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Faculty Senate Meeting Agenda and Minutes, October 3, 2005

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Faculty Senate

October 3, 2005, 2:45 p.m., E156 Student Union

1. **Call to Order**
2. **Approval of Minutes for June 6, 2005**
<http://www.wright.edu/admin/senate/senmin/documents/June05SenMin.doc>
3. **Report of the University President or Provost**
4. **Report of the Senate Executive Committee**
5. **Old Business**
 - A. COLA Program Change: B.A. Religion
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/religion.pdf>
 - B. COLA Program Change: B.A. African and African American Studies
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/afr2ba.pdf>
 - C. COLA Program Change: Minor African and African American Studies
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/afr2min.pdf>
 - D. Graduating With Latin Honors Policy
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/honors.pdf>
 - E. Second Degree Policy
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/secdeg.pdf>
6. **New Business**

A suspension of the rules will be requested to approve Items A., B. and C. so that the committees may begin work.

 - A. Ratification of University General Education Committee (UGEC)
Carrafiello, Susan; COLA, Chair
Bullock, Richard; COLA
Cherrington, Candace; CONH
Diesslin, Mindy; COSM
Endres, Carole; RSCOB
Ketcha, Daniel; COSM
Mosier, William; CEHS
Reynolds, David; CECS
Steinberg, James; Lake Campus
Non-voting/Ex-officio Members:
Fraker, Jeanne; University College
Howard, Lillie; Provost's Office
Kenton, Mary; Honors Program
Law, Joe; WAC
Non-voting Members:
; Student

- B. Ratification of Undergraduate Academic Program Review Committee
 - Fichtenbaum, Rudy; RSCOB, Chair
 - Carrafiello, Susan; COLA
 - Fortson, Steve; CEHS
 - Holdcraft, Carol; CONH
 - Howard, Lillie; VP for Curriculum and Instruction
 - Law, Joe; WAC
 - Perkel, Manley; COSM
 - Roberts, Patricia; UC
 - Sav, Tom; UCAPC
 - Schumm, Gregg; LC
 - Slater, Joseph; CECS
 - ; Student Government
 - ; One ex-officio faculty liaison for each program reviewed

- C. Ratification of Writing Across the Curriculum Committee
 - Law, Joe; Coordinator of WAC and UGEC representative, Chair
 - Cavanaugh, Joe; LC
 - Cameron, Beth; CONH
 - Finkelstein, Leo; CECS
 - Howes, Joyce; COSM
 - Osborne, Evan; COBA
 - Schatmeyer, Ken; CEHS
 - Steele, Tracey; COLA
 - Non-voting Members:*
 - Bringhurst, David; Writing Center
 - Bullock, Richard; Director of Writing Programs
 - Cornett, Carol; ESL
 - ; Student Government

- D. Proposed Academic Calendars 2006-07 to 2008-09 (Attachment A)

- E. CEHS Program Change: B.S. Middle Childhood Education – Tom Sav
<http://www.wright.edu/ucapc/0006/fsreport/midchild.pdf>
- F. COLA Program Change: B. A. Social Science Education – Tom Sav
<http://www.wright.edu/ucapc/0006/fsreport/basocsci.pdf>
- G. COLA Program Change: Honors In History – Tom Sav
<http://www.wright.edu/ucapc/0006/fsreport/hsthonor.pdf>
- H. COLA New Program: Honors in Social Science Education – Tom Sav
<http://www.wright.edu/ucapc/0006/fsreport/sshonor.pdf>

7. Written Committee Reports and Attendance (Attachment B)

- A. Faculty Budget Priority Committee: James Sayer
- B. Non-Bargaining Unit Faculty Affairs Committee: Cathy Sayer
- C. Undergraduate Curriculum & Academic Policy Committee: Tom Sav
- D. Buildings & Grounds Committee: Jim Runkle
- E. Information Technology Committee: TK Prasad
- F. Student Affairs Committee: Maher Amer
- G. Student Petitions Committee: KT Mechlin

8. Councils

9. Adjournment

A. Next Faculty Senate: November 7, 2005, 2:45 p.m., E156 Student Union.

**ATTACHMENT B
Committee Reports to
Faculty Senate
October 3, 2005**

Faculty Budget Priority Committee – James Sayer

Appointments are being finalized. The committee will begin work immediately upon completion of membership.

Faculty Affairs Committee – Cathy Sayer

No report.

Undergraduate Curriculum & Academic Policy Committee - Tom Sav

The UCAPC report to the Faculty Senate Meeting of October 3, 2005 is available as follows:

<http://www.wright.edu/ucapc/0006/fsreport/2fsrep.htm>

Buildings & Grounds Committee – Jim Runkle

No report.

Information Technology Committee – TK Prasad

Thursday, September 15th, 2005

Tait Conference Room, 405 Russ Center

2:30 PM – 3:30PM

Members: Kirsten Halling (COLA), Cheryl Meyer (SOPP), Gary Nieder (COSM), Marc Raslich (SOM), Robin Osterman (CONH), Eileen Self (CEHS), Vincent Yen (RSCOB), (Lake), T. K. Prasad (CECS, Chair)

Ex-officio/Non-voting Members: Dan DeStephen (Dir., CTL), Stephen Foster (Univ. Lib.), Paul Hernandez (Dir., CATS), (Grad. Student), (Student Gov., Undergrad. Student), James Sayer (Fac. Pres.)

Members in Attendance: Kirsten Halling (COLA, *Scribe*), Marc Raslich (SOM), Eileen Self (CEHS), Vincent Yen (RSCOB), T. K. Prasad (CECS, *Chair*), Dan DeStephen (CTL), Terry Anderson (CATS, Representative for Banner System).

Call to order:

Introductions:

Minutes:

General: What is the role of University IT Committee?

An arm of the faculty senate that serves as a liaison between the faculty, and the three services: the Univ. Library, CATS and the CTL. It reports to the faculty senate.

Last year, the IT Committee kept abreast of the development of WINGS and other IT facilities, was instrumental in getting the “Quick Reference Guide for

Faculty” to give the faculty a better understanding of whom to contact for various technological needs, and surveyed various departments regarding issues related to

- o laptop usage and providing faculty with laptops
- o requiring students to own laptops
- o the nature of electronic classrooms (computer-based vs wireless)
- o distance learning
- o effectiveness of the helpdesk
- o issues regarding e-mail and spam
- o updates to WebCT, WINGS and Course Studio

New Business:

Dr. Prasad received a memo from Faculty President Jim Sayer asking the IT Committee to oversee the implementation of the new Banner program. Specifically, to look into concerns raised by Dr. Manley Perkel’s about the issue of checking pre-requisites during student registration. While recognizing that it cannot be completely automated, he expressed the need to at least deal with majority of the typical students. Given these concerns and questions about Banner’s capabilities and functionalities, Terry Anderson gave an informal presentation about the implementation of the new Banner system now and follow it up with a more formal presentation next time when more members can be present.

Terry Anderson’s presentation:

WSU purchased the Banner System from SunGuard as a replacement for ALL systems with modules for:

- Registration
- Accounts payable
- University advancement
- Online grading
- And many more features

WINGS is also a SunGuard product, so they should get integrated seamlessly. The whole system is Web-based.

Implementation schedule:

- Finance module and portion of student module has gone live (implemented).
- Admissions: New students are now admitted through Banner (as of Summer 2005).
- October, 2005: Piece of scholarship module to be implemented.
- January 2006: H-R payroll/Personnel will go live.
- Spring 2006: Registration for summer and fall will be through Banner.
- July 2006: University Advancement will go live.
- Summer 2006: Online grading through Banner– no more bubble forms.
 - o Email confirmation and printing the screen will serve to substitute for paper trail.

Old system will be concurrent with Banner until September 2006. We are currently in full transition mode. Banner is on schedule, within budget, no surprises thus far. It is on schedule for all upcoming timelines.

Pre-requisite checks:

It will be available starting Winter 2007 registration.

Pre-requisite check system is a major piece of functionality and will go live only after other components have been assimilated.

- If a course needs a pre-req, registration will not go through. There is no warning mode. Students registering from home will be shut out.
- Pre-reqs can be turned on, on a course-by-course basis, and can be overridden by the instructor (as opposed to always relying on department managers). This is an aspect of “faculty service”.

Another functionality of the Banner system is the Document imaging database:

- Documents stored in electronic database
- Advisors will be able to click on student transcripts; no file folder necessary
- System will be integrated with DARS

There will also be a Workflow feature to electronically notify someone if they have a task. This will be tied into WINGS.

Next Meeting: Tuesday, Oct. 18th, 1:30 – 2:30 P.M., 405 Russ Center (Tait Conf. Room)

Student Affairs Committee – Maher Amer

Date: September 20, 2005

Place: 248 University Hall

Attendee: Maher Amer, CECS, Chair; Jackson Leung, COLA; Nancy Gallenstein, CEHS; Katherine Morris, Asst. Vice President; Ed Gemin, Student Government

Absentee: Lynd, Mary; CONH; Wendt, Ann; RSCOB; Sayer, James; Faculty President

- During the meeting, Dr. Amer moved to serve as committee scribe.
 - Motion was approved.
- Most appropriate time slot for the committee members was approved to be Tuesdays 2:30 till 4:00 PM.
- Agenda contained one item “Expansion of the Wright One card use in retail establishments outside the university.”
- The committee discussed this subject.
- Ms. Morris moved to invite Mr. Arther Neff, director of business services, to our next meeting to further discuss the advantages and disadvantages of the proposed item.
 - Dr. Amer seconded the motion.
 - The committee vote
Yes: 5 No:0

Student Petitions Committee - KT Mechlin

No report.

**Wright State University
Faculty Senate Minutes
October 3, 2005
2:45 p.m., E156 Student Union**

1. Call to Order

Faculty President James Sayer called the meeting to order at 2:45 p.m.

Present (in bold): **Akhbari, M., Allen, J., Bartlett-Blair, D., Cavanaugh, J., David, D., Doorley, J., Endres, C., Finegan, C., Gillig, P., Gray, B., Huang, C., Kay, J., Killian, J., Klykylo, W., Kozlowski, G., Markus, M., Mateti, P., Nagy, A., Otto, R., Rattan, K., Rucker, M., Sayer, C., Schatmeyer, K., Shepelak, N., Slonaker, W., Sudkamp, T., Tarpey, T., Walbroehl, G.**

Faculty President – Sayer, J.; President - Goldenberg, K.; Provost – Hopkins, D.; Parliamentarian – Sav, T.; Secretary – Zambenini, P. (Staff)

2. Approval of Minutes of June 6, 2005

Minutes were approved as written.

<http://www.wright.edu/admin/senate/senmin/documents/June05SenMin.doc>

3. Report of the University President and Provost

President Goldenberg

International Recognitions:

- Professor Robert Ritzi, Jr. was selected as a fellow of the Geological Society of America from 40 individuals throughout the world.
- WSU Libraries and the Center for International Education will host The International Origins of Flight on October 6, featuring speakers from the National Air and Space Museum and Brazil, England and France.

National Recognitions:

- WSU received the National Foundation Excellence of Honor for its innovative first year experience. Dr. Lillie Howard, faculty and staff have helped increase retention from 67% in 1999 to 73% this fall. Overall enrollment is up 0.8%.
- National Science Foundation awarded a \$3 million IGERT grant for doctoral training in learning disability and assisted technology research. Dr. Forouzan Golshani, as the P.I., will coordinate over 20 faculty.
- Accountancy students, lead by Dr. John Talbott, won the National Student Case Competition for the fifth time in 13 years.
- Dr. Ramana Grandhi received the Solberg award from the American Society of Naval Engineers for his work on reliability-based design of undersea weapons.
- Dr. Mark Gebhart provided Congressional testimony on September 29th on emergency medicine and disaster preparedness.

Regional Recognitions:

- Regional level of philanthropy was raised to new heights with a \$28.5 million transformational gift from the Boonshoft family to name the medical school.
- America before Amerigo, a regional art exhibit at the Student Union, and other events sponsored by the Asian/Hispanic/Native American Center will celebrate Hispanic Heritage Month.

State Budget Update

- Higher Education received less than a 1% increase in state subsidy although this was more than initially expected. One year ago, universities were asked to prepare for a possible 24% decrease. Currently, six committees are reviewing higher education and in a challenging environment.
- A bond issue for local infrastructure improvements will include a \$500 million provision for university research and product innovation. This has bipartisan support.
- Academic rights and responsibilities bill will not likely be put forward for legislation. The importance of universities monitoring their own policies was discussed with and supported by key lawmakers.

Provost Hopkins

- NCA: Dr. Lillie Howard is chairing the Steering Committee which began October 2004 putting together our NCA self study. It is being finalized and we hope to share it with the university community in early November. NCA will be on campus for the site visit in May.
- Dean Greg Bernhardt, CEHS, is chairing the College of Liberal Arts Dean Search Committee. A fourteen-member committee has met and advertisements are out today in the Chronicle of Higher Education. Goals are for application review to begin Dec. 2 with interviews in March and a new Dean in place July 2006. Chuck Taylor is serving as the Interim Dean.

4. Report of the Senate Executive Committee

- Executive Committee met to approve today's agenda among other items.
- James Borchers, President of Student Government and Molly McGraw, Vice President of Student Government joined the committee to review SG goals.
- Office of the President Update: The first year freshman program at WSU has been chosen to be part of the national Foundations of Excellence. A taskforce has been appointed. The taskforce will be sending an on-line survey to faculty about their involvement and attitudes about the first year experience at WSU. Please encourage your colleagues to complete this online survey to be distributed the seventh week of the quarter so that the taskforce receives as much data as possible. All tasks must be completed by March so time is of the essence.
- The Faculty Constitution was overwhelmingly approved by a 94% affirmative vote. Provost Hopkins has notified us that the administration has officially approved the Constitution. Special thanks to Provost Hopkins and Associate Provost Rickert for their help in finalizing the staffing and salary changes that occurred with the approval of the Constitution and for their support of the faculty governance system.

5. Old Business

- A. COLA Program Change: B.A. Religion
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/religion.pdf>
 - 1) Moved and seconded to approve. Approved.
- B. COLA Program Change: B.A. African and African American Studies
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/afr2ba.pdf>
 - 1) Moved and seconded to approve. Approved.

- C. COLA Program Change: Minor African and African American Studies
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/afr2min.pdf>
 - 1) Moved and seconded to approve. Approved.
- D. Graduating With Latin Honors Policy
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/honors.pdf>
 - 1) Moved and seconded to approve. Approved.
- E. Second Degree Policy
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/secdeg.pdf>
 - 1) Moved and seconded to approve. Approved.

6. **New Business**

- A. Ratification of the University General Education Committee (UGEC)
 - 1) A suspension of the rules was requested so this committee may be approved today. Moved and seconded. Approved as Old Business.
- B. Ratification of the Undergraduate Academic Program Review Committee
 - 1) A suspension of the rules was requested so this committee may be approved today. Moved and seconded. Approved as Old Business.
- C. Ratification of the Writing Across the Curriculum Committee (WAC)
 - 1) A suspension of the rules was requested so this committee may be approved today. Moved and seconded. Approved as Old Business.
- D. Proposed Academic Calendars 2006-07 to 2008-09
<http://www.wright.edu/admin/senate/senage/documents/ATTACHMENTA.pdf>
 - 1) Moved and seconded to Old Business.
- E. CEHS Program Change: B.S. Middle Childhood Education
<http://www.wright.edu/ucapc/0006/fsreport/midchild.pdf>
 - 1) Moved and seconded to Old Business.
- F. COLA Program Change: B. A. Social Science Education
<http://www.wright.edu/ucapc/0006/fsreport/basocsci.pdf>
 - 1) Moved and seconded to Old Business.
- G. COLA Program Change: Honors In History
<http://www.wright.edu/ucapc/0006/fsreport/hsthonor.pdf>
 - 1) Moved and seconded to Old Business.
- H. COLA New Program: Honors in Social Science Education
<http://www.wright.edu/ucapc/0006/fsreport/sshonor.pdf>
 - 1) Moved and seconded to Old Business.

7. **Committee Reports**

See Attachment B of the Agenda for Committee Reports.

http://www.wright.edu/admin/senate/senage/documents/Oct05SenAgn_001.pdf

8. **Council Reports**

No Council Reports today.

9. **Adjournment**

The meeting was adjourned at 3:13 p.m. Next meeting is November 7, 2005.