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Faculty Senate Meeting Agenda and Minutes, June 6, 2005

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Faculty Senate

June 6, 2005, 2:45 p.m., E156 Student Union

1. **Call to Order**
2. **Approval of Minutes for May 2, 2005**
<http://www.wright.edu/admin/senate/senmin/documents/May05SenMin.pdf>
3. **Report of the University President or Chief Academic Officer**
4. **Report of the Senate Executive Committee**
5. **Written Committee Reports and Attendance (Attachment A)**
 - A. Faculty Budget Priority Committee: Drew Pringle
 - B. Non-Bargaining Unit Faculty Affairs Committee: Carole Endres
 - C. Undergraduate Curriculum & Academic Policy Committee: Tom Sav
 - D. Buildings & Grounds Committee: Shelley Jagow
 - E. Information Technology Committee: Maggie Veres
 - F. Student Affairs Committee: Rick Wantz
 - G. Student Petitions Committee: KT Mechlin
6. **Councils**
7. **Old Business**
 - A. Senate Meeting Dates 2005-06*

October 3, 2005	March 6, 2006
November 7, 2005	April 3, 2006
January 9, 2006	May 1, 2006
February 6, 2006	June 5, 2006

*The proposed schedule of meeting dates is based on the approval of the new Faculty Constitution.
 - B. CEHS New Program: Sign Language Interpreter Program – Tom Sav
<http://www.wright.edu/%7Etom.sav/ucapc/0005/fsreport/signlang.pdf>
 - Items C. through K. are COSM Program Changes
 - C. B.S. Geological Sciences: General Geology Option – Tom Sav
<http://www.wright.edu/%7Etom.sav/ucapc/0005/fsreport/bsgengl.pdf>
 - D. B.S. Geological Sciences: Environmental Geosciences Option – Tom Sav
<http://www.wright.edu/%7Etom.sav/ucapc/0005/fsreport/bsenvgeo.pdf>

- E. B.S. Geological Sciences: Geophysics – Tom Sav
<http://www.wright.edu/%7Etom.sav/ucapc/0005/fsreport/bsgeophy.pdf>
- F. B.A. Geological Sciences: General Geology Option – Tom Sav
<http://www.wright.edu/%7Etom.sav/ucapc/0005/fsreport/bagengl.pdf>
- G. B.A. Geological Sciences: Environmental Geosciences Option – Tom Sav
<http://www.wright.edu/%7Etom.sav/ucapc/0005/fsreport/baenvgeo.pdf>
- H. B.A. Geological Sciences: Life Sciences/Earth Sciences – Tom Sav
<http://www.wright.edu/%7Etom.sav/ucapc/0005/fsreport/balifert.pdf>
- I. B.A. Geological Sciences: Earth Sciences/Chemistry – Tom Sav
<http://www.wright.edu/%7Etom.sav/ucapc/0005/fsreport/baertchm.pdf>
- J. B.A. Geological Sciences: Earth and Space Sciences – Tom Sav
<http://www.wright.edu/%7Etom.sav/ucapc/0005/fsreport/baertspc.pdf>
- K. B.S. Integrated Sciences – Tom Sav
<http://www.wright.edu/%7Etom.sav/ucapc/0005/fsreport/bsintsci.pdf>
- L. Graduate Certificate in Technical and Professional Writing – Jay Thomas
<http://www.wright.edu/admin/senate/GradCertTechProfWrit.pdf>
- M. Interdisciplinary Ph.D. in Biomedical Imaging – Jay Thomas
<http://www.wright.edu/admin/senate/BiomedImPhDPDP.pdf>

Passage of the gavel to Dr. James Sayer who assumes the duties of Faculty President.
Presentation to President Drew Pringle. Dismissal of Senators whose terms are ending.
Seating of new Senators.

8. New Business

- A. Ratification of Committee Appointments for 2005-06 – Distributed at the meeting.
- COLA Program Changes
- B. B.A. Religion
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/religion.pdf>
- C. B.A. African and African American Studies
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/afr2ba.pdf>
- D. Minor African and African American Studies
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/afr2min.pdf>
- Academic Policy Changes
- E. Graduating With Latin Honors Policy
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/honors.pdf>
- F. Second Degree Policy
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/secdeg.pdf>

9. Adjournment

- A. Next Faculty Senate: October 3, 2005, 2:45 p.m., E156 Student Union
- B. President and Mrs. Goldenberg will host a reception for Senate following the meeting today.

ATTACHMENT A

Committee Reports to Faculty Senate June 6, 2005

Faculty Budget Priority Committee - Drew Pringle

No report.

Non-Bargaining Unit Faculty Affairs Committee - Carole Endres

Attendance: C. Endres (chair), J. Hutcheson, P. Pacifico, C. Sayer, L. Vandecreek.

The committee met for the last time this academic year on Monday, May 9th. We met with Bill Rickert to discuss the policy on Appointment, Re-Appointment and Termination of fully affiliated faculty not covered by a bargaining unit and not in the SOM and the SOPP. The discussion will continue into the 2005-06 academic year.

This academic year the committee sought and gained approval of three policies from both the faculty senate and the administration. These policies included Consensual Relations, Student Evaluation of Instruction and Faculty Rights and responsibilities.

Undergraduate Curriculum & Academic Policy Committee - Tom Sav

The UCAPC report to the Faculty Senate Meeting of June 6 is available as follows:

<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/9fsrep.htm>

Buildings & Grounds Committee - Shelley Jagow

No report.

Information Technology Committee - Maggie Veres

No report.

Student Affairs Committee - Rick Wantz

No report.

Student Petitions Committee - KT Mechlin

Annual Report for University Petitions Committee
May 25, 2005
Submitted by KT Mechlin, Chair

The committee met monthly to act on undergraduate student petitions. We considered over 228 petitions from September through May. This is a drop in the number of petitions we are reviewing, due primarily to the change in drop date policy.

In addition, the committee has been working on ways to try to resolve the problems associated with students receiving no grade from a professor for a course for which the student was registered. When no grade is reported, it converts to an "N" on the student record. While it does not affect the student's GPA, and hence is not a punitive grade, it does prevent the student from graduating. There are numerous reasons this occurs, and because of all the different reasons, trying to come up with one solution does not appear to be possible. Some of these reasons include:

1. The student never attended the class but never officially dropped it either, so the professor submits no grade instead of an X.
2. The student has been placed under judicial review for cheating in a class, and therefore, no grade is submitted until the situation is resolved.
3. The student is taking a year long course which is primarily workshops and the student only receives a grade when the year is completed.

The committee did agree to place a message on the students' grade reports that states ***"An N means no grade was reported by the instructor. If you completed this course and should have been assigned a grade, you should contact the professor immediately. Students cannot graduate with an N in any course."***

This will at least bring the severity of the situation to the student's attention immediately. The Petitions Committee has met with representatives from the university familiar with Banner to see if things would potentially change when that system comes into play (for example, would the new system prevent a professor from submitting grades if there was even one grade missing?). Unfortunately, Banner will not help the situation at all, and potentially make it worse since there will be no one in the department or college double checking grades as is now done in several colleges. Therefore, this will be an ongoing discussion in the committee next year.

**WRIGHT STATE UNIVERSITY
FACULTY SENATE MINUTES
June 6, 2005
2:45 p.m., E156 Student Union**

Minutes reviewed by University Faculty President Drew Pringle and University Registrar, Dave Sauter. Prepared by the Office of the Registrar.

1. Call to Order

Bartlett-Blair, D.; Chamberlain, Ava; David, Donald; **Duke, Janice; Endres, Carole;** Fichtenbaum, Rudy; **Finegan, Coleen;** Foy, Brent; **Gillig, Paulette;** Klykylo, William; Kozlowski, Greg; **Walbroehl, Gordon for Lauf, Peter;** Markus, Michael; **McNutt, Mindy;** Menart, James; Meyer, Cheryl; Nagy, Allen; **Perkel, Manley;** Reynolds, David; Rizki, Mateen; **Rucker, Mary;** Seitz, David; Self, Eileen; **Tarpey, Thaddeus;** Taylor, Nancy; **Traynor, Tom;** Vermeersch, Patricia

Faculty President – **Pringle, Drew;** Faculty President Elect – **Sayer, Jim;** President (Ex-officio/non-voting) **Goldenberg, Kim;** Provost (Ex-officio/non-voting) –**Hopkins, David;** Parliamentarian (Ex-officio/non-voting) - **Sav, Tom;** Secretary (Ex-officio/non-voting) – **Brittingham, Todd** for Sauter, Dave

2. Approval of Minutes for May 2, 2005

<http://www.wright.edu/admin/senate/senmin/documents/May05SenMin.pdf>

3. Report of the University President

- Engineering Dean Bor Jang, Ph.D. will start July 1, 2005. He replaces Jim Brandeberry who retires after 35 years of exceptional service to WSU. Dr. Jang is internationally known for his work in nanotechnology. He is a dedicated teacher, prolific author and government consultant.
- School of Professional Psychology was nationally reaccredited by the American Psychological Association for the maximum duration of seven years.
- National Honors were given to engineering students at the American Society of Mechanical Engineering's East Coast competition for design of human powered vehicles.
- National Award was given to industrial and organizational psychology doctoral student Megan Teasler. She was selected for her leadership by the Society for Human Resource Management.
- As Honorary Chair of this year's annual Dayton Urban League dinner, I was pleased to speak on behalf of WSU at the Dayton Convention Center with over 1,200 attendees.
- State Budget: The conference committee will be formed and meet later this week to resolve the recommendations between the House and Senate. Both versions show no cuts to higher education and maintain a ½% sales tax. At the federal level, we are advocating for WPAFB, e.g., human effectiveness research.

- WSU Commencement is scheduled for June 11 where Raj Soin will receive an honorary doctor of humane letters degree. Thank you to the nominating committee and to all of you for your hard work this year, especially in the quadrennial review of the faculty constitution.

Report from the Provost

- The Strategic Planning Committee met to review the year and look at accomplishments. This year, through the hard work of the faculty and staff, we are again serving more students than the previous year. Sponsored research and scholarships continue to grow.
- The future of the Tomorrow Takes Flight Campaign continues to grow, and, as we look at all the indicators of success, we can see that it is another overall indicator of the health of Wright State University and how we continue to serve our community and state. I want to thank all of you for the accomplishments this year. We should be quite proud of what we're doing at Wright State University.

4. Report of the Senate Executive Committee

- Approval of the Faculty Rights and Responsibility policy has been received. These had been passed on the May 2nd meeting and it came from Provost Hopkins.
- Executive Committee would like to remind the senators to take the announcement regarding the constitutional vote to your constituencies. The voting will take place on June 8th, 9th, and 10th. Please have you constituents try and access the information posted on the website. Please urge them to read the documents posted and to vote as well. Many have proactively sent out the e-mail that came from the faculty secretary and that can be one of the ways to get to the faculty to vote. There is a question as to those individuals who are not able to vote on the designated dates, to have an absentee ballot, the deadline date for that was on June 1st. Any faculty who submitted a request for that particular option was granted that and will be able to vote with the paper ballot option. There will be no further paper ballot options. All voting will now be electronic and on the secured site.
- Executive Committee addressed many items this year. The most time was spent on the constitution and there were many changes to this. One item that came up toward the end of the year was looking at the need to develop and bring back a program review committee for undergraduate curriculum. There is a proposal that has been worked on by Dr. Howard, Dr. Law and Dr. Sav through the UCAP Committee and I've polled this document through our EC committee. I'd like to get this committee started with their work in view of up coming NCA accreditation visit. The proposal that has come along is that the Faculty Senate would approve and appoint a University Ad Hoc committee for undergraduate academic program review, which would be under UCAPC. The charge would be to review on a seven-year cycle all undergraduate degree programs on the Lake and Dayton Campuses. This is necessary because of NCA accreditation and the fact that we have not had this ongoing for a while. There is a true need to get this up and going given the time frame for the next NCA accreditation visit. I would like to have a motion from the floor to reconstitute University Ad Hoc committee for undergraduate academic program review. (2 motions received) I believe there is a Graduate version of this in place for OBR. We are going to vote to

approve that the committee would form now and the population of that committee to be determined by the new Executive Committee and the new president, Dr. Sayer. The population of that committee might be: 1 faculty representative from each degree granting undergraduate college, including Lake Campus, the chair of the designated representative to University Curriculum and Academic Policy, the University General Education Committee, and the Writing Across the Curriculum Committee. Also there would be a representative from the University College, Student Government, the Vice President for Curriculum and Instruction or a designee and one ex-officio faculty for each program being reviewed. This would ensure that there would be a very broad group of individuals to populate the committee to look at program review which will be a fairly daunting task. The committee would only need to exist during a accreditation review times, and it would be repopulated when necessary. There's a template that has been put together and it uses the five NCA criteria. We would also be creating a rubric to run the programs down through. (Approved) The new Executive Committee and the Faculty President will be working on the population of that Ad Hoc committee.

5. Written Committee Reports and Attendance (Attachment A)

- A. Faculty Budget Priority Committee: Drew Pringle (no report)
- B. Non-Bargaining Unit Faculty Affairs Committee: Carole Endres
- C. Undergraduate Curriculum & Academic Policy Committee: Tom Sav
- D. Buildings & Grounds Committee: Shelley Jagow (no report)
- E. Information Technology Committee: Maggie Veres (no report)
 Question from senator about Banner and prerequisite checking. Can information be provided to show that the prerequisites will be checked? The decision as to the order, in which items would be implemented through banner, the first choice was to get the business and finance up first because it has to do with us getting paid. The next level being prerequisite checks and it should be under Technology Committee.
- F. Student Affairs Committee: Rick Wantz (no report)
- G. Student Petitions Committee: KT Mechlin

6. Councils

7. Old Business

- A. Senate Meeting Dates 2005-06*
 October 3, 2005 March 6, 2006
 November 7, 2005 April 3, 2006
 January 9, 2006 May 1, 2006
 February 6, 2006 June 5, 2006
 *The proposed schedule of meeting dates is based on the approval of the new Faculty Constitution.
 Senate meeting dates are dependent on the passing of the new Constitution. If it does pass there will be no meeting in September and if it doesn't pass then there will be a September meeting. Approved.
- B. CEHS New Program: Sign Language Interpreter Program – Tom Sav
<http://www.wright.edu/%7Etom.sav/ucapc/0005/fsreport/signlang.pdf>
 Item B has been pulled because a question was raised on the floor when it was new business; this is the sign language interpretive program and I believe the question was related to the two positions that were involved in this program and why was one

a lecturer and the other an assistant professor; and why were the salary ranges so close? Why didn't we just get two assistant professors? The short version of this is that the original proposal that went through the college of education human services, through the dean, was actually asking for three assistant professor lines to go with the program that was then taken to the then provost and that information through the provost to the dean of the college was that they would support one assistant and one lecturer position, hence the reason for lecturer assistant professor. In terms of the salary numbers involved, the range for lecturers and assistant professors puts the numbers about where they were in that report, hence it looks like you're hiring a lecturer for the about same as a professor. But those numbers were needed to meet the ranges of possibilities for candidates.

Item B Approved.

Items C. through K. are COSM Program Changes

- C. B.S. Geological Sciences: General Geology Option – Tom Sav
<http://www.wright.edu/%7Etom.sav/ucapc/0005/fsreport/bsgengl.pdf>
- D. B.S. Geological Sciences: Environmental Geosciences Option – Tom Sav
<http://www.wright.edu/%7Etom.sav/ucapc/0005/fsreport/bsenvgeo.pdf>
- E. B.S. Geological Sciences: Geophysics – Tom Sav
<http://www.wright.edu/%7Etom.sav/ucapc/0005/fsreport/bsgeophy.pdf>
- F. B.A. Geological Sciences: General Geology Option – Tom Sav
<http://www.wright.edu/%7Etom.sav/ucapc/0005/fsreport/bagengl.pdf>
- G. B.A. Geological Sciences: Environmental Geosciences Option – Tom Sav
<http://www.wright.edu/%7Etom.sav/ucapc/0005/fsreport/baenvgeo.pdf>
- H. B.A. Geological Sciences: Life Sciences/Earth Sciences – Tom Sav
<http://www.wright.edu/%7Etom.sav/ucapc/0005/fsreport/balifert.pdf>
- I. B.A. Geological Sciences: Earth Sciences/Chemistry – Tom Sav
<http://www.wright.edu/%7Etom.sav/ucapc/0005/fsreport/baertchm.pdf>
- J. B.A. Geological Sciences: Earth and Space Sciences – Tom Sav
<http://www.wright.edu/%7Etom.sav/ucapc/0005/fsreport/baertspc.pdf>
- K. B.S. Integrated Sciences – Tom Sav
<http://www.wright.edu/%7Etom.sav/ucapc/0005/fsreport/bsintsci.pdf>
- L. Graduate Certificate in Technical and Professional Writing – Jay Thomas
- M. Interdisciplinary Ph.D. in Biomedical Imaging – Jay Thomas

Items C through M approved.

Passage of the gavel to Dr. James Sayer who assumes the duties of Faculty President.
Presentation to President Drew Pringle. Dismissal of Senators whose terms are ending.
Seating of new Senators.

8. New Business.

- A. Ratification of Committee Appointments for 2005-06 – Distributed at the meeting
There is a proposed up to the minute make-up of the various committees for which we have responsibilities assigned for the next academic year. A number of them are shaded dark to show the make-up of the committees for the current year. Many of those committees will not have their membership formally put together until they are appointed, for example for the UCAP Committee there will be many new names which you'll see at our meeting in October. We would

like to ask for the suspension of the rules to approve the committee appointments so they can begin work this summer.

Motion to suspend the rules and move to Old Business.

Approved as Old Business.

COLA Program Changes

- B. B.A. Religion
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/religion.pdf>
- C. B.A. African and African American Studies
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/afr2ba.pdf>
- D. Minor African and African American Studies
<http://wpprww.wright.edu/~tom.sav/ucapc/0005/fsreport/afr2min.pdf>
Approved as New Business for October meeting.

Academic Policy Changes

- E. Graduating with Latin Honors Policy
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/honors.pdf>
- F. Second Degree Policy
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/secdeg.pdf>
Approved as New Business for October meeting.

9. WSU Incoming Faculty President Address – Dr. James Sayer

There are a number of items and concerns I wish to address during the next academic year, and these will involve Senate committees, the Registrar, the Office of the Provost, and our Board of Trustees. This list is not meant to be comprehensive, just a preliminary sketch of items I wish to consider and have considered.

ITEMS FOR UCAP

Give my full support for the Provost's creation of the Civic Engagement Task Force, I wish to have UCAP consider adding the goal of "citizenship" to our already-existing goals of General Education.

Because we now have some six weeks between the end of fall quarter and the start of winter quarter, I will ask UCAP to consider the creation of a three or four-week "intercession" for that period, a time for special credit-bearing offerings. THE UCIE does some of this with their overseas activities during December right now; I would like to see us formalize this period for creative and imaginative offerings that do not lend themselves to the traditional quarter structure.

And I want UCAP to address the matter of University College. At one of our more interesting general faculty meetings in our history in 1978, Dr. Elizabeth Harden, now Professor Emeritus of English, raised Cain about the then-University Division, noting that it housed almost 3,500 of our 11,000 undergraduate students, meaning that almost 32% of our undergraduates were in University Division. The general faculty agreed that that size was absurd for an advising unit and demanded that changes take place.

Changes in both structure and leadership were implemented and, by the next year, 1979, University Division's numbers dropped by over 1,000 students, and the

percentage of undergraduates housed in University Division dropped from nearly 32% to less than 22%.

Today, the situation is even more compelling than it was when Dr. Harden held forth almost three decades ago. As of fall quarter 2004, the now-University College housed over 5,500 of our 13,000 undergraduates, or 43% of our undergraduate population, and over 600 of these students were upperclassmen. Thus, our non-degree-granting and faculty-less University College is the largest unit in the university, housing well over twice the number of undergraduates as the second-largest college, the College of liberal Arts (16%).

I shall ask UCAP about the appropriateness of this situation and to offer recommendations for change if that body believes change is necessary.

ITEM FOR THE REGISTRAR

For better academic planning for our students, plus to ease the pain of multiple, and sometimes, simultaneous registrations, I shall ask the Registrar to consider the viability of implementing an annual scheduling scheme that would allow students to register for fall, winter and spring classes of an academic year at one time.

ITEMS FOR THE CENTRAL ADMINISTRATION & BOARD OF TRUSTEES

I will again call for the creation of a new rank for retired faculty who wish to continue to teach and whose expertise continues to be needed by the university: Lecturer Emeritus, a position that would involve only teaching for those who wish to continue their academic careers after taking the traditional STRS retirement. This would be a win-win situation for everyone: those faculty who wished to continue to teach and whose expertise was needed would remain part of the WSU family, and the university wins by retaining needed fulltime instructional expertise.

Working with the Faculty Budget Priority Committee, I hope to propose an early-retirement plan for the faculty, a plan unlike the past three in university history. Much like the Lecturer Emeritus proposal, I see a well-crafted and limited early-retirement plan as one that will invigorate the faculty while saving the university money. Again, it will not be like the expensive plans of the past.

We also must continue to address the issue of adjunct usage throughout the university, something of concern to our North Central accreditors almost 10 years ago. According to data supplied by the Office of Budget Planning and Resource Analysis, in the fall of 1998 adjunct faculty offered over 28,000 student credit hours, or 22% of the total number of undergraduate student credit hours taught. By the fall of 2003, the number of credit hours taught by adjuncts had increased over 8,000 to 36,000+, and the percentage of undergraduate credit hours taught by adjuncts had increased from 22% to 24%. This is a problem that will not go away unless we take positive action to do so.

We need to address our classroom shortage problem right away. Now it is possible that much of this classroom crunch could be alleviated by the full implementation of the May 2005 Report of the University Classrooms of the Future Committee. I really do not care how this problem is resolved – either by the construction of a new classroom building or by the renovation of existing space as suggested by the May 2005 Report – but we must commit ourselves to

recognizing that a classroom problem does exist, along with a corresponding shortage of faculty offices, and then commit ourselves to alleviating this two-fold problem expeditiously.

When we modified our general education program and moved the primary credit-hour base for our offerings to four hours, we also modified our classtime schedule to allow four contact hours for four-credit courses. In so doing, we lost eight (8) class periods per week between the hours of 8 AM and 4 PM, further exacerbating our classroom problems at the same time we re-opened Millet Hall, which contains fewer classrooms today than it did prior to its renovation. Again, this is a two-fold problem that demands immediate resolution.

Finally, I want to address the issue of collegiality – from both structural and philosophical perspectives. I was struck this current year by how we have allowed the faculty of both SOM and SOPP to be part of the university and not part of it at the same time, by the number of policies and procedures that apply to the entire university, but not to SOM and SOPP. I was flabbergasted to learn that a faculty member in SOPP could be a fulltime employee, yet not considered fully-affiliated, something that completely contradicts the university faculty constitution. We need to decide if SOM and SOPP are WSU entities, and, if so, how those two units should be part of the whole, not satellites on the periphery.

10. Adjournment

- A. Next Faculty Senate: October 3, 2005, 2:45 p.m., E156 Student Union
- B. President and Mrs. Goldenberg will host a reception for Senate following the meeting today.