

11-7-2005

## Faculty Senate Meeting Agenda and Minutes, November 7, 2005

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# Faculty Senate

November 7, 2005, 2:45 p.m., E156 Student Union

1. **Call to Order**
2. **Approval of Minutes for October 3, 2005**  
<http://www.wright.edu/admin/senate/senmin/documents/Oct05SenMin.pdf>
3. **Report of the University President or Provost**
4. **Report of the Senate Executive Committee**  
Item of Discussion: Policies & Procedures for the Granting of Promotion and Tenure (Attachment A)  
<http://www.wright.edu/admin/senate/senage/documents/A-ProposedPandT.pdf>
5. **Old Business**
  - A. Proposed Academic Calendars 2006-07 to 2008-09 (Attachment B)  
<http://www.wright.edu/admin/senate/senage/documents/B-Calendars.pdf>
  - B. CEHS Program Change: B.S. Middle Childhood Education – Tom Sav  
<http://www.wright.edu/ucapc/0006/fsreport/midchild.pdf>
  - C. COLA Program Change: B. A. Social Science Education – Tom Sav  
<http://www.wright.edu/ucapc/0006/fsreport/basocsci.pdf>
  - D. COLA Program Change: Honors In History – Tom Sav  
<http://www.wright.edu/ucapc/0006/fsreport/hsthonor.pdf>
  - E. COLA New Program: Honors in Social Science Education – Tom Sav  
<http://www.wright.edu/ucapc/0006/fsreport/sshonor.pdf>
6. **New Business**
  - A. CECS Program Change: B.S. Electrical Engineering – Tom Sav  
<http://www.wright.edu/ucapc/0006/fsreport/bsee.pdf>
  - B. CEHS Program Change: B.S. Vocational Education to Career and Technical Education – Tom Sav  
<http://www.wright.edu/ucapc/0006/fsreport/bsvoe.pdf>
  - C. COLA Program Change: B.A. Art History – Tom Sav  
<http://www.wright.edu/ucapc/0006/fsreport/baarthst.pdf>
  - D. COLA Program Change: B.A. History – Tom Sav  
<http://www.wright.edu/ucapc/0006/fsreport/bahist.pdf>
  - E. COLA Program Change: Minor in History – Tom Sav  
<http://www.wright.edu/ucapc/0006/fsreport/minorhst.pdf>

- F. Academic Policy: Transfer of Grades Under "+" and "-" Grading Systems – Tom Sav  
<http://www.wright.edu/ucapc/0006/fsreport/grades.pdf>

**7. Written Committee Reports and Attendance (Attachment C)**

- A. Faculty Budget Priority Committee: James Sayer
- B. Faculty Affairs Committee: Cathy Sayer
- C. Undergraduate Curriculum & Academic Policy Committee: Tom Sav
- D. University General Education Committee: Susan Carrafiello
- E. Buildings & Grounds Committee: Jim Runkle
- F. Information Technology Committee: TK Prasad
- G. Student Affairs Committee: Maher Amer
- H. Student Petitions Committee: KT Mechlin

**8. Council Reports (Attachment D)**

- A. Athletics Council – Steve Fortson
- B. Graduate Council – Larry Ream

**9. Announcements**

- A. Next Faculty Senate: January 9, 2006, 2:45 p.m., E156 Student Union.

**10. Adjournment**

**ATTACHMENT C**  
**Committee Reports to Faculty Senate**  
**November 7, 2005**

**Faculty Budget Priority Committee – James Sayer**

The Faculty Budget Priority Committee met on October 10, 2005, in the Office of the University Faculty. Members present: J. Sayer, chair; R. Fichtenbaum, C. Morgan, and B. Jung. An audio tape was made of the meeting and sent to our Lake Campus representative, J. Dunlap.

The meeting consisted of a general discussion regarding possible early retirement schemes, concerns about such possibilities, and objections raised by CFO Filipic in an e-mail message to the committee chair. Since three committee members were not present, no final disposition of the issue was made; it will be revisited at a later date.

Looking ahead: Dr. Filipic will be asked to attend the next meeting to discuss university budgetary plans, including both operating and capital expenditures.

**Faculty Affairs Committee – Cathy Sayer**

The Faculty Affairs Committee has met twice, once on October 3<sup>rd</sup> and again on the 17<sup>th</sup>. The committee is currently drafting policies on outside employment and on appointment, reappointment and termination. The goal is to present the outside employment policy to the Senate at the January or February meeting. A subcommittee has been appointed to research salaries for Wright State's instructors, lecturers, and clinical faculty in relation to faculty at those ranks in the other state institutions. The subcommittee will make appropriate recommendations by the end of winter term.

**Undergraduate Curriculum & Academic Policy Committee - Tom Sav**

The UCAPC report to the Faculty Senate meeting of November 7, 2005 is available at <http://www.wright.edu/ucapc/0006/fsreport/3fsrep.htm>

**University General Education Committee – Susan Carrafiello**

(Subcommittee of UCAPC)

The University General Education Committee has met three times during fall quarter 2005 (Sept. 15, Sept. 29, Oct. 20). The committee is currently working on the following:

- 1) **Implementation of the GE Area I-VI Assessment plans that were completed last spring.** The committee has worked closely with the appropriate deans and faculty to begin the implementation process for the Year I assessment cycle. Excellent progress is being made in every GE area. It is expected that assessment reports will be completed no later than April 15, 2006.
  
- 2) **Revised Ohio Transfer Module Guidelines.** The committee has been asked to comment on the revised Ohio Transfer Module guidelines by UCAPC. The committee will consult with the appropriate deans and faculty and make its recommendations in November.

3) **Spring 2005 GE student learning outcomes evaluations.** The committee received the data from the Office of the Vice President for Curriculum and Instruction. It has begun to review the data and will forward a summary to the appropriate GE assessment committees.

The next UGEC meeting is scheduled for November 10, 2005.

**Buildings & Grounds Committee – Jim Runkle**

No report.

**Information Technology Committee – TK Prasad**

No report.

**Student Affairs Committee – Maher Amer**

**Date:** October 4, 2005

**Place:** 248 University Hall

**Attendee:** Maher Amer, CECS, Chair  
Nancy Gallenstein, CEHS  
Arthur Neff, Guest

**Absentee:** Lynd, Mary; CONH  
Wendt, Ann; RSCOB  
Jackson Leung, COLA  
Katherine Morris, Asst. Vice President  
Ed Gemin, Student Government

- Mr. Neff explained the details of the Wright Card acceptance issues as follows;
  - The Wright Card is currently accepted in certain off campus locations in the honor dorms at a convenient store and a tanning salon.
  - The Wright Card is currently accepted at 2 off campus locations for Donato's Pizza (one on airway and the other in Fairborn) (Limited to \$50/quarter).
  - The business services department is addressing the expansion of Wright Card acceptance off campus and is approaching a solution at a good rate.
  - The business services department believes that rushing the expansion of the card acceptance will have negative financial consequences to the university and on-campus businesses.
- Based upon the previous discussions and information. It is clear that the university and business services are considering the issue and taking serious steps towards implementing new services for student convenience. Dr. Amer moves that discussions regarding this issue be closed. A second for the motion and a full voting will be requested by e-mail from all voting members of the committee. Please e-mail your vote to Dr. Amer ([maher.amer@wright.edu](mailto:maher.amer@wright.edu)) by 10/14/05.

**Student Petitions Committee - KT Mechlin**

No report.

**ATTACHMENT D**  
**Council Reports to Faculty Senate**  
**November 7, 2005**

**Athletics Council – Steve Forston**

October 26, 2005

To: Wright State University Faculty Senate

From: Stephen B. Fortson, Chair,  
Athletics Council

Contents: Review of important and carry over issues from 2004-2005

The following issues represent some of the more pressing issues for the Athletics Council in 2005-2006. The Council has met one time this academic year. That meeting was more of an introduction of the new members, and a review of the sub-committees. As additional issues arise in 2005-2006, the Council will update the Faculty Senate on those concerns.

One of the biggest issues in regard to the operation of the council is the cycle of members going off and coming on the council. Currently there are 15 elected members, three Faculty Senate representatives, and two Faculty Athletic Representatives that make up the council. Thirteen out of eighteen of these members could be replaced this year with new members from their respective constituencies. Having such a high number of members cycle off the council in one year makes it extremely difficult. The biggest problem around this issue is losing the knowledge base of the exiting members. When new members join the council, it usually takes that first year to get oriented with the various issues. Additionally, the loss of 13 members makes it exceedingly difficult to find competent chairs for the council's many sub-committees. This is an issue that needs immediate attention. The potential solution for this problem may be to extend the length of council membership from two to three years. The council also needs to adjust the flow of incoming and outgoing members by ensuring the council loses no more than one third of its members in a calendar year.

In regard to other important and unresolved issues from the Athletic Council, the shortage of Athletic Trainers is one of the most critical. The Student Welfare Committee brought this issue to the attention of the council last year, and as of this date, the issue remains unresolved. Currently, the Athletic Department supports the equivalent two full-time Athletic Trainers for 16 sports and 240 athletes. In conversations with Tony Ortiz, head Athletic Trainer; the Athletic Department is short three full-time trainers. This shortage has existed for sometime, but it may worsen this year with the opening of the pavilion. The issue with having multiple sites around campus where student athletes are practicing means the department cannot utilize student trainers without a certified trainer onsite (in the same building/practice field). Since the department only has two full-time trainers, it is impossible for them to provide supervision to more than two sites at a time.

This situation needs immediate attention by central administration to ensure the student welfare of our student-athletes.

On a much brighter note, the Diverse Student Athlete Advocacy Committee held a diverse student luncheon that was well attended by student-athletes and members of that sub-committee. This gathering was an attempt to offer mentoring, advocacy, and support for diverse student athletes at Wright State.

The council is also proud to report that the overall student-athlete cumulative grade point average remains above a 3.0 (3.041), and higher than the 2.96 student body average. It seems clear that the standard of academic excellence is high, and the Athletic Council plans to offer as much support as it can to maintain these high standards.

Thank you for taking the time to read this report, and if you have any questions, please feel free to contact me at anytime (x4467).

**Graduate Council – Larry Ream**

To be distributed at the meeting.

**Wright State University  
Faculty Senate Minutes  
November 7, 2005  
2:45 p.m., E156 Student Union**

**1. Call to Order**

Faculty President James Sayer called the meeting to order at 2:45 p.m.

Present (in bold): **Akhbari, M., Allen, J., Bartlett-Blair, D., Cavanaugh, J., David, D., Doorley, J., Endres, C., Finegan, C., Gillig, P., Gray, B., Huang, C., Kay, J., Killian, J., Klykylo, W., Kozlowski, G., Markus, M., Mateti, P., Nagy, A., Otto, R., Rattan, K., Rucker, M., Sayer, C., Schatmeyer, K., Shepelak, N., Slonaker, W., Sudkamp, T., Tarpey T. (Dombrowski, J.), Walbroehl, G.**

**Faculty President – Sayer, J.; President - Goldenberg, K.; Provost – Hopkins, D.;  
Parliamentarian – Sav, T.; Secretary – Zambenini, P. (Staff)**

**2. Approval of Minutes of October 3, 2005**

Minutes were approved as written.

<http://www.wright.edu/admin/senate/senmin/documents/Oct05SenMin.pdf>

**3. Report of the University President and Provost**

President Goldenberg

- National Literacy Award, comparable to the Pulitzer Prize in the U.S., was presented to Spanish Professor Damaris Serrano at the National Library of Panama.
- National Education Award was presented to Emergency Medicine Chair Glenn Hamilton by the American College of Emergency Physicians.
- Lifetime Achievement Award was presented to Dean Howard Part for the Healthcare Heroes Program sponsored by the Dayton Business Journal.
- Cold War Technology Archives will be created by the WSU libraries in collaboration with WPAFB through a \$100,000 DOD grant.
- Cameo of Caring Honors were presented to 15 outstanding nurses nominated by health care providers throughout the region at the College of Nursing and Health dinner.
- MTC Trading Center in the Raj Soin College of Business celebrated the opening of its virtual Wall Street with remarks from John Husted, Ohio Speaker of the House.
- Multicultural Halloween Celebration of fall holidays around the world was attended by well over 1,000 students, family and community members including math professor Manley Perkel who acted as an emcee.

State Update

- Governor Taft has appointed Walter Reiling to the Ohio Board of Regents for a term ending September 2014. Dr. Reiling served on the voluntary faculty of the medical school since its inception.
- He joins Jerry Tatar, appointed in May 2005, retired Board Chair of Mead Westvaco. Mr. Tatar served on the Governor's Commission for Higher Education and the Economy where he co-chaired a committee with me.

## Provost Hopkins

December Intersession Pilot. Last year, the Classrooms of the Future Committee report suggested we explore offering an Intersession that correlates with our strategic plan goal of enhancing our learning environment and looking at different ways to deliver programs. The idea to offer a December Pilot emerged. We are piloting a very small number of classes to test the logistics and thinking around a possible Intersession in the future. Beginning November 28<sup>th</sup> we have 30 courses to offer that we have identified by working with deans and chairs and have volunteers who are willing to participate. For the pilot we are somewhat constricted as to what courses we can offer to test the program; however, classes identified for the future center on helping students complete their degree in a timely way, looking at backlogged courses, and unique and innovative courses such as study abroad and service learning opportunities. As we look toward the future there seems to be a great deal of interest in an Intersession (we currently are offering 30 courses with 500 students pre-registered) with pedagogically sound classes that could be offered in a three to four week accelerated format. We will evaluate the pilot with students, faculty and staff. In the future, with appropriate planning time, we can identify some very creative opportunities for learning.

NCA. The NCA will be here in May for their site visit. The Steering Committee has been working hard and will be sharing our draft self-study document with you soon. Since the 1996 evaluation, one area that we need to address is making our student policies for appeals and complaints more visible and available to students in multiple ways. The NCA is federally mandated by the Department of Education to review the results of complaints and appeals made and how we publicize the process and procedures. Recently I asked the deans to review the policies and procedures in place for every school and college and how they are made public to students and I want you to be aware as deans talk with chairs that this is in relation to preparation for our NCA site visit.

#### 4. **Report of the Senate Executive Committee**

The next Executive Committee meeting is November 14 where we will prepare the agenda for the January Senate meeting. For this meeting, EC took up an item from Associate Provost Rickert and rather than place it on as New Business today, we are presenting it for discussion: Policies & Procedures for the Granting of Promotion and Tenure  
<http://www.wright.edu/admin/senate/senage/documents/A-ProposedPandT.pdf>

Overview by Associate Provost Rickert:

- P&T document superceded by the collective bargaining agreement in 1999 for all bargaining unit faculty.
- Elements of the old P&T document now exist in other documents.
- A number of items in the existing P&T document are wrong – such as removing tenure when a faculty member turns 70 which is against the law; putting forth faculty from the library for P&T; and requiring a 2/3 vote for approval even though we have used a majority since 2000.
- The goal is to describe what we have actually been doing – not to change the policy.
- It has been reviewed by chairs and deans and applies to non-bargaining unit faculty on tenure tracks but does not apply to SOM or SOPP except on the university review level.
- Defines promotions narrowly but consistent with the CBA and what we have been doing.
- Most elements are taken from the CBA which was built from the old P&T policy still in the Faculty Handbook.

Differences:

- Criteria (page 3) fundamentally the same with subtle changes. Example: chairs or deans responsibilities may fulfill area of service since they are not eligible to serve on some committees.
- Tenure Process (page 7) only applies to new chairs or deans hired from the outside.

Faculty Concerns:

- Teaching Load for Chairs – reduced due to service required, but no adjustment is made to compensate for scholarship. Workload adjustment is between service and teaching.
- Document suggests that it may be all right for productivity to be reduced because of chair's duties, but no request is included for any other type of service.
- If activity is not expected in teaching and research then does that mean someone should seek promotion before becoming chair? This document does not look at recent history.
- The same scholarly expectation should apply to chairs if they are going to pass judgment on the scholarship of others.
- If the chair or dean hasn't taught for a specified time period, how can it be evaluated?
- Diminishing emphasis on recent activity in teaching, scholarship or research seems as if it is softening the requirements.
- Pages two and seven mention external review letters but the statements disagree.

Action:

A motion was made that Executive Committee appoint an ad hoc committee to work with Associate Provost Rickert to study the document.

Seconded and approved.

**5. Old Business**

- A. Proposed Academic Calendars 2006-07 to 2008-09 (Attachment B to Agenda)  
<http://www.wright.edu/admin/senate/senage/documents/B-Calendars.pdf>  
1) Moved and seconded to approve. Approved.
- B. CEHS Program Change: B.S. Middle Childhood Education  
<http://www.wright.edu/ucapc/0006/fsreport/midchild.pdf>  
1) Moved and seconded to approve. Approved.
- C. COLA Program Change: B. A. Social Science Education  
<http://www.wright.edu/ucapc/0006/fsreport/basocsci.pdf>  
1) Moved and seconded to approve. Approved.
- D. COLA Program Change: Honors In History  
<http://www.wright.edu/ucapc/0006/fsreport/hsthonor.pdf>  
1) Moved and seconded to approve. Approved.
- E. COLA New Program: Honors in Social Science Education  
<http://www.wright.edu/ucapc/0006/fsreport/sshonor.pdf>  
1) Moved and seconded to approve. Approved.

**6. New Business**

- A. CECS Program Change: B.S. Electrical Engineering  
<http://www.wright.edu/ucapc/0006/fsreport/bsee.pdf>  
1) Moved and seconded to Old Business.
- B. CEHS Program Change: B.S. Vocational Education to Career and Technical Education  
<http://www.wright.edu/ucapc/0006/fsreport/bsvoe.pdf>  
1) Rules were suspended to move this item to Old Business and approve this item today.  
Moved and seconded. Approved.

- C. COLA Program Change: B.A. Art History  
<http://www.wright.edu/ucapc/0006/fsreport/baarthst.pdf>  
1) Moved and seconded to Old Business.
- D. COLA Program Change: B.A. History  
<http://www.wright.edu/ucapc/0006/fsreport/bahist.pdf>  
1) Moved and seconded to Old Business.
- E. COLA Program Change: Minor in History  
<http://www.wright.edu/ucapc/0006/fsreport/minorhst.pdf>  
1) Moved and seconded to Old Business.
- F. Academic Policy: Transfer of Grades Under "+" and "-" Grading Systems  
<http://www.wright.edu/ucapc/0006/fsreport/grades.pdf>  
1) Moved and seconded to Old Business.

**7. Committee Reports**

See Attachment C of the Agenda for Committee Reports.

[http://www.wright.edu/admin/senate/senage/documents/Nov05SenAgn\\_001.pdf](http://www.wright.edu/admin/senate/senage/documents/Nov05SenAgn_001.pdf)

**8. Council Reports**

A. Athletic Council Report (See Attachment C to the Agenda).

[http://www.wright.edu/admin/senate/senage/documents/Nov05SenAgn\\_001.pdf](http://www.wright.edu/admin/senate/senage/documents/Nov05SenAgn_001.pdf)

B. The Graduate Council Report was distributed at the meeting.

**9. Adjournment**

The meeting was adjourned at 4:00 p.m. The next meeting is January 9, 2006.