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Faculty Senate Meeting Agenda and Minutes, January 11, 1999

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Faculty Senate

Agenda--1/11/99

2:30 p.m., E156 Student Union

1. **Call to Order**
2. **Approval of Minutes of 11/30/1998 (Attachment D)**
3. **Report of the President/Provost**
4. **Report of the Senate Executive Committee: Robert J. Sweeney**
 - A. **Introduction of Registrar, Dave Sauter (Biography to be handed out at meeting.)**
 - B. **General Education Implementation Update: Charles Taylor (Discussion--30 Minute Limit)**
 - C. **Call for Nominations for Faculty President Elect**
 - D. **Substitute Motion Regarding the University Drop/Add Policies (Handout at Meeting)**
5. **Reports of Committees and Councils**
 - A. **Buildings & Grounds Utilization & Planning: James Amon**
 - B. **Curriculum and Academic Policy: Carol Holdcraft**
 - C. **Faculty Affairs: James Vance**
 - D. **Library: Rebecca Koop**
 - E. **Student Affairs: Fred Garber**
 - F. **University Budget Review: James Sayer**
6. **Old Business**
 - A. **Curriculum and Academic Policy: Carol Holdcraft**
 1. **International Studies Major Changes (Attachment A)**
 2. **Minor in Computer Science for Engineers and Scientists (Attachment B)**
 - B. **Regarding the University Drop/Add Policies--David Orenstein**
 1. **Faculty Senate shall mandate that e-mail be the primary method for student notification of faculty that the student will not be in attendance on the first day of class.**
 2. **In situations where e-mail is not possible another method such as phone notification should be used.**
 3. **For faculty who intend to enforce the drop policy, the names of these faculty and their e-mail addresses should be published in the schedule of classes.**
 4. **Implementation of the drop/add policies shall be postponed until fall of 2000.**
7. **New Business**
 - A. **Policy and Procedures for Linkages Abroad--Marguerite MacDonald (Attachment C)**
8. **Announcements**
 - A. **Next Faculty Senate Meeting--February 1, 2:30 p.m., E156 Student Union**
 - B. **Winter Quarter General Faculty Meeting--February 23, 3:30 p.m., Medical School Auditorium (Please forward agenda items to your college Agenda Committee representative or send to the Faculty Office)**
9. **Adjournment**

Written committee reports and handouts will be available for senators to review at their respective senate seats prior to the meeting.

WRIGHT STATE UNIVERSITY
FACULTY SENATE MINUTES
January 11, 1999

- I. The meeting was called to order by University Faculty Past-President James Sayer at 2:30 p.m. in E156 Student Union.

Present: Barr, D., Bushong, G., Carrafiello, Castellano, J., S., Fortson, S., O'Brien, M., Onady, G., Orenstein, D., Perkel, M., Rutter, E., Sayer, J., Schlagheck, D., Taylor, C., Tomlin, J., Turyn, L., Walker, J., White, M., Wolf, E.

Absent: Alter, S., Czachor, J., Goldenberg, K., Goldfinger, M., Hangartner, T., Hartmann, C., Moore, P., Nehring, V., Pohlman, R., Skinner, T., Sweeney, R., Vance, J., Weiss, I., Wetter, E.

- II. The minutes of the November 30, 1998 meeting were approved as written (Attachment D to Agenda).

- III. Report of the President/Provost: Kim Goldenberg reporting:
No report

- IV. Report of the Senate Executive Committee: Robert Sweeney reporting:
(See Attachment A)

- A. Introduction of Registrar, Dave Sauter

James Sayer announced that Mr. Sauter has declined the position of Registrar.

- B. General Education Implementation Update: Charles Taylor (Discussion – 30 minute limit)
(See Attachment B)

- C. Call for Nominations for Faculty President Elect

Dr. Sayer reported that anyone interested in seeking the Faculty President Position should send a letter of intent and a one-page resume to the Faculty Office. There will be an election in the spring.

V. Reports of the Standing Committees

- A. Buildings and Grounds Utilization & Planning: James Amon reporting:
No report

- B. Curriculum and Academic Policy: Carol Holdcraft reporting:
No report

- C. Faculty Affairs: James Vance reporting:
No report

- D. Library: Rebecca Koop reporting:
No report

- E. Student Affairs: Fred Garber reporting:
No report

- F. University Budget Review: James Sayer reporting:

The University Budget Review Committee met this morning. Negotiations began between Central Administration and the Faculty Union. At the close of the meeting this morning it was decided that situations regarding salary and benefits for the non-unionized faculty for both staff classification groups as well as adjuncts would be reviewed. Possible suggestions to the administration about where to focus or stockpile monies in certain areas such as capital improvements or technology enhancement will also be reviewed.

VI. Old Business:

A. Curriculum and Academic Policy: Carol Holdcraft

1. International Studies Major Changes (Attachment A to Agenda)
Proposal approved
2. Minor in Computer Science for Engineers and Scientists (Attachment B to Agenda)
Proposal approved

B. Regarding the University Drop/Add Policies – David Orenstein (See Attachments C and D)

Professor David Orenstein withdrew his motion made at the last Faculty Senate meeting. James Sayer read Robert Sweeney's memo to move a new motion regarding the University Drop/Add Policies. The motion was seconded. The motion was amended to add the words "The committee shall report to the Faculty Senate on a monthly basis. There should be representatives from Student Government, Office of the Registrar and Financial Aid." A motion to suspend the rules and consider the substitute motion as old business was moved, seconded and approved. The motion regarding the University Drop/Add Policies was approved as amended.

VII. New Business:

- ### **A. Policy and Procedures for Linkages Abroad: Marguerite MacDonald (Attachment C to Agenda)**
- Motion moved and seconded

VIII. Announcements and Special Reports

- ### **A. Next Faculty Senate Meeting – February 1, 2:30 p.m., E156 Student Union**
- ### **B. Winter Quarter General Faculty Meeting – February 23, 3:30 p.m., Medical School Auditorium (Please forward agenda items to your college Agenda Committee representative or send to the Faculty Office.)**

IX. Adjournment: The meeting adjourned at 3:05 p.m.