

11-2-1992

Academic Council Meeting Agenda and Minutes, November 2, 1992

Edgar Rutter
Wright State University - Main Campus

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**Wright State
University**

Office of the University Faculty
Dayton, Ohio 45435
513 873-2039

TO: Members of Academic Council and University Faculty
Members of Academic Council
FROM: Edgar Rutter, Faculty President
Edgar Rutter, Faculty President
SUBJECT: Agenda for Academic Council Meeting on
Monday, November 2, 1992, 3:10 p.m., 155 A, B, & C--University Center

- I. Call to Order
- II. Approval of Minutes of October 5, 1992 (Attachment B)
- III. Report of the President: Paige Mulholland
- IV. Report of the Steering Committee: Edgar Rutter
- V. Report of Committees and Councils
 - A. Buildings & Grounds Utilization & Planning: Stephen Frederick
 - B. Curriculum: Daniel Voss
 - C. Faculty Affairs: James Swaney
 - D. Library: Rai Pujara
 - E. Student Affairs: Lewis Shupe/Nabil Hassan
 - F. University Budget Review Committee: Mary Ellen Mazey
- VI. Old Business
 - A. Election of Academic Council Representative to University Promotion & Tenure Committee --
Nominations will be taken from the floor.
Nominations from October 5 Academic Council Meeting: Prem Batra, Michael Cleary, B. Charles Leonard, Mary Beth Pringle, James Sayer
- VII. New Business
 - A. University Curriculum Committee: Daniel Voss, Chair
 1. Proposed Minor in Geological Sciences (Attachment A)
 2. Course Addition--STT 160, Statistical Concepts (Gen. Ed. substitution for MTH 105)
 - B. Strategic Plan
- VIII. Announcements and Special Reports
 - A. Civility Committee Report--Dr. Jerrie McGill
 - B. Next Academic Council Meeting--Monday, November 30, 3:10 p.m.
- IX. Adjournment

**CALL FOR AGENDA ITEMS FOR FALL QUARTER UNIVERSITY FACULTY MEETING,
NOVEMBER 17, 1992, 3:30 P.M.**--Contact the representative from your constituency on the
Agenda Committee* or call the Faculty Office (x-2039).

**Edgar Rutter--S&M, Fac. Pres.; Marguerite MacDonald--L.A., Fac. Pres. Elect; Jeanne Ballantine, LA;
Barbara Denison, COBA; Jennie Gallimore, Egr. & CS; William Gayle, CEHS; Shumei, Guo; S&M/SOM*

**WRIGHT STATE UNIVERSITY
ACADEMIC COUNCIL MINUTES
NOVEMBER 2, 1992**

I. The meeting was called to order by University Faculty President Edgar Rutter at 3:10 pm, in 155 A, B, and C University Center.

Present: J. Brandeberry, R. Brode, L. Caron, D. Curry, P. Dadras, A. Faghri, I. Fritz, F. Gies, N. Gressis, P. Griffin, P. Griffith, C. Hathaway, G. Kantor, S. Lott, J. Lucot, M. MacDonald (Sergeant at Arms), M. Mazey, D. Miller, P. Mulhollan, A. Painter, M. Perkel, R. Pohlman, J. Rafferty, W. Rickert (Parliamentarian), E. Rutter, E. Self, N. Shepelak, R. Siervogel, C. Snyder, H. Sprohge, J. Swart, D. Voss, R. Wagley, A. Walter, J. Weller

Absent: E. Berry, P. Human, R. Kumar, S. McConnell, G. Narayanswami, M. Olsen, D. Schlagheck, R. Siferd, J. Thomas

II. The minutes of October 5, 1992, were approved as written.

III. Report of the President. Paige Mulhollan reporting:

During the past month Wright State University, along with eight other institutions, almost all of which describe themselves as metropolitan institutions, have been admitted into the National Association of State Universities and Land Grant Colleges (NASULGC). Mr. Mulhollan commented, "this is a mark of the institution's continuing maturity and a recognition of the very substantial improvement in the university's sponsored research." He stated that the university community should take a great deal of pride in assuming the membership.

Vice President Hathaway reported that the fact that those institutions were brought into NASULGC (the major representative body on One DuPont Circle) is a credit to this university in total and to the persistence and driving force of President Paige Mulhollan.

IV. Report of the Steering Committee. Edgar Rutter reporting:

A. On October 21 the faculty representatives on the Steering Committee met with the four faculty members nominated by Faculty Affairs to represent the faculty on the Presidential Search Committee.

B. On October 23 the Steering Committee:

1. set the agenda for the November 2 Academic Council meeting.
2. referred a proposal from Vice President Hathaway for a ban on eating and drinking in classrooms to the Faculty Affairs and Student Affairs committees for review.
3. requested the Faculty Affairs and Student Affairs committees to join with Student Government in forming an ad hoc committee to gather further information about the dissatisfaction with the current Teaching Evaluation Form evidenced both by faculty and students in a survey conducted last spring by Student Government.
4. selected Phyllis Henderson, Associate Professor of Education & Human Resources, and Rudy Fichtenbaum, Professor of Economics, to represent the faculty on the Presidential Search Committee.

V. Report of Standing and ad hoc Committees

A. Building & Grounds Utilization & Planning, no report.

B. Curriculum, Daniel Voss reporting:

1. The Curriculum Committee met once in October and approved various routine course requests. A draft revision of the description of the Curriculum Committee in the Faculty Handbook was approved and forwarded to the Quadrennial Review Committee. The meeting concluded with a long discussion of the draft WSU Strategic Plan.
2. The Curriculum Committee has new business appearing on today's Academic Council's agenda.
3. The Undergraduate Catalog will be revised this academic year, so relevant course requests or program proposals should be submitted as soon as possible.

C. Faculty Affairs (FAC), James Swaney reporting:

James Swaney presented the Faculty Affairs report concerning the Strategic Plan (attachment A). (See VII, New Business, item B of these minutes.)

D. Library, Rai Pujara reporting:

There was no report as the Library Committee will not meet until November 6. R. Pujara gave a clarification of the library's new circulation policy:

1. Original due dates for books issued prior to August 1, 1992 will be honored by the library. In case there has been departure from this policy in some cases, please bring it to the attention of the library staff, and it will be taken care of.
2. From August 1 on, a borrower will receive an "overdue" notice within ten days after the due date of the material. The borrower can return the material to the library within twenty days after the due date without any penalty. After that, a fine of \$1.75 per day will be charged until the material is returned.
3. If some borrowed material is requested by someone else and the borrower had it for at least 28 days, then the library will ask the borrower to return it immediately. If the material is not returned within 14 days, then a fine of \$1.75 per day will be charged until the material is returned.

E. Student Affairs, Lewis Shupe reporting:

1. The University Student Affairs Committee met twice since the last Academic Council meeting, and the primary focus has been discussion of the Strategic and Operational Plans.
2. A national teleconference on "Confronting Sexual Harassment on Campus" will be held on November 12, 1:30-3:30 pm in the Television Center, Studio A. The teleconference is open to all faculty, staff and students. Reservations can be made by calling the Office of Affirmative Action, extension #3207.

- (2) International focus. With all the attention being turned to the global economy and the global community, more attention should be added to this important element.
 - (3) Support Staff. There seems to be no real focus on support staff. Often, it is the support staff that has some of the first direct contact, and ongoing contact, with the student.
 - (4) More specificity in the number of new programs that can be initiated and how they will be funded. One example would be Writing Across the Curriculum. The committee would like to have additional information to see how this program and other new ones are actually going to be implemented.
- c. Opportunities: This must be looked at in a positive way because it opens up the door for collaboration between Student Affairs and the academic unit. It also is an entry into opening up collaboration between the university and the alumni. This is an opportunity for student support areas to reassert their roles. It is also an opportunity to look at new ways to reward the faculty and staff for student-centered initiatives and implementation.
4. Mary Ellen Mazey presented the following recommendations of the University Budget Review Committee for the Strategic Plan:
- a. The manner in which the plan is currently written burdens it with "fluffy language" which makes the document difficult to read and understand its substance, therefore, UBRC suggests the document be rewritten in a more concise form. The format should follow these guidelines:
 - (1) The mission statement should be placed on the front page.
 - (2) The priorities and plan to enact the priorities should be specified.
 - (3) The colleges should have their respective plans summarized in the appendix.
 - b. The graduate and professional programs were not stressed enough in the plan.
 - c. The plan should specifically state how much funding will be needed for the priorities and how the funding will be obtained.
 - d. The adopted trustees salary policy should be stated in the plan.
 - e. UBRC has reviewed the proposals for the creation of the new centers, Center for Teaching Excellence and the Women's Study Center. Neither proposal spoke to the issue of generating external funding. Both centers should have a goal of generating external resources.

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- f. The Center for Teaching Excellence should examine other centers, such as the one at The Ohio State University, and evaluate the problems that have been encountered since implementation of that center.
- g. It is important for the university community to participate in shaping the plan in order for the plan to be successfully implemented.

UBRC discussed ways to "break the barriers" between faculty, staff and administration and believe this should be a goal of the plan. Members suggested that a job exchange between faculty and administration would increase understanding of respective responsibilities, and also eliminate the expense of large salaries for administrators.

A lengthy discussion ensued.

5. A. Walter made the following motion:

"The next iteration of the Strategic Plan should be voted on by the faculty as a whole at the next faculty meeting following the time when the Planning Council feels it has completed the draft to propose to the faculty."

The motion was seconded and will be an item of old business at the November 30 AC meeting.

VIII. Announcements

- A. Civility Committee Report, Jerrie McGill reporting:

Ms. McGill discussed 1) the purpose of the Civility Committee, 2) incidences of intolerance this fall, 3) a teleconference on November 18 (Enhancing Race Relations on Campus), and 4) the decision of the Civility Committee to draft a letter to the Presidential Search Committee asking that they consider the Diversity Statement.

Joanne Risacher, Chair, Campus Civility Committee, presented the committee's recommendations (Attachment C). These recommendations were forwarded to Harold Nixon in June. The work of the committee has now been turned over to J. McGill along with these recommendations.

- B. The next Academic Council meeting will be Monday, November 30, 3:10 p.m., 155 A, B, & C University Center.

IX. Adjournment: The meeting adjourned at 5 pm.

:jl

Attachments