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Faculty Affairs Committee Meeting Minutes, March 12, 2010

Faculty Affairs Committee

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Faculty Affairs Committee Report

The Faculty Affairs Committee met on March 12, 2010.

Members: Jay DeJongh (CECS), Jane Doorley (CONH), Tracey Kramer (CEHS), Cynthia Laman (LAKE), Peggy Lindsey (COLA), Beverly Schieltz (COSM), SueTerzian (RSCOB)

Attendees: Jay DeJongh (CECS), Peggy Lindsey (COLA), Beverly Schieltz (COSM), SueTerzian (RSCOB)

1. The minutes of the last meeting were previously distributed to the committee and were approved by an email vote.

2. Committee members reported on their discussions with those Senior Lecturers who served on the recent Senior Lecturer Review Board in the various colleges.

Some of the common themes were that:

- the process seemed to work well
- because the criteria for promotion are somewhat general, promotion documents should attempt to clearly identify how they meet those criteria

The committee's assessment is that changes in WSU policy are not needed at this time, but that lecturers applying or considering apply for promotion would benefit from some guidance on how to put together a promotion document. To that end, Beverly Schieltz will put together a template that might provide some guidance. Committee members are tasked to try to get sample promotion documents from Senior Lecturers in their colleges and send them to Bev. Possible use of a Wings group to aid in disseminating information on the process was discussed.

3. The committee discussed the workload issue. The committee feels it is important to get an update from the Associate Provost on workload issues affecting instructors and lecturers, so the main criterion for scheduling the next meeting will be fitting into his schedule.

4. New Business: None

5. The next meeting will be scheduled for early April. In addition to faculty workload, We will discuss results of our survey of lecturers who were considered for promotion this year.

Senior Lecturer Promotion Process Survey

- 1. Did you have access to the senior lecturer promotion process document?**
- 2. Was there any part of the process that was unclear to you?**
- 3. Did the chair/dean follow the process as outlined in the document?**
- 4. Were the process and timeline reasonable?**
- 5. Did you get to vote on choosing the members of the college decision committee?**
- 6. Are there any changes you would suggest to the process?**
- 7. Would you be willing to share your promotion document with future candidates and with the Faculty Affairs Committee?**