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Faculty Senate Meeting Agenda and Minutes, October 1, 2007

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Faculty Senate

October 1, 2007, 2:45 p.m., E156 Student Union

1. **Call to Order**
Michael Norris and Jacqueline Bergdahl

2. **Approval of Minutes of June 4, 2007**
<http://www.wright.edu/admin/senate/senmin/documents/June07SenMin.pdf>

3. **Report of the University President or Provost**

4. **Report of the Senate Executive Committee**

5. **Old Business**

6. **New Business**
 - A. CECS Graduate Certificate in Lean-Ergonomics for Manufacturing
- Jay Thomas (Attachment A)

7. **Written Committee Reports and Attendance** (Attachment B)
 - A. Faculty Budget Priority Committee: Tom Sudkamp
 - B. Faculty Affairs Committee: Jane Doorley
 - C. Undergraduate Curriculum & Academic Policy Committee: Tom Sav
 - D. Buildings & Grounds Committee: Joe Petrick
 - E. Information Technology Committee: TK Prasad
 - F. Student Affairs Committee: Maher Amer
 - G. Student Petitions Committee: Alan Chesen

8. **Council Reports**

9. Announcements

- A. Honorary Degrees – If you would like to have someone considered for the possible receipt of an honorary degree from Wright State University, visit <http://www.wright.edu/admin/senate/committees/documents/ApprovedCommenceHonDeg.pdf> or contact Professor Jacob H. Dorn, Chair, Commencement Committee for information regarding guidelines and deadlines.

- B. Next Faculty Senate: November 5, 2007, 2:45 p.m., E156 Student Union

10. Adjournment

ATTACHMENT A

Graduate Certificate Program

Lean-Ergonomics for Manufacturing

Purpose

The Certificate Program will be offered by the College of Engineering and Computer Science. The purpose of the Certificate Program is to enhance the students' technical expertise in Ergonomics and Lean Manufacturing. Upon completion of this Certificate Program, the graduates will be knowledgeable in the utilization of Ergonomics and Lean Manufacturing methods in industrial environments.

Rationale

In today's industrial environment, many companies are facing global competition. Improving productivity and reducing workers' compensation costs are the key to their success. Many industrial companies cannot compete globally on labor cost alone. Utilizing the principles of Ergonomics, CQI (Six Sigma) and Lean Manufacturing companies are able to maintain a high level of quality and provide a value added function to manufacturing processes in the United States. Many engineers who have worked in a manufacturing plant for decades have not kept pace with such technical knowledge and expertise in this field and therefore companies are spending enormous amounts of time and money to provide such training. The Certificate Program will complement these efforts by offering distance learning courses in Ergonomics, Lean Manufacturing, Six Sigma and Occupational Safety and Health. Distance learning will enable the employees to attend these courses while continuing full time employment.

Distance Learning

Currently the BIE Department provides all courses required for the Certificate Program both in-class and through distance learning. The department has been offering courses in a distance learning format for over 5 years and therefore have the experience, logistical support, and infrastructure to offer the Certificate Program. To the best of our knowledge no other institution offers these courses as a comprehensive certificate program.

Impact on Degree Programs

Most of the students in the Certificate Program will be full time working employees from not only the state of Ohio but throughout the U.S. Some degree students may also take these courses as part of their degree program, which will help them improve their employment opportunities. The Certificate Program will provide a competitive edge to these Wright State graduates and will help them after they start working in an industrial plant. The Certificate Program is expected to have a positive affect on the enrollment in existing CECS programs.

Admission and Program Requirements

The Certificate Program will be available to students in both degree and non-degree status. The Certificate Program requires the completion of five 4 credit hour courses.

The 20 credit hour total is consistent with the School of Graduate Studies policies limiting certificate programs to 22 credit hours.

Required Courses for the Certificate Program

Industrial Ergonomics – HFE 607 (4 credit hours)

Introduces students to the application of ergonomic principles to the industrial environment. Includes subject matter on ergonomic planning and implementation, the work environment, NIOSHA work factors, and workstation and equipment design

Engineering in Occupational Safety and Health – HFE 680 (4 credit hours)

This course discusses and demonstrates the role and responsibility of engineers in occupational safety and health related issues. Focuses on the application of human factors engineering design principles as a proactive approach for controlling occupational injuries.

Six Sigma for Engineers – HFE 685 (4 credit hours)

The course introduces students to the practical application of Six Sigma tools in the manufacturing and service projects. The course also includes video tapes and case studies of real world industrial operations.

Kaizen/Lean Manufacturing – HFE 744 (4 credit hours)

The course introduces students to the practical application of Lean Manufacturing and Kaizen techniques in the manufacturing environment. It also includes case studies and team projects of real world problems and solutions.

Advanced Industrial Ergonomics – HFE 745 (4 credit hours)

Design of workstations and hand-tools using Physiology and Biomechanics approach. Ergonomic analysis of assembly, machining and manual material handling operations. Practical solutions and real world case studies to improve productivity and reduce Workers Compensation costs.

Program Staffing and Coordination

These courses are currently offered to both in-class and distance learning students. The procedures and logistics to support distance learning program is already in place. No extra staffing is required to handle the enrollment in the Certificate Program. Dr. Chandler Phillips and Dr. Govind Bharwani will be responsible for the program administration.

ATTACHMENT B

Senate Committee Reports October 1, 2007

Faculty Budget Priority Committee – Tom Sudkamp

No report.

Faculty Affairs Committee – Jane Doorley

No report.

Undergraduate Curriculum & Academic Policy Committee - Tom Sav

The UCAPC Report to the Faculty Senate Meeting of October 1, 2007 is available at
<http://www.wright.edu/ucapc/0008/fsreport/2fsrep.htm>

Buildings & Grounds Committee – Joe Petrick

No report.

Information Technology Committee – TK Prasad

The committee has scheduled its first meeting for October 2.

Student Affairs Committee – Maher Amer

No report.

Student Petitions Committee – Alan Chesen

The university Student Petitions Committee met on August 10, 2007. As is our custom, this meeting was held at the Lake Campus. We disposed of approximately 50 petitions and then adjourned for lunch in Celina.

The selection process for the college petition committees should be completed soon, thus the university Student Petitions Committee roster can be finalized.

**Wright State University
Faculty Senate Minutes
October 1, 2007
2:45 p.m., E156 Student Union**

1. Call to Order

Faculty President Tom Sudkamp called the meeting to order at 2:45 p.m.

Present (in bold): Allen, J. (Warfield, J.-sub.); Anderson, L.; Baker, B.; Bargerhuff, M.; Bergdahl, J.; Endres, C.; Engisch, K.; Fowler, B.; Goldfinger, M. (Dominic, D.-sub.); Hershberger, P.; Higgins, S.; John, J.; Kich, M.; Lauf, P.; McGinley, S.; Menart, J.; Mirkin, D.; Nagy, A.; Norris, M.; Pohlman, R.; Proulx, A.; Rattan, K.; Ross, L.; Schuster, R.; Self, E.; Shepelak, N.; Sincoff, M.; Tarpey T.; Wenning, M.; Xue, K.; Zryd, T.

**Faculty President – Sudkamp, T.; President - Hopkins, D.; Provost – Angle, S.;
Parliamentarian – Sav, T.; Secretary – Zambenini, P. (Staff)**

2. Approval of Minutes of June 4, 2007

Minutes were approved as written.

<http://www.wright.edu/admin/senate/senmin/documents/June07SenMin.pdf>

Prior to the President/Provost report, Dr. Sudkamp recognized Past Faculty President, Jim Sayer, for his service to faculty governance. Dr. Sayer resigned his position as Faculty President for academic year 2007-08 to assume the position of Dean of the Lake Campus.

Dr. Sudkamp took a moment to remind Senate of its purpose, reading its charge from the Faculty Constitution. Dr. Sudkamp stated Faculty Senate's scope, responsibility and authority was to guarantee the quality of the academic programs at Wright State University and that this was an important and significant responsibility.

3. Report of the University President and Provost

President Hopkins

President Hopkins thanked Dr. Sayer for his dedicated service to Wright State and congratulated Dr. Sayer on his appointment as Dean of the Lake Campus. President Hopkins welcomed Dr. Sudkamp.

Update on the final 14-day enrollment count – Head count is up .4%, and student credit hours are up 1.3% compared to last year. Significantly, more than 14,000 FTE students are enrolled this fall, which the largest number in our history. Also, this is the largest degree seeking, direct from high school class in our history, up 8% from last year and is a tribute to all faculty due to the quality of our academic programs.

Thanks also to Jackie McMillan and her Enrollment Management Team. Last year we had a slight drop in enrollment. Our goal is to grow 1-2% each year and we are back on track this year.

Achievements

Filmmakers Julie Reichert and Steven Bognar received a Primetime Emmy Award for Exceptional Merit in Non-fiction Film Making for their film, *A Lion in the House*.

For an historic third time in four years, Wright State University accountancy students qualified two teams for the national finals of student case competition sponsored by the Institute of Management Accountants (IMA).

Wright State hosted the first International Conference on Technology Based Learning with Disabilities, with participants from around the world. Several students of Wright State's new Learning With Disability Doctoral Program presented at the conference.

Allen Burton, Chair, Department of Earth and Environmental Sciences received a \$900,000 federal grant to develop accurate and cost-effective ways to measure the pollution in our nation's harbors and has garnered national attention.

Wright State University, Sinclair Community College and Premier Health Partners have announced a three-year commitment of \$1.345 million to further the research initiatives of the Nursing Institute of West Central Ohio to actively address the critical shortage of nurses in our region.

Wright State University's School of Professional Psychology program has been selected as one of three 2007 Richard M. Suinn Minority Achievement Award winners from among 374 accredited doctoral programs.

State Budget Update

At the June Senate meeting, the biennial budget had just been approved. Governor Strickland and the legislature made a significant investment in higher education. Due to that investment, we have frozen tuition for two-years but have received the equivalent amount from the state as if tuition had been raised 4%. Note that this is at the undergraduate level and tuition was raised at the graduate level.

The Governor has charged the Chancellor to create a new master plan of higher education. By March of 2008, Chancellor Fingerhut will present that plan to the Governor. This new plan affects how we update our strategic plan. Governor Strickland also announced the new "University System of Ohio," the essence of which is to bring all institutions, including adult learning centers, under the jurisdiction of the Ohio Board of Regents, to work cooperatively to address the needs of Ohio. This new system does not change our local governance, the Board of Trustees, but the master plan will help determine the goals of higher education for Ohio and how we should evaluate ourselves, and our achievements. We have opportunities to give input to the OBR on multiple levels and are working to influence every aspect we can, to rethink our strategic plan, make sure we align with the state's needs as a state institution so we influence the master plan and align with it. We will be seeking your input in the very near future with a series of summits.

Senator Question: You have stated that undergraduate tuition did not increase but that graduate tuition did increase. The state provides a subsidy for graduate programs. What happened to the subsidy for SOPP and the School of Medicine? Did it go up and if so, by what percentage?

Matt Filipic: The governor made his budget recommendations on March 15. They required that campuses hold undergraduate tuition flat in the first year with no more than a 3% increase in the second year with no specific limitation on graduate tuition. The House increased funding recommended by the governor, particularly in the second year of the biennium. In the past, our allocation was driven by enrollment. The House provided an increase in funding of 2% for the first year and 10% for the second year. By shifting the increase to the second year, the House also shifted when they would tolerate tuition increase – 3% in the first year and no increase in the second year, which did not apply to graduate tuition. In the Senate, funding to campuses was increased significantly but they did not want to see a tuition increase in either the first or second year so allocated funds in the amounts equivalent to what the 3% undergraduate tuition increase would have been. Since no similar event occurred for graduate tuition, we did have an increase. Unfortunately, funding for medical schools did not benefit from major reduction in previous years.

Senator Response: You're implying that for graduate and professional schools, state funds were the same as last year?

Matt Filipic: No. The House increase was a 2% increase in the first year and a 10% increase the second year for both graduate and undergraduate programs. The Senate was explicitly tied to undergraduate programs.

Provost Angle

Provost Angle thanked Jim Sayer for his service to faculty governance and also for his move to the Lake campus as Dean at a critical time.

Commissioned report by Apple Seed that looked at the impact of Wright State University economically, culturally, as an institution, and the quality of life in the region. Coupled with updating our strategic plan, we want to get input from our faculty and plan three sessions to give background on the new "University System of Ohio," as well as the Chancellors expectations. We are looking at jointly sponsoring these sessions with the Faculty Senate, utilizing the format of facilitator, scribe, and seven to eight contributors. Tentative dates are October 22, 23, and 24 for a 90-minute session each day.

A STEM Summit was held today with presentations from the community, our potential partners in the STEM effort. We addressed what we should be doing as a campus. Lillie Howard has been asked to work with several Deans and Vice President Jack Bantle to create a STEM plan and define where we should be going with the many funding opportunities. We want to choose opportunities to support our agenda.

Student loan consolidation - On April 25, we responded to the Ohio Attorney General's office for information regarding student loan consolidation agreements with potential conflicts of interest. On August 1, we received a public records request from the New York State Attorney General's office, which we supplied. I understand that the NY investigation has stalled out somewhat but we are cooperating fully. This has brought up other questions as to if Wright State has policies addressing the sale of advertising on university websites and does Wright State have a policy on licensing its name to private corporations? If so, do they require that the interest of students be given priority? We do have a policy on licensing through the Office of General Council. Funds from that licensing are directed to students via financial aid and \$24,000 went to scholarships through the licensing of our name. We have a record of that and anticipate more because of our basketball team's success. Student Government and the Athletics Dept. actually

operate on a wrightstate.com website rather than wright.edu. We control the use of the Wright State name through the Office of General Council. The Athletics website did have loan consolidation information but that has been removed.

Parking – Of the 500 spaces called for by Senate, we currently have added 257 spaces. Lot 1 construction opened 136 spaces, 36 spaces were gained in Lot 16 with the removal of the gated booth and relocation of the pharmacy. The Diggs Laboratory will add 85 spaces in late October/early November. Rob Kretzer, Director of Parking, redistributed spaces across campus and did an outstanding job, converting 53 student spaces to faculty/staff spaces in Lot 7, and adding those 53 student spaces in Lot 10. An additional bus was added to the Lot 20 shuttle to reduce the wait time to five minutes and three new buses will be purchased. The shelter in Lot 20 has also been updated. We need a long-term parking plan which will include land use, how to best utilize a parking structure and its impact on parking fees. Locations and environmental impact for adding surface lots needs to be considered. We will involve the various campus groups when considering the options.

4. Report of the Senate Executive Committee

The Executive Committee met on September 17, reviewing and making additional committee assignments as needed.

The committee considered a request from Athletics Council to reduce the number of Faculty Senate representatives on the Athletics Council. After some discussion, it was noted that the Faculty Constitution mandated the appointment of three, voting Senate representatives and the request was denied based on this information.

The committee considered a request from Jay Thomas, SOGS, to help streamline the six-step approval process for graduate programs by agreeing to place new graduate programs on the Senate agenda prior to their approval by the Graduate Council. The Committee agreed to place new items on the Senate agenda after their approval by the Policies Committee but prior to their approval by the Graduate Council since the Council only meets three times per year. However, if the Graduate Council has not approved an item prior to its reaching Old Business on the Senate agenda, the item will be withdrawn.

We made requests to the Provost to address various items in his report today and thank him for doing so today.

Executive Committee asked the Registrar to report to us today on classroom utilization.

The Committee supported the possibility of a joint AAUP-Faculty Senate review of the proposed Research Misconduct Policy. At our last meeting in June, a Research Misconduct Policy was presented to meet the requirements of the NIH. Various of the constituencies raised concerns about the proposed policy and we hope that input from multiple campus groups will help to create a policy that is amenable to all groups.

The Committee considered a request from Jim Sayer, Dean of the Lake Campus, to hold a Senate meeting at the Lake Campus to show our solidarity. The committee was positive if we can work out the logistics. We would consider going in the spring and taking a bus.

5. Old Business

None.

6. New Business

A. CECS Graduate Certificate in Lean-Ergonomics for Manufacturing - Jay Thomas
See Attachment A to the October 1, 2007 Agenda.

(<http://www.wright.edu/admin/senate/senage/documents/Oct07SenAgn.pdf>)

- 1) Moved and seconded to Old Business pending approval by the Graduate Council prior to the November 5, 2007 Senate meeting.

7. Committee Reports

A. See Attachment B to the October 1, 2007 Agenda.

(<http://www.wright.edu/admin/senate/senage/documents/Oct07SenAgn.pdf>)

- 1) UCAPC Update on Approval Process – Prior to HB 2, degree program proposals were approved by the Ohio Board of Regents; however, under HB 2, the Chancellor will approve new programs. Changes are unfolding in policies and procedures, but nothing has happened to date that would require a change to our internal process.

8. Special Reports

Marion Hogue addressed the Senate regarding classroom utilization. Under Banner, WSU was hit particularly hard with room scheduling because there is no room-scheduling feature and it was a very cumbersome process.

Last fall, the university purchased Ad Astra software. It came online in January, but scheduling of classes did not occur until the spring and summer quarters. The Registrar’s Office met with college schedulers prior to spring and summer and asked them to make sure classes were offered during the approved time slots, that we try to make better use of the timeslots across the entire day and week, and have better use of Friday because classrooms were largely vacant due to the Monday/Wednesday class schedule. Additionally, we asked the colleges to coordinate hybrid classes that were a mix of web and classroom experiences and pair these up. We requested via the Deans that classes be moved from heavily scheduled times to less heavily scheduled times.

A handout of scheduling by time/day/subject was distributed for the Lake and Main campuses. *Please contact the registrar’s office should you need a copy of the handout.* This is a gross report that includes everything that is schedulable – labs, graduate/undergraduate and doesn’t give details but we are scheduling fairly evenly throughout the day. The handout showed the following time slots vs. % of classes offered

8am	5%	3pm	8%
9am	9%	4pm	8%
10am	9%	5pm	7%
11am	10%	6pm	6%
12pm	10%	7pm	5%
1pm	9%	8pm	3%
2pm	10%	9pm	2%

An additional handout showing space utilization for Rike Hall was distributed. Rike Hall was selected as an example because it is almost all scheduled by the Registrar's Office and all the rooms are schedulable, excluding the trading room. Of the 126 rooms the Registrar schedules, 32 have department priority scheduling. Some fine-tuning needs to occur due to the report showing that some rooms were filled to 114% capacity. This could be due to extra chairs brought into the room or a miscount of chairs. The handout shows room capacity, station fill, room hours, room hour utilization and contact hours. Low contact hours indicate that a class is offered once per week and the room remains empty on corresponding days. What is not indicated are the special events that occupy room space. *Please contact the Registrar's Office should you need a handout copy.*

Cindy Norbut created an additional handout, distributed by Marian Hogue, comparing WSU facilities utilization with other Ohio universities, located at:
<http://www.wright.edu/admin/senate/senmin/documents/OBR-ClrmUtiliTotal.pdf>

9. Council Reports

None.

10. Announcements

Honorary Degrees – If you would like to have someone considered for the possible receipt of an honorary degree from Wright State University, visit <http://www.wright.edu/admin/senate/committees/documents/ApprovedCommenceHonDeg.pdf> or contact Professor Jacob H. Dorn, Chair, Commencement Committee for information regarding guidelines and deadlines.

11. Adjournment

The meeting was adjourned at 4:00 p.m. The next meeting will be on Monday, November 5, 2:45 p.m., in E156 Student Union.