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Faculty Senate Meeting Agenda and Minutes, March 7, 2005

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Faculty Senate

March 7, 2005, 2:45 p.m., E156 Student Union

1. **Call to Order**
2. **Approval of Minutes for February 7, 2005**
<http://www.wright.edu/admin/senate/senmin/documents/Feb05SenMin.pdf>
3. **Report of the University President or Chief Academic Officer**
4. **Report of the Senate Executive Committee**
Guest Report: Joe Law – HB 95
5. **Written Committee Reports and Attendance (Attachment A)**
 - A. Faculty Budget Priority Committee: Drew Pringle
 - B. Non-Bargaining Unit Faculty Affairs Committee: Carole Endres
 - C. Undergraduate Curriculum & Academic Policy Committee: Tom Sav
 - D. Buildings & Grounds Committee: Shelley Jagow
 - E. Information Technology Committee: Maggie Veres
 - F. Student Affairs Committee: Rick Wantz
 - G. Student Petitions Committee: KT Mechlin
6. **Councils**
7. **Old Business**
 - A. CEHS New Program: Rehabilitation Services Honors Program – Tom Sav
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/rhbhonor.pdf>
 - B. Lake Campus New Program: A.A. Liberal Studies – Tom Sav
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/liberal.pdf>
 - C. Academic Policies – Tom Sav
New: Procedures and Guidelines for Distance Education Programs
Revised: Procedures and Guidelines for Preparing Major Programs
Revised: Procedures and Guidelines for Preparing Minor Programs
Revised: Procedures and Guidelines for Preparing Certificate Programs
Revised: Procedures and Guidelines for Preparing Changes In Existing Programs
All academic policies are available as web documents and as PDF documents at:
<http://www.wright.edu/~tom.sav/ucapc/newguide/process.htm>

8. **New Business**

- A. Ohio Senate Bill 24 Resolution – Drew Pringle (Attachment B)
- B. COLA Program Change: B.A. International Studies
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/baintnal.pdf>
- C. COLA Program Change: B.A. English: Emphasis in Professional Writing
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/baengpro.pdf>
- D. COSM Program Change: B.S. in Mathematics – Pure Mathematics
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/bsmthpur.pdf>
- E. COSM Program Change: B.S. in Mathematics – Computing Concentration
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/bsmthcom.pdf>
- F. COSM Program Change: B.S. in Mathematics – Applied Math Concentration
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/bsmthapp.pdf>
- G. COSM Program Change: B.S. in Mathematics – Statistics Concentration
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/bsmthsta.pdf>
- H. COSM Program Change: B.A. in Mathematics
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/bamth.pdf>
- I. COSM Program Change: Dual Degree in Mathematics (B.S.)
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/dbsmth.pdf>
- J. COSM Program Change: Dual Degree in Mathematics (B.A.)
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/dbamth.pdf>
- K. COSM Program Change: Minor in Mathematics
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/minormth.pdf>
- L. COSM Program Change: B.S. Life Science
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/bslifesc.pdf>
- M. COSM Program Change: B.S. Life Science/Chemistry
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/bslifech.pdf>
- N. COSM Program Change: B.A. Life Science
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/balifesc.pdf>
- O. COLA New Program: Minor in Comparative Literature
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/complit.pdf>
- P. COLA New Program: Certificate in Technical and Professional Writing
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/tpwrite.pdf>
- Q. COLA Program Termination: Certificate in Professional Writing
- R. COLA Program Termination: Certificate in Technical Writing
- S. New Academic Policy: Procedures and Guidelines for Deactivation, Reactivation, and Termination of Programs
<http://www.wright.edu/%7Etom.sav/ucapc/newguide/terminate.pdf>

9. **Adjournment**

- A. Nominations for Faculty President-Elect (2006-07) are currently being accepted through Friday, April 15, 2005. Qualifications for the office of Faculty President are stated in the Faculty Constitution located at:
<http://www.wright.edu/academics/fhandbook/constitution.html>

The following is applicable via Provost Memorandum No. 82-3, May 1, 1982.

“The President of the Faculty shall have a two course, or two-third, reduction in his or her full-time teaching load during the Fall, Winter, and Spring Quarters of his or her term of office. The President Elect of the Faculty shall have a one course, or one-third, reduction in his or her full-time teaching load for the Spring Quarter of his or her term of office.”

B. Next Faculty Senate: April 4, 2005, 2:45 p.m., E156 Student Union

ATTACHMENT A

Committee Reports to Faculty Senate March 7, 2005

Faculty Budget Priority Committee - Drew Pringle

The committee is scheduled to meet with Provost Hopkins on February 28 to discuss the new state budget. An oral report will be given at the March 7 Senate meeting.

Non-Bargaining Unit Faculty Affairs Committee - Carole Endres

Attendance: C. Endres (chair), L. Elick, J. Hutcheson, P. Pacifico, C. Sayer, L. Vandecreek.

The committee met on Monday, February 21. The committee revised the Faculty Rights and Responsibilities policy, hopefully for the last time, and continued to work on the policy covering Appointment, Re-Appointment and Termination of non-bargaining faculty. These policies will come before the Faculty Senate as new business by the end of the 2005 academic year.

Undergraduate Curriculum & Academic Policy Committee - Tom Sav

The UCAPC report to the Faculty Senate Meeting of March 7 is available as follows:

<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/6fsrep.htm>

Buildings & Grounds Committee - Shelley Jagow

February 21, 2005

Members Present: Shelley Jagow, COLA, Chair; Jim Amon, COSM; Deborah Hess, CEHS; Michael Markus, SOM

Ex-officio Members: Vicky Davidson, Facilities Planning; Dave Sauter, Registrar

The Buildings and Grounds Committee convened on February 9, 2005 at 3:00 PM in E156A-Student Union. The committee held a joint meeting with the Parking and Transportation Committee in which Mike Schulze (University Planner, Planning-Engineering and Construction) presented updates and project plans on all current and future campus construction projects. There are numerous building and construction projects taking place over the next few years.

Faculty voiced concerns in not having the opportunity to provide input into campus projects during preliminary discussion and planning stages. Unfortunately, many of the projects reach the Buildings and Grounds Committee *after* the blueprints have already been designed and the architect hired. Shelley Jagow met with Vicky Davidson (Facilities Planning) to discuss these concerns. One difficulty in communication is that

committee personnel change from year to year. Although a construction project may have been brought to the attention of the Buildings and Grounds Committee one year, it is often beyond the planning stages for subsequent committees. Shelley suggested that Faculty Senate announce to all faculty/staff that there is a website that hosts university facility construction projects. Faculty and staff members are encouraged to visit the site regularly and submit input on a frequent basis. Shelley asks that all input be copied to the Buildings and Grounds Committee as well so that they may better address all issues.

Planning - Engineering & Construction Department
<http://www.wright.edu/admin/planning/>
E-mail: pec@wright.edu
Open Monday - Friday 8:30 a.m. - 5 p.m.
University Hall Room 386
Telephone: (937) 775-2587 Fax: (937) 775-3513

The committee also discussed the option of CTL providing remote controls throughout the university for all permanently installed digital and 35 mm slide projectors. CTL responds that the problem is primarily one of interference as the remote devices use a very limited bandwidth. Therefore, one could inadvertently control the presentation of a computer in an adjoining room. There is also some concern that the devices would be lost or misplaced due to their portability and size. We will continue to look into viable options to address the need.

Old business includes the ongoing CAC room utilization (including sound proofing and storage) study. There continues to be numerous classroom, office and storage problems with regard to humidity and temperature control, lack of sound-proofing, and lack of space to adequately serve the curricular needs offered by Music, Art, Theatre, and Dance. Although there will be a renovation of the CAC HVAC to replace the 15 air handlers, the project will not correct current air flow, humidity control, nor rooms that do not have any ventilation units. The committee looks forward to receiving the final data from the utilization study.

Information Technology Committee - Maggie Veres

Wright State University Information Technology Committee
Tuesday, February 22nd, 2005
ERC Conference Room, Allyn Hall, 2:00 PM

Roger Carlsen (EDL), Dan De Stephen (CTL), TK Prasad (Computer Science), Kristine Scordo (Nursing), Maggie Veres (EDL)

Call to order:

Introductions:

Minutes (no action taken)

NEW BUSINESS:

Dan DeStephen gave an explanation of the formation of the University IT Committee. It was a result of the dissolution of the library committee. Faculty wanted technology input. The University Technology Committee is mainly administration. A notice will be sent out via e-mail to remind the faculty that the committee is here to serve their technology needs and to solicit their input. The Classroom of the Future Committee is seeking to put the proper classifications on existing rooms. 110 is exclusively instructional. 210 is occasionally for instruction. 220 is mostly research. It is important because billing for the room is based on the classification.

OLD BUSINESS:

The survey results have been presented to the Faculty Senate. What happens then? The Senate will only act upon actual requests for action. If the committee would want something done as a result, it must be a request.

Many faculty members are still not using the WINGS Portal. Course Studio is good for communication, but does not have the ability to do many of the WebCT functions. As Banner comes on board, faculty will not have a choice of this. Most paperwork will be eliminated.

Success of the student laptop loan program will be evaluated. An inquiry into giving the faculty the same resource.

The CTL looked into the stats on who is taking distance learning courses. 1400 were in the courses with 25% only taking this type of course. The issue of out of state tuition is arising with distance learning. Some individual programs have negotiated the tuition.

SHARING:

Roger Carlsen is developing a new International Technology program. The first phase of this will take place in the United Kingdom this summer.

Student Affairs Committee - Rick Wantz

Senate Executive Committee has asked Student Affairs to consider evidence that allowing last minute enrollment does a disservice to students.

Student Petitions Committee - KT Mechlin

DATE: February 23, 2005
FROM: Katie Mechlin, Chair, University Petitions Committee
TO: Faculty Senate
SUBJECT: Effect of Change of Drop Date on Number of Petitions Submitted

Below is a comparison of petition numbers from months before the changed drop date and months after the changed drop date. As you can see, there has been a drop in numbers.

	2003	2004
October	48	9
November	49	27

	2004	2005
January	73	44
February	15	21

The reasons for the drop in number are several fold:

1. the confusion over different drop dates for freshmen and upper classmen is now eliminated,
2. the need for graded feedback before the middle of the quarter is now eliminated,
3. the posting of AP or transfer credits now makes no difference in drop dates, and
4. the financial aid problems associated with an earlier drop date are eliminated.

While the petitions committee still has a significant number of petitions, the drop date issue is no longer a reason to petition.

The petitions committee is currently studying proposals for ways to deal with the N grade. Currently, students receive an N if no grade in a class is submitted. The reasons this happens are varied, but the problem is that a student cannot graduate with an N. To try to fix this problem, we are looking at the possibility of an N converting to an X or an F the next quarter. We need to get the student's attention to take care of the issue ASAP instead of waiting until graduation when the professor of the course may no longer even be at WSU. We assume that in most cases, the student never attended the course and failed to drop it. We hope to have a proposal to UCAPC in the spring.

Here are the number of N's reported in the past seven years. Unfortunately 2004 is the worst!

**ALL N Grades by Year
as of Feb. 16, 2005**

1999 Count	95
2000 Count	140
2001 Count	83
2002 Count	56
2003 Count	79
2004 Count	262

ATTACHMENT B

RESOLUTION IN OPPOSITION TO SENATE BILL 24

WHEREAS, Senate Bill 24, referred to as an "academic bill of rights", has been introduced into the 126th session of the Ohio General Assembly; and Wright State University is committed through its mission statement to serve as a catalyst for educational excellence to meet the need for an educated citizenry dedicated to lifelong learning and service; and

WHEREAS, Senate Bill 24, if adopted into law, imposes unnecessary constraints and restrictions on scholarship, service, and teaching by college and university faculty; and

WHEREAS, Senate Bill 24 contains language so ambiguous as to invite frivolous and unwarranted challenges to practically every aspect of university life; and

WHEREAS, Senate Bill 24 imposes a disturbing redefinition of academic freedom; and

WHEREAS, Senate Bill 24 is superfluous as student rights expressed in its language are already protected by the *Student Handbook*, *Code of Student Conduct*, by other university policies, and by the Ohio and United States Constitutions; and

WHEREAS, Wright State University adopted a diversity statement in 1991 wherein the university is "committed to achieving an intellectual, cultural, and social environment on campus in which all are free to make their contribution," an environment "in which every student may think, and learn, and grow without prejudice, without intimidation, and without discrimination;" and

WHEREAS, Senate Bill 24 is a redundant unnecessary piece of legislation that actually is a bill of restrictions, none of which is in furtherance of the aims of higher education in this or any other college or university;

NOW, THEREFORE, BE IT RESOLVED, that the University Faculty Senate of Wright State University adamantly and vigorously opposes Senate Bill 24, both in spirit and in substance.

**WRIGHT STATE UNIVERSITY
FACULTY SENATE MINUTES
March 7, 2005
2:45 p.m., E156 Student Union**

Minutes reviewed by University Faculty President Drew Pringle and University Registrar, Dave Sauter. Prepared by the Office of the Registrar.

I. Call to Order

Bartlett-Blair, D.; Chamberlain, Ava; David, Donald; Duke, Janice; **Endres, Carole;** Coleman, Joe for **Fichtenbaum, Rudy; Finegan, Coleen; Foy, Brent; Gillig, Paulette;** Klykylo, William; Kozlowski, Greg; **Walbroehl, Gordon for Lauf, Peter; Markus, Michael; McNutt, Mindy;** Menart, James; **Meyer, Cheryl; Nagy, Allen; Perkel, Manley; Reynolds, David; Rizki, Mateen; Rucker, Mary; Seitz, David; Self, Eileen; Tarpey, Thaddeus;** Taylor, Nancy; Traynor, Tom; **Vermeersch, Patricia**

Faculty President – Pringle, Drew; Faculty President Elect – Sayer, Jim; President (Ex-officio/non-voting) Goldenberg, Kim; Provost (Ex-officio/non-voting) –Hopkins, David; Parliamentarian (Ex-officio/non-voting) - Sav, Tom; Secretary (Ex-officio/non-voting) - Sauter, Dave

II. Approval of Minutes for February 7, 2005

<http://www.wright.edu/admin/senate/senmin/documents/Feb05SenMin.pdf>

Approved with these two modifications:

1. Add other attendees, president, etc.
2. Add word “how” at last of State Budget page

III. Report of the University President

- International Filmmaker and relief worker Ellen Bruno will be the Piediscalyi speaker sponsored by the religion department on April 12 & 13.
- National Champions include our men and women swimming and diving teams and wheelchair basketball. Tonight is women’s basketball finals.
- National Scholar Jean Kilbourne from Wellesley College will speak on the subject of advertising during Women’s History month on March 10.
- Statewide Conference on diversity “Quest for Community” will occur May 13. Sponsored by Wright State, proposal requests deadline is April 1.
- Regional Conference on innovation in life sciences hosted by Wright State and AFRL includes Ohio and Kentucky Universities today and tomorrow.
- State Budget – Governor budget includes modest increase in higher education though flat for most universities like ours and cuts for others. Tuition caps are 6%. The budget is now in the house where cuts usually occur. We and our board are interacting extensively with legislators.

Question from Senator: What is the restraint requested by the Governor? President Goldenberg: The Governor is asking for restraint, 6% limit on tuition and that is the Executive Budget but it still has to go the House and through the Senate. We have continued to make the case that in a free market system, there should be no constraints imposed but rather the emphasis should be on increased state support. WSU Board of Trustees ' approach has always been not to make recommendations on tuition independent of knowing what is going to occur with the state subsidy of higher education.

IV. Provost Hopkins

- At April Senate meeting there will be an update regarding NCA process

V. Report of the Senate Executive Committee

- a) Executive committee will have another meeting today in which we will review the draft of the constitution that is now going to pass on for review. We are hoping to bring to the April Senate meeting
- b) Update on the Consensual Relations Policy and Student Evaluation of Instruction Policy. We have a letter from the Provost stating that they also have approved these policies.
- c) Guest Report: Joe Law – HB 95
Review of legislation that focuses on transfer students and application of transfer credit. HB 95 tries to ensure a level playing field for transfer students by calling for the removal of unnecessary barriers and the duplication of course work already taken. The original House Bill stipulated uniform course numbers across the state, but subsequent amendments have removed that requirement. Instead, the final version of the bill calls for the creation of an automated course equivalency system that would eliminate inconsistent judgment in the application of transfer credit. Marketing is built into the bill, as is looking at the possibility of extending coverage to private and proprietary institutions at some future date.

The presentation focused on one particular strategy that has been developed in response to HB 95: Transfer Assurance Guides (TAGs). TAGs identify courses that are foundational for a particular major. These courses are usually the next level above GE courses but not necessarily courses within the major itself. Students intending to major in engineering, for instance, would take a sequence of calculus courses that would be much the same no matter where they begin their study. The goal is to identify such courses in a number of areas of study and articulate the learning outcomes of those courses. To ensure that courses really are equivalent courses across the state, a TAG course must (a) include all learning outcomes identified as essential learning outcomes for that course and (b) include at least 70% of all other learning outcomes identified for that course. Faculty panels have been working on TAGs for a number of months, and their work will be concluded soon. Once these TAGs have all been defined and guidelines established for each, the eventual goal is to create “electronic state-wide articulation” via a common hub as a “clearinghouse” for course data. (See attached PowerPoint presentation; additional information is available from the OBR at <http://www.regents.state.oh.us/tags/>.)

Senators pointed out that quarter schools would have difficulty meeting all outcomes; Dr. Law responded that a TAG may call for sequences of courses (e.g., a three-quarter sequence may be equivalent to a two-semester sequence) and that the 70% “match” of learning outcomes may determine equivalencies for single courses. Asked about the impact on existing articulation agreements between and among schools, he replied that TAGs do not replace those agreements but supplement them. In response to a question about “knowing” that the students complete requirements for TAG, Dr. Law suggested that the process is no different from the current transfer process, which also leave this question open. He also anticipates that mechanisms will be developed for reviewing TAGs periodically.

VI. Written Committee Reports and Attendance (Attachment A)

- a) Faculty Budget Priority Committee: Drew Pringle
Provost Hopkins met with Committee based on possible scenarios from state budgeting. Reviewed staff hiring and the numbers that go along with that and we will provide for all. Committee needs continuing dialogue with Provost, to open up the budget process for the campus including providing ongoing information to Senate.
- b) Non-Bargaining Unit Faculty Affairs Committee: Carole Endres
- c) Undergraduate Curriculum & Academic Policy Committee: Tom Sav
- d) Buildings & Grounds Committee: Shelley Jagow
- e) Information Technology Committee: Maggie Veres
- f) Student Affairs Committee: Rick Wantz
- g) Student Petitions Committee: KT Mechlin

VII. Councils

- a) Graduate Council Meeting minutes distributed

VIII. Old Business

- a) CEHS New Program: Rehabilitation Services Honors Program – Tom Sav
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/rhbhonor.pdf>
Motion approved.
- b) Lake Campus New Program: A.A. Liberal Studies – Tom Sav
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- c) Academic Policies – Tom Sav
New: Procedures and Guidelines for Distance Education Programs
Revised: Procedures and Guidelines for Preparing Major Programs
Revised: Procedures and Guidelines for Preparing Minor Programs
Revised: Procedures and Guidelines for Preparing Certificate Programs
Revised: Procedures and Guidelines for Preparing Changes in Existing Programs
All academic policies are available as web documents and as PDF documents at:
<http://www.wright.edu/~tom.sav/ucapc/newguide/process.htm>
Senator question re: What revision has been made? Parliamentarian Sav’s response – It is the inclusion of a sentence that directs the reader to the distance education program information. Motion approved.

IX. New Business

- a) Ohio Senate Bill 24 Resolution – Drew Pringle (Attachment B)
Motion approved to move to Old Business

Items B-S grouped together. Motion to move to Old Business approved.

- b) COLA Program Change: B.A. International Studies
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/baintnal.pdf>
- c) COLA Program Change: B.A. English: Emphasis in Professional Writing
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- h) COSM Program Change: B.A. in Mathematics
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/bamth.pdf>
- i) COSM Program Change: Dual Degree in Mathematics (B.S.)
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/dbsmth.pdf>
- j) COSM Program Change: Dual Degree in Mathematics (B.A.)
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/dbamth.pdf>
- k) COSM Program Change: Minor in Mathematics
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/minormth.pdf>
- l) COSM Program Change: B.S. Life Science
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/bslifesc.pdf>
- m) COSM Program Change: B.S. Life Science/Chemistry
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/bslifech.pdf>
- n) COSM Program Change: B.A. Life Science
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- s) New Academic Policy: Procedures and Guidelines for Deactivation, Reactivation, and Termination of Programs
<http://www.wright.edu/%7Etom.sav/ucapc/newguide/terminate.pdf>

X. Adjournment - Adjourned at 3:25 p.m.

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his or her term of office. The President Elect of the Faculty shall have a one course, or one-third, reduction in his or her full-time teaching load for the Spring Quarter of his or her term of office.”

b) Next Faculty Senate: Monday, April 4, 2005, 2:45 p.m., E156 Student Union