

6-12-2003

## WSU Board of Trustees Meeting Minutes, Minutes, June 12- 13, 2003

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**WRIGHT STATE UNIVERSITY  
BOARD OF TRUSTEES  
OFFICIAL PROCEEDINGS OF THE  
TWO HUNDRETH AND TENTH MEETING  
June 12 and 13, 2003**

**I. CALL TO ORDER**

The meeting of the Wright State University Board of Trustees was called to order by Mr. Michael Adams, chair on Thursday, June 12, 2003, 4:00 p.m., 267 University Hall. Ms. Jacqueline McMillan, secretary to the Board of Trustees, called the roll:

**Present**

Michael Adams  
Don R. Graber  
Martin D. Jenkins  
Bonnie G. Langdon  
Thomas E. Palmer  
J. Thomas Young

**Absent**

Matthew O. Diggs, Jr.  
Daisy Duncan Foster  
Gail H. Littlejohn

**II. PROOF OF NOTICE OF MEETING**

Mr. Adams reported that this meeting was called by written notification and a quorum was present.

**III. DISPOSITION OF PREVIOUS MINUTES**

Mr. Adams moved to approve the April 3 and 4, 2003, minutes as submitted. Mr. Jenkins seconded, and the motion was unanimously approved by voice vote.

**IV. EXECUTIVE SESSION**

In accordance with the Ohio Open Meetings Law, the Board, after a majority of a quorum, determined to hold an Executive Session by offering the following resolution:

**RESOLUTION 03-28**

RESOLVED that the Wright State University Board of Trustees agreed to hold Executive Session on Thursday, June 12, 2003; and be it further

RESOLVED that pursuant to the Ohio Revised Code 121.22 (G), the following issues may be discussed in Executive Session:

- Legal Report
- Potential dismissal, demotion, or discipline of a tenured faculty member, and pertinent personnel matters

- Purchase of real property by WSU Foundation, Inc., and pertinent real estate matters

Mr. Adams moved for approval. Mr. Palmer seconded, and the motion was unanimously approved by roll call vote.

## **V. RECESS**

Following the Executive Session, the WSU trustees, past trustees, student trustees, deans, members of the cabinet and their guests joined the President and Mrs. Goldenberg for dinner in Room E156 Student Union.

## **VI. RECONVENE - ROLL CALL**

The Wright State University Board of Trustees reconvened on Friday, June 13, 2003, 1:00 p.m., in Dwyer Hall, Lake Campus. Ms. McMillan called the roll:

### **Present**

Michael Adams  
Don R. Graber  
Martin D. Jenkins  
Bonnie G. Langdon  
Thomas E. Palmer  
J. Thomas Young  
Brittany Stewart  
Alex N. Wenning

### **Absent**

Matthew O. Diggs, Jr.  
Daisy Duncan Foster  
Gail H. Littlejohn

Mr. Adams stated that the Wright State University Board of Trustees is a public body subject to the Ohio Open Meetings Act. It operates on a fixed agenda available to those attending the meeting. Persons wishing to address the Board in its Public Session should submit a written request to the Board of Trustees' office 72 hours in advance of the meeting in order to be placed on the agenda. However, all persons address the Board at the invitation of the Board and are subject to time limitations and other guidelines established to maintain the good order of the meeting.

## **VII. REPORT OF THE CHAIR**

### **A. Trustees' Award for Faculty Excellence**

Mr. Adams reported that this year marks the twentieth year of the Trustees' Award for Faculty Excellence. The University Promotion and Tenure Committee reviewed all nominations and submitted its

nominee(s) to the provost for transmittal to the president and the Board of Trustees.

This year's recipient is Dr. John C. Talbott, professor of Accountancy. During his tenure at Wright State University, Dr. Talbott has chaired numerous committees including University Faculty Affairs, served on a Presidential Search Committee and the University Budget Review. In the external area, he currently serves on the Board of Eskco Corporation. Three years ago, Dr. Talbott organized a college prep class for Meadowdale High School youth, which is unique at Wright State. This program meets for four hours once a week for two months and introduces the students to accounting, computers, and the business accomplishments of Dr. Talbott's former African American students. Dr. Talbott's students have won the Institute of Management Accountant's National Case Competition an unprecedented four times and have been to the final four on two other occasions. The IMA presented a special recognition award to him in San Antonio last August at the American Accounting Association national convention. In addition, Dr. Talbott is a two time winner of the Alumni Teaching Award, has been selected as Wright State Distinguished Professor and was chosen as the outstanding teacher in the College of Business six times. The award carries a stipend of \$3,500.

#### **B. Election of Board of Trustees' Officers for 2003-2004**

Mr. Adams stated that In accordance with the amendment to Article II, Section 2 of the Board of Trustees' Bylaws, election of officers is held during the last meeting of the academic year.

##### 1. Chair:

Mr. Palmer nominated Mr. Adams; Mr. Young seconded, and Mr. Adams was unanimously elected chair of the Board by voice vote. Mr. Adams abstained.

##### 2. Vice Chair:

Mr. Palmer nominated Ms. Langdon; Mr. Young seconded, and Ms. Langdon was unanimously elected vice chair of the Board by voice vote. Ms. Langdon abstained.

##### 3. Secretary of the Board:

Mr. Palmer nominated Ms. Foster; Mr. Young seconded, and Ms. Foster was unanimously re-elected Secretary of the Board. Ms. Foster abstained.

In accordance with Article III, Section 1, of the Bylaws, the newly elected chair will appoint the Standing Committees of the Board before the fall meeting.

#### **C. Recognition of Thomas E. Palmer**

### **RESOLUTION 03-29**

WHEREAS, Thomas E. Palmer was appointed to the Wright State University Board of Trustees by Governor George Voinovich and has faithfully served in that capacity for nine years; and

WHEREAS, Mr. Palmer provided exemplary leadership to the Board of Trustees as board chair from 1998 to 2000; as chair of the Building and Grounds and Advancement committees; as a member of the Finance and Audit, Academic Affairs and Student Affairs committees; and as board representative to the Wright State University Foundation; and

WHEREAS, Mr. Palmer had a distinguished career as vice president, general counsel and secretary of the Mead Corporation, Inc., and prior to that as managing partner of the Columbus office of the national law firm, Squire, Sanders, and Dempsey; and

WHEREAS, his public service in the community includes board memberships with the Thurber House, Ameriflora, the Ohio Aerospace Institute, and the Wright State University Foundation; and

WHEREAS, as a member of the Board of Trustees, Mr. Palmer's vision and leadership has contributed to the educational and fiscal foundation supporting Wright State's vision of innovation in scholarship, culture, technology, and human justice; be it therefore

RESOLVED, that the Wright State University Board of Trustees does hereby express its sincere appreciation and heartfelt commendation to Thomas E. Palmer for his commitment, service and leadership on behalf of the university.

Mr. Adams moved for approval. Mr. Jenkins seconded, and the motion was unanimously adopted by voice vote.

### **D. Recognition of Brittany Stewart**

#### **RESOLUTION 03-30**

WHEREAS, Brittany Stewart was appointed to the Wright State University Board of Trustees in June of 2001 by Governor Bob Taft, and has faithfully performed her duties as a student trustee while maintaining excellent academic standards as an undergraduate student majoring in political science and international studies; and

WHEREAS, her commitment to the university and the surrounding community during her tenure on the Board of Trustees and throughout her academic career has distinguished Ms. Stewart as a dedicated public servant; and

WHEREAS, Ms. Stewart's leadership as a member of the Model United Nations team, College of Liberal Arts Student Advisory Council, the College of Liberal Arts Student Leadership Institute, and Alpha Lambda Delta; and

WHEREAS, her academic excellence has made her a Dean's list student, and recipient of the 2000 Wright State University Emerging Student Leader Award, and her public service has included volunteering for the Livingston Care Center and Habitat for Humanity; and  
WHEREAS, she served with distinction on the Academic Affairs Committee and Student Affairs Committee; and  
WHEREAS, Ms. Stewart will carry forward her social consciousness and acquired knowledge throughout her professional career; be it therefore  
RESOLVED, that the Wright State University Board of Trustees expresses its sincere appreciation to Brittany Stewart and extends its best wishes for her future success.  
Mr. Adams moved for approval. Mr. Palmer seconded, and the motion was unanimously adopted by voice vote.

## **VIII. REPORT OF THE PRESIDENT**

### **A. 2003-2008 Strategic Plan**

#### **RESOLUTION 03-31**

WHEREAS, the Wright State University Strategic Plan is to be updated through a continuing process; and  
WHEREAS, the president and a campus-wide committee assumed responsibility for producing a 2003 update to the University's Strategic Plan; and  
WHEREAS, the 2003-2008 Strategic Plan provides support for the university's role in the community, its direction and its goals; and  
WHEREAS the 2003-2008 Strategic Plan identifies those activities necessary to respond to requirements and changes which have occurred since the 1998-2003 plan was approved; therefore be it  
RESOLVED that the Wright State University Board of Trustees hereby approves the 2003 Strategic Plan as submitted to this meeting

Mr. Young moved for approval. Mr. Palmer seconded, and the motion was unanimously adopted by roll call vote.

### **B. Approval of June Graduates**

Spring commencement will be held on Saturday, June 14, 2003, 10:00 a.m. in the Ervin J. Nutter Center.

Section 1.03 of the Wright State University Code of Regulations provides that the Board of Trustees shall grant degrees to qualified graduates after due consideration of nominations by the faculty. Candidates were nominated at the General Faculty meeting on May 20, 2003.

Since applications for degrees are accepted in advance, the recommendation was made that change in the list to correct errors and to add or delete names of persons who unexpectedly will or will not meet all requirements for graduation be permitted. A list of spring 2003 degrees follows, along with comparison figures for spring 2002.

	2002	2003
<b>Business and Administration</b>		
Bachelor of Science in Business	261	262
<b>Education and Human Services</b>		
Bachelor of Science	37	80
Bachelor of Science in Education	200	180
<b>Engineering &amp; Computer Science</b>		
Bachelor of Science in Biomedical Engineering	18	13
Bachelor of Science in Computer Engineering	10	13
Bachelor of Science in Computer Science	19	29
Bachelor of Science in Electrical Engineering	16	18
Bachelor of Science in Engineering Physics	2	2
Bachelor of Science in Human Factors Engineering	0	0
Bachelor of Science in Industrial & Systems Engineering	7	15
Bachelor of Science in Mechanical Engineering	34	28
Bachelor of Science in Materials Science & Engineering	9	2
<b>Liberal Arts</b>		
Bachelor of Arts	275	278
Bachelor of Fine Arts	45	42

Bachelor of Music	10	18
Bachelor of Science	14	11
<b>Nursing and Health</b>		
Bachelor of Science in Nursing	83	70
<b>Science and Mathematics</b>		
Bachelor of Arts	72	84
Bachelor of Science	157	149
Bachelor of Science in Medical Technology	7	0
Bachelor of Clinical Laboratory Science	0	4
<b>School of Graduate Studies</b>		
Doctor of Philosophy	13	12
Educational Specialist	1	2
Master of Accountancy	0	2
Master of Arts	37	34
Master of Business Administration	86	69
Master of Education	55	93
Master of Humanities	9	8
Master of Music	3	2
Master of Rehabilitation Counseling	3	1
Master of Science	97	127
Master of Science in Computer Engineering	8	19
Master of Science in Engineering	63	74



Master of Science in Teaching	7	10
Master of Urban Administration	5	0
Master of Public Administration	6	16
<b>School of Medicine</b>		
Doctor of Medicine	86	82
<b>School of Professional Psychology</b>		
Doctor of Psychology	0	0
<b>Wright State University Lake Campus</b>		
Associate Degrees	57	45
	—	—
<b>Total</b>	<b>1,805</b>	<b>1,894</b>

**RESOLUTION 03-32**

RESOLVED that the candidates for degrees for March and June 2003 be and hereby are confirmed and approved.

Mr. Graber moved for approval. Mr. Young seconded, and the motion was unanimously adopted by voice vote.

**C. Distinguished Professor Awards**

According to Wright State University policy, approved by the Board of Trustees in September 1987, Dr. Goldenberg recommended the appointments of the following three distinguished and one university professor, effective July 1, 2003:

**ROBERT J. KEGERREIS DISTINGUISHED PROFESSOR OF TEACHING**

(July 1, 2003 to June 30, 2006)

Tim Wood

Professor, Biological Sciences

College of Science and Mathematics

**BRAGE GOLDING DISTINGUISHED PROFESSOR OF RESEARCH**

(July 1, 2003 to June 30, 2006)

Jay Dean  
Professor, Physiology and Biophysics  
School of Medicine & College of Science & Mathematics

**FREDERICK A. WHITE DISTINGUISHED PROFESSOR**

(July 1, 2003 to June 30, 2006)

Henry Limouze  
Associate Professor, English Language and Literatures  
College of Liberal Arts

**UNIVERSITY PROFESSOR**

(July 1, 2003 to June 30, 2008)

Peter Lauf  
Professor, Physiology and Biophysics  
School of Medicine & College of Science & Mathematics

**RESOLUTION 03-33**

RESOLVED that the distinguished and university professor appointments, as submitted to this meeting be, and the same hereby is approved.

Mr. Young moved for approval. Mr. Graber seconded, and the motion was unanimously adopted by roll call vote.

**D. Promotion and Tenure**

The individuals recommended for promotion and tenure have gone through a thorough and effective process, beginning with the department level, the college, the dean, the University Promotion and Tenure Committee, and approved by the provost and the president before being presented to the Board. Except as noted, the following will be effective with the fall quarter of 2003:

Promotion to Full Professor

RAJ SOIN COLLEGE OF BUSINESS

Paulette I. Olson Economics

Thomas L. Traynor Economics

COLLEGE OF ENGINEERING AND COMPUTER SCIENCE

Soon M. Chung Computer Science and Engineering

Sharmila Mukhopadhyay Mechanical and Materials Engineering

Mateen M. Rizki Computer Science and Engineering

J. Mitch Wolff Mechanical and Materials Engineering

COLLEGE OF LIBERAL ARTS

Joseph Law English

David Petreman Modern Languages

SCHOOL OF MEDICINE

John Czachor\* Internal Medicine

Timothy Janz\* Emergency Medicine/Internal Medicine

Gary Lemmon\* Surgery

COLLEGE OF SCIENCE AND MATHEMATICS

Kevin B. Bennett Psychology

Daniel M. Ketcha Chemistry

Thomas E. Skinner Physics

Thomas Svobodny Mathematics and Statistics

COLLEGE OF SCIENCE AND MATHEMATICS/SCHOOL OF  
MEDICINE

Gary L. Nieder Anatomy

Promotion to Associate Professor

COLLEGE OF LIBERAL ARTS

Randall Paul Music

SCHOOL OF MEDICINE

Lawrence Amesse\* Obstetrics and Gynecology

Linda Barney\* Surgery

Timothy Drehmer\* Internal Medicine

Douglas Lehrer\* Psychiatry

Sonia Michail\* Pediatrics

Lisa Patterson\* Surgery

Javier Stern\* Pharmacology and Toxicology

Julian Trevino\* Internal Medicine

Philip Whitecar\* Family Medicine

\*promotion effective July 1, 2003

**RESOLUTION 03-34**

RESOLVED that the promotion recommendations as submitted to this meeting be, and the same hereby are approved.

Mr. Palmer moved for adoption. Mr. Graber seconded, and the motion was unanimously ratified by roll call vote.

Promotion to Associate Professor with Tenure

COLLEGE OF EDUCATION AND HUMAN SERVICES

Charlotte M. Harris Teacher Education

Richele O'Connor Teacher Education

COLLEGE OF LIBERAL ARTS

Linda Farmer Philosophy

David Seitz English

Tracey Steele Sociology and Anthropology

Jung-Soo Yi Communication

COLLEGE OF SCIENCE AND MATHEMATICS/SCHOOL OF  
MEDICINE

Francisco Alvarez\* Anatomy

Promotion to Clinical Assistant Professor

Alice M. Teall Nursing

Tenure Only at Rank of Professor

COLLEGE OF EDUCATION AND HUMAN SERVICES

David R. Hopkins Health, Physical Education & Recreation

Tenure Only at the Rank of Associate Professor

RAJ SOIN COLLEGE OF BUSINESS

James W. Greenspan Accountancy

\*promotion effective July 1, 2003

**RESOLUTION 03-35**

RESOLVED that the tenure recommendations as submitted to this meeting be, and the same hereby are approved.

Mr. Graber moved for adoption. Mr. Young seconded, and the motion was unanimously ratified by roll call vote.

**E. Confirmation of Academic and Administrative Appointments and Changes**

*Classified Appointments and Changes*

David W. Brooks has been appointed Custodian, Physical Plant, effective 5/19/2003.

Eric L. Cox has been appointed Plumber I, Physical Plant, effective 4/21/2003.

Linda C. Dunbar has been appointed Senior Secretary, Office of the President, effective 5/19/2003.

Barbara J. Gullett has been appointed Human Resources Assistant, Human Resources, effective 4/14/2003.

Ellen C. Hughes has been appointed Senior Secretary, Office of the President, effective 3/28/2003.

David A. Kendall has been appointed Custodian, Physical Plant, effective 4/28/2003.

Marianne N. King has been appointed Administrative Secretary, College of Liberal Arts, effective 4/9/2003.

Dena R. Kramer has been appointed Purchasing Coordinator, Purchasing, effective 4/21/2003.

James Lichtenfels has been appointed Micrographics Specialist, Word Processing, School of Medicine, effective 4/14/2003.

Jennifer J. McQuality has been appointed Human Resources Representative, Human Resources, effective 5/19/2003.

John R. Sternberger has been appointed Vehicle Operator 2, Parking & Transportation, effective 4/3/2003.

Joseph A. Zeolla, A.A., has been appointed Athletic Groundskeeper, Physical Plant, effective 3/31/2003.

*Classified Separations*

Kenneth L. Allen, Air Quality Technician 2, Physical Plant, effective 2/13/2003.

Tara Arnesen, B.S., Senior Secretary, Community Health, School of Medicine, effective 3/28/2003.

Robert R. Clark, Custodian, Physical Plant, effective 3/6/2003.

Ann V. Coleman, Printing Operations Supervisor, Printing Services, effective 4/30/2003. (Retirement)

Ellen C. Hughes, Senior Secretary, Office of the President, effective 4/16/2003.

Crystal Matthews, Senior Secretary, Academic Affairs, School of Medicine, effective 5/2/2003.

Linda McCoy, A.A., Senior Secretary, Community Health, School of Medicine, effective 5/16/2003.

Shannon J. Terpenning, B.A., Senior Secretary, Asian/Hispanic/Native American Center, effective 5/2/2003.

*Faculty Appointments and Changes*

Brady M. Allen, M.A., has been appointed Lecturer, English, College of Liberal Arts, effective 9/1/2003.

Amanda Bell, M.D., has been appointed Assistant Professor, Family Medicine, School of Medicine, effective 5/1/2003.

Carol L. Cornett, M.A., has been appointed Lecturer, English, College of Liberal Arts, effective 9/1/2003.

Patrick S. Geisel, M.A., has been appointed Lecturer, English, College of Liberal Arts, effective 9/1/2003.

Joe K. Law, Ph.D., has been appointed Associate Professor, Coordinator Writing Across the Curriculum, Director, University Writing Center, Writing Across the Curriculum, effective 4/1/2003.

Tracy E. Smith, M.A., has been appointed Lecturer, English, College of Liberal Arts, effective 9/1/2003.

Tracey L. Steele, Ph.D., has been appointed Associate Professor, Sociology & Anthropology, College of Liberal Arts, effective 9/1/2003.

*Faculty Separations*

None

*Unclassified Appointments and Changes*

Eric J. Geiman, Ph.D., has been appointed Postdoctoral Researcher, Anatomy, School of Medicine, effective 4/7/2003.

Xiao Ming Hu, Ph.D., has been appointed Postdoctoral Researcher, Chemistry, College of Science and Mathematics, effective 5/1/2003.

Desiree Loewitt, M.A., has been appointed Database Maintenance / Catalog Coordinator, University Libraries, effective 5/1/2003.

Michael J. Natale, A.S., has been appointed Manager of Desktop Services, Computing and Telecommunications Services, effective 5/1/2003.

Julianne Phillips, Ph.D., has been appointed Project Coordinator, History, College of Liberal Arts, effective 4/1/2003.

Becky Valekis has been appointed Administrative Assistant, OB/GYN, School of Medicine, effective 5/1/2003.

Haiming Xiao, Ph.D., has been appointed Postdoctoral Researcher, Chemistry, College of Science and Mathematics, effective 4/7/2003.

Wanlong Zhou, Ph.D., has been appointed Postdoctoral Researcher, College of Science and Mathematics, effective 4/3/2003.

#### *Unclassified Separations*

Arini R. Beaumaris, M. Ed., Director, Kettering Center, effective 5/12/2003.

Pamela A. Bigus, Database Maintenance and Documentation Coordinator, University Libraries, effective 4/30/2003.

Lynnette M. Heard, M. Ed., Executive Director, SOCHE, effective 4/1/2003.

Gary E. Webb, A.A., Radiation Safety Technician, Environmental Health & Safety, effective 4/13/2003.

#### **RESOLUTION 03-36**

RESOLVED that the academic and administrative appointments, changes, retirements, departmental reporting, resignations and terminations submitted to this meeting be, and the same hereby are approved.

Mr. Jenkins moved for adoption. Ms. Langdon seconded, and the motion was unanimously ratified by roll call vote.

#### **F. Acceptance of Gifts and Donations**

The following gifts have been received and acknowledgment sent to the donors:

To the University Libraries  
Special Collections &  
Archives

From: Ambassador Tony P. Hall  
Via Sardegna 49  
00187 Roma, Italia  
PSC 59 Box 31 APO, AE 09624  
Collection of letters, photographs,  
documents, legislative materials,  
scrapbooks, books relating to political  
career of Tony P. Hall.  
Estimated Value: \$40,000

**To School of Medicine  
Department of Internal  
Medicine (1) Department of  
Pathology (2)**

From: Timothy W. Hickerson, M.D.  
2331 Derr Road  
Springfield, OH 45503  
Olympus Flexible Sigmoidal Scope  
with equipment (1)  
Johnson and Johnson Vitros Dry  
Chemistry Analyzer with equipment  
(2)  
Estimated Value: \$12,600

**School of Medicine**

From: Acero Corporation  
4853 Galaxy Parkway  
Suite S  
Cleveland, OH 44128  
Genomics Software  
Estimated Value: \$1.2M

**School of Medicine Student  
Affairs**

From: Jonathan Singer, M.D.  
120 E. Mitchell Avenue  
Cincinnati, OH 45217  
90 Books, "The Doctor" for  
distribution to III yr. students.  
Estimated Value: \$1,795

**Office of the Controller**

From: Couzins Microforms  
P. O. Box 9216  
Cincinnati, OH 45209  
Canon Canofile 510 (serial  
#32100184)

Estimated Value: \$10,000

**To Athletics Baseball**

From: John Tuggle  
St. Clair Supply  
P. O. Box 3872  
31 E. Main Street  
Eaton, OH 45320  
Brooms and Brushes for Baseball  
Diamond Use  
Estimated Value: \$72.19

**RESOLUTION 03-37**

RESOLVED that the gifts and donations listed above are hereby accepted.

Mr. Graber moved for approval. Mr. Young seconded, and the motion was unanimously adopted by roll call vote.

**G. Report of Investments**

Since the last Board meeting, investments for February and March 2003 have been received. These reports have been distributed to the trustees and are filed with the official Board of Trustees' records.

**H. Ratification of Contracts and Grants**

With two months remaining in the 2002-2003 fiscal year, Wright State University grant and contract awards total nearly \$36 million, up almost 5% over last year. The Robert Wood Johnson Foundation recently renewed its funding to WSU with an award of \$1 million to Mr. Richard C. Rapp of the Department of Community Health for the project titled "Reclaiming Futures: Montgomery County." Dr. Susan Praeger of the College of Nursing and Health received more than \$220,000 for a grant funded by the Ohio Learning Network to provide learning experiences for those ready to enter the field of nursing at the master's degree level.

**RESOLUTION 03-38**

RESOLVED that the contracts and grants submitted to this meeting be, and the same hereby are ratified.

Mr. Jenkins motioned for approval. Mr. Palmer seconded, and the motion was unanimously approved by roll call vote.

**IX. REPORTS OF THE COMMITTEES OF THE BOARD**

**A. Academic Affairs Committee**

Ms. Langdon reported on the committee meeting of May 30, 2003. The following topics were discussed:



## **1. Emeritus Request**

### **RESOLUTION 03-39**

WHEREAS, faculty members who have served ten or more years as fully-affiliated and full-time members at Wright State University will automatically be granted the emeritus title upon retirement and upon written request by the faculty member to the provost; and

WHEREAS, Edgar A. Rutter, professor of Mathematics and Statistics, has served the university since 1978 in a fully-affiliated and full-time status and has requested emeritus status; therefore be it RESOLVED that the request for emeritus status for the aforementioned faculty member, as submitted to this meeting be, and the same hereby is endorsed.

Ms. Langdon moved for approval. Mr. Young seconded, and the motion was unanimously adopted by voice vote.

## **2. Master of Public Health**

The proposed program will respond to the educational needs of an undereducated, under prepared, and over taxed public health workforce. It has been developed in response to a request from 28 health districts and in partnership with seven academic divisions at Wright State and in cooperation with the University of Cincinnati.

### **RESOLUTION 03-40**

WHEREAS, the School of Medicine has a strong commitment to meeting the healthcare-related needs of the community; and WHEREAS, the southwestern Ohio public health community has identified a strong region-wide need for advanced education of public health professionals; and

WHEREAS, the School of Medicine has proposed a new Master of Public Health degree program; and

WHEREAS, six additional colleges and schools have helped plan the new degree program and will contribute to its implementation; and WHEREAS, this new degree program has been approved by the Graduate Council and the Faculty Senate; therefore be it RESOLVED that the Master of Public Health, as submitted to this meeting be, and the same is hereby approved. (Attachment A)

Ms. Langdon moved for approval. Mr. Graber seconded, and the motion was unanimously adopted by voice vote.

Attachment A

MASTER OF PUBLIC HEALTH

Full Proposal: Executive Summary

Wright State University seeks to establish a Master of Public Health (MPH) degree program to be housed administratively in the School of Medicine. This program is being advanced in partnership with 28 health districts throughout southwestern Ohio and 7 academic divisions within Wright State University, and in cooperation with the University of Cincinnati. The partnership will pull from strengths and excellence across disciplines, utilizing an innovative approach toward the delivery of public health education.

This Master of Public Health degree program will be the first in the nation to incorporate a community-based, interdisciplinary educational program in public health with this particular combination of colleges and schools. While grounded in traditional classroom instruction, the program will be enhanced by web-based learning and video conferencing. The program will be responsive to the educational needs of the regional public health workforce that employs over 2,000 people and serves over 2.8 million residents living in southwestern Ohio.

Leaders from the regional public health and academic community began in June of 2001 to formulate this innovative program. These visionary leaders have had a keen awareness of the need for a stronger public health infrastructure long before the events of September 11th, public concerns related to anthrax, and increased risk awareness associated with bioterrorism. However, these events have dramatically increased the pressure on the national, regional, and local public health workforce to meet extraordinary needs that can only be met by highly skilled public health leadership. Our community-academic partnership is addressing the educational component of the public health problem through a well-constructed graduate program that will provide skills, competencies, and fundamental knowledge for the current public health workforce, affiliated health and human service workers, and health profession students enrolled in established graduate programs within the collaborating colleges and schools.

The program responds to demonstrated educational needs of an undereducated, under prepared, and over taxed public health workforce. Although southwestern Ohio has two large metropolitan areas (Cincinnati and Dayton) and 18 institutions of higher education, including four state universities, currently no Master of Public Health degree program exists to serve the educational needs of the region. About 20 students will be admitted to the program each year, most of whom will be working professionals. They must meet the admission requirements of the School of Graduate Studies for regular degree status.

Throughout the program development, a Program Committee consisting of representatives of School of Medicine, the College of Education and Human Services, the College of Liberal Arts, the College of Nursing and Health, the

College of Science and Mathematics, the Raj Soin College of Business, the School of Professional Psychology, and the University Library has provided guidance and oversight. The curriculum has been developed such that it meets the criteria for accreditation of Master of Public Health degree programs by the Council of Education for Public Health (CEPH) under the designation of

Community Health/Preventive Medicine. The core curriculum includes courses in Public Health & Health Policy, Health Systems Management, Biostatistics, Epidemiology, Environmental Health, Social & Behavioral Sciences, and Health Economics; consisting of 28 quarter hours.

Students will select from among three concentrations including: 1) Public Health Management, 2) Public Health Nursing, and 3) Health Promotion Education, completing a minimum of 12 quarter hours within their specified concentration. The third area required for completion of the degree includes a field placement and a culminating project totaling 8 quarter hours. Each student will complete an applied public health project in partnership with a community practice supervisor and a faculty program director. The 48 credit hour curriculum has been developed to deliver education through traditional as well as nontraditional delivery approaches. Competencies will be evaluated throughout the didactic, distance learning, and culminating project program segments.

The School of Medicine in consultation with the Program Committee has carefully assessed capacity to deliver the program. Sufficient faculty, library, and computing and telecommunication resources are available to successfully provide the program. Much of the program's strength is in its ability to dovetail with established programs within the schools and colleges represented on the Program Committee. In addition to collaborations within WSU, the program will benefit from collaborative relationship with the University of Cincinnati Division of Health Promotion and Education, the Environmental Health Program, and the College of Medicine.

Many programs offered by Wright State University are founded on community-based models of education. The MPH will extend this tradition of programs that are responsive to demonstrated community needs.

- Creation of the Department of Geriatrics

Dr. Howard Part, dean of the School of Medicine, discussed a proposal to create a Department of Geriatrics. The department will respond to the challenges of the impending “graying of society” and serve as the infrastructure for community-based teaching, research, and elder patient care. A Department of Geriatrics in the Miami Valley will make the community competitive for state, foundation, and VA and other federal funds. The new department will be financed through a comprehensive plan involving support from teaching hospitals, foundations, federal resources, in-kind support, and fundraising efforts.

The committee endorsed the creation of a WSU Department of Geriatrics. Ms. Daisy Foster, chair of the BOT Academic Affairs Committee, commented that the creation of this department will also fulfill President Harley Flack’s vision for a Gerontology Center.

- Report of the Senior Vice President

Dr. John Talbott, professor of Accountancy, was recognized as this year’s recipient of the Trustees’ Award for Faculty Excellence. This is the highest award given by the university.

Dr. Moore reflected on a few of the major highlights of his tenure as provost:

- The 1998 Strategic Plan has been implemented in its entirety. The new Strategic Plan is nearing completion and will go before the Board for approval within the next several months.

- Enrollment has risen substantially over the past few years. Enhanced marketing efforts, better use of the web, and student retention have contributed to the increase.

- No significant negative story or publicity has originated within the university over the past five years.

- The university’s first collective bargaining agreement was developed in 1998. A new agreement was approved July 15, 2002. Both agreements have protected management rights while also being fair to faculty.

- The university has undergone a number of successful accreditation reviews: The School of Medicine by the Liaison Committee on Medical Education (LCME); The College of Education and Human Services by the National Council for Accreditation of Teacher Education (NCATE); the College of Engineering and Computer Science by the Accreditation Board of Engineering Technology (ABET); and the Raj Sooin College of

Business by the AACSB International, the Association to Advance Collegiate Schools of Business.

- The new General Education program was adopted and will be implemented in fall 2003.
- The new four-hour credit hour base schedule was adopted, as well as a new academic calendar.
- The first year experience for WSU students has been significantly improved. The very successful Learning Communities program and a better orientation process are among the reasons for this success.
- Eight deans have been appointed.

Dr. Moore noted that Wright State University has been very good to him over the years and he wished Dr. David Hopkins and the university much success in the years to come. Ms. Daisy Foster, chair of the BOT Academic Affairs Committee, and other trustees thanked Dr. Moore for his service to the university as provost.

#### **B. Advancement Committee**

Mr. Diggs, chair reported on the Advancement Committee meeting of May 30, 2003.

##### · Alumni Association Update

Ms. Susan Smith reported that the telephone solicitation of alumni for campaign commitments would be completed by the end of the summer. Since the October kickoff of the Alumni Challenge, 163 gifts or pledges have been received from the top 400 alumni prospects, which is a 41% response thus far.

Ms. Smith described the new alumni legislative advocacy program through which alumni are being contacted by e-mail and encouraged to speak out against deep cuts to higher education in the state budget. Ms. Smith demonstrated the new website which summarizes the issue and facilitates speedy communication to elected officials via e-mail.

##### · WSU Foundation Update

Mr. Jerry Sutton, Foundation vice chair, updated the committee on Foundation activities. The Foundation will be adopting its operating budget for FY 2003-04 at the June 5th full board meeting. Continuing stock market downturns have continued to impact operating revenues and endowment earnings. Mr. Sutton discussed the differences between restricted and unrestricted funds that support university programs, departments and scholarships.

Mr. Sutton noted that during May, annual cash equivalent giving exceeded last year's June 30th totals. The campaign is going exceptionally well and new commitments are moving briskly forward.

The slate of officers for the coming year will remain the same as last year. New Foundation trustees to be elected include Ms. Maria Castleman of Oakwood and Mr. Gary McCullough of Chicago, pending his agreement to serve.

· Development Initiatives

Mr. Robert Copeland summarized current development activities, noting that the annual giving program is focused on increasing participation. The annual Campus Scholarship and Innovation Campaign among faculty and staff have exceeded its goal. Mr. Rick Wegmann is chairing Corporate Appeal, now in progress, which is the annual solicitation of small and mid size companies.

· Vice President's Report

Mrs. Muller extended a thank you to Mr. Young for his enthusiastic efforts to secure underwriting for An Evening in 1903, co-sponsored by the WSU Library, Friends of the Library and the Foundation which will use the October 25th event to incorporate the annual Heritage Societies gala and recognition of donors.

Mr. Robert Hickey and Mrs. Muller described the July 3rd picnic-style event at the Kettering Center, which will precede the opening ceremonies at Fifth Third Field for Inventing Flight. Donors, legislators, trustees and friends will be invited.

**C. Building and Grounds Committee**

Mr. Palmer, chair, reported on the Building and Grounds Committee meeting of May 30, 2003.

· 2005-2010 Capital Plan

Ms. Vicky Davidson discussed various points relating to the next six-year capital plan to be submitted to Ohio Board of Regents.

The electronic submission of capital line items is due in August with narratives due in September. Mr. Mike Adams stated his support for a special subcommittee meeting to be held this summer prior to our submission in August.

Elements used for guidance in determining which items to be included in the capital plan will address issues in at least one of the following areas: programmatic; building condition; maintenance and regulatory; and items outlined in the strategic plan.

Dr. Matt Filipic and Ms. Davidson have gathered input from various sources. During meetings with Council of the Deans, it was decided, after reviewing Phase VI of the Master Plan, that it could be implemented as a set of separate smaller projects. Therefore, Phase VI will be dropped from the capital plan in order to redirect resources into academic priorities. Ms. Davidson pointed out that spending on the

Festival Playhouse has exceeded 1M dollars in the past 12-15 months with more donor dollars being raised.

The focus established in the 2003-2008 plan addressed labs/classrooms; performance venues; and maintenance/safety. Items identified for inclusion for years 2009-2010 will likely be a continuation of items funded in the earlier two biennia.

- Construction Projects Status Report

The Athletic Pavilion project will be advertised in the June Ohio Register for professional design services.

The transformers for the 69 KV substation project have been delivered and installed.

- Awards

Ms. Davidson discussed recent awards given for the Millett Hall Rehabilitation project and the Student Union Marketplace. She noted that the Student Union Marketplace project was awarded the Collegiate Citation as the overall post secondary winner in the 2003 issue of American School and University. Mr. Palmer suggested that a celebration is in order for the project team.

#### **D. By Laws Committee**

- After substantial effort to update the Wright State University By Laws, a new revision has been completed by the By Laws Committee. Mr. Thomas Palmer proposed that the Board adopt the new By Laws, Mr. Graber seconded and it was unanimously adopted by voice vote.

#### **E. Finance and Audit Committee**

Ms. Langdon, chair, reported the committee meeting of May 30, 2003.

The following topics were discussed:

##### **1. Current Funds Budget 2003-2004**

##### **RESOLUTION 03-41**

WHEREAS, enrollment levels are anticipated to increase minimally; and  
WHEREAS, state support per student is below prior year levels; and  
WHEREAS, extensive planning and consultation within the university has been accomplished; and

WHEREAS, Wright State University has developed a budget to guide operations during the fiscal year beginning July 1, 2003; and

WHEREAS, said budget includes an array of Auxiliary Fees, Earnings Accounts and Other Rates and Fees, in addition to Instruction and General Fees; therefore be it

RESOLVED that the president may make expenditures within projected income levels, may limit the expenditures of funds within any given category, may transfer funds within the major budget categories, and

take such other actions, as may be in the interest of the university; and be it further

RESOLVED that the university's current funds budget as described in the accompanying schedules and tables now before the Board of Trustees be and hereby are approved.

Ms. Langdon moved for approval. Mr. Palmer seconded, and the motion was unanimously adopted by roll call vote.

## **2. Student Fee Increase – Returning Students**

### **RESOLUTION 03-42**

WHEREAS, the Wright State University Board of Trustees is given the statutory authority and responsibility to assess tuition and fees; and

WHEREAS, tuition and fees must be sufficient to fund a quality educational experience; and

WHEREAS, there are two cohorts of tuition and fees for returning students; therefore be it

RESOLVED that Main Campus full-time undergraduate tuition and fees for all returning students for fall quarter 2003 be increased over those for summer quarter 2003 by 6%; and be it further

RESOLVED that Lake Campus full-time undergraduate tuition and fees for all returning students for fall quarter 2003 be increased over those for summer quarter 2003 by 6%; and be it further

RESOLVED that Main Campus full-time graduate tuition and fees for all returning students for fall quarter 2003 be increased over those for summer quarter 2003 by 6%; and be it further

RESOLVED that Lake Campus full-time graduate tuition for all returning students for fall quarter 2003 be adjusted to reflect that of the Main Campus; and be it further

RESOLVED that full-time professional fees for the School of Professional Psychology for all returning students for fall quarter 2003 be increased over those for summer quarter 2003 by 6%; and be it further

RESOLVED that full-time professional fees for the School of Medicine for all returning students for fall quarter 2003 be increased over those for summer quarter 2003 by 15.9%; and be it further

RESOLVED that this resolution supersedes 02-46 dated June 6, 2002.

Ms. Langdon moved for approval. Mr. Palmer seconded, and the motion was unanimously adopted by roll call vote.

## **3. Student Fee Increase Resolution – New Students**

### **RESOLUTION 03-43**



WHEREAS, the Wright State University Board of Trustees is given the statutory authority and responsibility to assess tuition and fees; and WHEREAS, tuition and fees must be sufficient to fund a quality educational experience; therefore be it

RESOLVED that Main Campus full-time undergraduate tuition and fees for fall quarter 2003 for newly enrolled students be additionally increased over those for continuing students for fall quarter 2003 by \$100; and be it further

RESOLVED that Main Campus full-time graduate tuition and fees for fall quarter 2003 for newly enrolled students be additionally increased over those for continuing students for fall quarter 2003 by \$100; and be it further

RESOLVED that Lake Campus full-time graduate tuition for fall quarter 2003 for newly enrolled students be adjusted to reflect that of the Main Campus; and be it further

RESOLVED that full-time professional fees for the School of Professional Psychology for fall quarter 2003 for newly enrolled students be increased over those for continuing students for fall quarter 2003 by \$100; and be it further

RESOLVED that this resolution supersedes 02-47 dated June 6, 2002.

Ms. Langdon moved for approval. Mr. Palmer seconded, and the motion was adopted by roll call vote. Mr. Young voted no.

#### **4. Fee Remission for Graduate Course as a Tax-Free Benefit**

##### **RESOLUTION 03-44**

WHEREAS, the Wright State University Board of Trustees has for more than twenty years encouraged employees, their spouses, and eligible dependents to enroll for course work at the University through the use of a Fee Remission Policy; and

WHEREAS, the Board of Trustees, in Resolution 85-31, authorized the president of the university to establish a written policy for fee remission for course work at the university; and

WHEREAS, Internal Revenue Code Section 117 provides for fee remission benefits for university employees, their spouses, and dependents and university retirees for undergraduate course work at the university which are exempt from federal income tax for the student; and WHEREAS, Internal Revenue Code Section 117 does not provide for an exemption from federal income tax for fee remission benefits for graduate level course work; and

WHEREAS, Internal Revenue Code Section 127 enables the university to provide benefits for graduate level courses for its employees and retirees which are exempt from federal income tax up to the maximum

allowed by Internal Revenue Code Section 127(a) through the use of a Qualified Educational Assistance Plan; and

WHEREAS the Board of Trustees wishes to encourage its employees and retirees to enroll for graduate level course work at the University; therefore be it

RESOLVED that the Wright State University Qualified Educational Assistance Plan, in substantially the form attached hereto as Attachment A which is incorporated herein by reference, is hereby established effective January 1, 2003 to provide graduate level educational assistance to employees and retirees of Wright State University; and be it further

RESOLVED that Resolution 85-31 of the Wright State University Board of Trustees is hereby reaffirmed authorizing the president to establish a written policy providing fee remission benefits for University employees, their spouses and dependents and University retirees; and be it further

RESOLVED that the president and/or his designee is hereby authorized to take such additional actions as necessary to implement this resolution including making changes in the plan document for the Wright State University Qualified Educational Assistance Plan.

Ms. Langdon moved for approval. Mr. Palmer seconded, and the motion was unanimously adopted by roll call vote.

## **5. Capital Equipment Lease Expenditures**

### **RESOLUTION 03-45**

RESOLVED that the president and treasurer of Wright State University be, and hereby are, authorized on behalf of the university to enter into one or more Lease Purchase Agreements, for the acquisition of such types of capital equipment the university may wish to finance, up to a total of \$6 million for the period July 1, 2003, through June 30, 2005, and this authorization submitted to this meeting be, and the same hereby is approved.

Ms. Langdon moved for approval. Mr. Young seconded, and the motion was unanimously approved.

## **6. Declaration of Official Intent**

### **RESOLUTION 03-46**

Authorizing Declarations of Official Intent Under U.S. Treasury Regulations with Respect to Reimbursements from Note and Bond Proceeds of Temporary Advances Made for Payments Prior to Issuance, and Related Matters.

WHEREAS, United States Treasury regulations prescribe conditions under which proceeds of bonds, notes, or other obligations used to

reimburse advances made for certain expenditures paid before the issuance of such obligations, will be deemed to be expended (or properly allocated to expenditures) for purposes of Sections 103 and 141-150 of the Internal Revenue Code of 1986, so that upon such reimbursement the proceeds so used will not further be subject to requirements or restrictions under those sections of the Internal Revenue Code; and

WHEREAS, certain provisions of those Regulations require that there be a Declaration of Official Intent not later than 60 days following payment of the expenditure expected to be reimbursed from proceeds of such obligations, and that the reimbursement occur within prescribed time periods after the expenditure is paid or after the property is placed in service; and

WHEREAS, this Board of Trustees of Wright State University wishes to take steps for compliance with those Regulations; now, therefore, BE IT RESOLVED by the Board of Trustees of Wright State University (the university) as follows:

Section 1. Definitions. The following definitions apply to the terms used herein:

“Authorized Officer” means the vice president for Business and Fiscal Affairs and treasurer or any person designated for the purpose by the vice president for Business and Fiscal Affairs and treasurer.

“Bonds” means and includes bonds, notes, certificates and other obligations included in the meaning of “bonds” under Section 150 of the Internal Revenue Code of 1986.

“Declaration of Official Intent” means a declaration of intent, in the form and manner and time contemplated in the Reimbursement Regulations, that the advances for expenditures referred to therein are reasonably expected to be reimbursed from the proceeds of Reimbursement Bonds to be issued after those expenditures are paid.

“Reimbursement” or “reimburse” means the restoration to the university of money temporarily advanced from its other funds and spent for capital expenditures (and certain other types of expenditures qualifying under the Reimbursement Regulations, including any issuance costs for Reimbursement Bonds) before the issuance of the Reimbursement Bonds, evidenced in writing by an allocation on the books and records of the university that shows the use of the proceeds of the Reimbursement Bonds to restore the money advanced for the original expenditure. “Reimbursement” or “reimburse” generally does not include the refunding or retiring of Bonds previously issued and sold to, or borrowings from, unrelated entities.

“Reimbursement Bonds” means Bonds the proceeds of which are to be used for reimbursement of such capital or other qualifying expenditures paid before issuance of the Bonds.

“Reimbursement Regulations” means Treasury Regulations section 1.150-2 and any amendments thereto or superseding regulations, whether in proposed, temporary or final form, as at the time applicable, prescribing conditions under which the proceeds of Reimbursement Bonds when allocated or applied to a reimbursement will be treated as expended for all or any purposes of sections 103 and 141 to 150 of the Internal revenue Code.

Section 2. Authorization and Requirement of Declarations of Official Intent. Each Authorized Officer is authorized to prepare and sign Declarations of Official Intent with respect to capital and other expenditures to which the Reimbursement Regulations apply (and including any costs of issuance of the Reimbursement Bonds) to be made from money temporarily available and which are reasonably expected to be reimbursed (in accordance with applicable authorizations, policies and practices) from the proceeds of Reimbursement Bonds, to make appropriate reimbursement and timely allocations from the proceeds of the Reimbursement Bonds to reimburse such prior expenditures, and to take any other actions as may be appropriate, all at the times and in the manner required under Reimbursement Regulations to satisfy the requirements for the reimbursement to be treated as an expenditure of such proceeds for purposes of sections 103 and 141 to 150 of the Internal Revenue Code of 1986. No advance from any fund or account or order for payment may be made for expenditures (other than expenditures excepted from such requirement under the Reimbursement Regulations) that are to be reimbursed subsequently from proceeds of Reimbursement Bonds unless a Declaration of Official Intent with respect thereto is made within the time required by the Reimbursement Regulations. All Declarations of Official Intent heretofore made on behalf of the Issuer are hereby ratified and adopted.

Section 3. Open Meeting. This Board of Trustees of Wright State University (Board) finds and determines that all formal actions of this Board concerning and relating to the passage of this resolution were taken in an open meeting of this Board and that all deliberations of this Board and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. Effective Date. This resolution will take effect immediately and will expire on June 30, 2005.

Ms. Langdon moved for approval. Mr. Young seconded, and the motion was unanimously approved by roll call vote.

**7. Contracts over \$500,000**

**RESOLUTION 03-47**

WHEREAS, in order for the university to conduct business on a day-to-day basis, and provide products and services in a timely manner, routine purchases must be made; and

WHEREAS, occasionally these expenditures exceed \$500,000; therefore be it

RESOLVED that authorization is granted for the following contracts as submitted to this meeting be, and the same hereby is approved.

Ms. Langdon moved for approval. Mr. Graber, seconded and the motion was approved. Mr. Young abstained.

Vendor	Description of Service	Contract Amount 03-04	Contract Amount 02-03	Term of Contract
WRIGHT STATE BOOK STORE	REIMBURSEMENT FROM WRIGHT 1 CARD OPERATION TO BARNES & NOBLE BOOKSTORE FOR CHARGES COLLECTED ON 1 CARD FROM USE IN THE BOOKSTORE	\$1,000,000	\$1,200,000	7/01/03 – 6/30/04
DAYTON, POWER AND LIGHT	ELECTRIC SERVICE FOR WSU MAIN CAMPUS, NUTTER CENTER, KETTERING CENTER, AND DUKE ELLIS INSTITUTE	\$2,921,424	\$3,213,424	7/01/03 – 6/30/04
INTERSTATE GAS	NATURAL GAS REQUIREMENTS FOR MAIN & LAKE CAMPUS, & NUTTER	\$1,200,597	\$874,605	7/01/03 – 6/30/04
CARDINAL HEALTH	PHARAMACEUTICAL	\$2,500,000	\$1,850,000	7/01/03 – 6/30/04
GOOD SAMARITIAN HOSPITAL	RESIDENT STAFF	\$1,675,000	\$1,675,000	7/01/03 – 6/30/04
VETERANS ADMIN MEDICAL CENTER	MEDICAL RESIDENT HOUSE	\$2,500,000	\$2,500,000	7/01/03 – 6/30/04
ANTHEM	MEDICAL INSURANCE EMPLOYEES AND	\$11,000,000	\$11,000,000	7/01/03 –

	DEPENDENTS			6/30/04
THE STANDARD INSURANCE	DISABILITY INSURANCE INSURANCE EMPLOYEES AND DEPEDENTS	\$670,000	\$600,000	7/01/03 – 6/30/04
DELTA DENTAL	DENTAL INSURANCE EMPLOYEES AND DEPENDENTS	\$1,100,000	\$1,000,000	7/01/03 – 6/30/04
SUN LIFE	GROUP TERM LIFE INSURANCE	\$875,000	\$750,000	7/01/03 – 6/30/04
SWETS BLACKWELL	PERIODICAL SUBSCRIPTION SERVICES DUNBAR LIBRARY	\$1,650,000	\$1,650,000	7/01/03 – 6/30/04
TO BE DETERMINED	CUSTODIAL SERVICES	\$706,300	\$706,300	7/01/03 – 6/30/04
	<b>TOTAL</b>	\$27,798,321	\$27,019,329	

## 8. Final Draft of the Financial Policy

### RESOLUTION 03-48

WHEREAS, Wright State University is completing the fourth decade of its existence and has become a stable, highly regarded institution successfully accomplishing its missions of teaching, scholarship and service, and

WHEREAS, state financial support is diminishing in importance, further increasing the university's financial independence and the need for prudent, enlightened financial management, and

WHEREAS, the Board of Trustees, after study and consultation with others, has established the attached policy and guidelines for the overall financial management and debt policy of the university, and

WHEREAS, the financial policy and guidelines are tools to aid in financial decision making and establishing priorities and, as such, they should be reviewed and updated periodically as fundamental credit factors and university needs change; therefore be it

RESOLVED that the attached financial policy dated May 2003, as submitted to this meeting be approved, and be it further

RESOLVED, that the vice president of Business and Fiscal Affairs shall report annually to the Finance and Audit Committee on the university's progress in achieving the policy's goals, and be it further

RESOLVED that any previous policy set by the board that is not consistent with this policy is hereby revoked.

Ms. Langdon moved for approval. Mr. Graber seconded, and the motion was unanimously approved by roll call vote.

· Mr. Ulliman presented the contracts \$250,000-\$499,999. No action was required.

· Mr. Ralston presented the quarterly budget versus actual results for the third quarter. As of the third quarter, the university had a 3.6% positive variance in revenues. Mr. Ralston stated that due to state budget cuts, this number would diminish a bit, however he still expects the university to have a 1.5-2% favorable variance at the end of the year.

· Dr. Filipic presented a review of the scholarship program. Expenditures for scholarships have dropped slightly as a fraction of tuition revenues since the changes to the program were implemented. The university will continue to monitor the effects the changes have had on the program.

· Mr. Ulliman gave a management letter update to the committee. There were only two minor issues in the letter and the university has addressed those issues.

· Mr. Ulliman presented the investment reports for February and March 2003. While the market is still in a slump, our returns are still very close to their benchmarks. Mr. Ulliman stated that the university may have a slight positive return by the end of the year.

· Mr. Hernandez spoke to the committee briefly about the university's administrative systems. The current systems are aging and there is a need to upgrade these systems. IBM will be launching the final level of support for our systems in 2004 and many of the programs the university uses were written by university employees. These employees are now getting ready to retire. The university is currently looking at two vendors for the new systems: PeopleSoft and SCT. The total project will cost the university \$10-15 million and they are looking to a 4-year implementation timeframe.

· Dr. Filipic presented his vice president's report. Some of the highlights are as follows:

- Dr. Filipic met with Mr. Don Graber, Board member, in April to discuss using a marketing firm for a feasibility study for the proposed Health and Wellness Center. The House had approved a moratorium on building such centers; however the Senate's version eliminates that language. Dr. Filipic will be meeting with Mr. Graber in June to further discuss the study.

- Dr. Goldenberg and Dr. Filipic met with the Dayton Daily News Editorial Board yesterday afternoon to discuss the state budget situation.
  - Last week, Dr. Goldenberg and Dr. Filipic presented testimony to the Senate Finance Committee.
  - The Governor has convened a special committee on higher education and the economy. Dr. Goldenberg will be serving on this committee and their first meeting will be June 3rd.
  - The state is requiring that preliminary capital plans be received in August. This means there might be a need for a special Building and Grounds Committee meeting be held during the summer to approve such a plan.
  - Dr. Filipic shared with the committee a list of steps the Division of Business and Fiscal Affairs has taken to improve efficiency and cut down on expenditures.
- Ms. Langdon stated that the committee met on Thursday May 29th with Mr. Peter Cheng, director of Internal Controls and Audit Services, to discuss his activity report. She stressed that the committee appreciates his efforts and views this as a very important function in the university administration.

#### **F. Student Affairs Committee**

Mr. Jenkins, chair reported on the committee meeting of May 30, 2003.

##### **· Vice-President's Report:**

Dr. Dan Abrahamowicz gave an update on admissions applications. At this point in time, admissions applications are up by 10.4% for new freshmen, 2.9% for transfer students, 23% for African American students, and 9% for graduate students.

The NCAA accreditation self-study report is ahead of schedule. The first draft of the self-study is now complete and will be reviewed by a subcommittee before being submitted to the Office of Communication and Marketing for preliminary editing. The NCAA site visit will occur in the fall.

Student Affairs and SOCHE sponsored several regional workshops during spring quarter: one on student legal issues (well attended by over 200 people) and a smaller seminar on the Health Insurance Probability and Accountability Act (HIPPA) of 1996.

Over 3,000 students voted in the Student Government elections.

Elections over the past few years have been hotly contested, indicating a higher level of student engagement in campus life.

##### **· Student Government Update:**



Ms. Lindsay Walthall, Student Government vice president, introduced the new Student Government president and vice president-elect, Mr. Lucas Beagle and Ms. Denata Sharra, respectively. The new Student Government constitution is complete. At the recently-held Student Leader Recognition Reception, Student Government presented awards to Mr. Bob Hickey for his assistance in a legislative letter-writing campaign and Dr. Robert Sweeney for his work with the Strategic Planning Process.

Mr. Chris Myers, Student Government president, reviewed several other Student Government projects implemented this year: The on-line Bookswap is being tested this week and should be up and running for summer quarter. The on-line course evaluation will go on ROX as soon as the faculty senate approves the list of questions. Student Government has been working on designing a new student activity fee to increase funding for student organizations. A special award was presented to the student trustees, Mr. Alex Wenning and Ms. Brittany Stewart. It was also noted that Mr. Gene Smith in the College of Engineering and Computer Science was awarded the distinguished senior award.

### **1. Christopher Myers and Lindsay Walthall Recognition RESOLUTION 03-49**

WHEREAS, Christopher Myers and Lindsay Walthall were selected by the Wright State Student Body to serve as their duly elected president and vice president for the 2002-03 academic year; and

WHEREAS, Christopher Myers and Lindsay Walthall have demonstrated exemplary leadership skills in their roles in Student Government; and

WHEREAS, Christopher Myers and Lindsay Walthall have served with distinction as advocates of the Wright State Student Body; therefore  
BE IT RESOLVED, that the Wright State University Board of Trustees recognizes the achievements and contributions of Christopher Myers and Lindsay Walthall.

Mr. Jenkins moved for approval. Mr. Graber seconded, and the motion was unanimously carried.

· Faculty Representative Report:

Dr. Margaret Clark-Graham reported on 3 issues the committee reviewed this year: bookstore pricing, (recommended the bookstore manager meet with new faculty and the Center for Teaching & Learning on the book-ordering process), on-campus credit card vendors policy (no recommendations for change), and academic integrity panel (concern on timeliness of decisions, student due process, and effect of

findings on students who transfer to another school). The committee will continue to review this issue.

· Orientation/Updates:

Dr. Mike Cusack introduced the new basketball coach, Mr. Paul Biancardi. Mr. Biancardi discussed recruitment and his assistant coaches.

The swimming, golf, and softball teams won league championships this year. Dr. Cusack introduced two swimmers, Ms. Jackie Dexter and Mr. Todd Benanzer

· Potential Policy Issues:

Ms. Tory Brookshire, nurse practitioner, discussed Student Health Services policies regarding meningitis vaccines. The Ohio legislature has been considering a bill to require a meningitis vaccine for all incoming freshmen, but nothing has been passed. She also discussed university plans regarding SARS and those coming to campus from affected countries.

Mr. Dan Bertosos updated the committee on housing applications. They are up by 3 ½ % so far this year and the cancellation rate is down. The demand for apt-style housing is up, but returning students are down from last year.

The university has been exploring the option of buying Cimmaron Woods, as it would both eliminate an “attractive nuisance” and provide more apt-style housing. However, the asking price is \$4.9 million; the appraised value is about \$3 million. At this point, the purchase is no longer being considered.

Dr. Matt Filipic updated the committee on the Health and Wellness Center project. He is working with Mr. Don Graber to refine the marketing analysis for the project.

### **G. Student Trustees' Report**

- Mr. Alex Wenning reported that the Student Trustee Search Committee narrowed the number of candidates from four to two. These two names have been forwarded to Governor Taft for his consideration.
- Student Government held a forum with Senator Tom Roberts and Representative Derrick Seaver, also a Lake Campus student, about higher education issues. On April 28, Student Government held a debate for candidates who were running for the president and vice president of Student Government.
- The Office of Student Life held their annual Student Recognition Reception in which many Wright State student leaders were

honored for their countless accomplishments and contributions to Wright State and the community.

- The Third Annual Quest for Community: A Call to Action was held at Wright State on May 9. Mr. Wenning was on the Steering Committee for the conference and presented a concurrent session at the day's events.
- Mr. Wenning and Ms. Langdon attended the National AGB Conference on Trusteeship in Seattle, Washington, from April 5 – 8.
- Thank you to Ms. Stewart for her partnership this past year.

## **X. PRESENTATION AND POLICY DISCUSSIONS**

Dr. Anita Curry-Jackson

Dean, Lake Campus

Dr. Kim Goldenberg introduced Dr. Anita Curry-Jackson, dean of Lake Campus.

- Dr. Anita Curry-Jackson gave an overview of the activities at Lake Campus.
- Dr. Curry-Jackson reported that student achievement is the benchmark for our success.
- In fall 1998, Lake Campus had fewer than 700 students, now in fall 2002, Lake Campus has 1,122 students.
- Mr. Roger Fulk and Dr. Mindy McNutt highlighted some of the programs that they helped develop.
- Dr. Curry-Jackson described some of the community partnerships that the Lake Campus is involved with.
- Mr. Greg Schumm reported on the newly formed Grand Lake Law Enforcement Academy, which is a collaboration between the Mercer County Sheriff's Office, Ohio Peace Officers' Training Commission and Lake Campus.
- Ms. Julie Miller described the Business Enterprise Center developed at Wright State Lake Campus.

## **XI. UNFINISHED BUSINESS**

None

## **XII. NEW BUSINESS**

- A. Commencement Breakfast, June 14, 2003, 8:30 a.m., Berry Room  
Commencement Ceremony June 14, 2003, 10:00 a.m., Nutter Center Arena

## **XII. ADJOURNMENT**

The meeting adjourned at 2:55 p.m.