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Faculty Senate

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## Faculty Senate Meeting Agenda and Minutes, October 20, 2003

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# Faculty Senate

October 20, 2003  
2:30 p.m., E156 Student Union

**1. Call to Order**

**2. Approval of Minutes for September 29, 2003**

<http://www.wright.edu/admin/senate/Sept03SenMin.html>

**3. Report of the University President or Chief Academic Officer**

**4. Report of the Senate Executive Committee:** Jack Dustin

Guest: Vladimir Katovic, Chair, Parking Services & Traffic Appeals Committee

**5. Written Committee Reports and Attendance (Attachment A)**

A. Faculty Budget Priority Committee: Jack Dustin

B. Non-Bargaining Unit Faculty Affairs Committee: Carole Endres

C. Undergraduate Curriculum & Academic Policy Committee: Tom Sav

D. Buildings & Grounds Committee: Shelley Jagow

E. Information Technology Committee: Vince Yen

F. Student Affairs Committee: Margaret Clark Graham

G. Student Petitions Committee: KT Mechlin

**6. Council Reports**

A. Graduate Council – Jay Thomas

**7. Old Business**

A. Call for Nominations for Professor-at-Large for University Promotion and Tenure Committee (Attachment B). \*Nominations will be taken today and at the November 17 Faculty Senate meeting, with the vote taken November 17. Please confirm that your nominee is willing to serve prior to the vote.

**8. New Business**

A. University General Education Committee (UGEC) Nominations (Attachment C will be distributed at the meeting.) – Jack Dustin

B. CECS Program Change: Computing and Information Technology Minor – Tom Sav

<http://www.wright.edu/~tom.sav/ucapc/0004/minutes/citminor.pdf>

C. CEHS Program Change: Integrated Business Education Program – Tom Sav

<http://www.wright.edu/~tom.sav/ucapc/0004/minutes/intbus.pdf>

D. CEHS Program Change: Marketing Education Program – Tom Sav

<http://www.wright.edu/~tom.sav/ucapc/0004/minutes/mktd.pdf>

E. RS COB Program Change: Business Core Program Requirements – Tom Sav

<http://www.wright.edu/~tom.sav/ucapc/0004/minutes/cobacore.pdf>

F. COLA Program Change: Music Education Program – Tom Sav

<http://www.wright.edu/~tom.sav/ucapc/0004/minutes/mused.pdf>

G. COLA Program Change: Social Science Education Program – Tom Sav

<http://www.wright.edu/~tom.sav/ucapc/0004/minutes/sse.pdf>

**9. Adjournment**

A. Fall Quarter General Faculty Meeting, Tuesday, November 4, 3:30 p.m., 167 Student Union

B. Next Senate Meeting: Monday, November 17, 2:30 p.m., **BERRY ROOM, NUTTER CENTER**

ATTACHMENT A

**Standing Committee Reports  
Faculty Senate  
October 20, 2003**

**Faculty Budget Priority Committee – Jack Dustin**

The Faculty Budget Priority Committee met on Tuesday, September 30. Matt Filipic, VP for Business & Fiscal Affairs and Jeff Ulliman, University Controller, attended the meeting. Mr. Ulliman presented information to the committee on the university's operating budget which was followed by a question/answer period.

**Non-Bargaining Unit Faculty Affairs Committee - Carole Endres**

Attendance: L. Carter, J. Doorley, C. Endres, E. Flick, K. Lowrey, P. Pacifico

The committee discussed the inconsistencies between the faculty constitution and the workings of the committee and the recently approved Due Process Mechanism and Salary Inequality Appeals Process for LCIVs.

Section B 5 of the Salary Inequity Appeals Process states that "the University LCIV Faculty Affairs Committee will handle the complaint" and the Section A 4 of the Due Process Mechanism states that "hearing Board is a five-member faculty committee appointed when necessary by the University LCIV Faculty Affairs Committee.

The committee discussed how to resolve these inconsistencies both in the short- and the long- run. For the short run, the committee unanimously agreed that those LCIV members of the Non-Bargaining Unit Faculty Affairs committee act as a subcommittee of the whole. It would then be this subcommittee that would stand in for the University LCIV Faculty Affairs Committee referred to in the previously mentioned policies.

For the long run, we also recommend and unanimously agreed that Article 3, Section 10, B, 3 be changed to read, "A LCIV (Lecturer, Clinical Faculty, Instructor, Visiting) University Faculty Affairs Committee shall..." "Each school and college excluding SOPP and SOM shall be represented..."

Another change that the committee is recommending is the appointment of committee members. The faculty constitution states that "For the first three academic years from the time of the approval of this Constitution, the members of this committee will be appointed by the Executive." This begs the question, what happens after the first three years? What is the mechanism to appoint committee members? If this is a university standing committee then faculty appointments to this committee should follow the same procedures as the other standing committees. The other standing committees are appointed by the executive committee on an ongoing basis and we recommend that this standing committee be treated in the same manner.

In other business, the committee will be working on additional policies and procedures to close the gap left when the AAUP was established. The committee expects these policies to be ready for the senate in February/March.

#### **Undergraduate Curriculum & Academic Policy Committee - Tom Sav**

The UCAPC report to the Faculty Senate Meeting of October 20 is at:

<http://www.wright.edu/~tom.sav/ucapc/0004/fsreport/2fsrep.htm>

#### **Buildings & Grounds Committee - Shelley Jagow**

Members in Attendance: Rudy Fichtenbaum, Scott Graham, Shelley Jagow, Michael Markus, Virginia Nehring, Kuldip Rattan. Ex-officio Members: Vicky Davidson, Dan DeStephen, Dave Sauter

The Buildings and Grounds Committee first met on Monday, September 22, 2003.

The committee discussed its role and responsibilities and has decided to construct a "Classroom Facilities Survey" in order to address potential buildings and grounds issues for 2003-2004. It is important that all faculty are polled in order to gather as valid data as possible. The survey will be distributed and collected in October so that all information may be compiled and then discussed at the next committee meeting to be held on Monday, November 13 at 11:30 AM in M217-CAC. It is our intention that priority needs are addressed first and foremost, with continued efforts to rectify classroom facility concerns.

I hope to have a full report of the results of the survey to present to Faculty Senate at the November 17, 2003 meeting.

#### **Information Technology Committee - Vince Yen**

Present: Vince Yen, RSCOB (Chair); Brenda Mobley, SOPP; Gary Nieder, COSM; Yvonne Lu, CONH; Terri Anderson (for Paul Hernandez), CaTS; Dan DeStephen, CTL; Peggy Lindsey (for Angela Beumer Johnson), COLA; Kathi Herick (for Stephen Foster) University Libraries. Absent: David Little, SOM; Karen Meyer, CECS; James Swartz, Lake Campus; Richele O'Connor, CEHS

#### **Agenda Items**

- Approval of minutes
- Survey results

#### **Approval of minutes:**

The approval of the minutes was postponed to later in the meeting after more committee members arrive.

#### **Survey Results:**

Survey results were distributed. Two handouts contained data analysis and tables and a third handout consisted of comments. Out of 805 surveys mailed, 198 were returned. The committee considered this a successful return rate.

There was a lengthy discussion of survey results and comments. CTL was able to address several issues during the meeting. In the interest of time it was decided that both CaTS and CTL would look at the survey comments and address them individually or categorically. The committee would like to receive the responses from CaTS and CaTS by fall quarter of 2003.

#### **Approval of February minutes:**

Vince Yen moved to approve the minutes. Gary Nieder seconded, with the correction of the word "Liker" to "Likert". The minutes were approved. The meeting was adjourned at 3:10 p.m.

#### **Student Affairs Committee - Margaret Clark Graham**

No report.

**Student Petitions Committee - KT Mechlin**

The colleges have formalized their petitions committees and the membership of the Student Petitions has been established and forwarded to UCAPC for approval. The committee will meet on October 9, 2003. Fred Watson will represent the committee at today's Senate meeting for KT Mechlin.

**ATTACHMENT B – Nominees in GRAY  
CANDIDATES FOR PROFESSOR-AT-LARGE FOR  
UNIVERSITY PROMOTION AND TENURE COMMITTEE 2003-04**

The individuals listed below are eligible for election to the University Promotion and Tenure Committee.

<b>Ainina</b>	M. Fall
<b>Arasu</b>	K. T.
<b>Arlan</b>	Larry G.
<b>Baker</b>	Francis J.
<b>Ballantine</b>	Jeanne H.
<b>Barr</b>	David L.
<b>Bartlett-Blair</b>	Deborah E.
<b>Bennett</b>	Kevin B.
<b>Bigley</b>	Nancy J.
<b>Blair</b>	John P.
<b>Bland</b>	Leland D.
<b>Bourbakis</b>	Nikolaos G.
<b>Bullock</b>	Richard H.
<b>Burton</b>	G. Allen
<b>Carmichael</b>	Wayne W.
<b>Chen</b>	Chien-In (Henry)
<b>Chung</b>	Soon Myoung
<b>Cole</b>	Donna J.
<b>David</b>	Donald K.
<b>Davy</b>	Jeanette A.
<b>Derry</b>	Charles D.
<b>DeStephen</b>	Daniel E.
<b>Dombrowski</b>	Joanne M.
<b>Dorn</b>	Jacob H.
<b>Evans</b>	Anthony B.
<b>Feld</b>	William A.
<b>Fichtenbaum</b>	Rudy H.
<b>Fitzgerald</b>	Edward A.
<b>Flach</b>	John M.
<b>Fowler</b>	Barbara A.
<b>Frey</b>	Diane E.
<b>Funderburk</b>	Samuel Charles
<b>Gallimore</b>	Jennie J.
<b>Gayle</b>	G. William
<b>Geibert</b>	Ronald R.
<b>Gilpin</b>	Roger K.
<b>Goshtasby</b>	Arthur Ardeshir
<b>Graham</b>	Margaret Clark
<b>Grandhi</b>	Ramana V.
<b>Gregor</b>	C. Bryan
<b>Gressis</b>	Nicolas
<b>Griffin</b>	Paul R.
<b>Haas</b>	Edward F.
<b>Hangartner</b>	Thomas N.
<b>Hartmann</b>	Charles J.
<b>He</b>	Ping
<b>Hennessy</b>	Michael B.
<b>Hong</b>	Lang
<b>Hou</b>	Xiang-Dong
<b>Hull</b>	Barbara E.

<b>Hye</b>	Allan E.
<b>Irvine</b>	William B.
<b>Isaacs</b>	Larry D.
<b>Jean</b>	Jack S.N.
<b>Katovic</b>	Vladimir
<b>Kazimierczuk</b>	Marian K.
<b>Ketcha</b>	Daniel M.
<b>Khamis</b>	Harry J.
<b>Khera</b>	Inder P.
<b>Kich</b>	Martin M.
<b>Klein</b>	Helen Altman
<b>Klein</b>	James
<b>Kurdek</b>	Lawrence A.
<b>La Forge</b>	Jan
<b>Larsen</b>	James E.
<b>Law</b>	Joseph K.
<b>Leffak</b>	Ira Michael
<b>Lightle</b>	Susan S.
<b>Macaulay</b>	Thomas S.
<b>Maner</b>	Martin W.
<b>Miller</b>	David F.
<b>Mukhopadhyay</b>	Sharmila Mitra
<b>Nagy</b>	Allen L.
<b>Nieder</b>	Gary L.
<b>Nord</b>	Douglas C.
<b>Olson</b>	Paulette I.
<b>Oshiro</b>	Kenji K.
<b>Pacernick</b>	Gary B.
<b>Pammer</b>	William J.
<b>Pearson</b>	John C.
<b>Pedersen</b>	Steen
<b>Petremann</b>	David A.
<b>Petrick</b>	Joseph A.
<b>Phillips</b>	Chandler A.
<b>Praeger</b>	Susan G.
<b>Premus</b>	Robert
<b>Pringle</b>	Mary Beth
<b>Prochaska</b>	Lawrence J.
<b>Pruett</b>	Robert E.
<b>Putnam</b>	Robert W.
<b>Ratnaparkhi</b>	Makarand V.
<b>Rattan</b>	Kuldip S.
<b>Reichert</b>	Julia
<b>Renas</b>	Stephen M.
<b>Rizki</b>	Mateen M.
<b>Rowley</b>	Blair A.
<b>Runkle</b>	James R.
<b>Ryan</b>	Charles W.
<b>Sammons</b>	Martha C.
<b>Sanders</b>	Nadia R.
<b>Sav</b>	G. Thomas
<b>Seoh</b>	Munsub
<b>Shaw</b>	Arbab K.
<b>Shenoi</b>	Belle A.
<b>Siegal</b>	Harvey A.
<b>Skinner</b>	Thomas E.
<b>Spetter</b>	Allan B.
<b>Sprohge</b>	Hans-Dieter
<b>Srinivasan</b>	Raghavan

<b>Sudkamp</b>	Thomas A.
<b>Svobodny</b>	Thomas P.
<b>Sweeney</b>	Robert J.
<b>Talbott</b>	John C.
<b>Traynor</b>	Thomas L.
<b>Voss</b>	Daniel T.
<b>Wolff</b>	J. Mitch
<b>Wood</b>	Timothy S.
<b>Yen</b>	Vincent C.

**WRIGHT STATE UNIVERSITY  
FACULTY SENATE MINUTES  
Monday, October 20, 2003**

Minutes reviewed by University Faculty President Jack Dustin and University Registrar, Dave Sauter. Prepared by the Office of the Registrar.

**I. Call to Order:**

**Senators:** (those present in bold) **Sayer, Jim (for Marjorie Baker); Chamberlain, Ava;** Duke, Janice; **Fichtenbaum, Rudy; Fossum, Eric; Foy, Brent; Goldstein, David; Houston, Maggie;** Lauf, Peter (excused for jury duty); **Lemkau, Jeanne; Leung, Jackson; Lindsey, Jill; McNutt, Mindy;** Menart, James, **Meyer, Cheryl; O'Brien, Mari; Reynolds, David; Rizki, Mateen; Sayer, Cathy; Seitz, David; Self, Eileen; Traynor, Tom; Vermeersch, Patricia; Voss, Dan; Walbroehl, Gordon; Wolner, Kathleen.**

Faculty President - **Dustin, Jack;** Faculty President Elect - **Pringle, Drew;** President (Ex-officio/non-voting) Goldenberg, Kim; Provost (Ex-officio/non-voting) - **Hopkins, Dave;** Parliamentarian (Ex-officio/non-voting) **Sav, Tom;** Secretary (Ex-officio/non-voting) **Sauter, Dave**

**II. Approval of the Minutes:**

The minutes of the September 29, 2003, meeting were approved as written.  
Located at - <http://www.wright.edu/admin/senate/Sept03SenMin.html>

Discussion about level of detail in minutes of Sept 29. Amend the minutes per Rudy's notes.

Motion: Propose that the Faculty Senate minutes be in a format that does not attempt to paraphrase or provide a verbatim of comments/discussion, but capture key action thoughts and decisions. Seconded and Approved.

Two cassette tapes will be generated, one for Registrar Office use and one for general use, available through the Office of the Faculty Senate President.

**III. Report of the President – Dr. Goldenberg**

- o President Goldenberg not present as he is preparing for the Annual Awards Ceremony for National Conference for Community and Justice Dr. Goldenberg will receive an individual award and WSU will receive an Organizational Award for the work of various units campus wide that help communities address critical issues.

**IV. Provost: Dr. Hopkins**

- o The university is waiting to hear about the approval of the Wright Center for Innovation Proposal on Advanced Data Management. This proposal was presented before the National Academy of Sciences in Washington D.C.
- o Cameos of Caring in College of Nursing and Health was a success. CONH put together a wonderful program that provided recognition to fourteen nurses in our community and generated scholarship monies.
- o University Technology Plan of 1998-2003 currently underway, first by colleges and units updating their plans by March 1, 2004. Faculty Computer Initiative- The provost is currently working with the University Technology Committee reviewing guidelines of how the initiative has been funded in the past. Plans include conducting an inventory of faculty computers and an analysis of funding by the spring. Updating.
- o Strategic Planning Committee has been reconstituted, focusing upon implementation. Three issues for SPC: Monitor progress, facilitate communication, and enhance collaboration. A web address is being developed to keep everyone updated on the progress. November 10, 2003 is the next quarterly meeting.

**V. Report of the Senate Executive Committee: Jack Dustin**

- Appointed two members to University Diversity Advisory Committee (UDAC); Brenda Ellis and Tony Ortiz.
- Senator Jane Scott has been replaced by Kathleen Wolner.

- The EC will consider preparing a response to the request from the Provost for Strategic Plan indicators.
- Drop date discussion - Student Petitions Committee has been asked to review items raised during our last discussion of a new drop date and will report back to Senate.
- Executive Committee Survey approved and will be distributed.
- Senate Meeting Schedule for 2004-05 was discussed based on Approved Standard Timeblock Model. Decision to be made before 2004-05 Senate elections.
- The EC Reviewed Building and Grounds Survey.
- Reviewed bookstore issues based on issues by Student Affairs Committee.
- There is a need to nominate faculty to Portal Advisory Committee (PAC), subcommittee of University Technology Committee and University Systems Replacement Committee. Senate President Dustin will ask Scott Rife for a list of PAC members to ensure adequate representation of faculty.

**Guest:** Vladimir Katovic, Chair, Parking Services & Traffic Appeals Committee

Discussed five current topics being discussed to improve services, per handout.

CAC gated lot 12 was created to enable CAC faculty to come/go throughout the day, including graduate/teaching assistantships who come/go on behalf of the faculty. Student Government Association felt that no student groups should have special use of these lots. Questions were raised about access to accommodate on-campus visitors, music students who have large and valuable instruments, and parking priorities for graduate assistants.

**VI. Standing Committee Reports and Attendance (Attachment A)**

A. Faculty Budget Priority Committee: Jack Dustin.

Dr. Filipic provided information to the committee regarding the origin and use of resources. Future meetings will include review of the Delaware Study.

B. Non-Bargaining Unit Faculty Affairs Committee: Carol Endres

C. Undergraduate Curriculum & Academic Policy Committee: Tom Sav

D. Buildings & Grounds Committee: Shelley Jagow

E. Information Technology Committee: Vince Yen

F. Student Affairs Committee: Margaret Clark Graham

G. Student Petitions Committee: KT Mechlin

**VII. Council Reports**

Graduate Council – Jay Thomas, see Minutes of October 13, 2003

Senate question regarding process for course approvals at the graduate level. Vice President Thomas responded about the “thirty day window” for colleges to question the courses, and that Department Chairs bear the responsibility for monitoring the process. The point was made that the thirty-day review may not always reach the affected programs. Senate commented that an equivalent UCAPC process might be warranted to insure faculty involvement. Dr. Thomas agreed to review the procedures to insure that policies are working correctly.

**VIII. Old Business:**

A. Call for Nominations for Professor-at-Large for University Promotion and Tenure Committee (Attachment B).

\*Nominations will be taken today and at the November 17 Faculty Senate meeting, with the vote taken November 17. Please confirm that your nominee is willing to serve prior to the vote. Faculty members nominated today: Professor Margaret Clark Graham who has agreed to serve; Dr. Hans Sprohge who has agreed to serve; Professor Tim Wood has been nominated and will inform the Senate before the election process begins if he is able to serve.

**IX. New Business**

A. University General Education Committee (UGEC) Nominations (Attachment C)– Jack Dustin. Senate voted to suspend rules and move to **Old Business**. One CONH faculty remains to be appointed. Moved to accept these appointments for UGEC, slate approved.

B. CECS Program Change: Computing and Information Technology Minor – Tom Sav.

Motion to accept as new business approved for old business for Nov. 17 Senate meeting.

<http://www.wright.edu/~tom.sav/ucapc/0004/minutes/citminor.pdf>



C. CEHS Program Change: Integrated Business Education Program – Tom Sav.

Motion to accept as new business approved for old business for Nov. 17 Senate meeting.

<http://www.wright.edu/~tom.sav/ucapc/0004/minutes/intbus.pdf>

D. CEHS Program Change: Marketing Education Program – Tom Sav.

Motion to accept as new business approved for old business for Nov. 17 Senate meeting.

<http://www.wright.edu/~tom.sav/ucapc/0004/minutes/mktded.pdf>

E. RS COB Program Change: Business Core Program Requirements – Tom Sav.

Motion to accept as new business approved for old business for Nov. 17 Senate meeting.

<http://www.wright.edu/~tom.sav/ucapc/0004/minutes/cobacore.pdf>

F. COLA Program Change: Music Education Program – Tom Sav.

Motion to accept as new business approved for old business for Nov. 17 Senate meeting.

<http://www.wright.edu/~tom.sav/ucapc/0004/minutes/mused.pdf>

G. COLA Program Change: Social Science Education Program – Tom Sav.

Motion to accept as new business approved for old business for Nov. 17 Senate meeting.

<http://www.wright.edu/~tom.sav/ucapc/0004/minutes/sse.pdf>

**X. Announcements:**

A. Fall Quarter General Faculty Meeting, Tuesday, November 4, 3:30 p.m., E163 Student Union

B. Next Senate Meeting: Monday, November 17, 2:30 p.m., **BERRY ROOM, NUTTER CENTER**

**XI. Adjournment:**

The meeting adjourned at 3:40 p.m.