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Faculty Senate Meeting Agenda and Minutes, May 4, 2009

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Faculty Senate

May 4, 2009, 2:45 p.m., E156 Student Union

1. **Call to Order**
2. **Approval of Minutes of April 6, 2009**
<http://www.wright.edu/admin/senate/senmin/documents/April09SenMin.pdf>
3. **Report of the University President or Provost**
4. **Report of the Senate Executive Committee**
5. **Old Business**
Items A – I are brought forth by UCAPC
 - A. CECS Program Change: B.S. Biomedical Engineering: Premedical
<http://www.wright.edu/ucapc/0009/fsreport/bioeng.pdf>
 - B. CECS Program Change: B.S. Electrical Engineering
<http://www.wright.edu/ucapc/0009/fsreport/ee.pdf>
 - C. CEHS Program Change: B.S. Ed. Health Education and Physical Education: Multi-Age Licensure
<http://www.wright.edu/ucapc/0009/fsreport/multiage.pdf>
 - D. CEHS Program Change: B.S. Sign Language Interpreting
<http://www.wright.edu/ucapc/0009/fsreport/sign.pdf>
 - E. CEHS Program Changes:
The following Middle Childhood program changes are contained in
<http://www.wright.edu/ucapc/0009/fsreport/midchild.pdf>
 - B.S. Ed. Middle Childhood Education: Language Arts and Social Studies
 - B.S. Ed. Middle Childhood Education: Language Arts and Math
 - B.S. Ed. Middle Childhood Education: Language Arts and Science
 - B.S. Ed. Middle Childhood Education: Social Studies and Math
 - B.S. Ed. Middle Childhood Education: Social Studies and Science
 - B.S. Ed. Middle Childhood Education: Math and Science
 - F. RSCOB Program Change: B.S.B. Finance
<http://www.wright.edu/ucapc/0009/fsreport/finance.pdf>
 - G. RSCOB Program Change: Operations Management (including name change to Supply Chain Management)
<http://www.wright.edu/ucapc/0009/fsreport/schain.pdf>
 - H. COLA New Program: Minor in Modern Language: Chinese Studies
<http://www.wright.edu/ucapc/0009/fsreport/minorchi.pdf>

- I. General Education Program Change
 - Area II: The Non-Western World
 - Add RST 292 Regional Studies: India
 - Area VI
 - College of Engineering and Computer Science
 - Modify EGR 101 Introductory Mathematics for Engineering Applications
 - College of Liberal Arts
 - Add RST 292 Regional Studies: India
 - College of Science and Mathematics
 - Modify SM 101 Scientific Thought and Method

6. New Business

- A. Senate Meeting Dates – 2009-2010

Oct. 5, 2009	March 1, 2010
Nov. 2, 2009	April 5, 2010
Jan. 4, 2010	May 3, 2010
February 1, 2010	June 7, 2010
- B. CECS Program Change: B.S. Mechanical Engineering
<http://www.wright.edu/ucapc/0009/fsreport/me.pdf>
- C. CECS Program Change: B.S. Materials Science Engineering
<http://www.wright.edu/ucapc/0009/fsreport/mse.pdf>
- D. COLA Program Change: B.S. Criminal Justice
<http://www.wright.edu/ucapc/0009/fsreport/crimjus.pdf>
- E. CECS New Program: B.S. Computer Science: Visualization Option
<http://www.wright.edu/ucapc/0009/fsreport/csvisual.pdf>
- F. COLA New Program: Minor in Women's Study: Sexuality Studies
<http://www.wright.edu/ucapc/0009/fsreport/sexual.pdf>

7. Written Committee Reports and Attendance (Attachment A)

- A. Faculty Budget Priority Committee: Tom Sudkamp
- B. Faculty Affairs Committee: Carole Endres
- C. Undergraduate Curriculum & Academic Policy Committee: Tom Sav
- D. Buildings & Grounds Committee: Mateen Rizki
- E. Information Technology Committee: Barbara Denison
- F. Student Affairs Committee: Dora Douglas
- G. Student Petitions Committee: Alan Chesen

8. Council Reports

- A. Graduate Council – Jay Thomas

9. Special Reports

- A. Syllabus Archive Project – Student Government

10. Announcements

- A. Nominations, including self-nominations, for Faculty President-Elect (2009-10) are being accepted. Qualifications for the office of Faculty President are stated in the Faculty Constitution located at: <http://www.wright.edu/academics/fhandbook/>

The following is applicable via Provost Memorandum No. 82-3, May 1, 1982:
“The President of the Faculty shall have a two course, or two-third, reduction in his or her full-time teaching load during the Fall, Winter, and Spring Quarters of his or her term of office. The President Elect of the Faculty shall have a one course, or one-third, reduction in his or her full-time teaching load for the Spring Quarter of his or her term of office.”

- B. Next Faculty Senate: June 1, 2009, 2:45 p.m., E156 Student Union.

11. Adjournment

ATTACHMENT A

Senate Committee Reports May 4, 2009

Faculty Budget Priority Committee – Tom Sudkamp

The committee will meet with Provost Angle; Keith Ralston, Associate Vice President, Budget Planning; and Caye Elmore, Director of Budget, Budget Planning, on April 29 at 3:00 p.m. An oral report will be given at the May 4, 2009 Senate meeting.

Faculty Affairs Committee – Carole Endres

Attendance: Cheryl Conley, Jane Doorley, Carole Endres, Beth Klaisner, Tracey Kramer, Cynthia Laman, Ronald Taylor

The Faculty Affairs Committee met on Thursday, April 16.

We developed a survey to be sent to those who were promoted to Senior Lecturer to solicit their input about the process. The deadline for comment is April 30th. We will provide a sample document, as guidance, for those going up for promotion next year. We decided that it did not need to be part of the policy. After all comments are in, we will consider what changes, if any, need to be made to the current policy.

Each member of the committee will be soliciting their respective colleges to gather input about choice of semester calendars. The deadline for comment is April 30th.

The committee will develop a draft checklist for use by Deans/Chairs to use when a non-bargaining faculty member has been hired. We continue to hear comments about these faculty not being informed about what their rights, responsibilities, etc.

We accepted Bill Rickert's generous offer to meet with the committee at the beginning of each meeting to discuss issues that relate to the welfare of the faculty and to solicit input about faculty related issues.

Undergraduate Curriculum & Academic Policy Committee - Tom Sav

The UCAPC Report to the Faculty Senate Meeting of May 4 is available at <http://www.wright.edu/ucapc/0009/fsreport/8fsrep.htm>

Buildings & Grounds Committee – Mateen Rizki

Information Technology Committee – Barbara Denison

Student Affairs Committee – Dora Douglas

The committee is meeting with Dr. Tom Sudkamp and Dr. Barry Milligan on Wednesday, April 29 from 1:30-3:00 p.m.

Student Petitions Committee – Alan Chesen

The University Petitions Committee met on Friday, April 17, 2009 at 9:00 a.m. in room E107 of the student union. The committee heard 46 petitions. We also discussed at the request of the registrar and approved a change to the fresh start policy as it applies to associate degree candidates. This change would change, for those students enrolled in an associate's degree program, the number of residence hours to 24 from 45 and the number of quarters in residence from three to two. At a future meeting we have decided to discuss changing our internal policy of approving virtually all petitions where a course was never challenged to a policy where such approval would not be as automatic or pro forma.

Present at the meeting were:

- A. Chesen (RSCOB--chair)
- C. Holdcraft (CONH)
- B. Klaisner (COLA)
- S. Milner (UC)
- J. Howes (COSM)
- P. Misra (CECS)
- S. Sheetz (student)
- E. Poch (Registrar--ex officio)
- A. Luneke (Registrar--ex officio)

Absent:

- P. Caprio (UC)
- K. Rosengarten (Lake)
- K. Wonders (CEHS)
- B. Ausdenmoore (student)

**Wright State University
Faculty Senate Minutes
May 4, 2009
2:45 p.m., E156 Student Union**

1. Call to Order

Faculty President Tom Sudkamp called the meeting to order at 2:45 p.m.

- | | | |
|-------------------------|--------------------|----------------------|
| ✓ Allen, Jeffery* | ✓ Jones, Sharon | Shepelak, Norma |
| ✓ Bargerhuff, Mary* | ✓ Kich, Martin* | ✓ Sincoff, Mike |
| Belcher, Janice | ✓ Markus, Michael | Slilaty, Daniel |
| ✓ Bergdahl, Jacqueline* | ✓ McGinley, Sarah | ✓ Steele, Tracey |
| ✓ Bukovinsky, David* | ✓ Menart, James | ✓ Walbroehl, Gordon* |
| ✓ Duren, Dana | ✓ Nagy, Allen* | ✓ Xue, Kefu* |
| ✓ Dustin, Jack | ✓ Patel, Nimisha | Zryd, Teresa |
| ✓ Endres, Carole | ✓ Peplow, Amber | |
| ✓ Engisch, Kathrin | ✓ Petkie, Douglas | ✓ Sudkamp, Tom* |
| ✓ Fowler, Barbara* | ✓ Pohlman, Roberta | ✓ Hopkins, David |
| ✓ Hershberger, Paul | ✓ Proulx, Anne | ✓ Angle, Steven |
| Higgins, Steven | ✓ Rattan, Kuldip | ✓ Sav, Tom |
| ✓ John, Jeffrey | ✓ Self, Eileen | ✓ Zambenini, Pam |

2. Approval of Minutes of

Minutes were approved as written.

<http://www.wright.edu/admin/senate/senmin/documents/April09SenMin.pdf>

3. Report of the University President and Provost

President Hopkins

The Crisis Management Team receives daily updates about the influenza A virus and its implication on campus operations from Mike Coons and those who lead our emergency management efforts and the Office of Risk Management. They are doing a wonderful job keeping us updated on that situation.

Jonathan Reed Winkler, Assistant Professor of History, has been awarded the 2008 Theodore & Franklin D. Roosevelt Naval History Prize for his book, *Nexus: Strategic Communications and American Security in World War I*. He is recognized for his breakthrough work on recognizing how the United States became a dominant power in this century.

Chuck Ciampaglio, Lake Campus Associate Professor of Geology and Paleontology, had his research on the ancestry of the great white shark featured on the National Geographic Channel on April 28, 2009. This included footage shot at our Lake Campus and a shark jaw model created by Dr. Ciampaglio.

Wright State University has been awarded the Jonathan Dayton Public Partner award by the Dayton Area Chamber of Commerce for its dedication in the successful development and opening of the Dayton Regional STEM School, and for its inclusion of the chamber and the business community.

Military Appreciation Night will be on Tuesday, May 5, 2009 at our WSU-UD baseball game. This provides a great opportunity to recognize our good partners at Wright Patterson Air Force Base and our other military affiliations. Please join us if you can.

Budget – The Governor’s budget went to the House and the House has now submitted their budget. In terms of the SSI, which is our core funding of \$1.8 billion, it is no longer one line item in the general revenue fund but is now delineated in the SSI as general revenue funds and federal stimulus funds. This means that almost 21% of the SSI budget is one-time money that is propped up by the federal stimulus fund for the next two years. This is of great concern. We need to consider how in two years, we will find the 21% to continue the support of higher education. We must not wait but plan for the future. Our hope is that the economy will return but we don’t know this.

The House budget restored \$300,000 to the DAGSI line item following a \$2 million cut. Following with the Governor’s budget, the House budget includes a freeze on tuition at all two- and four-year public institutions for the first year; the second year continues with a tuition freeze for all community colleges, with four-year institutions able to increase tuition by 3.5%. Our funding from the state is essentially net-decrease. Even though there is an increase in the SSI, which is said to be a 6% pool, the new funding for higher education focuses not on enrollment but on student completion and success, leaving our benefit at 3.85% rather than 6%. Beginning in January, our strategy has been to tighten our belts and target reductions in areas like the Kettering Center, combining services in CTL and CATS, and the Dunbar and Fordham Libraries. Additionally, to meet our challenge, we have been targeting 2% raises on the first \$50k of income for employees. This would help the most vulnerable of our employees. We have contracts with various employee units on campus that we will honor. We will need to look at additional reductions to meet the looming budget challenges for the next several years. Our goal is to minimize the possibility of layoffs and we’re considering a voluntary separation incentive program for classified, unclassified, and faculty with 15 or more years of service. We are looking at more tools to meet these budget challenges, to not lose our momentum, and to treat our people with the utmost consideration.

Provost Angle

I met with the Faculty Budget Priority Committee and we set the stage for future interactions. The result was getting committee members to consider options and opportunities to operate as leanly as we can and still move forward.

4. Report of the Senate Executive Committee

The committee has identified members for the Quadrennial Review Committee. That committee will be meeting on Tuesday, May 12 where they will receive a charge and begin organizing with the bulk of their work will be completed next fall quarter. The Quadrennial Review is the four-year review of the Faculty Constitution and we are also asking them to review the Faculty Handbook. Any proposed modifications will come before the Faculty Senate for approval. One objective will be to make the Handbook calendar-neutral. Please forward any concerns, issues or items for the Faculty Handbook and Faculty Constitution reviews to the Faculty Office.

We received information from Student Government for a proposed Course Syllabus Archive and have invited the leadership of Student Government to address this at today’s meeting.

The Executive Committee reviewed the method used to make committee appointments. The 2009-10 Senate Executive Committee will be making appointments to committees for next year and we will bring those before Senate either in June or at the first meeting next fall.

The agenda for today was approved.

5. Old Business

Items A – I are brought forth by UCAPC

- A. CECS Program Change: B.S. Biomedical Engineering: Premedical
<http://www.wright.edu/ucapc/0009/fsreport/bioeng.pdf>
 - 1. Moved and seconded to Approve.
 - 2. Approved.
- B. CECS Program Change: B.S. Electrical Engineering
<http://www.wright.edu/ucapc/0009/fsreport/ee.pdf>
 - 1. Moved and seconded to Approve.
 - 2. Approved.
- C. CEHS Program Change: B.S. Ed. Health Education and Physical Education: Multi-Age Licensure
<http://www.wright.edu/ucapc/0009/fsreport/multiage.pdf>
 - 1. Moved and seconded to Approve.
 - 2. Approved.
- D. CEHS Program Change: B.S. Sign Language Interpreting
<http://www.wright.edu/ucapc/0009/fsreport/sign.pdf>
 - 1. Moved and seconded to Approve.
 - 2. Approved.
- E. CEHS Program Changes:
The following Middle Childhood program changes are contained in
<http://www.wright.edu/ucapc/0009/fsreport/midchild.pdf>
 - B.S. Ed. Middle Childhood Education: Language Arts and Social Studies
 - B.S. Ed. Middle Childhood Education: Language Arts and Math
 - B.S. Ed. Middle Childhood Education: Language Arts and Science
 - B.S. Ed. Middle Childhood Education: Social Studies and Math
 - B.S. Ed. Middle Childhood Education: Social Studies and Science
 - B.S. Ed. Middle Childhood Education: Math and Science
 - 1. Moved and seconded to Approve.
 - 2. Approved.
- F. RSCOB Program Change: B.S.B. Finance
<http://www.wright.edu/ucapc/0009/fsreport/finance.pdf>
 - 1. Moved and seconded to Approve.
 - 2. Approved.
- G. RSCOB Program Change: Operations Management (including name change to Supply Chain Management)
<http://www.wright.edu/ucapc/0009/fsreport/schain.pdf>
 - 1. Moved and seconded to Approve.
 - 2. Approved.
- H. COLA New Program: Minor in Modern Language: Chinese Studies
<http://www.wright.edu/ucapc/0009/fsreport/minorchi.pdf>
 - 1. Moved and seconded to Approve.
 - 2. Approved.

- I. General Education Program Change
 - Area II: The Non-Western World
 - Add RST 292 Regional Studies: India
 - Area VI
 - College of Engineering and Computer Science
 - Modify EGR 101 Introductory Mathematics for Engineering Applications
 - College of Liberal Arts
 - Add RST 292 Regional Studies: India
 - College of Science and Mathematics
 - Modify SM 101 Scientific Thought and Method
1. Moved and seconded to Approve.
 2. Approved.

6. New Business

- A. Senate Meeting Dates – 2009-2010

Oct. 5, 2009	March 1, 2010
Nov. 2, 2009	April 5, 2010
Jan. 4, 2010	May 3, 2010
February 1, 2010	June 7, 2010

 1. Moved and Seconded to Old Business.
- B. CECS Program Change: B.S. Mechanical Engineering
<http://www.wright.edu/ucapc/0009/fsreport/me.pdf>
 1. Moved and Seconded to Old Business.
- C. CECS Program Change: B.S. Materials Science Engineering
<http://www.wright.edu/ucapc/0009/fsreport/mse.pdf>
 1. Moved and Seconded to Old Business.
- D. COLA Program Change: B.S. Criminal Justice
<http://www.wright.edu/ucapc/0009/fsreport/crimjus.pdf>
 1. Moved and Seconded to Old Business.
- E. CECS New Program: B.S. Computer Science: Visualization Option
<http://www.wright.edu/ucapc/0009/fsreport/csvisual.pdf>
 1. Moved and Seconded to Old Business.
- F. COLA New Program: Minor in Women's Study: Sexuality Studies
<http://www.wright.edu/ucapc/0009/fsreport/sexual.pdf>
 1. Moved and Seconded to Old Business.

7. Committee Reports

- A. See Attachment A to the May 4, 2009 Senate Agenda.
<http://www.wright.edu/admin/senate/senage/documents/May09SenAgn.pdf>
 - Faculty Budget Priority Committee – As Dr. Angle mentioned; he met with the committee. We talked about budget issues similar to those addressed by President Hopkins today, including the current state of the budget, plans being considered by the university with the committee giving input on methods for helping to reduce budgets. We received information on stipends, staffing, and unit budgets. We welcome input from.
 - Buildings & Grounds Committee – At the last Senate meeting, Dr. Rizki discussed efforts to reduce energy costs. A plan will be forthcoming from his committee.

8. Council Reports

A. Graduate Council – Jay Thomas

<http://www.wright.edu/admin/senate/senmin/documents/GCMinutes042009.doc>

9. Special Reports

A. On-line Syllabus Archive Project – Student Government (Attachment A)

You can link to the Student Government syllabus archive at: <http://wsusg.com/syllabus/>

10. Announcements

President Hopkins will host a reception for all new, returning and retiring Senators from 2:00-2:45 p.m. in the Skylight Lounge outside E156 Student Union prior to the next Senate meeting on June 1.

11. Adjournment

The meeting adjourned at 3:30 p.m. The next meeting will be on Monday, June 1, 2009, 2:45 p.m., in E156 Student Union.

/pz

ATTACHMENT A



Wright State University Student Government

The Syllabus Archive is designed to be a supplement for the course descriptions on WINGS which often are vague and does not allow students to make well educated decisions. Seeing the course outline also helps students to be able to pick a teacher that best fits their learning style to make their class time even more effective and productive.

The Syllabus Archive, when implemented, will be maintained by Student Government but hosted on Wright State servers.

However, to be able to provide the faculty with everything they've asked for to make the site more secure and be acceptable and useful for everyone, we will need the help of CaTS. We have already met with CaTS and have discovered that, together, all the safeguards are within our ability to provide. It is our desire that the Faculty Senate express their support for this project (assuming all below criteria are met) in such a way that would make CaTS feel comfortable helping a student-run organization.

Below is a list of requirements for the Syllabus Archive as Student Government intends it to be:

- Work with CaTS to create an "authentication page" similar to that of WINGS that requires students to enter their W-number and campus password. This will insure that only WSU students have access to the syllabi and that non WSU individuals can not take the syllabi and use them as their own.
- Create an administrative control which will prevent uploaded syllabi from being visible to the public while an e-mail is sent to the professor asking for approval to post. We would like the option of a one-time blanket approval to post all syllabi from that particular professor, however an email can be sent each time. The right to remove a syllabus will be retained by the professor even after they have approved posting.
- Include in the upload process, a disclaimer that requires students posting syllabi to acknowledge that their responsibility is to upload only unaltered syllabi. Wording and legality to be checked with and approved by Gary Dickstein.
- Have our senators meet with the deans of their respective colleges in order to promote this project and possibly acquire syllabi kept on record by each department.
- Utilize programming to convert all uploaded files into image files so they cannot be altered easily.

All of the above goals are tentative and are contingent upon obtaining the support needed for CaTS. Student Government wishes this service to be implemented as soon as possible.