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**WRIGHT STATE UNIVERSITY
BOARD OF TRUSTEES
OFFICIAL PROCEEDINGS OF THE
ONE HUNDRED AND SEVENTY-NINTH MEETING
December 3-4, 1998**

I. CALL TO ORDER

The meeting of the Wright State University Board of Trustees was called to order by Mr. Thomas E. Palmer, chair, on Thursday, December 3, 1998, 4:30 p.m., in Room E157 of the Student Union. Ms. Daisy Duncan Foster called the roll:

Present

Michael Adams

Robert E. Buerger

Matthew O. Diggs, Jr.

Daisy Duncan Foster

Martin D. Jenkins

Gail H. Littlejohn

Thomas E. Palmer

Rajesh K. Soin

Absent

Daniel W. Duval

II. PROOF OF NOTICE OF MEETING

Mr. Palmer reported that this meeting was called by written notification and a quorum was present.

III. DISPOSITION OF PREVIOUS MINUTES

Mr. Palmer moved that the October 1-2, 1998 minutes be approved as submitted. Mr. Diggs seconded, and the motion was unanimously approved by voice vote.

IV. EXECUTIVE SESSION

In accordance with the Ohio Open Meetings Law, the Board, after a majority of a quorum, determined to hold an Executive Session by offering the following resolution:

RESOLUTION 99-9

RESOLVED that the Wright State University Board of Trustees agreed to hold Executive Session on Thursday, October 1, 1998; and be it further

RESOLVED that pursuant to the Ohio Revised Code 121.22 (G), the following issues may be discussed in Executive Session:

- Legal Report
- Potential dismissal, demotion, or discipline of a tenured faculty member, and pertinent personnel matters
- Purchase of real property by WSU Foundation, Inc., and pertinent real estate matters

Mr. Adams moved for approval. Mr. Buerger seconded, and the motion was unanimously approved by roll call vote.

V. RECESS

Following the Executive Session, the Board gathered for dinner at the Rockafield House.

VI. RECONVENE - ROLL CALL

The Wright State University Board of Trustees reconvened on Friday, December 4, 1998, 8:30 a.m., E156 Student Union. Ms. Daisy Duncan Foster called the roll:

Present

Michael Adams

Robert E. Buerger

Matthew O. Diggs, Jr.

Absent

Daniel W. Duval

Daisy Duncan Foster

Martin D. Jenkins

Gail H. Littlejohn

Thomas E. Palmer

Rajesh K. Soin

Euvondia Barto

Jeffrey Gardner

Mr. Palmer stated that the Wright State University Board of Trustees is a public body subject to the Ohio Open Meetings Act. It operates on a fixed agenda available to those attending the meeting. Persons wishing to address the Board in its public session should submit a written request to the Board of Trustees' office 72 hours in advance of the meeting in order to be placed on the agenda. However, all persons address the Board at the invitation of the Board and are subject to time limitations and other guidelines established to maintain the good order of the meeting.

VII. REPORT OF THE CHAIR

A. Introduction of Gail H. Littlejohn

Thomas Palmer, chair of the Wright State University Board of Trustees, administered the oath of office to Gail H. Littlejohn.

A. Remembrance of Trustee Emeritus Reverend Arthur Lee Younger, Sr.

Mr. Palmer reported that on October 11, 1998, Rev. Arthur Lee Younger, Sr., Wright State University Trustee Emeritus, a Dayton minister for many years, died in Columbus.

Rev. Younger was a trustee of Wright State University from 1978 to 1987 and had been appointed by Governor James Rhodes. He contributed directly to the growth and stature of

Wright State University through his service on committees of the Board and represented the university in the community. It was Rev. Younger's wish to donate his body to our School of Medicine's Anatomical Gift Program.

A. Statewide Trustees' Conference

It was reported that the Statewide Trustees' Conference will be held on March 10, 1999, Adam's Mark Hotel in Columbus, OH. More information will be sent to the Board in January.

VIII. REPORT OF THE OFFICE OF THE PRESIDENT

A. Approval of December Graduates

Winter commencement will be held on Saturday, December 5, 1998, 10 a.m. in the Ervin J. Nutter Center.

Section 1.03 of the Wright State University Code of Regulations provides that the Board of Trustees shall grant degrees to qualified graduates after due consideration of nominations by the faculty. Candidates were nominated at the General Faculty meeting on November 10, 1998.

Since applications for degrees are accepted in advance, the recommendation was made that changes in the list to correct errors and to add or delete names of persons who unexpectedly will or will not meet all requirements for graduation be permitted. A list of winter 1998 degrees follows, along with comparison figures for winter 1998.

Business and Administration

Bachelor of Science in Business 176 168

Education and Human Services

Bachelor of Science 12 14

Bachelor of Science in Education 103 98

Engineering & Computer Science

Bachelor of Arts in Computer Science 0 1
Bachelor of Science in Biomedical Engineering 4 0
Bachelor of Science in Computer Engineering 11 9
Bachelor of Science in Computer Science 13 12
Bachelor of Science in Electrical Engineering 17 14
Bachelor of Science in Engineering Physics 3 3
Bachelor of Science in Human Factors Engineering 2 3
Bachelor of Science in Mechanical Engineering 14 15
Bachelor of Science in Materials Science & Engineering 0 1

Liberal Arts

Bachelor of Arts 175 144
Bachelor of Fine Arts 15 14
Bachelor of Music 5 7
Bachelor of Science 8 8

Nursing and Health

Bachelor of Science in Nursing 49 54

Science and Mathematics

Bachelor of Arts 45 37
Bachelor of Science 47 53
Bachelor of Science in Medical Technology 0 1

School of Graduate Studies

Doctor of Philosophy 11 5
Educational Specialist 4 4
Master of Arts 34 16
Master of Business Administration 127 71
Master of Education 122 166
Master of Humanities 0 2
Master of Music 4 1
Master of Rehabilitation Counseling 7 4
Master of Science 174 154
Master of Science in Computer Engineering 11 6
Master of Science in Engineering 62 45
Master of Science in Teaching 1 4
Master of Urban Administration 6 3

School of Medicine

Doctor of Medicine 5 6

School of Professional Psychology

Doctor of Psychology 24 26

Wright State University Lake Campus

Associate Degrees 22 0
Total 1,313 1,169

RESOLUTION 99-10

RESOLVED that the candidates for degrees for August and December 1998 be and hereby are confirmed and approved. Mr. Palmer moved for approval. Mr. Jenkins seconded, and the motion was unanimously adopted by voice vote.

B. Acceptance of Gifts and Donations

The following gifts have been received and acknowledgments sent to the donors:

o Athletics

from: James Free Jewelers
3100 Far Hills Avenue
Dayton, OH 45429
Tag Heuer Formula One Watch
Estimated Value: \$350

from: Bellfair Country Store
1490 N. Fairfield Road
Beavercreek, OH 45432
Illuminating by Gaslight
Estimated Value: \$239.50

o Bolinga Center

from: Raphael and Sophie Unrug
760 Fawcett Drive
Dayton, OH 45434
Bombo Mask 16", Kumba (Bakuba) Tribe, Shaba, Zaire and
Mashambo Mask 24" Tall, Bena Lulua Tribe, Shaba, Zaire
Estimated Value: \$800

o Bursar

from: John M. Hicks
2127 Mapleview Avenue
Dayton, OH 45420-1813
Refrigerator
Estimated Value: \$200

o Engineering and Computer Science

from: Leo Finkelstein, Jr.
4008 Willow Run Drive
Beavercreek, OH 45430
Olympus Digital Camera
Estimated Value: \$599

o Laboratory Animal Resources

rom:

Ethicon Endo-Surgery
Johnson & Johnson
4545 Creek Road
Cincinnati, OH 45242
9 six-cage Britz-Heidbrink Rabbit Housing Racks
2 Plas-Lab Rabbit Restrainers
Estimated Value: \$27,000

o School of Medicine

rom:

Huascar E. Jessen, M.D.
2295 Philadelphia Drive
Dayton, OH 45406-0039
Exam table, reclinable with Stirrups
Estimated Value: Determined by Donor

rom:

Roger Pacholka, M.D.
2375 Alder Wood Court
Xenia, OH 45385
Narrative Service on SOM Video
Estimated Value: \$300

rom:

Donna Brock
1430 Yankee Vineyards
Dayton, OH 45458
Exercise Equipment
Estimated Value: \$8,000

RESOLUTION 99-11

RESOLVED that the gifts and donations listed above are hereby accepted .

Mr. Buerger moved for approval. Mr. Soin seconded, and the motion was unanimously adopted by roll call vote.

A. Confirmation of Academic and Administrative Appointments and Changes

Faculty Appointments and Changes

Lisa Marie Dalton, M.S.N., has been appointed Clinical Instructor, College of Nursing and Health, effective September 1, 1998.

Katharine L. Dvorak, Ph.D., has been appointed Assistant Professor, Religion, College of Liberal Arts, effective September 1, 1998.

David L. Eichelberger, M.A., has been appointed Instructor, Accountancy, College of Business and Administration, effective September 1, 1998.

Paul R. Griffin, Ph.D., in addition to other duties, has been appointed Director of African and African American Studies and the Miami Valley Consortium for African and African American Studies, effective September 1, 1998.

Mary Beth Luca, D.O., has been appointed Assistant Professor, Dermatology, Medicine, School of Medicine, effective October 7, 1998. Patricia A. Martin, Ph.D., in addition to other duties, has been appointed Interim Dean, College of Nursing and Health, effective October 1, 1998. Mary Ellen Mazey, Ph.D., in addition to other duties, has been appointed Interim Dean, College of Liberal Arts, effective October 1, 1998.

Wendy Melancon, Psy.D., has been appointed Instructor, School of Professional Psychology, effective September 1, 1998.

Lisa A. Patterson, M.D., has been appointed Associate Trauma Director, Miami Valley Hospital, and Assistant Professor, Surgery, School of Medicine, effective October 1, 1998.

Robert Premus, Ph.D., has been appointed Professor, Economics, College of Business and Administration, effective September 14, 1998.

William E. Rickert, Ph.D., has been appointed Associate Provost effective October 1, 1998.

Charlene C. Shambach, M.S.N., has been appointed Clinical Instructor, College of Nursing and Health, effective September 1, 1998.

Thomas L. Traynor, Ph.D., has been appointed Associate Professor and Chair, Economics, College of Business and Administration, effective September 14, 1998.

Stephen R. Yerian, Psy.D., has been appointed Clinical Assistant Professor, Psychological Services Center, School of Professional Psychology, effective September 1, 1998.

Faculty Separations

Paul L. Bergstein, Ph.D., Assistant Professor, Computer Science, College of Engineering and Computer Science, effective August 31, 1998.

Mark S. Chandler, Ph.D., Assistant Professor, Microbiology and Immunology, School of Medicine, effective October 9, 1998.

Enamul H. Choudhury, Ph.D., Visiting Assistant Professor, Department of Urban Affairs and Geography, College of Liberal Arts, effective August 31, 1998.

Richard E. Gordon, M.D., Medical Director of Student Health Services and Assistant Professor, Family Medicine, School of Medicine, effective November 15, 1998.

Phyllis M. Green, M.C.P., Assistant Professor, Department of Urban Affairs and Geography, College of Liberal Arts, effective March 31, 1998. (Retirement)

Gordon A. Welty, Ph.D., Professor and Assistant Dean, College of Liberal Arts, effective October 30, 1998. (Retirement)

Unclassified Appointments and Changes

Andrea Bales, M.S., has been appointed Fitness and Outdoor Recreation Coordinator, Student Union, effective October 8, 1998.

H. Lowell Bevelhymmer has been appointed Technical Support Coordinator, College of Business and Administration, effective September 28, 1998.

Ina R. Bicknell, Ph.D., has been appointed Postdoctoral Research Associate, Biochemistry and Molecular Biology, School of Medicine, effective November 2, 1998.

Jeff L. Bowman has been appointed System Support Analyst, Computing and Telecommunications Services, effective September 28, 1998.

Todd E. Brittingham, B.S., in addition to other duties, has been appointed Interim Registrar, effective October 1, 1998.

Tina Carlson, B.S., has been appointed Research Assistant, Community Health, School of Medicine, effective September 28, 1998.

Peter J. Cindric has been appointed Desktop and LAN Support Specialist, OhioLink, effective October 1, 1998.

Kathleen Adele Conway, M.Ed., has been appointed Student Activities Manager, Student Union, effective October 1, 1998.

Robert S. Copeland, B.A., has been appointed Senior Development Officer, University Advancement, effective November 2, 1998.

Harriet C. Dadras, M.A., has been appointed Assistant Director, International Student Programs, effective October 1, 1998.

Cathleen M. Davis, M.S., has been appointed Director, Undergraduate Admissions, effective November 16, 1998.

Deberah England, M.A., has been appointed Serials and Documents Coordinator, University Libraries-Central Service, effective November 1, 1998.

Bridget M. Gerber, B.S., has been appointed Research Assistant, Community Health, School of Medicine, effective October 12, 1998.

Lynnette M. Heard, M.Ed., has been appointed Assistant to the Vice President and Director of Student Support Services, Student Affairs, effective November 1, 1998.

Annette Luyegu, Ph.D., has been appointed Research Associate, Community Health, School of Medicine, effective November 9, 1998.

Mark R. Lyons has been appointed Facilities and Equipment Manager, Motion Picture Area, Theatre Arts, College of Liberal Arts, effective October 1, 1998.

Michael A. May, Ph.D., has been appointed Postdoctoral Research Associate, Chemistry, College of Science and Mathematics, effective November 1, 1998.

Jacqueline McMillan has been appointed Executive Assistant to the President and Secretary to the Board of Trustees, effective October 16, 1998.

Tanya M. Moraco, M.S., has been appointed Librarian 1, University Libraries-Fordham Library, effective October 1, 1998.

Elizabeth Ann Shell, B.S., has been appointed Research Assistant, Physiology and Biophysics, School of Medicine, effective November 1, 1998.

William J. Siskanienetz, M.S.E.O., has been appointed Senior Research Associate, University Research Center, effective November 1, 1998.

Gwen P. Sloas, M.A., has been appointed Director of Financial Aid and Associate Director of Student Affairs/Admissions, School of Medicine, effective October 1, 1998.

Stephanie S. Smith, B.A., has been appointed Director of Annual Giving, University Advancement, effective September 28, 1998.

Robin Suits, B.A., has been appointed Assistant Director for Communications and Public Relations, Public Relations, School of Medicine, effective October 19, 1998.

Roger A. Wagner, M.B.A., has been appointed HRIS Analyst, Human Resources, effective November 9, 1998.

Kevin G. Watson, B.S., has been appointed Senior Accountant, General Accounting, effective October 1, 1998.

Greg A. Wemer has been appointed Desktop Software Specialist, Network Services, Computing and Telecommunications Services, effective November 16, 1998.

Yixun Wu, M.S., M.A., has been appointed Research Associate, Community Health, School of Medicine, effective October 1, 1998.

Qianghua Xie, Ph.D., has been appointed Research Scientist, University Research Center, effective October 19, 1998.

Unclassified Separations

Garrett T. Butulis, Network Administrator, Center for Urban and Public Affairs, College of Liberal Arts, effective August 18, 1998.

Shan Cong, M.S., Research Associate, Electrical Engineering, College of Engineering and Computer Science, effective September 11, 1998.
Patricia A. Dudick, B.S., Research and Records Analyst, University Advancement, effective September 9, 1998.

Roberto R. Garcia, M.S., Electron Microscopy Facility Manager, Mechanical and Materials Engineering, College of Engineering and Computer Science, effective November 11, 1998.

Scott D. Hawkins, Model Maker, Instrument Shop, College of Engineering and Computer Science, effective November 30, 1998.

Kris A. Jackson, B.S., Research Assistant, Community Health, School of Medicine, effective November 30, 1998.

Thomas W. J. Janssen, Ph.D., Research Assistant Professor, Rehabilitation Medicine and Restorative Care, School of Medicine, effective October 31, 1998.

Christine M. Rethlake, M.A., Assistant Director, Financial Aid, effective October 30, 1998.

Stephen H. Simon, M.S., Director, Office of Disability Services, effective November 30, 1998. (Retirement)

James D. Steiner, Assistant Director, Center for Teaching and Learning, effective October 29, 1998.

Classified and Unclassified Hourly Appointments and Changes

Mary A. Alspaugh has been appointed Statistical Services Specialist, Statistical Consulting Center, effective September 19, 1998.

Vicki D. Arnold has been appointed Laboratory Animal Technician, Lab Animal Resources, School of Medicine, effective October 4, 1998.

Margaret A. Aveyard has been appointed Laboratory Animal Technologist, Lab Animal Resources, School of Medicine, effective October 4, 1998.

Patricia A. Avilez-Longstreath has been appointed Senior Secretary, Environmental Health and Safety, effective September 8, 1998.

Richard P. Barker has been appointed Mover, Physical Plant, effective October 12, 1998.

Richard Birt has been appointed Maintenance Worker 2, Lake Campus-Plant Operations, effective November 6, 1998.

Cecelia Ann Brannon has been appointed Community Health Advocate, Research Affairs, School of Medicine, effective September 21, 1998.

Marcinna I. Brown has been appointed Storekeeper II, Vending Machines Operations, effective October 12, 1998.

Ann V. Coleman has been appointed Printing Operations Supervisor, Printing Services, effective October 17, 1998.

Frances O. Cooper has been appointed Secretary, Teacher Education, College of Education and Human Services, effective October 26, 1998.

Jennifer M. Cox has been appointed Cashier, Bursar's Office, effective September 21, 1998.

Yolanda D. Crawford has been appointed Custodial Worker, Custodial Services, effective October 26, 1998.

William R. Davis, B.F.A., has been appointed Library Associate, University Libraries-Dunbar Library, effective September 28, 1998.

Suzanna L. Hayes, B.S., has been appointed Secretary, Psychology, College of Science and Mathematics, effective October 19, 1998.

Marjorie S. Hodson has been appointed Secretary, Dermatology and Medicine, School of Medicine, effective October 5, 1998.

Clinton E. Hughes has been appointed Water Treatment Operator, Physical Plant, effective October 5, 1998.

Constance J. Jacobs, B.S., has been appointed Senior Secretary, Women's Studies, College of Liberal Arts, effective October 7, 1998.

JoAnne Jones has been appointed Accounting Clerk, Ervin J. Nutter Center, effective October 21, 1998.

William R. Keaton has been appointed Vehicle Operator II, Parking and Transportation, effective October 19, 1998.

Beth L. Kindred has been appointed Senior Accounting Clerk, Bursar's Office, effective October 3, 1998.

Lori H. Metivier has been appointed Secretary, College of Business and Administration, effective October 19, 1998.

Douglas N. McCullough, M.Ed., has been appointed Program Coordinator, Professional Practice and Research, College of Education and Human Services, effective November 2, 1998.

Judith K. Mullins has been appointed Senior Accounting Clerk, Bursar's Office, effective October 3, 1998.

Sandra R. Musick has been appointed Records Management Coordinator, University Advancement, effective October 19, 1998.

Corby W. Pathanos, B.S., has been appointed Senior Secretary, Vice President for Student Affairs, effective November 9, 1998.

Mary H. Planeaux has been appointed Registration Supervisor, Registrar's Office, effective October 1, 1998.

Jerry G. Reigle has been appointed Maintenance Worker 2, Lake Campus-Plant Operations, effective October 1, 1998.
Donald A. Rushlow has been appointed Police Officer I, Public Safety, effective November 2, 1998.
Karen R. Schuttinger has been appointed Secretary, History, College of Liberal Arts, effective September 28, 1998.
Ruth E. Shank has been appointed Senior Secretary, Lab Animal Resources, School of Medicine, effective October 17, 1998.
Tami J. Smith has been appointed Senior Accounting Clerk, Bursar's Office, effective October 3, 1998.
Betty I. Somers has been appointed Senior Secretary, Community Health, School of Medicine, effective September 18, 1998.

Deborah Taulbee, B.A., has been appointed Telecomm Analyst, Telecomm Services, Computing and Telecommunications Services, effective September 23, 1998.
Angela A. Tipton has been appointed Capital Projects Account Specialist, Planning-Engineering and Construction, effective October 1, 1998.
Vicky Torch has been appointed Senior Accounting Clerk, Bursar's Office, effective October 3, 1998.
Shannon Jo Wagner, B.A., has been appointed Secretary, Asian/Hispanic/Native American Center, effective November 2, 1998.

Classified and Unclassified Hourly Separations

Kelly L. Cooley, Bindery Operator, Printing Service, effective October 9, 1998.
Darla J. Donohue, Senior Secretary, Mathematics and Statistics, College of Science and Mathematics, effective December 31, 1993.
Oscar L. Dyer, Custodial Worker, Custodial Services, effective October 5, 1998.
Jennifer L. Flint, Research Support Technician, Research Affairs, School of Medicine, effective October 16, 1998.
Edward O. Hatcher, B.S., Materials Handler, Materials Management, effective October 12, 1998.
E. Ronelle Hill, Senior Secretary, Community Health, School of Medicine, effective October 16, 1998.
Loy Jones, Automotive Mechanic 2, Parking and Transportation, effective October 30, 1998. (Retirement)
Kelly C. Nye, Cashier, Bursar's Office, effective September 14, 1998.

Scott A. Rodabaugh, Operations Analyst, Computing and Telecommunications Services, effective November 13, 1998.
Gladys Styron, TV Center Service Coordinator, Television Center, effective October 30, 1998. (Retirement)
Steven H. Sur, Research Lab Technician, Pharmacology and Toxicology, School of Medicine, effective September 15, 1998.
Kelly M. Vance, Telephone Operator, Telecomm Services, Computing and Telecommunications Services, effective September 11, 1998.
Timothy R. Wood, Maintenance and Repair Worker, Physical Plant, effective October 8, 1998.

Department Name Change

Effective October 1, 1998, the Office of Financial Services has been changed to the Office of the Controller.

RESOLUTION 99-12

RESOLVED that the academic and administrative appointments, changes, retirements, departmental reporting, resignations and terminations submitted to this meeting be, and the same hereby are approved.
Mr. Buerger moved for approval. Mr. Diggs seconded, and the motion was unanimously adopted by roll call vote.

D. Report of Investments

Since the last Board meeting, investments for September and October 1998 have been received. These reports have been distributed to the trustees and will be filed with the official Board of Trustees' records.

E. Ratification of Contracts and Grants

Since the last meeting of the Board of Trustees, \$2,351,946 in contracts and grants has been received. Through October 1998, Wright State University's grants and contracts awarded are outpacing the 1997 comparison point by nearly \$2 million. Of special note is a \$300,000 grant from the National Science Foundation's Major Research Instrumentation Program. The Principal Investigator, Dr. Sharmila Mukhopadhyay of the Department of

Mechanical and Materials Engineering, and her colleagues will use the funds to set up a photoelectron spectroscopy facility. Drs. Roger Gilpin, Raghavan Srinivasan, and Isaac Weiss were named as co-principal investigators of the grant. The following resolution was submitted for approval:

RESOLUTION 99-13

RESOLVED that the contracts and grants submitted to this meeting be, and the same hereby are ratified. Mr. Palmer moved for adoption. Mr. Jenkins seconded, and the motion was unanimously ratified by roll call vote.

IX. REPORTS OF THE COMMITTEES OF THE BOARD

A. Academic Affairs Committee

Ms. Foster, chair, reported on the committee meeting of November 19, 1998.

o Key Administrative Searches

The following searches for administrators are underway:

Dean, College of Liberal Arts
Dean, School of Medicine
Dean, College of Nursing and Health
Vice President for Advancement
Registrar

It is anticipated that these positions will be filled by the beginning of the academic year.

o Year 2000

A copy of the Year 2000 Compliance Statement developed by the Year 2000 Task Force was distributed. Various offices on campus have completed Year 2000 surveys and a sub-committee of the task force has begun analyzing this data. It was suggested that WSU develop a contingency plan to prepare for possible interruption in service from DPL.

- **Early Retirement Program**
Dr. Moore has received early retirement plans from colleges and divisions. The plans provide information relative to replacement costs for early retirees. Deans and directors were asked to identify how their early retirement plans would address strategic goals. The early retirement program has provided much needed flexibility to the colleges.
- **Major Gifts**
The following major gifts have been given to the university:
 - Judaic Scholars Chair endowed by Larry and Leonore Zusman in the College of Liberal Arts
 - \$500,000 from the Kettering Foundation targeted for research in the School of Medicine
 - \$400,000 grant from HUD to the College of Liberal Arts
 - \$150,000 for Lake Campus scholarships from the estate of Opal Jagoditz
- **Millett/Allyn Renovations**
Plans are underway for the renovation of Millett and Allyn Halls. The two buildings will not go off-line at the same time. When the administrative offices and the College of Nursing and Health move into the new building, Allyn Hall will be renovated for the College of Education and Human Services (CEHS). Once CEHS has moved into Allyn Hall, renovation of Millett Hall will begin with Liberal Arts faculty moving into temporary space in Allyn Hall and elsewhere until renovation of Millett is completed.
- **New Building**
It is anticipated that occupants of the new building will move sometime in March. Several names have been suggested for the new building: Academic Building;

Nursing and Administration Building; and Wright Brothers Hall. Many feel that Wright Brothers Hall would be appropriate given the university's history and new logo.

1. Professor Emeritus Requests

RESOLUTION 99-14

WHEREAS, faculty members who have served ten or more years as fully-affiliated and full-time members at Wright State University will automatically be granted the emeritus title upon retirement and upon written request by the faculty member to the provost; and

WHEREAS, Leonard Cargan, professor of Sociology, has served the university since 1970 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Jon R. Hobbs, associate professor of Management Science and Information Systems, has served the university since 1980 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Gordon A. Welty, professor of Sociology, has served the university since 1974 in a fully-affiliated and full-time status and has requested emeritus status; therefore be it

RESOLVED that the requests for emeritus status for the aforementioned faculty members, submitted to this meeting be, and the same hereby are approved.

Mr. Buerger moved for approval. Mr. Diggs seconded, and the motion was unanimously adopted by voice vote.

2. College of Liberal Arts Request for Posthumous Degree

A recommendation from the College of Liberal Arts has been received to grant the Bachelor of Arts Degree in Mass Communication to Mr. Kenneth B. Reilly. At the time of his death, Mr. Reilly was a student in good standing in his final quarter of study. In accordance with the university guidelines for degrees, if a student is within one year from graduation and has the recommendation of the department and the dean, the Board of

Trustees has the authority to grant a posthumous degree.

RESOLUTION 99-15

WHEREAS, Wright State University shares with the family and friends in the loss of Mr. Kenneth B. Reilly; and WHEREAS, Mr. Reilly was a student in good standing at Wright State University; therefore be it RESOLVED that the Wright State University Board of Trustees hereby approves granting the Bachelor of Arts Degree in Mass Communication to Mr. Kenneth B. Reilly. Mr. Buerger moved for adoption. Mr. Palmer seconded, and the motion was unanimously approved by voice vote.

3. Curriculum Changes

The attached curriculum changes were recommended for Board approval through the following resolutions:

RESOLUTION 99-16

WHEREAS, the Ohio Department of Education has changed the requirements for teacher preparation; and WHEREAS, in response to these changes the Wright State University College of Liberal Arts has cooperated with the College of Education and Human Services in the development of a B.A. in Social Science Education and a new Emphasis in Language Arts Education for the existing B.A. in English; and WHEREAS, these two degree programs have been approved by the University Undergraduate Curriculum and Academic Policy Committee (UUCAPC) and the Faculty Senate; therefore be it RESOLVED that the B.A. in Social Science Education and the Emphasis in Language Arts Education for the B.A. in English degree programs, as submitted to this meeting be, and the same hereby are approved. (See Attachment A) Mr. Diggs moved for approval. Mr. Buerger seconded, and the motion was unanimously adopted by voice vote.

RESOLUTION 99-17

WHEREAS, the university and the College of Liberal Arts recognize the value of background and credentials in Women's Studies as an enhancement to undergraduate

degree study, or as an addition to an undergraduate degree already completed; and

WHEREAS, the College of Liberal Arts and the Women's Studies Program have developed a Certificate Program in Women's Studies to meet these needs; and

WHEREAS, the Certificate in Women's Studies has been approved by the University Undergraduate Curriculum and Academic Policy Committee (UUCAPC) and the Faculty Senate; therefore be it

RESOLVED that the Undergraduate Certificate in Women's Studies, as submitted to this meeting be, and the same hereby is approved. (See Attachment B)

Mr. Buerger moved for approval. Mr. Jenkins seconded, and the motion was unanimously adopted by voice vote.

A. Advancement Committee

Mr. Adams, chair reported on the committee meeting of November 12, 1998.

o Baseball Stadium

Ron Nischwitz, baseball coach for Wright State University, summarized the history and current standing of the baseball stadium project.

To enable the Wright State baseball team to attract top players, the baseball facility at Wright State will have to be upgraded. In 1992, the fundraising effort began and Ruetschle Associates, Inc. drew up plans for a new baseball facility. Construction is

divided into three phases. Each phase will be constructed to accommodate future phases as funding is secured. The cost for phase one is \$2,300,000, plus lights, which includes, two 63 foot dugouts, a platform, 696 theater seats, a sound system, an office, one team room, an umpire's room, landscaping, upgraded drainage, and 550 bleacher seats. Phase two is \$1,100,00 which includes a home team locker room, an umpire's locker room, two coach offices, a concession stand and an additional 600 bleacher seats and a roof. Phase three is \$4,200,00 and includes a visiting team locker room, a press box, a donor room, 500 box seats, another 1,500 bleacher seats, a complete roof, two more concession stands and an additional public restroom. The full-completed stadium will seat 3,800 fans, press and support staff. The completed stadium will also support NCAA regionals and amateur championships and will also be expandable to professional standards. The cost for the completed stadium is \$8,000,000.

Funding raised to this point is approximately \$1.6 million. This includes gifts, pledges and contractor donations. To complete phase one there is a funding short fall of \$880,000, or \$600,000 without lights. Coach Nischwitz suggested and the committee acknowledged that it would be easier to raise the final funds needed to complete phase one if construction were started. There is a credibility issue due to the length of time since the plans were drawn up and fundraising was started. Fundraising has

become difficult due to the long delay in starting the project.

Mr. Adams asked to make sure that the construction figures are competitive, and that another construction management estimate be solicited. Janet Achterman, Mike Cusack, Bob Mills and Mike Adams will meet to look at the process needed to get another bid. After that has been done, the committee will review this issue and look into alternative methods of fundraising and/or financing for phase one of the project.

- **Foundation Update**

At the annual Foundation meeting, the Board approved selling its Radio Tower located in Greene County. The FASBE reporting issue has been resolved and the Finance and Audit Committee is prepared to go forward with the final audit.

The search committee for the vice president for University Advancement has reviewed all qualified applicants and has narrowed the list down to seven people. The committee will interview these seven people, and from those interviews three unranked candidates will be presented to President Goldenberg for his review. The goal of the committee is to have the new vice president for University Advancement named by the end of the year.

Ms. Cynthia Butler announced to the committee a new endowed chair in the School of Liberal Arts, Department of Religion, The Larry and Leonore Zusman Endowed Chair of Judaic Studies. The donors, Larry and Leonore Zusman of Dayton have asked that the amount of

their gift not be made public. This is the first endowed chair in the history of Wright State University.

- **Alumni Update**

Mr. Michael Reynolds, president of the Alumni Association, reported on the activities of the association to the committee. Mr. Reynolds reviewed the schedule of events that the association is sponsoring, and also reported that the association is conducting a daylong board retreat that will feature a training session on "How To Be a Better Board."

The Alumni Association has redesigned the AlumniNews, awarded thirty-nine Legacy Scholarships and has revitalized the Student Alumni Society. Mr. Adams asked if the Alumni Board would host the dean's luncheons.

- **University Update**

Since the last committee meeting, Robert Copeland, senior development officer for the Foundation, has been hired. Another senior development position is still open which should be filled by mid-January.

Susan Smith, director of Alumni Relations, will soon be hiring another assistant director for Alumni Relations and the search for prospect research manager should be completed by mid-December.

Ms. Butler also reported on the pending proposal to the Kettering Foundation. This proposal requests funding for research in the School of Medicine. A determination is expected from the Kettering Foundation soon.

It was reported that the telemarketing effort is underway and that the new assistant director of the annual fund is doing a great job. The average gift is up

from approximately \$25 to \$67. Robert Copeland is doing the groundwork on the Corporate Appeal, which will be held in the spring.

The solicitation of the Foundation Board and the university Board of Trustees will be coordinated through the Development Committee of the Foundation Board. The solicitation of the cabinet members will be done in the spring during the Campus Scholarship Campaign.

- **President's Community Breakfast**

The President's Community Breakfast will be revived. Seven dates have been reserved on the President's calendar beginning in January for these events.

This subject is on the Foundation's Development Committee agenda for their meeting on November 24.

- **Development and Image Studies**

The image studies that have been conducted in the last few years conclude that Wright State University's image needs to be clarified and strengthened. The Marketing Department has been asked to provide a marketing plan for the university by the end of November. The university must promote a positive internal and external message. After this has been accomplished, Ms. Butler recommended that the university engage a consultant to develop a compelling case statement and conduct a feasibility study.

Ms. Butler feels that President Goldenberg is doing a good job of getting out into the community and sending out a positive image for Wright State.

Mr. Adams concluded the meeting with the thought that the university is larger than any one person is and that we must

build an advancement program that will sustain its focus and momentum even though key personnel will periodically leave the university.

A. Building and Grounds Committee

Mr. Soin, chair, reported on the committee meeting of November 24, 1998.

1. AMS Agreement for Student Housing

In order to accommodate the increase in residential student enrollment and continue to attract students to this campus, Wright State University must develop new housing. In the summer of 1997, Wright State University experienced a waiting list for housing of about 150 students. The demand for housing continues to increase; from summer 1997 to summer 1998 freshman enrollment continued to grow and for winter 1999 Wright State University experienced our highest demand for winter quarter housing. A joint committee with members from Business and Fiscal Affairs and Student Affairs and Enrollment Services compiled a long-term plan for housing to accommodate forecasted growth over the next ten years. The proposed stage of development would provide 120 beds in two additional buildings, with occupancy scheduled for fall of 1999. The style of development would be consistent with the arrangement of adjacent communities. Wright State University is proposing a lease of Lots 2, 3 and 4 to AMS and Associates.

A supplement to the basic agreement with AMS and Associates was distributed to the committee for further information. In 1985, AMS and Associates purchased 24 acres of property along Zink Road. The

first lease arrangement provided by the university in 1986 was to allow construction of Springwood Lane, with a commitment from AMS to build one building. From 1986-1991, a total of six buildings were constructed. In 1991, the Board of Trustees issued a resolution calling for construction of additional 1,000 beds. A general agreement was created in 1991 in response to the Request for Proposal submitted by AMS and Associates. Three additional buildings (Oak, Maple and Pine Halls) were then built with 133 apartment style units in The Village. AMS is providing housing to Wright State University on an exclusive basis to accommodate students. The university has no economic responsibility or financial risks relative to occupancies.

RESOLUTION 99-18

WHEREAS, the Board of Trustees of Wright State University wishes to enter into a lease agreement with AMS and Associates for the construction and expansion of student housing on Pine Hill Acres Lots 2, 3 and 4; and

WHEREAS, the terms of the lease agreement to be negotiated between the parties are for a period of twenty-five (25) years with two successive renewals, each for a term of twenty-five (25) years, and for a consideration of a fair rental amount as prorated within the lease agreement; and

WHEREAS, the construction and expansion of student housing is beneficial to the residential student population of the university; therefore, be it

RESOLVED that the Board of Trustees of Wright State University authorizes the vice president for Business and Fiscal Affairs to negotiate and enter into referenced lease agreement on its behalf:

Mr. Soin moved for approval, Mr. Diggs seconded. The resolution was adopted by roll call vote with Mr. Buerger and Ms. Foster voting no.

Gwen Mattison, general counsel and assistant attorney general, explained that the original easement for the pedestrian bridge was between the parties of the state of Ohio and AMS and Associates. The easement resolution has not been passed by the state for two years. In order to dislodge the easement from the state, it was recommended by the Department of Administrative Services that Wright State University enter into an easement agreement with AMS and Associates since the property is in the name of the Board of Trustees. The Department of Administrative Services makes a distinction between property in the name of the state of Ohio versus property in the name of the Board of Trustees. The Department of Administrative Services agreed.

RESOLUTION 99-19

WHEREAS, the Board of Trustees of Wright State University wishes to enter into a roadway and utility easement with AMS and Associates for a pedestrian bridge and utilities crossing Pine Hill Acres Lots 2, 3 and 4; and WHEREAS, the easement is beneficial to the residential student population of the university by enabling direct access to the university from College Park student residential housing; therefore, be it RESOLVED that the Board of Trustees of Wright State University authorizes the vice president for Business and Fiscal Affairs to negotiate and enter into the referenced easement on its behalf. RESOLVED that this resolution supersedes Resolution 96-47, dated June 7, 1996.

Mr. Jenkins moved for approval of the resolution. Ms. Littlejohn seconded, and the motion was unanimously adopted by voice vote.

- **Capital Projects Status Report**

An update on the capital project status report was presented. Listed basic renovation items are underway. Upgrades are being done on dressing rooms in the Nutter Center. The major capital projects underway are the new Academic Building and Access Circulation.

- **Other Business**

Mr. Jenkins commented on the content of committee meetings, suggesting that an annual work plan be developed for each committee to identify policy issues for discussion.

A. Finance and Audit Committee

Mr. Diggs, chair, reported on the committee meeting of November 24, 1998.

- **Non-Endowment Funds Investment Policy**

Although the current non-endowment funds investment policy was adopted approximately two years ago, management proposed to modify this policy to take advantage of the fixed-income market as seen today. The university's external investment managers were consulted to learn what could be done to enhance the university's yield. The university currently has \$15 million invested with external investors.

The committee expressed concern about periodically revising the policy and suggested that management reconsider a complete review of said policy. It was suggested that management determine exactly what the policy goal is and if there are any legal restraints with respect to investment alternatives. Vice President

Achterman will contact the treasurers of The Dayton Power and Light Company and The Mead Corporation to discuss this issue. The current policy will be reviewed from a risk/return perspective. This review could be accomplished by projecting various investment alternatives to determine its impact on risk and return. In addition, Vice President Achterman was also asked to obtain a legal opinion from the state attorney general's office on any limitations the university might have with respect to investment alternatives. A model will then be developed and presented to the committee at the next meeting showing the results of the analysis as well as a recommendation as to the type of risks versus the type of return the university is willing to accept.

- **Investment Reports**

The investment reports for September and October 1998 were reviewed. It was explained that after meetings with representatives from Banc One and Fifth Third Bank, it was decided to change the format of these reports. The reports continue to show the internally managed investment yields as calculated when purchased since these investments are held until maturity. Cost of investments, market value, and face amounts are shown for Banc One and Fifth Third Bank. In addition, a calculation is provided for each of the actual returns based upon the market value of the investments. This is a more accurate reflection of the gains realized. The annualized returns through October for Fifth Third and Banc One show a yield of 6.86% and 7.76% respectively which is slightly under the benchmark for both. It was noted that the

first quarter earnings were poor, but are now improving. The current level of the university's investments is in excess of \$60 million.

- **Financial Trend Analysis**

An analysis of selected university financial trends for the period FY'94 through FY'98 was distributed.

Management continues to evaluate the university's financial trends in revenue and spending in comparison with Ohio schools and other peer institutions (similarly sized in budget and students) across the country. A copy of this analysis is on file in the Board office.

This trend analysis information is analyzed regularly and assists in creating financial benchmarks that in turn assist in allocating the university's resources. Highlights and key ratios of the analysis are listed below:

Current Revenues Components:

- Instruction & Departmental Research as a Percent of Current E&G Expenditures
- Separately Budgeted Research and Public Service as a Percent of Current E&G Expenditures
- Support for Students as a Percent of Current E&G Expenditures
- Administration & General as a Percent of Current E&G Expenditures
- Academic Support Components
- Plant Operation & Maintenance Dollars Expended per Dollar of Investment in Plant
- WSU Plant Operation & Maintenance and Utilities Expenses per Square Foot
- WSU Library Expenditures per Student Headcount

- Auxiliary Enterprises Sales and Services versus Support
- Intercollegiate Athletics Sales & Services versus Support
- Student Union Sales & Services versus Support
- Fund Equity Ratios
- WSU Current Unrestricted Fund Equity as a Percent of Current Unrestricted Expenditures
- Ohio Board of Regents WSU Required Ratios
- **Quarterly Budget versus Actual**

The department of Budget Planning and Resource Analysis, was asked to provide an overview of the university's Current Funds Budget. A set of schedules and charts was distributed detailing the university's \$214 million Current Funds Budget. A copy of this report is on file in the Board office. Highlights of both revenues/sources and expenditures/uses items included within the budget were discussed as follows:

Revenues/Sources:

- State instructional subsidy revenues are forecast to be \$2.7 million greater than the prior year budget.
- Student fee revenues are forecast to be \$3.5 million greater than the prior year's budget. This reflects both a 1.03% increase in student credit hours enrollment and an increase in student fee rates.
- A base budget reallocation of \$1.6 million is planned to implement strategic planning initiatives.
- Six specific enrollment impacting strategic plan initiatives were adopted and are projected to generate up to \$670 thousand in additional student fee revenues.

Expenditures/Uses:

- The budget allows for a 4% compensation pool increase, salary equity adjustments, and faculty

promotion and tenure adjustments. These allocations total \$4.5 million.

- Scholarship and fee remission budgets have been increased \$540 thousand to adjust for the student fee rate increases.
- One percent of the student fees rate increase is expected to generate \$430 thousand and has been set aside to fund technology.
- The Library acquisitions budget has been increased \$200 thousand to cover inflationary cost adjustments.
- The university's graduate fellowship program funding was increased \$950 thousand. This is to increase the number of recipients to fund up to a total of 300 fellowships.
- Strategic Planning initiatives reflect an increase of \$550 in additional allocated resources and \$1.6 million in base budget reallocations.

A document entitled, "Quarterly Budget to Actual – Unrestricted" which detailed the university's results from operation for the quarter ending September 30, 1998 was distributed. It was noted that the quarter ending September 30, 1998, is not necessarily foretelling of the university's year-end picture. The first quarter has the least amount of financial activity categories. This document is on file in the Board office.

A. Student Affairs Committee

- **Student Government President's Report**

Mr. Jason Lansdale reported on the use of the Wright 1 Card for student elections. The use of the electronic system will eliminate the need for validation cards when voting. Higher voter participation is an anticipated result.

Mr. Lansdale discussed parking concerns and the high number of parking tickets issued which result in increased appeals. Student Government supports the current proposal to begin a re-structuring of campus parking with improved organization. Student Government will hold a meeting December 8, 1998 to discuss parking issues. Guests from Parking Services, Residence Services and Public Safety will be in attendance. Mr. Jared Raftery, president of Student Government, presented an update on the student legal service proposal. Students were surveyed as to their opinion of a student legal service. Of the 508 students who completed the survey, 94% of the respondents indicated that a student legal service would be of benefit. Student Government plans to present a formal proposal to the Board of Trustees in the future.

New signage cases have been approved for campus. Student Government will be responsible for two information cases beginning winter 1999. The information sites will be located near the new building and on the quad.

An on-line book coop will be implemented this quarter. Students will be able to look for books to sell and buy via the computer. It is anticipated that in March 1999 an actual book coop/swap will be organized and held in the multipurpose room in the Student Union.

Mr. Todd Koehn, vice president for Student Government, reported on the recent faculty senate discussion on the proposed new Add/Drop Policy. Further discussion will take place at the faculty meeting on November 30, 1998. Student

Government feels the proposed policy sends an "anti-student" message and should not be approved.

- **Vice President for Student Affairs and Enrollment Services Report**

- Dr. Dan Abrahamowicz, vice president for Student Affairs and Enrollment Services, discussed housing expansion and campus safety. He introduced staff to provide details in these areas.

- Ms. Kathy Morris, assistant vice president for Student Affairs and Mr. Dan Bertso, director of Residence Services presented background information and the proposed agreement for housing expansion on Zink Road for fall 1999. The proposal to use WSU land for construction by AMS and Associates will go to the Building and Grounds Committee of the Board of Trustees for approval.

- Mr. Dan Bertso reported on a variety of planned programmatic changes in residence services including:

- increased smoke free/choice housing
- improved shuttle services
- Hamilton Hall renovation
 - new laundry facilities

- change in the lease agreement for Forest Lane from a twelve month to a nine and a half month lease
- creation of special interest housing in Forest Lane for Greeks, Honors, ROTC and Engineering Science students

- Under consideration is a GPA requirement of 2.0 or better for residents in the apartment communities. Students below a 2.0 will be advised to live in a residence hall environment. This environment provides the academic

support services needed to assist these students in achieving academic success.

- Ms. Simone Polk, director of Public Safety, distributed the Student Right to Know brochure. Crime statistics were discussed.

A. Student Trustees' Report

Ms. Euvondia Barto thanked the Board and Dr. Goldenberg for the opportunity to speak. Ms. Barto commended Student Government and the student election commissioner, Jason Lansdale, for doing an exemplary job this quarter of representing and being a very strong voice for students. The planned book co-op and effort committed toward implementing student legal services are just two examples of their leadership and outstanding service.

Ms. Barto reported that Public Safety has organized two investigative tours in the last six months walking around campus in preparation for a formal report due out in the next month discussing safety on campus. The first of these walks revealed several of the phones in lot 4 were not working. As a result, the maintenance and review schedule of these phones has been updated from a monthly to weekly basis. Ms. Barto thanked Public Safety for making student safety a priority.

B. Faculty President's Report

Dr. Robert Sweeney, Faculty President, thanked the Board for their participation in the inaugural festivities.

The Faculty Senate has been working on three issues:

1. Drop/Add Policy

Last spring the Faculty Senate passed a drop/add policy but declined to forward the policy to the Board until the implementation issues could be worked out.

2. General Education Reform

Last year a General Education Taskforce was appointed with a charge to look at general education, which is essentially the first two years of an undergraduate degree. The taskforce would make sure that the GE program was consistent with the transfer model which provided the

flexibility to the various colleges for their majors, was respectful of class sizes, and that the four-hour base would be easily convertible into a semester system.

The Faculty Senate supported the principles behind the GE. The next step is implementation. A taskforce has been appointed and will present a report to the Faculty Senate by the end of the year.

3. Academic Integrity Policy

This policy will insure that when students are accused of cheating, due process will be followed that is supportive of the students and are supportive of the academic integrity of the institution.

Dr. Sweeney stated that by the end of the year this policy should be completed.

X. PRESENTATION AND POLICY DISCUSSION

Dr. G. Alan Burton

Professor of Environmental Science

"The Environmental Sciences Program at WSU: Its Regional and International Importance"

Mr. Burton presented a very interesting and informative overview of his department's work in environmental science. The environmental field continues to have an exciting future, crossing multiple disciplines ranging from public health to ecosystem sustainability. Currently, the \$181 billion per year environmental industry employs more than 1 million people in 110,000 revenue-generating organizations. Water, sanitation, and pollution prevention careers are among the top 10 industries with the fastest employment growth between 1996 and 2006. The forecast for the future is good with fast growth internationally. Environmental quality has always been important to the public.

Wright State is a national leader among university environmental programs. One of only 23 in the U.S. to be accredited, it is one of the most productive on campus. There have been a number of recent prestigious research and service grant awards which address public education, community awareness, and applied to basic research on assessing water and wildlife quality. Research projects

range from local to international, focusing on timely issues affecting health and environment. Current initiatives include enhanced professional training opportunities, regional collaborations with the public and private sector, and a proposed Ph.D. program in Applied Environmental Sciences.

XI. UNFINISHED BUSINESS

None

XII. NEW BUSINESS

- A. December Commencement – December 5, 1998
Ervin J. Nutter Center
Breakfast – 8:30 a.m. – Berry Room
Commencement – 10:00 a.m. – Arena
- B. Madrigal Dinner, December 10, 1998, 7:00 p.m.
- C. Next Board Meeting - Executive Session, February 4, 1999
Public Session, February 5, 1999
- D. AGB National Conference - March 27-30, 1999, Seattle, Washington

XIII. ADJOURNMENT

The meeting adjourned at 9:45 a.m.