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Information Technology Committee

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**Information Technology Committee
Report of May 24, 2010**

The IT Committee met April 28 and May 19. The IT Committee plus interested faculty John Gallagher and Robert Gilkey discussed a number of the CaTS initiatives referred to us by the Faculty Executive Committee. The status of our recommendations and discussion is below. Please refer to the CaTS proposal document at <http://www.wright.edu/admin/senate/senators/ProposedPolicies.html> for more complete explanation and timeline. The numbers correspond to the CaTS proposals.

I. Cats Policies

- #4 Reestablishing authentication on all wireless networks
- #1 Unauthorized use of WSU's wired network and installation of rogue wireless access points

John Gallagher and Larry Fox coordinated two meetings, April 16 and April 24, with CaTS and CECS staff to discuss issues associated with SafeConnect and the wireless authentication. Their recommendation is to proceed with the project for authentication on the wireless networks. The IT Committee agreed with this recommendation to proceed with #4 to reestablish authentication on all wireless networks. Faculty and staff need a clear statement of the client and what it does. The IT Committee reviewed the FAQs prepared by CaTS. Implementation will be in the summer.

Implementation on the wired network (#1) will be at a later time after lessons are learned from the wireless implementation. The small CaTS and CECS group will also continue discussion before the wired implementation.

- #2 Full disk encryption on laptops and selective desktop computers

After discussion the IT Committee voted to recommend approval of the full disk encryption on all laptops.

- #6 Wings Express PIN policy

Email has been sent to campus and this project will be implemented at 10:00am on Thursday May 27th.

- #14 Secure transmission of sensitive data in email

The software will automatically detect if sensitive data is in an email and will encrypt the email. Senders of sensitive information can also request encryption by putting "Encrypt" in the subject. If a document is encrypted, an email will be sent to the intended recipient informing them they have received an encrypted document. The recipient will need to self-enroll the first time they attempt to retrieve a document from the ProofPoint system. Once enrolled the individual can then login and retrieve the encrypted email and any attached documents. The system also allows the recipient to respond, encrypting the response.

The IT Committee voted to recommend proceeding with the project.

- #10 Windows Update

CaTS reported that currently there are pilots of Windows 7 in 026LX open lab and Cyber Cafe.

Fall Quarter 2010, CaTS will offer Windows 7 and Office 2010 in 012LX for testing and training.

The labs and electronic classrooms will not be going to windows 7 until Fall 2011 due to the cost of adding memory to bring machines up to 4GB. A large percentage of those machines will be replaced in the following year.

- #16 Automatic email forwarding

The proposed policy requests that faculty and staff stop automatically forwarding email to outside email accounts when sensitive data is involved. The policy would affect 350 to 400 faculty and staff. It would not be selective on what information is typically forwarded. Bulk email forwarding does not give the option to encrypt. Faculty will be given more storage for WSU email. There was discussion of the FERPA regulations that affect communication of educational information such as grades. It was agreed that more campus education is needed. When student email is moved away from the WSU servers, this will further complicate the issue. There were questions about forwarding to iPhones, Blackberries and other devices.

The CaTS recommendation to not automatically forward email needs further discussion. CaTS will present final wording to the IT Committee at our next meeting.

II. CTL Update on Desire2Learn

Dan DeStephen provided an update on Desire2Learn, the new Learning Management System. The contract was signed May 1. The implementation schedule is provided below.

Between May 2010 and the beginning of Fall quarter 2010, the Center for Teaching and Learning in collaboration with CaTS will begin to integrate Desire2Learn with Banner and work with Desire2Learn on working out a process for converting existing WebCT courses into the new system. All Summer classes will use WebCT. There will be no Summer training on Desire2Learn.

During Fall quarter 2010, a set of faculty who participated in the selection of Desire2Learn and therefore have been trained on the new program will be given access to teach their Fall classes in Desire2Learn. The Center will also train all new faculty during the new faculty retreat on Desire2Learn and they will have a choice on which program they want to use during Fall quarter.

The Center will begin to offer training on Desire2Learn in a variety of formats. All existing WebCT courses will be converted to Desire2Learn as 'developing' courses so faculty can begin to see how their classes will look in the new format.

During Winter 2011 quarter, faculty who have participated in the training on Desire2Learn during the Fall quarter will have the option of teaching their classes as either WebCT or Desire2Learn sections. The Center will continue to offer training on Desire2Learn in a variety of

formats. WebCT will cease to offer faculty the option to continue developing courses as WebCT courses. Faculty will only have the option to develop future classes as Desire2Learn sections. Faculty will have the option of teaching their classes as either WebCT or Desire2Learn sections during Winter 2011.

In Spring 2011 all classes will be taught as Desire2Learn classes. Under special circumstances, faculty will still have access to WebCT to teach their classes.

In Summer 2011 all classes will be taught as Desire2Learn classes. The WebCT license will not be renewed after June 1st so there will be no option to use WebCT for any class.

Submitted by the Information Technology Committee:

Barbara Denison, RSCoB, Chair

Kathrin Engisch, COSM

Roger Fulk, Lake

Shelly Jagow, COLA

Osvaldo Lopez, BSOM

Cheryl Meyer, SOPP

TK Prasad, CECS

Sherrill Smith, CONH

Maggie Veres, CEHS

Non-voting Members:

Dan DeStephen, CTL

Stephen Foster, Univ. Libraries

Paul Hernandez, CaTS

Joshua Cope, Student Government

Zach Rupert, Student Government