

2-6-2003

WSU Board of Trustees Meeting Minutes, Minutes, February 6-7, 2003

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**WRIGHT STATE UNIVERSITY
BOARD OF TRUSTEES
OFFICIAL PROCEEDINGS OF THE
TWO HUNDRETH AND SIXTH MEETING
February 6 and 7, 2003**

I. CALL TO ORDER

The meeting of the Wright State University Board of Trustees was called to order by Mr. Michael Adams, chair on Thursday, February 6, 2003, 4:00 p.m., in Room 162 Millett Hall. Ms. Daisy Duncan Foster, secretary of the Board of Trustees, called the roll:

Present

Absent

Michael Adams	Matthew O. Diggs, Jr.
Daisy Duncan Foster	Don R. Graber
Martin D. Jenkins	
Bonnie G. Langdon	
Gail H. Littlejohn	
Thomas E. Palmer	
J. Thomas Young	

II. PROOF OF NOTICE OF MEETING

Mr. Adams reported that this meeting was called by written notification and a quorum was present.

III. DISPOSITION OF PREVIOUS MINUTES

Mr. Adams moved to approve the December 5 and 6, 2002, minutes as submitted. Mr. Palmer seconded, and the motion was unanimously approved by voice vote.

IV. EXECUTIVE SESSION

In accordance with the Ohio Open Meetings Law, the Board, after a majority of a quorum, determined to hold an Executive Session by offering the following resolution:

RESOLUTION 03-14

RESOLVED that the Wright State University Board of Trustees agreed to hold Executive Session on Thursday, February 6, 2003; and be it further

RESOLVED that pursuant to the Ohio Revised Code 121.22 (G), the following issues may be discussed in Executive Session:

- Legal Report
- Potential dismissal, demotion, or discipline of a tenured faculty member, and pertinent personnel matters

- Purchase of real property by WSU Foundation, Inc., and pertinent real estate matters

Mr. Adams moved for approval. Mr. Jenkins seconded, and the motion was unanimously approved by roll call vote.

V. RECESS

Following the Executive Session and a tour of the renovated Millett Hall, the WSU Trustees and the Student Trustees joined the President and Mrs. Goldenberg for dinner at Rockafield House.

VI. RECONVENE - ROLL CALL

The Wright State University Board of Trustees reconvened on Friday, February 7, 2003, 8:30 a.m., in Room E156 of the Student Union. Ms. Foster called the roll:

Present

Michael Adams
Daisy Duncan Foster
Martin D. Jenkins
Bonnie G. Langdon
Thomas E. Palmer
J. Thomas Young
Alex N. Wenning

Absent

Matthew O. Diggs, Jr.
Don R. Graber
Gail H. Littlejohn
Brittany Stewart

Mr. Adams stated that the Wright State University Board of Trustees is a public body subject to the Ohio Open Meetings Act. It operates on a fixed agenda available to those attending the meeting. Persons wishing to address the Board in its Public Session should submit a written request to the Board of Trustees' office 72 hours in advance of the meeting in order to be placed on the agenda. However, all persons address the Board at the invitation of the Board and are subject to time limitations and other guidelines established to maintain the good order of the meeting.

VII. REPORT OF THE CHAIR

A. Introduction of 2002-2003 Trustee Scholars

This scholarship recognizes exceptional academic achievement, leadership, and extra-curricular activities. It is awarded to 2 freshman students and covers tuition, room, board, and books for 4 years. This year's Trustee Scholars are:

Thomas Pestak graduated from Padua Franciscan High School in Parma Heights, OH with a 4.18 G.P.A. He was a member of the National Honor Society, Orchestra and the Ski Club. Tom was a

recipient of the Bausch and Lomb Science Award and the Cleveland Chapter of ASM International Academic Achievement Award. He plans to major in Electrical Engineering.

Deborah Schnelle graduated from Miamisburg High School with a 4.0 GPA. She was a member of the National Honor Society, the French/International Club, Book Club and the Muse Machine. In addition to her high school classes, Deborah attended Sinclair Community College four days a week. She is studying Early Elementary Education.

VIII. REPORT OF THE PRESIDENT

A. Appointing Authority

State statute requires the university to have an officially approved appointing authority in place at all times. Because of change in personnel in the Human Resources Department, the following resolution was presented for the Board's approval:

RESOLUTION 03-15

WHEREAS, pursuant to the authority granted in the Administrative Code and Section 2/01L of the University Code of Regulations, Gayle E. Berry, assistant director for Employee Relations and Information Systems, is delegated to serve as appointing authority with respect to all positions in the classified services, therefore be it

RESOLVED that any reduction in work force, classifications, suspensions, or removals shall be reviewed by the president before being placed into effect by the appointing authority; and be it further RESOLVED that this resolution supersedes Resolution 00-18, dated February 4, 2000.

Mr. Palmer moved for approval. Mr. Jenkins seconded, and the motion was unanimously approved by roll call vote.

B. Facility Security Clearance

RESOLUTION 03-16

WHEREAS, Wright State University wishes to maintain its facility security clearance through the Defense Security Service, and WHEREAS, those persons occupying the following positions among the officers and officials at Wright State University shall be known as Key Management Personnel (KMP) as described in the National Industrial Security Program Operating Manual:

Dr. Kim Goldenberg

President

Dr. Perry D. Moore

Senior Vice President and Provost

Dr. Matthew V. Filipic
Vice President for Business and Fiscal Affairs
Dr. Joseph F. Thomas, Jr.
Associate Provost for Research
Dr. William K. Sellers

Director, Office of Research and Sponsored Programs

WHEREAS, the Chief Executive and the KMP have been processed, or will be processed, to the level of the facility clearance granted to this institution, as provided for in the aforementioned National Industrial Security Program Operating Manual; and

WHEREAS, the said KMP are hereby delegated all of the Board's duties and responsibilities pertaining to the protection of classified information under classified contracts of the Department of Defense or User Agencies of its Industrial Security Program awarded to Wright State University; and

WHEREAS, the following named members of the Board of Trustees shall not require, shall not have, and can be effectively excluded from access to all classified information in the possession of Wright State University, and do not occupy positions that would enable them to affect adversely the policies and practices of Wright State University in the performance of classified contracts for the Department of Defense or User Agencies of its Industrial Security Program, awarded to Wright State University, and need not be processed for a personnel clearance:

Michael Adams	Bonnie G. Langdon
Matthew O. Diggs, Jr.	Gail H. Littlejohn
Daisy Duncan Foster	Thomas E. Palmer
Don R. Graber	J. Thomas Young
Martin D. Jenkins	

THEREFORE be it

RESOLVED that the Board of Trustees of Wright State University authorizes the establishment of the above KMP and this resolution supersedes Resolution 01-02 dated October 6, 2000.

Ms. Foster moved for approval. Mr. Young seconded, and the motion was unanimously approved by voice vote.

C. Confirmation of Academic and Administrative Appointments and Changes

Classified Appointments and Changes

Thomas E. Cress III has been appointed Police Officer I, Public Safety, effective 12/16/2002.

Elizabeth P. Davis, B.S., has been appointed Secretary, Electrical Engineering, College of Computer Science and Engineering, effective 10/28/2002.

Travis Dunham has been appointed Senior Operations Analyst, Computing and Telecommunications Services, effective 1/4/2003.

Janice Eckstein has been appointed Keyboard Specialist, General Expense, Lake Campus, effective 10/26/2002.

Randall R. Feltner has been appointed Custodian, Physical Plant, effective 12/7/2002.

Joyce E. Gilmore has been appointed Senior Secretary, College of Education and Human Services, effective 11/25/2002.

Kathryn R. Handley, B.S., has been appointed Data Entry Operator, Lead, School of Professional Psychology, effective 1/7/2003.

Cedric R. Harris has been appointed Police Sergeant, Public Safety, effective 11/13/2002.

Steve M. Hatfield has been appointed Custodian, Physical Plant, effective 11/18/2002.

Ted Kourt has been appointed Building Automation/Fire Safety Monitor, Physical Plant effective, 12/27/2002.

Alexandra M. Lander, B.S., has been appointed Senior Secretary, Development, effective 12/2/2002.

Nancy J. Patton, A.A., has been appointed Administrative Secretary, Art and Art History, College of Liberal Arts, effective 12/3/2002.

JoAnn Ritchie has been appointed Custodian Lead Worker, Physical Plant, effective 12/2/2002.

Andrew Schieltz, B.S., has been appointed Research Assistant, Psychology, College of Science and Mathematics, effective 1/4/2003.

Sherman Slusher has been appointed Custodial Services Project Worker, Physical Plant, effective 12/7/2002.

Ramsey Sowers has been appointed Interactive Communications Designer, Biological Sciences, College of Science and Mathematics, effective 1/13/2003.

Cassandra Stacy has been appointed Parking and Transportation Clerk, Parking and Transportation, effective 11/14/2002.

Classified Separations

Victoria L. Adkins, M.S., Assistant Director, Disability Services, effective 12/31/2002.

Daryl Brown, B.A., Office Assistant, OHIOLINK, effective 1/17/2003.

Steve M. Hatfield, Custodian, Physical Plant, effective 1/6/2003.

Anita Lashbrook, Senior Secretary, President's Office, effective 12/31/2002. (Retirement)

Marsina Santana, Custodial Worker, Physical Plant, effective 12/4/2002.

Rebecca J. Sommer, Human Resources Representative, Human Resources, effective 10/31/2002. (Retirement)

Linda Stewart, M.Ed., Administrative Secretary School of Professional Psychology, effective 12/31/2002. (Retirement)

Unclassified Appointments and Changes

Fekreya Arjamand, Ph.D, has been appointed Resident, School of Professional Psychology, effective 11/1/2002.

Debra Atkins, M.D., has been appointed Resident Instructor, Aerospace Medicine, School of Medicine, effective 1/1/2003.

Paul Blanchard, M.D., has been appointed Resident Instructor, Aerospace Medicine, School of Medicine, effective 1/1/2003.

Michelle Goodman, B.F.A., has been appointed Faculty Associate, Theatre Arts, College of Liberal Arts, effective 11/20/2002.

James W. Greenspan, Ph.D, has been appointed Professor and Chair, Accountancy, Raj Soin College of Business, effective 1/1/2003.

Raymond R. Hill, Jr., Ph.D, has been appointed Associate Professor, Biomedical, Industrial, Human Factors Engineering, College of Engineering and Computer Science, effective 1/2/2003.

Lalitha Locker, M.S., has been appointed Lecturer, Physics, College of Science and Mathematics, effective 1/1/2003.

Ravi Penmetsa, Ph.D, has been appointed Assistant Professor, Mechanical & Materials Engineering, College of Engineering and Computer Science, effective 1/1/2003.

Adele M. Riley, J.D., has been appointed Visiting Professor, African and African American Studies, effective 1/6/2003.

Richard Scheuring, D.O., has been appointed Resident Instructor, Aerospace Medicine, School of Medicine, effective 1/1/2003.

Jerome Tiefert, M.D., has been appointed Resident Instructor, Aerospace Medicine, School of Medicine, effective 1/1/2003.

William Walker, M.D., has been appointed Resident Instructor, Aerospace Medicine, School of Medicine, effective 1/1/2003.

Faculty Separations

Judy Boris, M.S., Clinical Assistant Professor College of Nursing and Health, effective 12/31/2002.

Rishi Kumar, Ph.D, Professor/Associate Provost, Economics, Raj Soin College of Business, effective 1/31/2003. (Retirement)

Elizabeth Lipp, M.S., Associate Professor College of Nursing and Health, effective 12/31/2002.

Paul Serve, Ph.D, Professor/Assistant Dean, Chemistry, College of Science and Mathematics, effective 1/31/2003. (Retirement)

Unclassified Appointments and Changes

Carol A. Baumhauer has been appointed Director - MSBDC, Small Business Development Center, Raj Sooin College of Business, effective 12/1/2002.

Michelle Boyd, B.S., has been appointed Research Assistant, Pharmacology & Toxicology, School of Medicine, effective 1/13/2003.

David Bragg, M.A., has been appointed Research Assistant, History, College of Liberal Arts, effective 1/6/2003.

Rhonda K. Carr, M.B.A., has been appointed Special Program Coordinator, Pre-College Programs, effective 1/21/2003.

Adrienne Cassel, M.F.A., has been appointed Instructional Designer, Center for Teaching and Learning, effective 1/6/2003.

Charles D. Chaffin has been appointed Conferences & Events Coordinator, Conferences & Continuing Education, effective 10/1/2002.

Audrey Choh, Ph.D, has been appointed Postdoctoral Researcher, Community Health, School of Medicine, effective 1/2/2003.

Candice M. Clevenger, B.A., has been appointed Communications Manager, OHIOLINK, effective 1/16/2003.

Sheri L. Coyle, B.S., has been appointed Accountant, Research & Sponsored Programs, effective 11/1/2002.

Raminta Daniulaityte, Ph.D, has been appointed Research Scientist, Community Health, School of Medicine, effective 1/2/2003.

Nicholas E. Davis, M.B.A., has been appointed Interim ILR Program Administrator, Kettering Center effective 10/1/2002.

Jane Fox, Ph.D, has been appointed Research Professor, Physics, College of Science and Mathematics, effective 12/19/2002.

Ray Gaddis, B.S., has been appointed Research Assistant, Community Health, School of Medicine, effective 1/6/2003.

Isabelle M. Gorrillot, D.Sc., has been appointed Associate Director, Research & Sponsored Programs, effective 1/16/2003.

Linda Griesheimer has been appointed Assistant to the Director, Manufacturing Small Business Development Center, Raj Sooin College of Business, effective 1/2/2003.

Yongha Kim, Ph.D, has been appointed Visiting Researcher, Physics, College of Science and Mathematics, effective 1/1/2003.

Michael Kuneman, M.S., has been appointed Research Associate, Obstetrics & Gynecology, School of Medicine, effective 1/2/2003.

Miryoung Lee, Ph.D, has been appointed Postdoctoral Researcher, Community Health, School of Medicine, effective 1/6/2003.

Tianjiang Liao, M.D., has been appointed Research Assistant, Physiology & Biophysics, School of Medicine, effective 11/14/2002.

Kimberly Martin has been appointed Coordinator for Visa Information and Support, University Center for International Education, effective 12/1/2002.

Tanya E. McAdory, M.S., has been appointed Assistant Director, Adapted Recreation, Campus Recreation, effective 1/8/2003.

Scott McClain, Ph.D, has been appointed Research Associate, Biological Sciences, College of Science and Mathematics, effective 12/17/2002.

Michael Reynolds, M.S., has been appointed Assistant Dean, College of Science and Mathematics, effective 11/14/2002.

David Roberts, B.S., has been appointed Programmer Analyst, SOM Network Services, School of Medicine, effective 1/2/2003.

Michelle Streeter-Ferrari, M.S., has been appointed Director of Curriculum Development and Inter-Institutional Relations, University Center for International Education, effective 12/1/2002.

Louis A. Tamburino, Ph.D, has been appointed Research Scientist, Computer Science and Engineering, College of Engineering and Computer Science, effective 12/1/2002.

Carlton Williams, B.A., has been appointed Project Manager, Community Health, School of Medicine, effective 1/13/2003.

Mackensie D. Wittmer, B.A., has been appointed Research & Records Analyst, University Development, effective 12/9/2002.

Unclassified Separations

Anna Esposito, Ph.D, Senior Research Associate, Computer Science and Engineering, College of Engineering and Computer Science, effective 11/30/2002.

Jacqueline M. Foster, B.S., Degree Audit Transfer Articulation Coordinator, Adult and Transfer Services, University College, effective 12/31/2002.

Shawn Gibbs, M.S., Postdoctoral Researcher, OB/GYN, School of Medicine, effective 1/31/2003.

Keith B. Holmes Manager of Plant Operations and Maintenance, Physical Plant, effective 1/3/2003.

Paula Hook, B.S., Project Manager, Center for Urban and Public Affairs, College of Liberal Arts, effective 12/31/2002.

Bobby Jones, M.B.A., Cheerleading Coach, Athletics, effective 11/8/2002.

Warren Kreye, Ph.D, Computing Research Consultant, Computing and Telecommunications Services, effective 1/10/2003.

Cynthia M. Leadingham, B.F.A., Senior Design Coordinator, Communication and Marketing effective 12/20/2002.

Sharon Powell Desktop Services Manager, Computing and Telecommunications Services effective 1/10/2003.

Gloria Rigsbee, B.F.A., Community Director I, Office of Residence Services effective 11/11/2002.

Kristan Runyan, M.A., Communication Manager, OHIO LINK effective 12/31/2002.

John D. Sanford, M.A., Librarian I, University Libraries effective 12/8/2002.

Raymond Swann, M.A., Partnership/Outreach Coordinator, Professional Field Experiences, College of Education and Human Services, effective 12/25/2002.

RESOLUTION 03-17

RESOLVED that the academic and administrative appointments, changes, retirements, departmental reporting, resignations and terminations submitted to this meeting be, and the same hereby are approved.

Ms. Foster motioned for approval. Mr. Palmer seconded, and the motion was unanimously approved by roll call vote.

D. Acceptance of Gifts and Donations

The following gifts have been received and acknowledgment sent to the donors:

To the College of Nursing and Health

From: The National Association of Orthopaedic Nurses
Dayton Area Orthopaedic Nurses
1215 Arbor Avenue
Dayton, OH 45420
One year Subscription to the Journal,
Orthopaedic Nursing
Estimated Value: \$45

From: Jan Hillman
337 North Medway-Carlisle Road
New Carlisle, OH 45344
Nine watercolors painted by Maggie Sykora
Estimated Value: \$485

To Department of Biological Sciences

From: U. S. Environmental Protection Agency
26 W. Martin Luther King Drive
Cincinnati, OH 45268
Finnegan Gas Chromatograph/Mass
Spectrometer
Estimated Value: \$60,000

**To the Department of
Music**

From: Dr. Herbert Dregalla
4269 Sugar Leaf Drive
Dayton, OH 45440
1 Pair Bose 901-11 Speaker/1 Technics
SA210 Receiver
Estimated Value: \$500

From: Hauer Music Company
120 S. Patterson Boulevard
Dayton, OH 45402
1 Kawai GE-20 Piano, 2 Kawai K-25
Pianos
Estimated Value: \$29,447.36

RESOLUTION 03-18

RESOLVED that the gifts and donations listed above are hereby accepted.

Ms. Foster moved for approval. Ms. Langdon seconded, and the motion was unanimously adopted by roll call vote.

E. Report of Investments

Since the last Board meeting, investments for October and November 2003 have been received. These reports have been distributed to the trustees and are filed with the official Board of Trustees' records.

F. Ratification of Contracts and Grants

Wright State University continues to keep fairly close pace with last fiscal year's grant and contract funding. Award dollars recorded from July 1, 2002 through December 31, 2002 total more than \$22 million and numbers of awards (302) are nearly identical to last year's figures. Dr. Steven R. Higgins, a new faculty member in the Department of Chemistry, has recently garnered funding from the U.S. Department of Energy for a multi-scale study of mineral/fluid interactions. The Ohio Business Connection will support WSU's Manufacturing Small Business

Development Center as staff members provide expert counseling assistance to Ohio's small manufacturing business.

RESOLUTION 03-19

RESOLVED that the contracts and grants submitted to this meeting be, and the same hereby are ratified.

Mr. Palmer moved for adoption. Mr. Young seconded, and the motion was unanimously adopted by roll call vote.

IX. REPORTS OF THE COMMITTEES OF THE BOARD

A. Academic Affairs Committee

Ms. Foster, chair reported on the Academic Affairs committee meeting of January 24, 2003, the following topics were discussed:

- Report of the Provost

Dr. Perry Moore announced an increase in enrollment for Winter 2003. Undergraduate headcount is up 2.2% and graduate headcount is up 4.8%. In addition, undergraduate credit hours are up 3.3% and graduate credit hours are up 7.4%. Among other initiatives, enhanced marketing efforts contribute to the increase in enrollment.

- Provost Search Update

Dr. Moore provided an update on the provost search. April 1 remains a realistic date in terms of naming a provost.

- Strategic Planning Update

Dr. Robert Sweeney, chair of the University Strategic Planning Committee, reported on the progress of developing the university's strategic plan. The unit and department plans developed last fall have been revised at the college and division level. The committee is now creating university-level strategies and objectives from those revised college and division plans.

B. Advancement Committee

Mr. Adams reported on the Advancement Committee meeting of January 24, 2003.

- Alumni Association Update

Mr. Ron Amos summarized recent activities and announced that a search for two positions in the alumni office has been ongoing. Over 50 alumni volunteers have been recruited to solicit other alumni for the campaign.

The Alumni Association 2002 list of accomplishments was distributed, and Mr. Amos conveyed pride in the growth of membership and the scope of financial support the association has provided for the

university. Especially significant is the fact that over \$207,000 was awarded in scholarships to nearly 250 recipients during the last decade. He then highlighted the different committees, their endeavors and their accomplishments.

- WSU Foundation Update

Mrs. Marcia Muller gave a summary of the committee work in progress. The Membership Committee has recruited Oscar Boonshoft who will be nominated to the board at the February meeting. This committee is also considering creating a National Advisory Committee.

The Investment Committee has issued a request for proposals from financial consultant firms to see what alternatives are available. Up to three consultants will be interviewed in this process, as well as the current firm. The Resources Committee is working on an expenditure policy for designated but unrestricted gift funds.

Mrs. Muller announced that she is attending an AGB forum next week that will focus on how support foundations can best help their institutions in the face of shrinking state support, rising enrollments and poor investment performance.

- Campaign Report

Mrs. Muller summarized the gifts and pledges through December 31, 2002 and talked about the progress of the alumni phase. As of December 31, the campaign reached almost \$32 million with a number of prospects not yet solicited.

Mr. Robert Copeland, assistant vice president for Development, stated that college-based campaign initiatives have generated great enthusiasm and support from the deans. Six deans and seven staff will be attending a CASE conference in February to help increase their knowledge of the development progress. Mr. Copeland spoke of the growth of volunteer fund raising leadership through college-based advisory committees.

- Presentation on Planned Giving

Mr. Robert Batson, director of Advancement Services and Planned Giving, explained Charitable Gift Annuities and how they work. He distributed an example of a Charitable Gift Annuity and a Deferred Gift Annuity and explained the differences. These annuities allow donors to give much more than they thought they could give, while still having a guaranteed income stream during their lifetimes and significant tax advantages.

C. Building and Grounds Committee

Mr. Palmer, chair reported on the Building and Grounds Committee meeting of January 24, 2003.

· Capital Direction

Dr. Matt Filipic conducted a process discussion regarding the university's next six-year capital plan to be submitted to the state this coming fall, funding fiscal years 2005-2010. Dr. Filipic summarized the different projects being investigated for inclusion in the capital plan. He explained that the university is conducting a broader base of consulting/discussions with different groups of the campus community to discuss the current capital plan and the process to develop the next capital plan.

· Construction Projects Status Report

Mr. Tim Thoroughman presented an update of the construction projects.

D. Finance and Audit Committee

Ms. Langdon, chair reported on the committee meeting of January 24, 2003. The following topics were discussed:

· Dr. Matt Filipic presented a draft resolution to the committee regarding bond issuance. Mr. Stephen Grassbaugh, Squire, Sanders, & Dempsey assisted in explaining the resolution to the committee. The resolution would allow the university to issue bonds for the following reasons:

- Refunding of the 1993 debt which equals approximately \$8.8 million
- Refunding of the 1971 debt which equals approximately \$450,000
- The Union Market Project
- Forest Lane Renovations
- The Electrical Substation Project

The university plans a very aggressive repayment of this debt with the Union Market being paid off in 9 years, the Forest Lane debt being paid off in 8 years, and the Electrical Substation in 20 years. The amortization schedules of the refunded amounts will not change, both issues being retired within 8 years.

After some discussion, it was decided that the committee would not recommend approval of a resolution at the February Board meeting. Instead, the committee will reconvene once the university has received a more fully completed set of materials from Mr. Grassbaugh. At that time, a decision will be made regarding the timing of committee and board meetings to approve the transaction.

· Rocky Doering, Fund Evaluation Group, presented the annual investment performance report for the university. The committee decided that there should be further discussion regarding the investment philosophy of Seix Investment Advisors and whether this

philosophy is beneficial to the university's investment goals in the current investment environment. Mr. Matt Diggs requested that Fund Evaluation Group look into recent personnel turnover at Lazard to determine if this could negatively impact that fund.

- Dr. Filipic briefly reviewed the Management Discussion & Analysis. He pointed out that in recent years state appropriations for every dollar of tuition has fallen from \$2.14 to \$1.04. The committee commended Dr. Filipic and Mr. Jeff Ulliman on their hard work and agree that the MD&A was an excellent document.

- Dr. Filipic reviewed the draft financial policy for the university. He stated that a more formal discussion regarding the policy would take place in March with a request for final approval to come in June. Mr. Diggs stressed that this policy will have a distinctive style in that it will include a narrative that will allow future boards to know the current philosophy that led to the development of this policy. Dr. Filipic requested that the committee members review the policy and send him any recommendations they might have prior to the March meeting.

- Dr. Filipic presented his Vice President's report. Some highlights are as follows:

- o Despite positive prospects in early December, the state budget is looking at a \$720 million deficit. The Governor, in his State of the State Address, gave his proposal for addressing the budget deficit. His proposal does not include any further cuts to the State Share of Instruction line, which is the principal form of state support for higher education. Dr. Filipic predicts that a decision will need to be made regarding the deficit by the end of February to allow state agencies to absorb any cuts for this year.

- Winter enrollment is ahead of forecast. Student headcount is up nearly 3% over last year and student credit hours are up nearly 4%.
- The university strategic planning process continues.
- Dr. Filipic and Mr. Keith Ralston recently spoke to the Faculty Senate regarding administrative costs vs. instructional costs.
- The Office of the Controller has completed the Indirect Cost Proposal. Maximus assisted them in this venture.

E. Student Affairs Committee

Mr. Jenkins, chair reported on the committee meeting of January 24, 2003.

- Vice-President's Report

Dr. Dan Abrahamowicz distributed demographic information on direct from high school degree-seeking freshmen over the past four years, as well as information on academic success indicators. He also discussed students from Dayton Public Schools. Seventy-to-eighty of these students attend yearly. Close to 60% of those attending have a high school GPA of 3.0 or better and most have scholarships. Roughly 60% of the Dayton Public school graduates live on campus and have shown a 70-75% retention rate over the past three years.

Parents weekend will be held January 31 - February 2. It is expected that 400 - 500 parents will attend. The Parent-of-the-Year Award will be given and President and Mrs. Goldenberg will host a breakfast on Sunday morning

The Educational Recruitment Fair will be held on March 4. Over 60 school districts are expected to recruit WSU students.

Enrollment and credit hours are up for winter quarter.

· Student Government Update:

Mr. Chris Myers, Student Government president, described the letter-writing campaign that Student Government is initiating to protest the lack of funding for higher education in Ohio. Student Government will meet with Ohio legislators on February 20 to discuss the funding issue. The Book Swap initiative is in the design phase, based on a system used by the University of Arkansas. It is 25% complete and should be up and running for spring quarter

The new Student Government constitution has been approved and will be presented to the senate next week. Mr. Myers thanked the Provost and Faculty Senate for the restoration of student voting rights on the petitions committee.

· Faculty Senate Representative Report:

There was no Faculty Senate report.

· Orientation/Updates:

Mr. John Siehl, director of the Nutter Center, discussed the challenging year the center has faced. Raiders basketball ticket sales have helped to increase revenue by 10%. However, the Bombers have been struggling, with ticket sales down by 20%. Next year should be better for the Bombers due to new ownership.

As of December 31, the concert season has surpassed all of last year in net revenue and family shows are also doing well. The use of and the resulting revenues from the Berry Room have increased dramatically. There have also been significant increases in the use of the Nutter Center for high school proms and graduations. The Nutter Center also

has partnerships with area schools that raise awareness of Wright State University and promote the university and its programs.

· Potential Policy Issues:

Dr. Robert Rando, director of the Psychological Services Center, gave an update on the center's mission, services, and the issues it faces. It is likely there will be a relocation of the center at some point, although no decision has been finalized. The center serves a dual function of providing counseling to Wright State University students and training to School of Professional Psychology interns and residents. The center also expects to develop a research program.

There were 35 students on the waiting list at the end of December. Instituting more therapy groups and using community resources is helping meet the demand for services. The primary reasons for seeking counseling services are mood disorders and adjustment issues. Only 37% of the center's clients live on-campus, so they are serving the commuter population as well. Research has shown that students who receive counseling services have significantly higher retention rates than the general student body.

Mr. Jeff Vernooy, director of Disability Services, described the types of services the office provides and many of the new initiatives they are pursuing. The new learning community concept is particularly successful in assisting the severely disabled population. Disability Services is working with SOCHE to establish a consortium for cost sharing for support services, particularly for the hearing-impaired. Currently, Wright State University has 10 hearing-impaired students and the cost of providing the requisite services is very high. The Fairborn Lions' Club is working to establish a challenge grant program among other Ohio Lions' Clubs to cover the cost of providing Talking Signs throughout the Student Union. So far, they have raised \$10,000. The office is also working with the Department of Music to write a grant to help in establishing a national center for music and disability.

F. Student Trustees' Report

· Mr. Alex Wenning reported that Dr. Henry Louis Gates, Jr. visited Wright State on Friday, January 17th in celebration of Dr. Martin Luther King, Jr. He gave a presentation on his latest book, *The Bondwoman's Narrative*. The event was well attended by students, staff, faculty and guests of the community.

· The Archbishop of Cincinnati visited Wright State on January 24th for the Campus Ministry's 35th year celebration here at Wright State.

· Mr. Wenning attended the Fourth Annual Outstanding Alumni Awards

Brunch at the Nutter Center Berry Room on Saturday, February 1st. Ten distinguished Wright State Alumni were honored. He also attended the Song of Flight concert at the Masonic Temple. The concert was a part of the city of Dayton's yearlong celebration of the 100th anniversary of powered flight. The Departments of Music at both the University of Dayton and Wright State University presented the concert. This joint effort between the two universities has and will greatly benefit and impact students from both universities.

- Parents joined their children in celebration of Parents' Weekend this past weekend.

- Ms. Brittany Stewart and Mr. Wenning met with Ms. Jaci McMillan and Dr. Robert Sweeney to stay informed about the Strategic Planning process.

- Mr. Wenning attends Student Government meetings to remain up to date about various student issues.

- Mr. Wenning is chairing the Student Trustee Search Committee. Application packets are due in late March and interviews will begin for final applicants in April.

G. Faculty President's Report

- Dr. James Sayer, faculty president, reported to the Board that he gave the Undergraduate Curriculum and Academic Policy Committee the responsibility of conducting a first ever review of the effectiveness of the university's Writing Across the Curriculum (WAC) activity. A detailed report and a series of recommendations regarding WAC will be forthcoming by the start of the spring quarter.

- The Faculty Budget Priority Committee met on January 27, 2003. The focus of the discussion was the use of adjunct faculty at Wright State and possible recommendations that might be offered regarding that adjunct usage information. The committee authorized the chair to develop draft policy recommendations, which will be revised and concretized by the committee. The final recommendations will be forwarded to the Senate Executive Committee for eventual transmittal to the Faculty Senate. In the academic year 2001-2002 Wright State used over 800 adjuncts at a cost in excess of \$2 million.

- Dr. Sayer is looking into the creation of "emeritus lectureship. In looking at the issue of instructional quality, WSU faces two simultaneous problems: one, an overuse of adjunct faculty at the undergraduate level that potentially undermines the viability of instruction from external viewers' perceptions; and two, the loss of irreplaceable expertise by the retirement of long-serving and

curricularly-important faculty. This was presented to the Council of Deans to evaluate the proposal.

X. PRESENTATION AND POLICY DISCUSSIONS

Ms. Marcia Muller

Vice President for University Advancement and
President of the Wright State University Foundation

Dr. Kim Goldenberg introduced Ms. Marcia Muller, Vice President for University Advancement and President of the Wright State University Foundation.

- Ms. Muller reported to the Wright State University Board of Trustees the process and the progress of the Tomorrow Take Flight: The Campaign for Wright State University.
- The Campaign Kickoff was November 2, 2002 with \$20 million in commitments confirmed.
- Campaign commitment summary for January 31, 2003 is \$32.1 million.
- Benefits of a successful campaign include enhanced image and visibility, institutional pride and unite, strengthen volunteer leadership base, new donors and reconnected alumni, increased annual support; and an institutional culture that values and perpetuates philanthropy.

XI. UNFINISHED BUSINESS

None

XII. NEW BUSINESS

- A. Next Board Meetings - April 3 and 4, 2003.
- B. Ohio Ethics Commission - Financial Disclosure Statement Filing Deadline - April 15, 2003
- C. AGB National Conference on Trusteeship - April 5-8, 2003, Seattle
- D. Budget Presentation - May 29, 2003.

XIII. ADJOURNMENT

The meeting adjourned at 10:05 a.m.