

11-15-2004

Faculty Senate Meeting Agenda and Minutes, November 15, 2004

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Faculty Senate

November 15, 2004
2:45 p.m., E156 Student Union

1. **Call to Order**

2. **Approval of Minutes for October 11, 2004**
<http://www.wright.edu/admin/senate/senmin/documents/Oct04SenMin.pdf>

3. **Report of the University President or Chief Academic Officer**

4. **Report of the Senate Executive Committee:** Drew Pringle

5. **Written Committee Reports and Attendance** (Attachment A)
 - A. Faculty Budget Priority Committee: Drew Pringle
 - B. Non-Bargaining Unit Faculty Affairs Committee: Carole Endres
 - C. Undergraduate Curriculum & Academic Policy Committee: Tom Sav
 - D. Buildings & Grounds Committee: Shelley Jagow
 - E. Information Technology Committee: Maggie Veres
 - F. Student Affairs Committee: Rick Wantz
 - G. Student Petitions Committee: KT Mechlin

6. **Councils**
 - A. Athletics Council – David Reynolds (Attachment B)
 - B. Graduate Council – Jay Thomas (To be distributed at the meeting.)

7. **Old Business**
 - A. Call for Nominations for Professor-at-Large for University Promotion and Tenure Committee (Attachment C). *Final nominations will be taken prior to today's vote. Please confirm that your nominee is willing to serve.
 - B. COLA Program Change: Approved B.A. Criminal Justice – Tom Sav
<http://www.wright.edu/~tom.sav/ucapc/0005/minutes/crjust05.pdf>
 - C. COLA Program Change: Approved B.F.A. Theatre Arts - Design/Technology/Stage Management – Tom Sav
<http://www.wright.edu/~tom.sav/ucapc/0005/minutes/th05.pdf>

- D. GE Program: Approved Policy of Transferring Three-Hour Courses – Henry Limouze
<http://www.wright.edu/~tom.sav/ucapc/ugec/0005/trans3hr.pdf>

8. New Business

- A. Consensual Relations (NBUFAC) – Carole Endres (Attachment D)
Please read the NBUFAC Report in Attachment A.
- B. Student Evaluation of Instruction (NBUFAC) – Carole Endres (Attachment E)
Please read the NBUFAC Report in Attachment A.
- C. CEHS Program Change: Approved B.A. Early Childhood Education (corrected the GE Program Area IV from "12" to "4" credit hours) – Tom Sav
<http://www.wright.edu/~tom.sav/ucapc/0005.minutes/earlychd.pdf>
- D. COLA Program Change: Approved B.A. African & African American Studies – Tom Sav
<http://www.wright.edu/~tom.sav/ucapc/0005/minutes/african.pdf>
- E. CECS New Program: Approved Certificate Program in Innovation and Entrepreneurship in High Technology – Tom Sav
<http://www.wright.edu/~tom.sav/ucapc/0005/minutes/certtech.pdf>
- F. COLA New Program: Approved Minor in Teaching English to Speakers of Other Languages (TESOL) – Tom Sav
<http://www.wright.edu/~tom.sav/ucapc/0005/minutes/tesolmin.pdf>
- G. Graduate Certificate Program in Innovation and Entrepreneurship in High Technology – Jay Thomas
http://www.wright.edu/admin/senate/I_EGradCert.pdf

9. Adjournment

- A. Honorary Degrees – If you would like to have someone considered for the possible receipt of an honorary degree from Wright State University, please go to:
<http://www.wright.edu/admin/senate/committees/documents/ApprovedCommenceHonDeg.pdf>
or contact Professor Barbara Denison, Chair, Commencement Committee for information regarding guidelines and deadlines.
- B. Next Senate Meeting: January 10, 2:45 p.m., E156 Student Union.

ATTACHMENT A

Standing Committee Reports to Faculty Senate November 15, 2004

Faculty Budget Priority Committee: Drew Pringle

The committee met on October 26 to continue the discussion on payroll problems resulting from the October Senate meeting. The committee began by taking an informal poll among their colleagues receiving numerous responses.

Among those noted were problems with overpayment in purchasing years for STRS resulting in a refund not distributed to the faculty who then incurred tax penalties. Also, problems in calculating taxes resulted in payroll correcting the problem over a short period of time at a significant inconvenience to the faculty. Response from bargaining unit faculty indicate that errors are significant and one faculty has been given leave time to deal with payroll errors. Additionally, when promotion occurs there are instances where the minimum salary is not met. While faculty did say they were happy with the online pay statement, it seems payroll's lack of response to problems is frustrating.

The lack of a contract for non-bargaining unit faculty is paramount and the committee wishes to reiterate that this is an area that should function in a timely, efficient and accurate manner. A system should be utilized where both bargaining unit and non-bargaining unit faculty are treated equally.

The committee concluded with discussion about the next biennium budget. University of Toledo expects a 10-15% subsidy reduction. The committee speculated about what is in store for Wright State University.

Non-Bargaining Unit Faculty Affairs: Carole Endres

November Report

Attendance: C. Endres (chair), E. Flick, A. Teall), P. Pacifico, C. Sayer, R. Taylor, L. Vandecreek.

The committee met on Monday, November 1 and discussed and revised two policies: Faculty Rights and Responsibilities and Off-Campus Teaching. These policies will come before the faculty senate as new business in 2005.

The committee also discussed any progress that was being made in colleges/departments to develop criteria/processes for annual evaluation of faculty not covered by a bargaining agreement.

September Report

Attendance: L. Carter, C. Endres (chair), E. Flick, J. Hutcheson (for A. Teall), P. Pacifico, C. Sayer, R. Taylor, L. Vandecreek.

The committee met on Monday, Sept. 27th and discussed the attached policies: Consensual Relations and Student Evaluation of Instruction. The committee decided to

send them to the Faculty Senate for discussion and approval. The chair of the committee discussed both of these policies with the Associate Provost.

Consensual Relations: This policy expands consensual relations beyond faculty and students and includes other faculty members and staff with whom faculty also have an evaluative relationship.

Faculty in the SOPP and SOM are excluded from this policy because both schools already have existing policies covering are more restrictive.

Student Evaluation of Instruction: There was considerable discussion and very strong opinions about this policy. While there was consensus to send the policy forward to the senate, there was not consensus on what the policy should include. The consensus was that the concerns of the committee should be aired in an open forum

One area of agreement is that information from the student evaluations should be sent to the Department Chair/Dean ONLY. This information should not be distributed to P&T or other departmental committees for annual evaluation purposes. This conforms to the Annual Faculty Evaluation policy that was approved last spring by both the Faculty Senate and the Administration. This policy states "The Department Chair/Dean shall conduct an annual written evaluation...", "... the faculty member will submit to the Chair/Dean a report of his/her teaching and other assigned duties..." This process and any forms are between the Department Chair/Dean and the faculty member not between the faculty member and other faculty subcommittees.

The topic that received the most discussion was whether or not faculty who are not covered by a bargaining agreement should be required to use a student evaluation form that they did not approve nor have input into. Therefore, the committee has included language in the policy that requires the Non-Bargaining Faculty Affairs Committee or its designee to approve the form used for faculty in this category. (Faculty in SOM and SOPP are excluded from this policy since they have their own evaluative processes and forms).

This change does not necessarily mean that the university would have two different student evaluation forms. If given an opportunity, the committee might approve the university's form. The committee recognizes that here may be some problems using two student evaluation forms, if that is the end result; but the committee did not feel the problems would be significant.

According to the AAUP agreement, "... the WSU-AAUP and the University shall form a joint committee of three members selected by the university ... to evaluate and recommend changes to the Student Evaluation of Instruction form". One suggestion made by the chair of the committee to the Associate Provost was to select one of their three members from the Non-bargaining Faculty Affairs Committee.

After the chair met with the Associate Provost he offered the following:

"As you and I discussed, I want to work with your committee (or another group of NBUF faculty named by you or by Faculty Governance) as we consider possible changes to the existing form. I will take recommendations from the NBUF to a committee on which I

serve that is looking for possible changes to the form, keep you posted on counter-recommendations from the union, and thereby ensure that your interests are well represented. I will be happy to speak further about this with you, with your committee, or any others interested in pursuing this further. In addition, I will very much appreciate any recommendations you and your NBUF colleagues can give me about what you want changed from the existing form and/or added to a new form.”

Some members of the committee felt that this “promise” would allow the non-bargaining faculty to have a “voice” in the process while others felt it did not go far enough to be inclusive. Some were concerned that promises made by a specific individual may not be honored if that individual were no longer in the position. So they felt the process of inclusion needs to be institutionalized.

Undergraduate Curriculum & Academic Policy Committee: Tom Sav

The UCAPC Report to the Faculty Senate Meeting of November 15 is available at:

<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/3fsrep.htm>

Buildings & Grounds Committee: Shelley Jagow

Members Present: Shelley Jagow; COLA, Chair; Jim Amon; COSM; Deborah Hess; CEHS; Michael Markus; SOM; Leatha Ross; CONH. Ex-officio Members: Vicky Davidson; Facilities Planning; Dan DeStephen; CTL; Dave Sauter; Registrar; Mike Gessner; Student Government

The Buildings and Grounds Committee convened on November 1, 2004 at 9:00 AM in M217-CAC to receive updated information from Dan DeStephen (CTL), Vicky Davidson (Facilities Planning), and Dave Sauter (Registrar). All three members presented great progress in their respective areas.

Dan DeStephen (CTL) informed the committee on electronic classroom conversions and updates. There will be 10 new electronic classrooms available for Winter 2005. In addition, the Center will replace the existing equipment in 19 existing electronic classrooms over Winter break. By the beginning of Winter 2005, 72 of the 113 general classrooms will be electronic. By Fall 2005, an additional 10 classrooms will be converted to electronic, making 80 of 113 classrooms electronic. Fall 2006 an additional 10 electronic classrooms will come online. Due to the recommendations of the UCOF and a result of the Provost’s support, the progress in increasing and updating electronic classrooms has been significant. Dan DeStephen reported that all of the computer-based classrooms in Millett are now fully electronic. Finally, he reported that by Fall 2005, CaTS and CTL plan to have all electronic classrooms configured to allow for internet access for laptop computers.

Vicky Davidson (Facilities Planning) presented an update on campus construction projects with a continuation of the Science Lab renovations in an 8-year time-line. Many other projects are in the planning and development stages. The Russ Engineering Expansion should be ready to go to bid by Spring 2005, and the Master Plan Phase V is scheduled for Fall 2005. Other projects in the planning and discussion stages include: Student Union Renovation, Fred White Center Expansion, Rike Renovation, Lake Campus Renovation, and the Ice Facility. The university will negotiate a ground lease

agreement with Creative Ice Consultants who will absorb the cost of construction. The HVAC will be upgraded in CAC by Fall 2005 which will address many of the ongoing issues as a result of the outdated equipment. In addition, a CAC feasibility study will take place in 2005 to address the current usage of classroom space, and to determine the effectiveness of sound-proof rooms.

Dave Sauter (Registrar) expressed his team's appreciation for the Provost's newly established classroom budget that has assisted the Registrar to attend to daily classroom needs with greater efficiency. Once again, the Registrar will be performing classroom tours during the break. The tours are a critical process that the Registrar devotes time to in order to gather data on classroom repairs and needs. Meanwhile, vendors for classroom scheduling software continues to be reviewed by the Registrar which hopes funding for the software may be available in time for Fall 2005. Currently all university classroom scheduling is done by hand! (Bravo to the Registrar team.) The acquisition of scheduling software may assist the university in scheduling rooms to the most optimal conditions for all departments.

The University Classrooms of the Future (UCOF) Committee has been reconvened this year to study and analyze non-classroom space as well as continue to implement last year's recommendations.

Information Technology Committee: Maggie Veres

October 19, 2004 Minutes

David Little (SOM), Dan De Stephen (CTL), Brenda Mobley (Psychology), Bobbie Pohlman (Biological Science), TK Prasad (Computer Science), Martie Sammons (English), Maggie Veres (EDL), Sulabh Mohan, Todd Miller (Student Government), Larry Fox (CaTs)

Call to order:

Introductions:

Minutes: Approved minutes of September 8th (TK Prasad, Bobbie Pohlman)

New Business:

Larry Fox responded to the question concerning an offer by Springnet.cc.llc to install a wireless tower on campus and provide free wireless access with a sharing of proceeds to be given to the university. Cingular has installed a repeater on the roof of Allyn and about 1 million dollars worth of equipment in the closets. Now there is phone access in most tunnel areas. A few companies have approached the university about wireless, but they have been refused.

A request was made to investigate the complaints concerning attachments in email. Several people have had difficulty opening email attachments. Larry Fox (CaTs) was not aware of the problem and asked for input from anyone having this difficulty. Sulabh Mohan inquired about the process to move mail messages to specific folders. WINGS has a mail option to filter mail messages. It can be found in the e-mail under options.

Old Business:

The survey results were reviewed and discussed. They will be presented to the Faculty Senate. Maggie Veres will have the results summarized and will post them in the WINGS group. Sulabh Mohan will conduct the survey with students choosing only the items related to them.

Larry Fox reported that he just completed a presentation to the university administration regarding the feasibility of requiring laptops of students. The school of medicine requires a computer of all of their students.

Dan DeStephen reported the use of WebCT is at 10,000 this quarter. Funding for distance learning will not be decreased, but will stay about the same. Capacity is currently running 90% but will decrease with the addition of a new server. There are currently 4 totally online degrees offered at Wright State. Business, Logistics, Masters in Rehabilitation and some Nursing programs. All of these must receive accreditation through NCA.

WINGS concerns should be directed to CaTs. They are always looking for input. Classroom of the Future Committee has been asked to examine the non classroom spaces which are not defined as instructional space. These have an impact on state reports as a great deal of instruction is taking place, but not reported. The 8:30 time slots are also an issue. They are underutilized.

The university technology plan is a tool to facilitate the financing of the infrastructure and not a visionary plan. It is in place to support the strategic plan.

Next Meeting: Wednesday, November 17th at 2 P.M. in 404A, Allyn Hall

Student Affairs Committee: Rick Wantz

No report.

Student Petitions Committee: KT Mechlin

No report.

ATTACHMENT B

Report of the Senate Representative on Athletics Council, David Reynolds
November, 2004

The Athletics Council has monthly meetings of all members and thus we have met as a group twice. In addition, there are several subcommittees, including: Steering Committee, NCAA Representatives, Academic Affairs Committee (which I chair), Team Liaisons, Budget Committee, Constitution and Bylaws, Minority Opportunities, Access & Success Committee, Athletics Director Review Committee, Gender Equity Committee, and Student Welfare Committee (of which I am a member). Each of these committees is encouraged to meet sufficiently often to meet its charges, usually monthly.

At the group meetings, in addition to the usual formalities at the beginning of committee meetings, we usually meet with one of the coaches. In the first meeting on September 24th, the new baseball coach, Rob Cooper was introduced by Athletics Director Mike Cusack. Mr. Cooper gave a short talk on the state of baseball at WSU, including recruits, new coaching staff, and a new NCAA rule to push the start date to February 1, with games to begin March 1. This should help northern schools better compete. The new softball coach, Mike Larabee, was introduced at the last meeting on October 29th.

Committee reports come next, with short reports given by the committee chairs. At the first meeting, the chairs review of the accomplishments of the previous year. At the last meeting, chairs gave short reports from the committees work.

The report of the Student Athlete Advisory Committee comes next. Although not an official subcommittee of the AC, the student member on the Council gives an account of the activities of SAAC, with encouragement and usually some good input from some of the members of Council.

The report of the Athletics Director is next. In the first meeting, he reported on the Fall sports teams, the Pavilion project. Academic Advisor Judy Chivers presented the Spring Quarterly Grade Report, which she does first at the Academic Affairs Committee and then at full Council. The overall GPA for Spring Quarter was 3.058, compared to the university-wide GPA of 2.949. For last academic year, student athletes had an overall GPA of 3.040 vs. the university-wide GPA of 2.869. Graduation rate for WSU student athletes is 62%. The report was approved at the October meeting. More on the Pavilion project: Dr. Cusack reported that all funds for the project are in and he expected approval by the Board of Trustees on October 1st. At the last meeting he mentioned it was approved and ground was broken. Building a retaining wall on the side of the Biological Preserve is one of the first things to be done, he reported at the last meeting. At the October meeting, he also continued to discuss Fall sports teams and the search for a new tennis coach to replace the late Herb Foster, who coached both men's and women's teams. He had given a Mr. Foster a eulogy at the first meeting, and noted that the search committee was looking for a coach that could coach both men's and women's teams.

Next meeting is scheduled for November 19th, with cross country/track coach Bob Schul invited.

Nominees in **gray**.
Faculty on sabbatical in
bold/italics.

ATTACHMENT C
(Two Pages)

**Eligible Candidates for Professor-at-Large
University Promotion and Tenure Committee**

Alter	Gerald M.
Arasu	K.T.
Arlian	Larry G.
Ballantine	Jeanne H.
Barr	David L.
Bartlett-Blair	Deborah E.
Bennett	Kevin B.
Bigley	Nancy J.
Blair	John P.
Bland	Leland D.
Bourbakis	Nikolaos G.
Bullock	Richard H.
Burton	G. Allen
Carmichael	Wayne W.
Chen	Chien-In (Henry)
Chung	Soon Myoung
Cole	Donna J.
David	Donald K.
Davy	Jeanette A.
Derry	Charles D.
DeStephen	Daniel E.
Dombrowski	Joanne M.
Dorn	Jacob H.
Evans	Anthony B.
Feld	William A.
Fichtenbaum	Rudy H.
Fitzgerald	Edward A.
Fowler	Barbara A.
Frey	Diane E.
Funderburk	Samuel Charles
Gallimore	Jennie J.
Gayle	G. William
Geibert	Ronald R.
Gilpin	Roger K.
Gomez-Cambronero	Julian

Goshtasby	Arthur Ardeshir
Graham	Margaret Clark
Grandhi	Ramana V.
Green	December A.
Gregor	C. Bryan
Gressis	Nicolas
Griffin	Paul R.
Guthrie	James R.
Haas	Edward F.
Hangartner	Thomas N.
Hansell	T. Stevenson
Hartmann	Charles J.
He	Ping
Helms	Ronald G.
Hennessy	Michael B.
Hong	Lang
Hull	Barbara E.
Hye	Allan E.
Irvine	William B.
Jean	Jack S.N.
Katovic	Vladimir
Kazimierczuk	Marian K.
Ketcha	Daniel M.
Khamis	Harry J.
Khera	Inder P.
Kich	Martin M.
Klein	Helen Altman
Klein	James
Kurdek	Lawrence A.
LaForge	Jan
Larkowski	Charles S.
Larsen	James E.
Law	Joe K.
Leffak	Ira Michael
Lightle	Susan S.

Macaulay	Thomas S.
Maner	Martin W.
Miller	David F.
Milligan	Barry E.
Mukhopadhyay	Sharmila Mitra
Nagy	Allen L.
Nieder	Gary L.
Nord	Douglas D.
Olson	Paulette I.
Oshiro	Kenji K.
Pacernick	Gary B.
Pammer	William J.
Pearson	John C.
Pedersen	Steen
Perkel	Manley
Petreman	David A.
Petrick	Joseph A.
Phillips	Chandler A.
Praeger	Susan G.
Premus	Robert
Pringle	Mary Beth
Prochaska	Lawrence J.
Putnam	Robert W.
Ramsey	Rosemary P.
Ratnaparkhi	Makarand V.
Rattan	Kuldip S.

Reichert	Julia
Renas	Stephen M.
Ritzi	Robert William
Rizki	Mateen M.
Rowley	Blair A.
Runkle	James R.
Ryan	Charles W.
Sammons	Martha C.
Sanders	Nadia R.
Sav	G. Thomas
Seoh	Munsub
Shaw	Arnab K.
Shebilske	Wayne L.
Shenoi	Belle A.
Skinner	Thomas E.
Sprohge	Hans-Dieter
Srinivasan	Raghavan
Sudkamp	Thomas A.
Svobodny	Thomas P.
Sweeney	Robert J.
Talbott	John C.
Traynor	Thomas L.
Turyn	Lawrence
Wendt	Anne C.
Wolff	J. Mitch
Yen	Vincent C.

ATTACHMENT D

Consensual Relations

Approved by the Faculty _____ and the Provost _____.

Applies to all full-time and part time faculty who are not represented by collective bargaining. Faculty in the SOM and the SOPP are excluded.

Consensual sexual relations between ~~students and~~ faculty members **and students covered by a bargaining agreement or between faculty members and other faculty members or between faculty members and staff** with whom **the faculty member** ~~they also has have~~ an evaluative relationship constitute a conflict of interest. Faculty shall avoid such relationships or, if such a relationship does exist, make arrangements through their Department Chair to eliminate any conflict of interest or appearance of such conflict, to the extent possible.

1 **ATTACHMENT E**

2
3
4 **Student Evaluation of Instruction**

5
6
7 **Approved by the Faculty _____ and the Provost _____.**

8
9 **Applies to all full-time and part time faculty who are not represented by collective bargaining. Faculty in the SOM and SOPP are excluded.**

10
11
12 All faculty members shall be evaluated in each teaching quarter and at least once each
13 calendar year in each different course taught ~~(where applicable) using the approved~~
14 ~~University Student Evaluation of Instruction form~~ **using a form approved by the**
15 **University Non-Bargaining Faculty Affairs Committee or its designee. All**
16 **information both numerical and comments portion will be sent to the Department**
17 **Chair/Dean only.**

18
19 The evaluation should be administered at the end of the quarter, preferably in the tenth
20 week but no earlier than the ninth week. Ample time should be given during class time
21 for a student volunteer to administer the evaluation. The faculty member shall not
22 comment upon the evaluation, administer it or be present during its administration.

23
24 If a faculty member believes that there are compelling reasons why an evaluation of a
25 specific course in a given quarter should not be considered in evaluation decisions, he or
26 she may submit a written request for exclusion to the Department Chair/Dean. The
27 Chair/Dean shall respond to this request in writing. Both the request and the Chair's
28 written response shall be kept in the department or college office.

29
30 The University recognizes that student evaluations of teaching are important indicators
31 of teaching effectiveness, but numerical scores from these evaluations alone neither
32 confirm nor deny an individual's effectiveness. Therefore, the Chair/Dean shall consider
33 additional factors besides such numerical scores in evaluating a faculty member's
34 teaching. Consequently, low/high numerical scores that are below/above
35 department/college averages do not confirm ineffective/effective teaching.
36

**WRIGHT STATE UNIVERSITY
FACULTY SENATE MINUTES
November 15, 2004
2:45 p.m., E156 Student Union**

Minutes reviewed by University Faculty President Drew Pringle and University Registrar, Dave Sauter.
Prepared by the Office of the Registrar.

I. Call to Order:

Senators: (those present in bold) **Bartlett-Blair, D.; Chamberlain, Ava; Crews, Sandra; David, Donald; Duke, Janice; Endres, Carole; Voss, Dan (for Farrell, Ann); Fichtenbaum, Rudy; Finegan, Coleen; Foy, Brent; Gillig, Paulette; Klykylo, William; Kozlowski, Greg; Lauf, Peter; Markus, Michael; McNutt, Mindy; Menart, James; Meyer, Cheryl; Nagy, Allen; Reynolds, David; Rizki, Mateen; Rucker, Mary; Seitz, David; Self, Eileen; Tarpey, Thaddeus; Traynor, Tom; Vermeersch, Patricia**

Faculty President – **Pringle, Drew**; Faculty President Elect – **Sayer, Jim** ;
President (Ex-officio/non-voting) Goldenberg, Kim; Provost (Ex-officio/non-voting) –**Hopkins, David**; Parliamentarian (Ex-officio/non-voting) - **Sav, Tom**;
Secretary (Ex-officio/non-voting) - **Sauter, Dave**

II. Approval of Minutes for October 11, 2004

<http://www.wright.edu/admin/senate/senmin/documents/Oct04SenMin.pdf>

III. Report of the University President or Chief Academic Officer

- Dr. David Satcher, former US Surgeon General, to receive honorary doctorate at commencement and be honored at reception in Millett Hall.
- Dean Brandeberry will be retiring as of June 30, 2005. Search is in initial process with on-campus interviews set for end of January.
- Celebrated opening of Cell Dynamics in Engineering Center of Excellence; a collaboration between School of Medicine and the Air Force Research Lab.
- The Capital Campaign continues for another two years and has exceeded initial goals.

IV. Report of the Senate Executive Committee: Drew Pringle

- Executive Committee –
Approved agendas, Quadrennial review committee information was brought by Jack Dustin and have scheduled another meeting to review the constitution. Handbook changes will be completed after all items are brought to the table.

V. Written Committee Reports and Attendance (Attachment A)

- A. Faculty Budget Priority Committee: Drew Pringle

Budget was discussed and in the future we will look at the GE staffing issue, and the adjunct issue reviewing the performance of these.

- B. Non-Bargaining Unit Faculty Affairs Committee: Carole Endres
- C. Undergraduate Curriculum & Academic Policy Committee: Tom Sav
- D. Buildings & Grounds Committee: Shelley Jagow
- E. Information Technology Committee: Maggie Veres
- F. Student Affairs Committee: Rick Wantz
- G. Student Petitions Committee: KT Mechlin

VI. Councils

- A. Athletics Council – David Reynolds (Attachment B)
- B. Graduate Council – Jay Thomas (Distributed at the meeting.)
 - o New certificate program in Innovation and Entrepreneurship in High Technology, similar to the undergraduate program.
 - o New policy to allow seniors to take graduate courses – model the BS/MS in Accountancy program.

VII. Old Business

- A. Call for Nominations for Professor-at-Large for University Promotion and Tenure Committee (Attachment C). *Final nominations will be taken prior to today's vote. Please confirm that your nominee is willing to serve.

Election results: Jeanne Ballantine is the Faculty at Large 2004-2005

- B. COLA Program Change: Approved B.A. Criminal Justice – Tom Sav
<http://www.wright.edu/~tom.sav/ucapc/0005/minutes/crjust05.pdf>
- C. COLA Program Change: Approved B.F.A. Theatre Arts - Design/Technology/Stage Management – Tom Sav
<http://www.wright.edu/~tom.sav/ucapc/0005/minutes/th05.pdf>
- D. GE Program: Approved Policy of Transferring Three-Hour Courses – Henry Limouze
<http://www.wright.edu/~tom.sav/ucapc/ugec/0005/trans3hr.pdf>

VIII. New Business – **All new business moved to old business for next meeting**

- A. Consensual Relations (NBUFAC) – Carole Endres (Attachment D)
Please read the NBUFAC Report in Attachment A.
- B. Student Evaluation of Instruction (NBUFAC) – Carole Endres (Attachment E)
Please read the NBUFAC Report in Attachment A.

Question - Regarding the form for evaluation. Answer - Whatever that form will be, it would be separate from current student evaluation form.

Question - regarding if exclusion is to be asked for before or after the forms are filled out by the students. Answer - Verbiage is not clear but the intent was for the option to be after the fact.

Much discussion regarding changes in the evaluation process. Single university wide form is recommended.

Question - Is this an issue that the Faculty Senate has to take on? Answer - The student evaluation form originally came from Faculty Senate processes. It seems appropriate it come from the committee. Final decision is from the Provost's Office and AAUP.

- C. CEHS Program Change: Approved B.A. Early Childhood Education (corrected the GE Program Area IV from "12" to "4" credit hours) – Tom Sav

<http://www.wright.edu/~tom.sav/ucapc/0005.minutes/earlychd.pdf>

- D. COLA Program Change: Approved B.A. African & African American Studies – Tom Sav

<http://www.wright.edu/~tom.sav/ucapc/0005/minutes/african.pdf>

- E. CECS New Program: Approved Certificate Program in Innovation and Entrepreneurship in High Technology – Tom Sav

<http://www.wright.edu/~tom.sav/ucapc/0005/minutes/certtech.pdf>

- F. COLA New Program: Approved Minor in Teaching English to Speakers of Other Languages (TESOL) – Tom Sav

<http://www.wright.edu/~tom.sav/ucapc/0005/minutes/tesolmin.pdf>

- G. Graduate Certificate Program in Innovation and Entrepreneurship in High Technology – Jay Thomas

http://www.wright.edu/admin/senate/I_EGradCert.pdf

IX. Announcements

- A. Honorary Degrees – If you would like to have someone considered for the possible receipt of an honorary degree from Wright State University, please go to:

<http://www.wright.edu/admin/senate/committees/documents/ApprovedCommenceHonDeg.pdf> or Contact Professor Barbara Denison, Chair, Commencement Committee for information regarding guidelines and deadlines.

- B. Next Senate Meeting: January 10, 2005 at 2:45 p.m., E156 Student Union.

X. Adjournment: The meeting adjourned at 3:45 p.m.