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**WRIGHT STATE UNIVERSITY
BOARD OF TRUSTEES
OFFICIAL PROCEEDINGS OF THE
ONE HUNDRED AND EIGHTY-THIRD MEETING
June 10-11, 1999**

I. CALL TO ORDER

The meeting of the Wright State University Board of Trustees was called to order by Mr. Thomas E. Palmer, chair, on Thursday, June 10, 1999, 4:00 p.m., in Room 267 University Hall. Ms. Daisy Duncan Foster called the roll:

Present

Robert E. Buerger
Matthew O. Diggs
Daniel W. Duval
Daisy Duncan Foster
Martin D. Jenkins
Thomas E. Palmer
Rajesh K. Soin

Absent

Michael Adams
Gail H. Littlejohn

II. PROOF OF NOTICE OF MEETING

Mr. Palmer reported that this meeting was called by written notification and a quorum was present.

III. DISPOSITION OF PREVIOUS MINUTES

Mr. Palmer moved that the April 15-16, 1999, minutes be approved as submitted. Mr. Martin seconded, and the motion was unanimously approved by voice vote.

IV. EXECUTIVE SESSION

In accordance with the Ohio Open Meetings Law, the Board, after a majority of a quorum, determined to hold an Executive Session by offering the following resolution:

RESOLUTION 99-40

RESOLVED that the Wright State University Board of Trustees agreed to hold Executive Session on Thursday, June 10, 1999; and be it further

RESOLVED that pursuant to the Ohio Revised Code 121.22 (G), the following issues may be discussed in Executive Session:

- Legal Report

- Potential dismissal, demotion, or discipline of a tenured faculty member, and pertinent personnel matters

- Purchase of real property by WSU Foundation, Inc., and pertinent real estate matters

Mr. Palmer moved for approval. Mr. Duval seconded, and the motion was unanimously approved by roll call vote.

V.RECESS

Following the Executive Session, Wright State University administration, past trustees and special guests joined the Board for dinner in W169 of the Student Union.

VI.RECONVENE - ROLL CALL

The Wright State University Board of Trustees reconvened on Friday, June 11, 1999, 1:00 p.m., Dwyer Hall, Lake Campus. Ms. Daisy Duncan Foster called the roll:

Present

Robert E. Buerger
Matthew O. Diggs
Daniel W. Duval
Daisy Duncan Foster
Martin D. Jenkins
Thomas E. Palmer
Rajesh K. Soin

Absent

Michael Adams
Gail H. Littlejohn
Jeffrey S. Gardner

Euvondia M. Barto

Mr. Palmer stated that the Wright State University Board of Trustees is a public body subject to the Ohio Open Meetings Act. It operates on a fixed agenda available to those attending the meeting. Persons wishing to address the Board in its Public Session should submit a written request to the Board of Trustees' office 72 hours in advance of the meeting in order to be placed on the agenda. However, all persons address the Board at the invitation of the Board and are subject to time limitations and other guidelines established to maintain the good order of the meeting.

Mrs. Helen James, past trustee and representative of the W.O.E.F. Board welcomed President Goldenberg, Wright State University Trustees and guests to Lake Campus.

VII.REPORT OF THE CHAIR

A.Election of Board of Trustees' Officers for 1999-2000

Mr. Palmer stated that in keeping with the amendment to Article II, Section 2 of the Board of Trustees' Bylaws, election of officers is held during the last meeting of the academic year. Mr. Palmer asked for nominations:

1. Chair

Mr. Duval nominated Mr. Palmer; Mr. Buerger seconded, and Mr. Palmer was unanimously elected chair of the Board by voice vote.

2. Vice Chair

Mr. Duval nominated Mr. Diggs; Mr. Buerger seconded, and Mr. Diggs was unanimously elected vice chair of the Board by voice vote.

3. Secretary of the Board

Mr. Duval nominated Ms. Foster; Mr. Buerger seconded, and Ms. Foster was unanimously elected secretary of the Board by voice vote.

B. Recognition of Frederick W. Schantz

In appreciation and recognition of Frederick W. Schantz's service to the Board of Trustees, the following resolution is offered:

RESOLUTION 99-41

WHEREAS, Frederick W. Schantz was appointed to the Wright State University Board of Trustees on August 5, 1990, by Governor Richard F. Celeste and has faithfully fulfilled his duties in that capacity for eight years; and

WHEREAS, Mr. Schantz provided exemplary leadership to the Board of Trustees not only as its chair for two years, but also as chair of the Finance and Audit and Executive committees and as a member of the Student Affairs, Advancement, and Building and Grounds committees; and

WHEREAS, his public service in the university's surrounding community includes membership and chairmanship of several area foundations, organizations, and campaigns and has been recognized by the Montgomery County Citizen of the Year Award in 1992; and

WHEREAS, as a member of the Board of Trustees, Mr. Schantz has contributed to the educational and fiscal foundation supporting Wright State's vision of innovation in scholarship, culture, technology, and human justice; be it therefore

RESOLVED that the Wright State University Board of Trustees does hereby express its sincere appreciation and heartfelt commendation to Frederick W. Schantz for his service and leadership on behalf of the university.

Mr. Diggs moved for approval. Ms. Foster seconded, and the motion was unanimously adopted by voice vote.

C. Recognition of Euvondia M. Barto

In appreciation and recognition of Euvondia M. Barto's service to the Board of Trustees the following resolution is offered:

RESOLUTION 99-42

WHEREAS, Euvondia M. Barto was appointed to the Wright State University Board of Trustees on September 4, 1997, by Governor George V. Voinovich, and has faithfully performed her duties as a student trustee while maintaining excellent academic standards as both an undergraduate and graduate student majoring in computer engineering; and

WHEREAS, her commitment to the university and surrounding community during her tenure on the Board of Trustees and throughout her academic career has distinguished Ms. Barto as a dedicated public servant; and

WHEREAS, Ms. Barto's leadership as a Student Government college representative, chair of the Wright Engineering Council Representative Assembly, vice-president of the Society of Women Engineers, and coordinator for National Engineer's Week began a long career in university involvement; and

WHEREAS, her academic excellence and public service have earned her several honors and scholarships, including the Dean's Award, Dean's list, Computer Science and Engineering Department Scholarship, Ohio Scholastic Achievement Scholarship, and the EG&G Edgerton Scholarship; and

WHEREAS, her membership in the Servant Leadership Advisory Board, the Student Honors Association, Alpha Lambda Delta Honor Society, and the Teaching Award, Curriculum, and Dean's Steering committees further demonstrate the valuable contributions that laid the foundation for her appointment as a student trustee; and

WHEREAS, she served with distinction on the Academic Affairs and Student Affairs Committees; and

WHEREAS, Ms. Barto will carry forward her social consciousness and acquired knowledge throughout her professional career; be it therefore

RESOLVED that the Wright State University Board of Trustees expresses its sincere appreciation to Euvondia M. Barto and extends its best wishes for her future success.

Mr. Jenkins moved for approval. Ms. Foster seconded, and the motion was unanimously adopted by voice vote.

D.Pine Hills Project Easements

RESOLUTION 99-43

WHEREAS, the Miller Family Limited Partnership granted to Wright State University two easements for utility purposes recorded in Volume 1310, Page 556, and Volume 1310, Page 552, respectively of the records of Greene County, Ohio, and which are described in Exhibits A, A-1, B, and B-1 respectively; and

WHEREAS, the City of Fairborn must utilize these easements to provide sewer mains in connection with the Pine Hill Acres Project; therefore, be it

RESOLVED the Wright State University Board of Trustees assigns and dedicates its interest in the two above referenced easements to the City of Fairborn for the provision of sewer mains to the Pine Hill Acres Project. Furthermore, the Board of Trustees authorizes the vice president for Business and Fiscal Affairs and treasurer to execute the required documents for provision of the two referenced easements.

Mr. Diggs moved for approval. Mr. Buerger seconded, and the motion was unanimously adopted by voice vote.

E.Other

Mr. Palmer reported that the Board had received Dr. Goldenberg's annual report of accomplishments. It was the consensus of the Board that Dr. Goldenberg deserved high praise for his hard work this year.

VIII.REPORT OF THE PRESIDENT

A. Approval of June Graduates

Spring commencement will be held on Saturday, June 12, 1999, 10:00 a.m. in the Ervin J. Nutter Center.

Section 1.03 of the Wright State University Code of Regulations provides that the Board of Trustees shall grant degrees to qualified graduates after due consideration of nominations by the faculty. Candidates were nominated at the General Faculty meeting on May 11, 1999.

Since applications for degrees are accepted in advance, the recommendation was made that changes in the list to correct errors and to add or delete names of persons who unexpectedly will or will not meet all requirements for graduation be permitted. A list of spring 1999 degrees follows, along with comparison figures for spring 1998.

1998

BUSINESS AND ADMINISTRATION

Bachelor of Science in Business 249

EDUCATION AND HUMAN SERVICES

Bachelor of Science 16

Bachelor of Science in Education 135

ENGINEERING AND COMPUTER SCIENCE

Bachelor of Arts in Computer Science 0

Bachelor of Science in Biomedical Engineering 16

Bachelor of Science in Computer Engineering 15

Bachelor of Science in Computer Science 23

Bachelor of Science in Electrical Engineering 25

Bachelor of Science in Engineering Physics 0

Bachelor of Science in Human Factors Engineering	6
Bachelor of Science in Materials Science and Engineering	5
Bachelor of Science in Mechanical Engineering	27

LIBERAL ARTS

Bachelor of Arts	249
Bachelor of Fine Arts	33
Bachelor of Music	8
Bachelor of Science	12

NURSING AND HEALTH

Bachelor of Science in Nursing	87
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SCIENCE AND MATHEMATICS

Bachelor of Arts	66
Bachelor of Science	127
Bachelor of Science in Medical Technology	4

SCHOOL OF GRADUATE STUDIES

Doctor of Philosophy	5
Educational Specialist	2
Master of Arts	41
Master of Business Administration	96
Master of Education	152

Master of Humanities	6
Master of Music	2
Master of Rehabilitation Counseling	5
Master of Science	142
Master of Science in Computer Engineering	11
Master of Science in Engineering	70
Master of Science in Teaching	1
Master of Urban Administration	10
 <u>SCHOOL OF MEDICINE</u>	
Doctor of Medicine	89
 <u>SCHOOL OF PROFESSIONAL PSYCHOLOGY</u>	
Doctor of Psychology	0
 <u>WRIGHT STATE UNIVERSITY LAKE CAMPUS</u>	
Associates Degrees	65
TOTAL	1,800

RESOLUTION 99-44

RESOLVED that the candidates for degrees for March and June 1999 be and hereby are confirmed and approved.

Mr. Buerger moved for approval. Mr. Duval seconded, and the motion was unanimously adopted by voice vote.

B.Distinguished Professor Award - John Bullock

According to Wright State University policy, approved by the Board of Trustees in September 1987, Dr. Goldenberg recommends the appoint of the following distinguished professor, effective July 1, 1999:

**BRAGE GOLDING DISTINGUISHED PROFESSOR OF RESEARCH
(July 1, 1999 to June 30, 2002)**

**John Bullock, chair and professor of Ophthalmology, School of
Medicine**

RESOLUTION 99-45

RESOLVED that the distinguished professor appointment, as submitted to this meeting be, and the same hereby is approved.

Mr. Duval moved for approval. Mr. Buerger seconded, and the motion was ratified by roll call vote.

**C. Confirmation of Academic and Administrative Appointments
and Changes**
Faculty Appointments

Lillie P. Howard, Ph.D., in addition to other duties, has been appointed Dean of University College, effective July 1, 1999.

Mary Ellen Mazey, Ph.D., has been appointed Professor and Dean, College of Liberal Arts, effective April 1, 1999.

June A. Ovington, Ph.D., has been appointed Associate Professor and Chair, Educational Leadership, College of Education and Human Services, effective April 14, 1999.

Howard Part, M.D., has been appointed Professor and Dean, School of Medicine, effective May 6, 1999.

Faculty Separations

No separations submitted

Unclassified Appointments

Emmanuel Aigbokhan, Ph.D., has been appointed Postdoctoral Researcher, Biological Sciences, College of Science and Mathematics, effective May 1, 1999.

Daniel S. Bago has been appointed Event Services Supervisor, Ervin J. Nutter Center, effective March 22, 1999.

Lawrence Bauer, M.Ed., has been appointed Research Associate Professor, Family Medicine, School of Medicine, effective January 1, 1999.

Todd E. Brittingham, B.S., has been appointed Associate Registrar, Registrar's Office, effective March 1, 1999.

Catherine L. Bussen, B.A., has been appointed Assistant Director for Scholarships and Outreach, Financial Aid, effective January 1, 1999.

Mary E. Caffrey, M.A., has been appointed International Education Assistant, International Student Programs, effective May 17, 1999.

Robert S. Copeland, B.A., has been appointed Director, Office of Advancement, School of Medicine, effective April 1, 1999.

Christopher R. Felts has been appointed Manager, Materials Management, effective March 29, 1999.

David A. Finnie has been appointed Associate Director, Public Safety, effective March 29, 1999.

Brian E. Fowler, B.A., has been appointed Research Assistant, Biological Sciences, College of Science and Mathematics, effective May 3, 1999.

Joyce A. Hail, M.A., has been appointed Assistant to the Registrar, Registrar's Office, effective March 1, 1999.

Catherine L. Harruff, M.S., has been appointed Clinical Site Director, Community Health, School of Medicine, effective March 15, 1999.

Glendon D. Horton has been appointed LAN Analyst II, OhioLINK, effective April 1, 1999.

Dorothy J. Leibold, A.A., has been appointed Administrative Assistant, Family Medicine, School of Medicine, effective May 17, 1999.

Sharon A. Lewis, M.P.A., has been appointed Assistant Provost for Planning, effective July 1, 1999.

Yingjun Li, M.D., has been appointed Postdoctoral Researcher, Physiology and Biophysics, School of Medicine, effective May 24, 1999.

Tonya M. Mathis has been appointed Vocational Support Specialist, Office of Disability Services, effective April 26, 1999.

Sarah F. McGinley, M.A., has been appointed Research and Records Analyst, University Advancement, effective April 19, 1999.

Marjorie S. Morgan, Ph.D., has been appointed Senior Research Associate, Biological Sciences, College of Science and Mathematics, effective May 1, 1999.

Daniel L. Papay, B.S.M.E., has been appointed Assistant Director for Design and Construction, Planning-Engineering and Construction, effective April 1, 1999.

Jennifer L. Penick, B.S.Ed., has been appointed Associate Director, Financial Aid, effective January 1, 1999.

Carol J. Rader has been appointed Assistant Director for Contracting and Assignments, Residence Services, effective May 1, 1999.

Karen H. Schneider, M.A., has been appointed Reference Team Leader, University Libraries-Fordham Library, effective May 1, 1999.

Alison Y. Schray, B.A., has been appointed Administrative Assistant, Music, College of Liberal Arts, effective April 12, 1999.

Franci K. Schwab has been appointed Administrative Assistant, Pediatrics, School of Medicine, effective April 19, 1999.

Brenda K. Shafner has been appointed Desktop Software Specialist II, Network Services, Computing and Telecommunications Services, effective April 8, 1999.

John C. Sheidler has been appointed Support Operations Director, Facilities Operations, School of Medicine, effective April 1, 1999.

Sheryl L. Smith, M.R.C., has been appointed Assistant Director, Career Services, effective May 1, 1999.

Kimberly A. Tusing has been appointed Telecomm Project Coordinator, Telecommunications, Computing and Telecommunications Services, effective April 17, 1999.

Daniel J. Wagel, B.S., has been appointed Research Scientist, Chemistry, College of Science and Mathematics, effective April 1, 1999.

Kevin G. Watson, B.S., has been appointed Business Manager, College of Education and Human Services, effective April 1, 1999.

John A. White, B.S., has been appointed Senior Accountant, General Accounting, effective May 24, 1999.

Kevin J. Wholihan, M.S., has been appointed Research Associate 1, Community Health, School of Medicine, effective March 15, 1999.

Cynthia D. Young, B.F.A., has been appointed Interim Director, Communications and Marketing, effective March 1, 1999.

Unclassified Separations

Martha Armstrong-Benjamin, M.S., Assistant Director, Student Life, effective April 7, 1999.

Julie Cromer, B.S., Assistant Athletic Director, Intercollegiate Athletics, effective April 7, 1999.

Robert A. Divnick, B.S., Staff Assistant, Budget Planning and Resource Analysis, effective May 14, 1999.

Lennie M. Ernst, Administrative Coordinator, Family Medicine, School of Medicine, effective April 30, 1999.

Vincent H. Hopkins, B.A., Senior Development Officer, College of Engineering and Computer Science, effective April 1, 1999.

Matthew D. Mega, M.A., Research Associate, Community Health, School of Medicine, effective April 9, 1999.

Larry J. Perdue, B.S., Radiation Safety Technician, Environmental Health and Safety, effective April 30, 1999. (Retirement)

Chad M. Sass, B.A., Marketing Coordinator, Ervin J. Nutter Center, effective April 21, 1999.

Sureendhran Subramaniam, B.Sc., Help Desk Analyst, Computing and Telecommunications Services, effective April 29, 1999.

Maura J. Taaffe, M.A., Director, University Writing Center, effective May 6, 1999.

Brent W. Young, M.S., Business Manager, College of Education and Human Services, effective April 30, 1999. (Retirement)

Classified and Unclassified Hourly Appointments

Christopher J. Arthur has been appointed Assistant Computer Operator, Computing and Telecommunications Services, effective April 19, 1999.

Joyce A. Baldwin has been appointed Student Accounts Specialist, Bursar's Office, effective January 25, 1999.

Robin D. Barnette has been appointed Custodial Services Supervisor, Nutter Center-Physical Plant, effective April 10, 1999.

Charles J. Beckley, II, has been appointed Administrative Secretary, Pharmacology/Toxicology, School of Medicine, effective April 19, 1999.

Kathleen G. Belew has been appointed Senior Records Technician, Registrar's Office, effective March 29, 1999.

Larry Blevins has been appointed Wright Copy Center Supervisor, Printing Service, effective April 26, 1999.

Mark A. Bogard has been appointed Purchasing Coordinator, Purchasing Office, effective April 17, 1999.

Donna M. Boyer has been appointed Student Accounts Specialist, Bursar's Office, effective January 25, 1999.

Brian D. Brennaman, A.S., has been appointed Simulated Patient, Interdisciplinary Teaching Lab, School of Medicine, effective April 16, 1999.

Rayann L. Brown has been appointed Secretary, Office of Disability Services, effective May 15, 1999.

Brenda J. Clouse, A.S., has been appointed Senior Secretary, Office of Advancement, School of Medicine, effective May 10, 1999.

Tamra D. Conway has been appointed Senior Computer Operator, Computing and Telecommunications Services, effective May 1, 1999.

Jennifer M. Cox has been appointed Student Accounts Specialist, Bursar's Office, effective January 25, 1999.

Della Faye Dean has been appointed Community Health Advocate, Research Affairs, School of Medicine, effective April 7, 1999.

Vincent R. Driscoll has been appointed Custodial Project Worker, Custodial Services, effective May 16, 1999.

Kathleen M. Dye, A.A.S., has been appointed Accounting Clerk, Materials Management, effective April 19, 1999.

Miracle K. Elam has been appointed Clerk/Receptionist, University College, effective April 19, 1999.

Paula A. Esken has been appointed Secretary, Instrument Shop, College of Engineering and Computer Science and College of Science and Mathematics, effective April 19, 1999.

Anna M. Ford, M.A., has been appointed Senior Secretary, Health-Physical Education-Recreation, College of Education and Human Services, effective May 12, 1999.

Joan A. Gahris has been appointed Financial Aid Specialist Supervisor, Financial Aid, effective February 1, 1999.

Janet E. Grafton, B.S., has been appointed Senior Records Technician, School of Graduate Studies, effective May 10, 1999.

Victoria A. Harness, B.A., has been appointed Senior Secretary, Vice President for Student Affairs, effective May 24, 1999.

Troy M. Harphant has been appointed Maintenance and Repair Worker, Physical Plant, effective May 10, 1999.

Keith L. Hawkins has been appointed Simulated Patient, Interdisciplinary Teaching Lab, School of Medicine, effective April 23, 1999.

Linda Sue Hood, A.S., has been appointed Community Health Advocate, Research Affairs, School of Medicine, effective April 7, 1999.

Jennifer A. Jones, B.A., has been appointed Library Technical Assistant, University Libraries-Central Service, effective May 24, 1999.

Mina L. Lundy has been appointed Secretary, Registrar's Office, effective April 5, 1999.

Donna Menelle has been appointed Senior Secretary, Community Health, School of Medicine, effective April 23, 1999.

David D. Miller has been appointed Senior Plant Operations and Maintenance Worker, Lake Campus-Plant Operations, effective May 1, 1999.

Ellen Miller has been appointed Senior Secretary, Health-Physical Education-Recreation, College of Education and Human Services, effective April 23, 1999.

Julie Mitchell, B.M., has been appointed Secretary, Social Work, College of Liberal Arts, effective April 12, 1999.

Patrice Overby has been appointed Secretary, Conferences and Continuing Education, effective April 12, 1999.

Natalie P. Owens has been appointed Senior Account Clerk, Bursar's Office, effective May 3, 1999.

Christine M. Rapp, B.S., has been appointed Research Associate, Biological Sciences, College of Science and Mathematics, effective April 1, 1999.

Tyler L. Ray has been appointed Lead Custodial Worker, Housing-Maintenance/Repair, effective May 3, 1999.

Julia A. Rife, B.A., has been appointed Student Accounts Specialist, Bursar's Office, effective January 25, 1999.

Willie G. Robinson has been appointed Custodial Project Worker, Nutter Center-Physical Plant, effective April 3, 1999.

Chris A. Ross has been appointed Bindery/Bulkmail Operator, Printing Service, effective April 28, 1999.

Jodi L. Schacherer, A.D.N., has been appointed Simulated Patient, Interdisciplinary Teaching Lab, School of Medicine, effective April 16, 1999.

Mark Sheets has been appointed Courier Services Worker 1, Courier Services, School of Medicine, effective April 12, 1999.

Carol Staruch has been appointed Secretary, Social Work, College of Liberal Arts, effective May 3, 1999.

Elizabeth J. Staugler, B.S., has been appointed Building and Grounds Supervisor, Lake Campus-Plant Operations, effective May 3, 1999.

Daisy A. Stieger has been appointed Senior Secretary, Biomedical and Human Factors Engineering, College of Engineering and Computer Science, effective April 3, 1999.

Sandra Kay Trimboli has been appointed Clerk/Receptionist, Community Health, School of Medicine, effective May 17, 1999.

Carolyn K. Walker has been appointed Custodial Worker, Cox Plant Operation-Main, effective April 5, 1999.

Kristine A. Zamora has been appointed Secretary, Sociology/Anthropology, College of Liberal Arts, effective May 18, 1999.

Classified and Unclassified Hourly Separations

Robert Aaron Adams, Senior Computer Operator, Computing and Telecommunications Services, effective March 19, 1999.

Joann R. Baird, Secretary, Geological Sciences, College of Science and Mathematics, effective April 19, 1999.

Leslie A. England, B.A., Library Technical Assistant, University Libraries-Fordham Library, effective April 27, 1999.

Darlene Gentry, Custodial Worker, Nutter Center-Physical Plant, effective April 22, 1999.

Sandra J. Gostomski, Keyboard Specialist, Professional Psychology, School of Professional Psychology, effective April 30, 1999. (Retirement)

Lee Guild, Office Supervisor, Health-Physical Education-Recreation, effective April 30, 1999. (Retirement)

Larry G. Hall, Electrician 1, Physical Plant, effective April 30, 1999. (Retirement)

John W. Hildebrecht, Accounting Clerk, Materials Management, effective April 30, 1999. (Retirement)

Michael A. Joyce, Courier Services Worker, Courier Services, School of Medicine, effective April 26, 1999.

Barbara B. McClure, Secretary, Community Health, School of Medicine, effective April 30, 1999. (Retirement)

Evelyn M. Nelson, Tape Center Assistant, Office of Disability Services, effective May 3, 1999.

Connie L. Niles, Secretary, Instrument Shop, College of Engineering and Computer Science, effective April 30, 1999. (Retirement)

Barbara M. O'Neill, Secretary, Biological Sciences, College of Science and Mathematics, effective April 23, 1999.

Robert W. Parrish, Custodial/Project Worker, Nutter Center—Physical Plant, effective April 6, 1999.

Corby W. Pathanos, B.A./B.S., Senior Secretary, Vice President for Student Affairs, effective March 17, 1999.

Caroline A. Slater, Office Assistant, Sociology and Anthropology, College of Liberal Arts, effective April 21, 1999.

Melissa R. Silcox, Research Technician, Center for Urban and Public Affairs, effective March 26, 1999.

Donald E. Smith, Mason, Physical Plant, effective March 31, 1999.

RESOLUTION 99-46

RESOLVED that the academic and administrative appointments, changes, retirements, departmental reporting, resignations and terminations submitted to this meeting be, and the same hereby are approved.

Mr. Diggs moved for approval. Mr. Duval seconded, and the motion was unanimously adopted by roll call vote.

D. Acceptance of Gifts and Donations

The following gifts have been received and acknowledgement sent to the donors:

To the Geological Science Department

From:

Cameron Walker, Jr.
Walker Marine Geophysical Company
311 East Street
Essex, Iowa 51638

Texas Instruments DFS V Seismograph, SN 715
with 2 analog modules, 1 controller module and 1
10" digital tape transport
Estimated Value: \$5,000
Lambda power supply
Estimated Value: \$500

ERC 10C Oscillograph
Estimated Value: \$500

Aluminum Instrument Cab
Estimated Value: \$5,000

Three Input/Output RLS 240E Rotalong Switches
Estimated Value: \$5,000

Two Input/Output RLS 480 Rotalong Switches
Estimated Value: \$5,000

SeisCam 486 DFSV Tape Controller, stacker-
correlator, camera with software
Estimated Value: \$5,000

To the Electrical Engineering Department

From:

Altera Corporation
82 Innovation Drive
San Jose, CA 95134

Max and Plus II Tools
Estimated Value: \$4,000

RESOLUTION 99-47

RESOLVED that the gifts and donations listed above are hereby accepted.

Mr. Buerger moved for approval. Ms. Foster seconded, and the motion was unanimously adopted by roll call vote.

E. Report of Investments

Since the last Board meeting, investments for March and April 1999 have been received. These reports have been distributed to the trustees and are filed with the official Board of Trustees' records.

F. Ratification of Contracts and Grants

Since the last meeting of the Board of Trustees, \$1,159,675 in contracts and grants has been received. Through April 1999, Wright State University grants and contract funding levels have risen by an impressive 10 percent, or close to \$3 million, compared to last year's figures. In particular, the "Institutional Support" and "Research and Development" funding categories reflect noticeable increases in awards in 1999. Dr. Bradford Towne and Dr. Roger Siervogel of the School of Medicine's Department of Community Health were recently awarded a five-year grant from the National Institutes of Health to evaluate genetic involvement in childhood skeletal maturation. The first year's award totals nearly one-half million dollars, with total funding expected to be over \$2 million for the life of the grant.

RESOLUTION 99-48

RESOLVED that the contracts and grants submitted to this meeting be, and the same hereby are ratified.

Mr. Diggs moved for adoption. Mr. Foster seconded, and the motion was unanimously ratified by roll call vote.

IX. REPORTS OF THE COMMITTEES OF THE BOARD

A. Academic Affairs Committee

Ms. Foster, chair, reported on the Academic Affairs Committee meeting of May 21, 1999. The following topics were discussed:

1.Center for the Study of Drug Abuse and Its Interventions

For more than a decade of scientific productivity, SAIP has established a national reputation for Wright State University Substance Abuse Intervention Programs. The move to a center and an enhancement of resources would assure the sustained growth and stability of its efforts. The center would be the focal point of scientific research, intervention and programmatic development, and multi-level education and teaching into all aspects of drug abuse. The reorganization from "programs" to "center" could enhance the university's visibility within the state and community and establish the mechanism for widespread Wright State University faculty involvement in ongoing and new research projects. To establish the center, the School of Medicine would need two senior level faculty; appropriate administrative and research support for these faculty; a fiscal manager to be shared with the Department of Community Health, and adequate facilities, space, and equipment to accommodate the center's research and administrative needs.

RESOLUTION 99-49

WHEREAS, the Wright State University School of Medicine's Substance Abuse Intervention Programs (SAIP) were begun in 1978, formulated around the project Weekend Intervention Program (WIP) for persons suffering from alcohol and/or drug abuse problems; and

WHEREAS, WIP has become an important part of the Miami Valley's human service delivery system and a prominent national model; and

WHEREAS, SAIP has provided extensive substance abuse training for medical students and clergy, has procured large scale research and service funding from

both federal and state of Ohio sources, and has diversified to offer a wide range of substance abuse research and intervention programs; and

WHEREAS, SAIP has established a niche in the scientific community as the specialist in studying the manifestation of the drug abuse

phenomenon in smaller and mid-sized, heartland cities; therefore be it

RESOLVED that the Wright State University School of Medicine's Substance Abuse Intervention Programs (SAIP) be reorganized as the Center for the Study of Drug Abuse and Its Interventions, the focal point of scientific research, intervention and programmatic development, and multi-level education and teaching into all aspects of drug abuse. This center will enhance visibility, increase competitiveness for external funding, establish the mechanism for widespread Wright State University faculty involvement in ongoing and new research projects, and assure sustained growth and stability.

Mr. Diggs moved for approval. Mr. Buerger seconded, and the motion was unanimously adopted by roll call vote.

2. Professor Emeritus Request

RESOLUTION 99-50

WHEREAS, faculty members who have served ten or more years as fully-affiliated and full-time members at Wright State University will automatically be granted the emeritus title upon retirement and upon written request by the faculty member to the provost; and

WHEREAS, Enrique Pantoja, M.D., Department of Radiological Sciences, has served the university since 1981 in a fully-affiliated and full-time status and has requested emeritus status; therefore be it

RESOLVED that the request for emeritus status for the aforementioned faculty member, submitted to this meeting be, and the same hereby is approved.

Mr. Duval moved for approval. Mr. Diggs seconded, and the motion was unanimously adopted by voice vote.

• **Strategic Plan Update**

The Provost provided an update to the Strategic Plan. It highlights accomplishments in each of the major goals of the plan. It also notes

progress on new initiatives called for by the plan and highlights programs strengthened as suggested by the plan. The update gives brief summaries of actions pursued by each college to implement guidelines given in the plan. The update concludes with a list of recent attempts to improve diversity at the university. A copy is on file in the Board office.

• **University College**

The University College Planning Committee has outlined a three-part mission for the University College:

- a. To serve as the academic home for most first-year students, providing direction, services, and opportunities to assist them in moving successfully into an appropriate major and college in a timely fashion;

- b. In collaboration with the other undergraduate colleges, Faculty Senate, and the Office of the Provost, to facilitate the timely transfer of upper-level students (sophomores, juniors, seniors) currently housed in the University College into the colleges;
- c. To work with feeder high schools to ensure that more students will enter the university "college ready," and to work with two-year institutions to ensure that transfer students will be able to move as seamlessly as possible into their desired majors.

- **Changes in General Education**

Full implementation of a revised general education program will be implemented no later than fall of 2003.

- **Consideration of Semester Calendar**

The faculty will continue to explore the conversion from a quarter to a semester calendar. Pros and cons of the conversion were discussed.

- **Announcements**

- a. Marcia Muller has been appointed vice president for University Advancement, effective July 19. Muller comes to Wright State from New Mexico State University where she has been vice president for University Advancement since 1990.
- b. Dr. Howard Part has been appointed dean of the School of Medicine effective May 6, 1999.
- c. Dr. James Walker, professor of Political Science, has been voted president-elect of the Faculty for the 1999-2000 academic year.
- d. Wright State University has been accepted into Internet 2, a high-tech test lab for technologies that will shape the commercial Internet for the 21st century.

- **A. Advancement Committee**

Mr. Duval reported on the Advancement Committee meeting of May 27, 1999.

- **Wright STEPP**

Wright STEPP is a five-week summer pre-engineering program designed to prepare local students for the field of engineering or some other science/mathematics based career. This program is offered in collaboration with the Dayton Public Schools, WPAFB and local industries. The objective of this program is to increase the student's

awareness of career options in engineering and science, and to provide students from the Dayton Public School Systems access to rich educational opportunities.

Students come to Wright State University five days a week, six hours a day for five weeks. The following areas are covered during that time; mathematical applications, problem solving, hands on experiments, career opportunities, communication skills and industry sponsored events and seminars.

Eligibility requires that students must be in grades 7 through 10, and must be nominated to the program by their math or science teacher. Forty students are selected from each grade. Students must complete four years of the program to be eligible for a full four-year scholarship in the College of Engineering and Computer Science at Wright State University and have graduated from high school with a 3.0 or better grade point average. Recent research confirms that Wright STEPP graduates are well beyond average in comparison to their peers in high school proficiency scores and their preparedness for an education in engineering.

- **Foundation Update**

The fund raising goal for fiscal year 1999 of \$4 million has been exceeded. Major gifts include the funding of an endowed chair in the School of Medicine and a commitment of \$1 million to support the renovation of Rike Hall for the Executive MBA program in the College of Business and to help fund an endowed chair in Environmental Sciences. The proposed officers of the Foundation for fiscal year 2000 were announced. Mr. Bob Nutter has agreed to be chair, Mr. Doug Deck, vice chair, Ms. Christy Manchester as secretary and Mr. Jerry Sutton will continue as treasurer.

- **Alumni Update**

The WSU alumni association board election is underway. There are five incumbents and two new candidates on the ballot. The association will soon finalize their new logo. Other future activities of the association are; a staff and volunteer appreciation event to be held in the alumni box during the Elton John concert at the Nutter Center; a reception for parents and students after graduation on June 12th; a groundbreaking

for the lights being installed at the soccer field, and the association has agreed to fund 2 ½ scholarships in theatre arts over the next four years.

- **University Update**

There are four searches currently being conducted for development officers, one in the College of Engineering, one in the College of Business and two generalists that will cover the other schools. The search for director of Corporate and Foundation relations will start this summer.

It was reported that \$665,000 has been pledged to date for the Corporate Appeal. The accomplishments of the telemarketing effort are very impressive and can be attributed to the new assistant director of the Annual Fund, Kirk Winters. Every school is showing remarkable improvement. Mr. Dan Duval asked if the cost of the telemarketing program was known. Ms. Butler stated that she did not know, but would compile that information over the summer and have it for the committee at the fall meeting. Mr. Adams asked that a handout on all the fund-raising campaigns be provided to the committee at each meeting.

A. Building and Grounds Committee

Mr. Soin, chair, reported on the Building and Grounds Committee meeting of June 1, 1999. The following topics were discussed:

- **Capital Projects Status Report**

University Hall is complete. One remaining punch list item is the fan box noise level. All fan boxes found to be noisy will be replaced within the next 2-3 weeks by the manufacturer.

Bids are being opened in Columbus, Ohio for the Allyn Hall Rehabilitation project on June 1, 1999.

A team consisting of The Collaborative, Inc., Barge Waggoner Sumner and Cannon and Van Yahres Associates has been selected for the fourth phase of the campus master plan (West Campus Entry Improvements project). Design of the project will be completed in time to begin construction May 2000 and complete the project by fall quarter 2000.

The Nutter Center Roof Replacement bids were received May 19, 1999. A meeting was held to award the contract on Thursday, May 27, 1999. The low bidder, W. R. Kelso Co., did not meet the specific requirements stated in the bid documents concerning experience in the removal of phenolic foam; experience in painting of the deck; and use of the special equipment needed to paint. Previous experience was deemed critical to the success of the project due to the available time scheduled for the completion of the high roof. The next two low bidders have met all requirements as specified. The roofing consultant called the president of the W. R. Kelso Company, who agreed that Kelso would withdraw their bid since the company did not meet the requirements specified in the bid documents. An acknowledgement letter was faxed to Kelso to confirm the conversation to withdraw their bid. By the end of the day, Kelso had reconsidered and decided not to withdraw their bid. A certified letter was sent to Kelso on Saturday, May 29, 1999, advising Kelso that their bid would not be accepted because of lack of responsiveness and responsibility. Kelso will have a five-day protest period.

The university has partnered with the City of Fairborn on a Bond Issue II project to construct and repair concrete sidewalks, curb, gutter and storm drainage from Meijers to Raider Road at the Nutter Center.

The baseball stadium project is underway. Temporary utilities have been run, the fence has been installed around the area and a designated roadway will be marked. Sanitary and sewer piping has been delivered. Within the next week, storm piping will be installed first, followed by sanitary piping and footings.

A. Finance and Audit Committee

Mr. Diggs, chair, reported on the Finance and Audit Committee meeting of June 2, 1999. The following topics were discussed:

1. Revised Investment Policy

The administration has been working to revise the university's current investment policy for the past nine months. The challenge was to keep the policy fiscally conservative, yet give the university more earnings by investing in more long-term fixed income instruments and moving into equities for the first time. At the Finance and Audit Committee's suggestion, several meetings and discussions were held with individuals

from DP&L, The Mead Corporation, Bank One, and Fifth Third. Other universities' policies were also reviewed.

Vice President Achterman explained that there seems to be a conflict within the *Ohio Revised Code* as to whether or not universities can invest short-term money (nonendowment money) in equities. Therefore, the university asked the Ohio Attorney General's Office for a legal opinion as to whether universities had the ability to do so. After months of waiting for a response, the committee recommended that the university seek an external legal opinion. Coolidge, Wall, Womsley & Lombard were asked to provide this external legal opinion. They provided the opinion to the university with an indication that the opinion was satisfactory to the Ohio Attorney General's Office. The response indicated that the new revised policy is not in conflict with the *Ohio Revised Code*. After reviewing the letter from Coolidge, Wall, Womsley and Lombard, the committee requested that they send another letter specifying by name and title the individual who responded from the Attorney General's Office.

A brief overview of the asset allocation study was given. Highlights of the discussion included a historical review of the capital markets and standard deviations (risk). Additional discussion topics are highlighted below:

- power of compounding
- a table highlighting the best performing asset classes over the last 12 years
- time horizon
- benefits of diversification
- efficient frontiers
- development of capital market expectations
- comparison of asset mix alternatives
- projected return distribution over time (1 year and 3 year)
- estimated market value based on projected return distribution

It was recommended that the university use a middle-of-the-road policy, which will remain relatively conservative.

In order to determine the university's cash pool requirements (required funds for day-to-day cash flow needs), it was necessary to analyze the university's cash flows. A 10-year analysis of investment values was performed as well as a four-year analysis of cash inflows and outflows.

It was concluded that a 20%-40% cash pool would be appropriate. It was reported that Fund Evaluation Group was engaged to perform an asset allocation study for Wright State's non-endowment investment funds. Their study recommends dividing these funds into three pools: Cash Pool, Liquidity Pool and Long-term Pool. Currently, greater than 75% of the university's monies are invested in the equivalent of a cash pool and less than 25% are in a mix of cash and liquidity pool. The proposed policy targets percentage allocations of 30% cash, 30% liquidity and 40% diversified (one-half would be intermediate term fixed rate instruments and the other half would be equities). The proposed policy prohibits certain instruments such as derivatives. Durations have been extended. The analysis also shows that the university's annual cash balance available for investing has increased over the past four years. Mr. Ulliman, the university controller, suggested that the university engage Fund Evaluation Group to monitor its portfolio and assist in making selections of investment managers and investment pools.

Mr. Duval asked if the policy addresses rebalancing. Mr. Ulliman explained that the new policy gives the treasurer the authority to rebalance as needed.

Mr. Diggs reviewed the new policy (Attachment 1). Items discussed were:

- investment and general objectives
- asset allocation - cash pool, liquidity pool, diversified investment pool
- monitoring of objectives and results – benchmarks and duration
- evaluation of investment managers
- investment manager guidelines - prohibitions and types allowed

RESOLUTION 99-51

WHEREAS, it is the desire of the university and in its best interest to increase its return on non-endowment fund investments while continuing to maintain an acceptable level of risk and the ability to meet cash flow needs; therefore be it

RESOLVED that the attached non-endowment funds investment policy dated June 1999, as submitted to this meeting be approved; and be it further

RESOLVED that this resolution supercedes Resolution 97-7.

Mr. Buerger moved for approval. Ms. Foster seconded, and the motion was unanimously adopted by roll call vote.

Vice President Achterman explained that this summer, administration would look at different investment managers with input from Fund Evaluation Group. Mr. Buerger suggested that the university not invest in international equities this year.

1. Current Funds Budget, Fiscal Year 1999-2000

In this biennium, if consistent with previous years, when the university wishes to raise tuition above 4% for undergraduates, the state requires two separate votes. For this reason, there are two fee resolutions. The Finance and Audit Committee recommended to approve a 4% tuition increase for Main Campus full-time undergraduate students beginning fall quarter 1999. Also, it is recommended to increase full-time graduate tuition by 9%; full-time professional fees by 5% for the School of Professional Psychology; and, full-time professional fees by 5% for the School of Medicine, effective fall quarter 1999. These tuition increases are over those amounts charged in spring 1999.

It is also recommended to increase Main Campus full-time undergraduate tuition by 1%, effective fall quarter 1999. The Board further recommended that 1% of the total undergraduate and graduate tuition for Main Campus and the School of Professional Psychology be set aside to fund technological advancement.

It was noted that tuition for Lake Campus undergraduates will remain the same for fall quarter 1999 as fall quarter 1998. This is a reduction of 1.5% over those fees charged for summer quarter 1999.

The Finance and Audit Committee also recommended the adoption of the *Current Funds Budget 1999-2000* as reviewed in summary during the Board of Trustees Workshop on May 14. The budget includes the Instructional and General (tuition) fee increases noted above plus Residence Fees, Other Auxiliary Fees, and Earnings Accounts and Other Rates and Fees.

RESOLUTION 99-52

STUDENT FEE INCREASE

WHEREAS, it is imperative that the university maintain the quality of its educational programs; and

WHEREAS, it is vital that the university work to maintain it's accessibility to Ohio's population; and

WHEREAS, Wright State University's Board of Trustees Resolution 92-4 proposed to establish tuition and fee levels which place the university no lower than the midpoint in the array of charges levied for by Ohio's public four-year institutions; and

WHEREAS, the Ohio General Assembly has consistently authorized fee increases; therefore be it

RESOLVED that Main Campus full-time undergraduate tuition and fees effective fall quarter 1999 be increased over those for spring quarter 1999 by four percent; and

Lake Campus full-time undergraduate tuition and fees effective fall quarter 1999 be maintained at the same amount as spring quarter 1999; and be it further

RESOLVED that full-time graduate tuition and fees effective fall quarter 1999 be increased over those for spring quarter 1999 by nine percent; and be it further

RESOLVED that full-time professional fees for the School of Professional Psychology, effective fall quarter 1999 be increased over those for spring quarter 1999 by five percent; and be it further

RESOLVED that full-time professional fees for the School of Medicine, effective fall quarter 1999 be increased over those for spring quarter 1999 by five percent; and be it further

RESOLVED that this resolution supersedes 98-70, dated June 5, 1998. Mr. Diggs moved for approval. Mr. Duval seconded. The motion was adopted by roll call vote, with Ms. Foster voting no.

RESOLUTION 99-53

STUDENT FEE INCREASE

WHEREAS, it is imperative that the university maintain the quality of its educational programs; and

WHEREAS, Wright State University's Board of Trustees Resolution 92-4 proposed to establish tuition and fee levels which place the university no lower than the midpoint in the array of charges levied by Ohio's public four-year institutions; and

WHEREAS, the Ohio General Assembly has consistently authorized fee increases; and

WHEREAS, the university recognizes the necessity and financial cost of technological enhancement; therefore be it

RESOLVED that Main Campus full-time undergraduate tuition and fees, effective fall quarter 1999 be additionally increased over those for spring quarter 1999 by approximately one percent; and be it further

RESOLVED that one percent of the undergraduate and graduate fee increase for Main Campus and one percent of the graduate fee increase for Lake Campus and the School of Professional Psychology effective fall quarter 1999 will be set aside to fund technological advancement; and be it further

RESOLVED that this resolution augments 99-52, dated June 11, 1999; and be it further

RESOLVED that the revised student fee and charge increases as noted herein and attached (Attachment 2) and now before the Board of Trustees be and hereby are approved.

Mr. Diggs moved for approval. Mr. Duval seconded. The motion was adopted by roll call vote, with Ms. Foster voting no.

RESOLUTION 99-54

CURRENT FUNDS BUDGET 1999-2000

WHEREAS, enrollment levels are anticipated to remain constant and state support for higher education has not been finalized; and

WHEREAS, appropriate planning and consultation within the university has been accomplished; and

WHEREAS, Wright State University has developed a budget to guide operations during the fiscal year beginning July 1, 1999; and

WHEREAS, said budget includes an array of Auxiliary Fees, Earnings Accounts and Other Rates and Fees, in addition to Instructional and General Fees; therefore be it

RESOLVED that the president may make expenditures within projected income levels, may limit the expenditures of funds within any given category, may transfer funds within the major budget categories, and take such other actions as may be in the best interest of the university; and be it further

RESOLVED that the university's current funds budget as described in the accompanying text and tables (Attachment 3), including the Auxiliary Fees, Earnings Accounts and Other Rates Fees, now before the Board of Trustees be and hereby are approved.

Mr. Diggs moved for approval. Mr. Buerger seconded, and the motion was unanimously adopted by roll call vote.

- **Quarterly Budget vs. Actual, Third Quarter**

The document entitled, "Quarterly Budget to Actual – Unrestricted" which detailed the university's results from operations for the quarter ending March 31, 1999 was discussed. Highlights are as follows:

- a. Revenues - The university has a favorable variance of \$6 million.
- b. Total Expenditures & Transfers – The university has an unfavorable variance of \$5.3 million. The unfavorable variance in expenditures is directly related to the favorable variance in revenues.
- c. The university is ahead in government support by nearly \$800,000 based upon instructional subsidy received from the state of Ohio. There was an accepted change in how graduate student credit hours are reported to the Board of Regents.
 - a. The university exceeded forecasted enrollment levels for FY '99 by .8%.
 - b. Two auxiliaries are of concern and will end with a deficit for the year. Those are Athletics (\$200,000+ due to shortfall of ticket sales) and the Nutter Center (\$100,000 market-related and area competition).

- **Internal Controls and Audit Services Charter**

The Board tabled the internal controls and audit services charter. The resolution will go back to the Finance and Audit Committee for more discussion.

- **Y2K Update**

Mr. Paul Hernandez explained the work yet to be completed. He reported the following:

About 16% of Computing Services' systems remain to be completed. This is broken down into three major categories. (1) Every microcomputer connected to the network is being checked to certify its compliance and at the same time being upgraded to current standards. There are 755 machines left to check. This task should be completed before fall quarter begins. (2) There are 10 minor application systems and four larger systems that are being changed. The four larger systems are Financial Aid System, Billing and Accounts Receivable System, Budget System, and the Student Information System. Of the 883 programs that make up these systems, 492 are Year 2000 ready, 57 are in the process of being tested, 163 need to be changed, and 181 still need to be evaluated. (3) The third category consists of 25 miscellaneous items of which 21 are in the process of being resolved and four solutions are still being researched. All work is on schedule, completion by October.

It was explained that an inventory was conducted that identified over 2,700 items to be researched. Of those items, 54 remain unresolved at this time. Five hundred suppliers or organizations the university is dependent upon have been identified. To date, satisfactory assurances of Y2K compliance have been received from more than half of these groups. The others will be contacted to determine what needs to be done.

A contingency planning report will be completed in a couple of weeks. The task force is in consensus that the university and the surrounding community have taken the necessary steps to be prepared to continue operations as usual on January 1. In the event of a major problem such as a power outage, it is recommended that the university address such a problem as it would for a severe snowstorm.

The emergency generators will be tested at the Nutter Center because the McLin Gym has been identified as a Red Cross emergency shelter. There are other emergency generators on campus that is continuously being tested. Additional generators will be installed over the summer.

- **Emergency Preparedness Planning Update**

Mr. Phil Neff assumed the role of coordinator of the campus emergency preparedness plan in March 1998. He presented a final draft plan to President Goldenberg in January of this year. Highlights of the discussion are as follows:

- a. A back-up emergency operations center in Allyn Hall has been recommended for the Student Union.
- b. The primary emergency operations center in Allyn Hall will be completed by fall 2000.
- c. Storage space for supplies and materials has been requested at Research Park.
- d. Each department is to provide an emergency operations plan for their area. Of the departments that have been initiated, only seven departments have completed their plan; sixteen are in process and eight have not begun.
- e. Physical Plant and Environmental Health and Safety have formally assembled their campus responses and Public Safety's response plan is being assembled. Major campus-wide emergencies can be addressed when all three of these departments have completed their plans.

- f. The Air Force, Army and Navy animal research facilities at Wright-Patterson Air Force Base are using the university's Lab Animal Research plan as their model.
- g. All types of disasters are being addressed.
- h. Miami Valley Emergency Management Authority is the university's tie to FEMA.
- i. There is cooperation between the Department of Environmental Health and Safety and the Air Force. Mr. Jarrell Hagan is the contact person for the university.
- j. The tornado plan/flowchart was reviewed.
- k. The Lake Campus has an emergency plan that Mr. Neff has not reviewed. Mr. Diggs suggested that Mr. Neff visit the Lake Campus and review their plan.
- l. For emergencies such as bomb threats, shootings, and hostage taking, the appropriate departments or agencies will be contacted. Public Safety is developing these plans.
- m. Each department's plan is developed as a book containing all relevant reference materials, policies and procedures. A department need refer only to the appropriate section for any particular situation.
- n. Software has been installed (Living Disaster Recovery Planning Software) which closely resembles each department's planning format. It has the capability to group all physical units that are located together.
- o. Responses to emergencies can be escalated through defined channels. If necessary, the governor can activate the National Guard in response to emergencies.
- p. There are 17 cabinets located through the tunnels located in safe areas as part of the tornado response plan. The cabinets have been stocked with hard hats and vests for emergency personnel.

1. Tax Exempt Financing Agreements

Tax exempt financing agreements allow the institution to take advantage of tax exempt lease arrangements for major equipment such as computers, printing and telephone equipment. This proposal is slightly different in that it will allow lease situations to acquire major equipment as well as finance capital improvements or property renovations.

Mr. Ulliman explained that in prior years, the current resolution allowed for up to \$5 million in new financing, but the new resolution allows up to \$6 million of new financing between July 1, 1999, and June 30, 2001. It also adds the ability to finance property renovations as well as capital equipment items at tax-exempt rates.

RESOLUTION 99-55

RESOLVED that the president and treasurer of Wright State University, be, and hereby are authorized on behalf of the university to enter into one or more Lease Purchase Agreements, or other tax exempt financing arrangements, for the acquisition of such types of capital equipment or other property improvements as the university may wish to finance, up to a total of \$6 million for the period July 1, 1999, through June 30, 2001, is submitted to this meeting be, and the same hereby is approved.

Mr. Buerger moved for approval. Mr. Duval seconded, and the motion was unanimously adopted by roll call vote.

2. Approval of Contracts Over \$500,000 and Above

The items listed below are contracts incurred during the ordinary course of business that require board approval. Several contracts are in the process of renewal.

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	
Ameritech	Local Service, 3 rd Party 775-333 Charge Backs & Equip.	\$ 500,000	7/01/99
Postmaster	Bulk Rate Permit 551, Business Reply & Misc. Postage Due	\$ 550,000	7/01/99
US Postal Service	1 st Class Postage	\$ 650,000	7/01/99
United Healthcare of Ohio	Medical Insurance	\$ 7,600,000	7/01/99
United Healthcare of Ohio	Medical Insurance/Health Spring	\$ 800,000	7/01/99
Delta Dental	Dental Insurance	\$ 1,350,000	7/01/99
TIAA	Disability Insurance	\$ 550,000	7/01/99
Sun Life of Ohio	University Provided Term Life &	\$ 575, 000	7/01/99

	Accidental Death &Dismemberment		
J&H Marsh McLennan	Casualty Insurance	\$ 600,000	
IBM	Mainframe License	\$ 512,000	7/01/99
Blackwell Info Services	Library Periodical Subscriptions	\$ 1, 641,341	7/01/99
IGS	Natural Gas	\$ 750,000	7/01/99
DP&L	Electric	\$ 3,000,000	7/01/99
Johnson & Gordon	Janitorial Services Main Campus	\$ 630,000	7/01/99

RESOLUTION 99-56

WHEREAS, in order for the university to conduct business on a day-to-day basis, and provide products and services in a timely manner, routine purchases must be made; and

WHEREAS, occasionally these expenditures exceed \$500,000; therefore be it

RESOLVED that authorization is granted for the following contracts as submitted to this meeting be, and the same hereby is approved.

Mr. Diggs moved for adoption. Mr. Buerger seconded, and the motion was unanimously adopted by roll call vote.

- **Report of Contracts, \$250,000-\$499,999**

For information only, the following purchases between \$250,000 and \$500,000 were reported.

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	
IATSE	Theatre Local Union	\$ 275,000	7/01/99
(To Be Bid)	Recycling & Waste	\$ 300,000	7/01/99
Yankee Book Peddler	Library Books	\$ 325,000	7/01/99
Brownlee Personnel	EJNC Temporary Workers	\$ 350.000	7/01/99

Franciscan Med Center	Med Res Staff	\$ 300,000	7/01/99
John Jurgenson	Paving/Parking	\$370,508	6/99
MCI	Telecom	Long Distance Carrier	7/01/99
Keybank	Master Card/Visa Fees Main Campus and Lake Campus	\$ 250,000	7/01/99

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- **Investment Reports**

Investment reports for March and April were reviewed. Mr. Ulliman noted that February investment results were poor, however, March and April were much better.

A. Student Affairs Committee

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Mr. Buerger, chair, reported on the Student Affairs Committee meeting of May 18, 1999.

- **Student Government President Report**

Mr. Jared Raftery, president of Student Government, reported on the recent Student Government elections. Ms. Liz Conzo was elected president and Mr. Eric Schweser, vice president. The election had an increase of 11% in voter participation. The new voting process, using the Wright One Card, was a success.

Mr. Raftery said the Student Government plan of creating student legal services on the campus continues to be refined. It is anticipated that the program will be implemented by winter quarter 2000.

Another goal of student government this year was to address concerns about credit card vendors on campus. Through a plan developed with the Student Union, certain restrictions will be placed on campus credit card vendors including:

- a. no free items to entice enrollment
- b. a specified credit limit
- c. an educational component as a requirement for accepting a card.

Mr. Todd Koehn, vice president of Student Government reported on *The Student Report*, a year-end newsletter from Student Government, which was provided to the campus as an insert within the *The Guardian*, student newspaper.

Ms. Angel Hughes and Ms. Tamika Braswell discussed the Mock Casino program held in the Student Union to raise money for student scholarships. The program was supported by donations from various vendors, including the Barnes and Noble Bookstore.

1. Vice President for Student Affairs and Enrollment Services Report

Resolution 99-57

WHEREAS, Jared Raftery and Todd Koehn were selected by the Wright State student body to serve as their duly elected president and vice president for the 1998-99 Academic Year; and

WHEREAS, Jared Raftery and Todd Koehn have demonstrated exemplary leadership skills in their roles in Student Government; and
WHEREAS, Jared Raftery and Todd Koehn have served with distinction as advocates of the Wright State University student body; therefore

RESOLVED that the Wright State University Board of Trustees recognizes the achievements and contributions of Jared Raftery and Todd Koehn

Mr. Buerger moved for adoption. Mr Jenkins seconded, and the motion was unanimously approved by voice vote.

Dr. Kim Goldenberg thanked Mr. Raftery and Mr. Koehn for all their excellent student leadership.

- **Other**

Cheryl Krueger, director of Career Services, reported on job placement activities in Career Services. She noted the success of the new software technology purchased last year to provide students with the ability to conduct job searches through Internet technology. The number of students seeking full time employment on the Career Services database

has increased from 399 in 1996-97 to 1,541 for this academic year. The average beginning salary for graduates of Wright State who are employed full time is \$35,971. In the cooperative education program, 620 students participated this year. This is an increase of 211 since 1996-97.

Mr. Dan Bertson, director of Residence Services, discussed room rate proposals for next year as well as renovations, programming changes and new construction. Overall, there will be a 2.81% increase in housing fees for the 1999-2000 academic year. There is no increase in board rates. The residential activity fee will increase from \$15.00 to \$20.00. This is the first increase in activity fees in six years and will help cover the cost for academic support programs for writing workshops and tutoring in the residential facilities. The construction of new residence halls is on schedule for an anticipated opening in the fall of 1999. These buildings will provide housing for 120 additional students. There are plans for two additional buildings to open the following year.

A. Faculty President's Report

Dr. David Barr, president of the Faculty Senate, thanked the Board for the opportunity to address them at the meeting. Dr. Barr stated that the mood of the faculty is upbeat with a sense on campus that things are moving again. The policy on adding and dropping courses has been revised, and feels it will work to everyone's benefit. Major revisions on the academic dishonesty policy will result in a whole new document. Concern has been expressed regarding Web activity, and is being looked at very carefully. Discussion on three very important topics will occupy much of the Faculty Senate's time in the fall: (1) Semester System. The goal is to have the process in place by fall and discussion to take place by the end of fall term, with resolution achieved before the end of next year; (2) Faculty Governance. The system needs to be fine-tuned with some committees being redesigned, others eliminated and others perhaps created. (3) University College Implementation. Many faculty are dismayed at the way this college was created. (Some feel that calling it a college is just a ruse. Others feel that a very significant change has been made.) The Senate is formulating a long list of questions to forward to the administration. Dr. Barr said that he is looking forward to a productive endeavor in the fall to work out the actual scope and ramifications of this new college.

Mr. Buerger recognized Dr. Robert Sweeney as the outgoing faculty president. The Board has enjoyed working with him over the past year and looks forward to another year. Dr. Goldenberg said that Dr. Sweeney has been a supporter of new initiatives and appreciated his leadership.

B. Student Trustees' Report

Euvondia Barto reported that Governor Taft has appointed Brian Syska as her replacement on the Board. Mr. Syska is a 3rd year biological sciences major, captain of the WSU soccer team and has served on numerous committees on campus. (He will serve the Board well.) Ms. Barto thanked the Board for a very enjoyable 2 years.

X. PRESENTATION AND POLICY DISCUSSIONS

Dean Dan Evans

Lake Campus Overview (Programming and Scholarships)

Dr. Evans said that Lake Campus holds a special distinction. It is unique among other regional campuses in Ohio. The branch is actually older than the trunk. Lake Campus was first established in 1962 when the Western Ohio Educational Foundation created the Western Ohio Branch and was affiliated with Ohio Northern University. Lake Campus became part of WSU in 1969, moving to the present site from a downtown Celina location in 1972. The institution has established its own identity and special place (as the Lake Campus) within the structure of Wright State.

Dr. Evans said it was difficult to single out all the great things going on at the Lake because there are so many. With the support of Provost Moore, Dean Thomas, and Dean Kumar, Lake Campus recently graduated the second class, with 26 individuals receiving a master's degree in Business Administration. With Greg Bernhardt they have offered master's degrees in education and a certification program for teachers. Similar cooperative efforts with CEHS and COBA have resulted in Lake Campus seeking approval to offer a new baccalaureate degree in organizational leadership. Hopefully classes will begin this next academic year. Direct communication links between the two physical locations have brought them closer together, not only through telephone and data services, but also through Internet connectivity with

distance learning opportunities. Dr. Evans said that Lake Campus offers a bachelor's of Science and Nursing completion degree with the CONH under the support of Dr. Patricia Martin as well.

Dr. Evans said he wanted to focus on our mission. Why are we here? The one word answer is students. Dr. Evans told the Board about two Lake Campus students. Abby applied for 15 different scholarship programs and qualified for an academic excellence scholarship. She continues to keep a part-time job working 20 - 30 hours a week, spends long hours at the Lake Campus, and has maintained an excellent GPA. Abby has no college loans. She has paid for her college on her own. Abby is the first in her family to attend college. Tonight she will be the first in her family to graduate with a college degree.

Becky was a welder. After 17 years at Huffy she was finally forced to consider a different future. The plant closed January 1, 1998. For the first time, her future seemed a little uncertain. Becky registered for classes. Now one year later she has a 4.0 average. Two months ago she competed at a state competition. Last month she competed at a national competition in office specialist. The welder for Huffy one-year ago today is the number one student in the state in office information as an office specialist and the number four student in the nation in the same competition.

Dr. Evans thinks it is very important that we remember that we are in the business of changing lives. Why are we here; what is our mission?

XI.UNFINISHED BUSINESS

None

XII. NEW BUSINESS

- A. Lake Campus Graduation Ceremony, June 11, 1999, 7:30 p.m., Crown Amphitheater
- B. School of Medicine Graduation Ceremony, June 11, 1999, 7:00 p.m., Memorial Hall
- C. Faculty Appreciation Breakfast, June 12, 1999, 8:30 a.m., Berry Room
Commencement, June 12, 1999, 10:00 a.m., Nutter Center Arena
- D. 1999 School of Professional Psychology Hooding – July 23, 1999
- E. Tentative Dates for 1999-2000 Board Meetings, Budget Workshop and Commencements:

October 7 and 8, 1999
December 2 and 3, 1999
February 3 and 4, 2000
April 6 and 7, 2000
June 6 and 7, 2000

December Commencement – December 4, 1999
Budget Workshop – May 19, 2000
June Commencement – June 10, 2000

F. Board of Trustees' Retreat – Fall 1999

XIII. ADJOURNMENT

The meeting adjourned at 2:40 p.m.