. Rickert, J. Sayer, D. Schlagheck, W. Slonaker, L. Vandecreek, A. Wendt, L. Xu

Absent: C. Barbour, B. Campbell, D. Courtney, J. Dennison, M. Eddy, H. Flack, A. Islam, P. Kleine, M. Low, R. Mercer, A. Shaw, R. Siervogel, A. Srivastava, J. Thomas

II. The minutes of the November 6, 1995 meeting were approved as written.

III. Report of the President: John Fleischauer reporting:

1. Dr. Fleischauer reported that Dr. Flack would be returning this week from his trip to Asia. Dr. Flack visited Wright State's two Asian affiliates, The Beijing Normal University in Beijing, Peoples Republic of China and Kibi International University, the Kake Educational Institution in Japan.
2. Dr. Fleischauer offered congratulations (on his and Dr. Flack's behalf) to Lillie Howard and those others involved in the development of the Writing Across The Curriculum Plan. Writing Across The Curriculum was approved by Academic Council and the General Faculty.
3. Dr. Fleischauer reported that he had a very stimulating and eye-opening visit to Lake Campus. He stated that there is a lot going on there that impacts faculty on the main campus. He encouraged everyone on main campus and Lake Campus to reach out to each other, to make sure there is continuity and coherence in the programming, instruction and support work between the two campuses for the value and benefit of the students.
4. Dr. Fleischauer reported that he had a meeting with the Academic Affairs Committee of the Board of Trustees and that the committee has accepted the recommendations of Academic Council for changes in the Promotion and Tenure policy and the recommendation will be forwarded to the full board at its meeting on December 2.
5. Dr. Fleischauer reported that the Ohio Board of Regents, along with the Ohio Newspaper Association, has been a voice of interest in the deliberations in committee at the Ohio legislature, with regard to the open documents bill. One of the notable failures of the Regents was in promotion/tenure consideration and the exemption of records, specifically including letters of reference and recommendation, which the Board of Regents believes should be kept anonymous in public records definitions. Dr. Fleischauer noted that there were other areas where the Board of Regents has had success in the language that is currently under consideration. The areas which are currently to be exempted from open records include:
 - a. intellectual property, specifically patents and copyrights
 - b. university donor records, including prospective donor files and private information about donors
 - c. library user records
 - d. computer access codesDr. Fleischauer reported that he had recently heard that the legislation is probably dead due to the fact that there is no agreement on the issue of legal fees distribution or capping.
6. Dr. Fleischauer reported that the NCA (North Central Association) steering committee has released draft copies of the self study. Those have been distributed to academic deans and the deans have been asked to distribute them to faculty members or other representatives in their colleges or schools who are in a position to review the drafts to determine their accuracy and appropriateness.

7. The President's long-range visioning committee has been meeting and the committee intends to produce six chapters for a visioning document for the next 25 years, looking at positioning, outcomes and goals. The group has broken down into six sub-committees to write chapters on each of six areas. He indicated that the Strategic Planning Council is also meeting. One activity that has been going on during the past month is the administration of the institutional goals inventory.

IV. Report of the Steering Committee: Donna Schlagheck reporting:

1. President Schlagheck reported that the representative from student government (Toby Pinkerton) brought an item to the committee with regard to some additions to the June 1995 governance report. The committee discussed the item with Toby and they are waiting to hear from student government as to whether they do want these items steered to the appropriate committees with regard to student representation on UBRC, commencement and also a standing policy of two students on committees of six or larger. This will be discussed at the next Steering Committee meeting.
2. The calendar was approved, the promotion/tenure guideline revisions were approved and Writing Across The Curriculum was approved at the General Faculty meeting on November 14.
3. Dr. Schlagheck reported that she would be bringing one new item of business to the Steering Committee with regard to an ADA compliance policy which she has been discussing with one of its authors, Bill Rickert. It will probably be steered to Undergraduate Curriculum, Student Affairs and Faculty Affairs.

V. Reports of the Standing Committees

A. Buildings and Grounds Utilization & Planning: Jan La Forge reporting:

Dr. La Forge reported that the Academic Council's Buildings and Grounds Committee has not met since the last Academic Council meeting, but the Board of Trustees Buildings and Grounds Committee met that afternoon. Ten alternate plans about the campus master plan were presented at that meeting. There will be a copy at the Faculty Office, as well as with the Student Government. Feedback is encouraged.

B. Curriculum and Academic Policy: Charles Funderburk reporting: (See Attachment A)

C. Faculty Affairs: Rudy Fichtenbaum reporting:

Dr. Fichtenbaum reported that the Faculty Affairs Committee has met once since the last Academic Council meeting. The one item of business was to create a hearing board for a de-tenuring case. They will have their next meeting on November 28 at 12:00.

D. Library

No Report

E. Student Affairs

No Report

F. University Budget Review: James Sayer reporting:

Dr. Sayer reported that the University Budget Review Committee will meet on November 28, following the Faculty Affairs Committee meeting. At that meeting, the committee will respond to requests from Vice President Achtermann in terms of a desire to have the committee provide feedback to the central administration's draft document regarding budget principles. Dr. Sayer hopes that the committee will then have time to again take up the matter of decoupling faculty and staff compensation matters.

VI. Old Business:

- A. Call for Nominations for Academic Council Representative to University Promotion & Tenure Committee (Attachment A to Agenda).

The nominees were Aminul Islam, Marshall Kapp, Kuldip Rattan and Hans-Dieter Sprohge. Dr. Kuldip Rattan was elected.

- B. Annual Faculty Evaluation (Tabled pending written amendments)
1. A motion was moved and seconded to take the items off the table. The motion was passed.
 2. Dr. Perkel's Amendment (Attachment B) was discussed.
 3. Dr. Perry Moore presented another amendment to separate merit review and promotion and tenure review.
 4. A motion was moved, seconded and passed to accept the Moore substitution amendment as the motion (Attachment C). After discussion, the motion was passed.

- C. Proposed Changes to General Education Requirements--UUCAP (Attachment B to Agenda)
- Dr. Funderburk reported that the General Education Task Force gave a report with a number of recommendations. The University Undergraduate Curriculum Academic Policy Committee went over those recommendations and has forwarded a couple of those to Academic Council. Final approval was given to a proposal to decouple the sciences, meaning that students could meet their lab science requirements by taking any three general education laboratory sciences. The second recommendation forwarded by UUCAP was the option of a pluralism course in Area 3, in addition to comparative studies and regional studies.

After discussion, it was moved, seconded and passed to table the motion.

- D. Governance Recommendations and Report on Faculty Senate Survey (Attachment C to Agenda)
- It was moved, seconded and approved to carry forward to January 8 Academic Council meeting.

VII. New Business:

- A. Uniformity in General Education Requirements-Curriculum and Academic Policy --Charles Funderburk.
- The University Undergraduate Curriculum and Academic Policy Committee recommends adoption of the following policy regarding general education requirements:
- Beginning in Fall Quarter, 1997, all Wright State students must complete either the current general education requirements, or in the case of qualified transfers, the requirements of the transfer module.**

It was moved, seconded and approved to carry forward to January 8 Academic Council meeting.

- B. Adoption of Rules in Accordance with Constitutional ByLaws: "The Academic Council shall adopt regulations governing the conduct of elections, the filling of vacancies, and the recall of representatives." Accordingly, the Faculty Affairs Committee proposes that Academic Council adopt the following rules:
1. **Members of Academic Council who resign or are unable to serve will be replaced by the next highest vote getter from the previously held election. In the event that the next highest vote getter is unable or unwilling to serve, then a new election shall be held as soon as possible.**
 2. **Members of Academic Council must attend at least five meetings per year and may miss no more than three consecutive meetings. Any member of Academic Council who fails to attend at least five meetings per year or misses three consecutive meetings will be removed from Academic Council and replaced following the procedure outlined in Rule 1.**

It was moved, seconded and approved to carry forward to January 8 Academic Council meeting.

VIII. Announcements and Special Reports

- A. Next Academic Council Meeting -- Monday, January 8, E156 Student Union, 3:15 p.m.

IX. Adjournment: The meeting adjourned at 5:15 p.m.